



KINGSNORTH PARISH COUNCIL

Approved Minutes of the Kingsnorth Parish Council meeting held on

Tuesday 10th March 2020

At the Kingsnorth Pavilion, Church Hill, Kingsnorth from 7.00pm

Present: Cllr Aline Hicks (Chair), Cllr Geoff Cosgrove (Vice Chair), Cllr Bryan Curtis, Cllr James Ransley, Cllr Benjamin Townend, Cllr Shelley Barber

Also, present: KCC Cllr. Mike Angell (Kent County Council), Borough Councillor Heather Hayward, Peter Le Rossignol (Parish Manager), Matt O'Neill (Assistant Caretaker), 8 members of the public (including Mike Ciccone).

Public Comments and Observations

A member of the public spoke regarding the junction with Ashford Road and Magpie Hall Road and stated that she had received a response from Kent County Council highways to say that the speed limit on Ashford RD would not be reduced as it is a rural road. During the Speedwatch sessions held on the road to date, between 800-1000 cars per hour used the road.

The member of the public asked if the Parish Council could provide support and pressure to KCC to reduce the speed on Ashford RD. It was also noted that the recent improvement works to the junction were not good enough and that since the works had been completed another accident had occurred.

The same member of the public also raised the issue of recycling in the Parish as she met two young people clearing the pond in the entrance park of plastic bottles and rubbish. They asked her where they could recycle the rubbish and she wanted to raise this with Parish Council.

Cllr Hicks suggested that if we were made aware of this in future we could arrange for the rubbish/recycling to be collected by Biffa the next working day.

KCC Cllr. Mike Angell commented that he supported Shadoxhurst in getting the speed limit reduced through the village, it took over a year and cost large amounts of money.

Reports from External Parties

a. KCC Councillor's Report.

KCC Cllr. Mike Angell provided an update to the Parish Council and members of the public in attendance: This report included:

- He attended a community safety meeting and working with the police to develop projects in partnership with KCC.
- COVID – 19 he stated that KCC members had received a briefing and emergency plan in place for any future announcements from central government.
- KCC members and staff to work from home.
- Asked attendees to support their local community and look out for vulnerable people during this time.
- KCC Cllr. Mike Angell stated that he was the armed forces champion for KCC and that he would look to support our VE day celebrations.

b. Ashford Borough Councillors' reports.

Borough Councillor Heather Hayward Report was circulated prior to meeting.

She reported on issues around Imagine Playcentre and asked KCC Cllr. Mike Angel to investigate this issue due to safety concerns, Cllr. Mike Angel confirmed that he is looking into it. Cllr. Cosgrove stated that furniture farm had started advertising on the yellow diversion signs.

Action: Caretaker to look at signs and removed if required.

c. PCSO Report.

Circulated prior to meeting.

Hard copies were available for members of the public who were present at the meeting.

1. Apologies.

Cllr Matthew Bridger, Cllr Patricia Moss, Cllr Stuart Moss, Cllr Jim Wedgbury (Parish and Borough Cllr), Christine Drury (Assistant Clerk, Finance), Marie Russell (Assistant Clerk, Admin), Anne Martin-PCSO.

2. Declarations of Interest.

Cllr Bryan Curtis – Director of the company that provides web hosting to Kingsnorth Parish Council.

Cllr James Ransley – Due his family being involved in a planning application listed in the Planning Agenda Item.

3. Approve Minutes of 11th February 2020.

Cllr Cosgrove asked for a correction re a meeting to be arranged regarding the need for a permanent memorial was not meant to be organised by the Parish Council.

Parish Manager advised that at this meeting (11th February), when the landlord of the Queen's Head spoke, it was agreed that a meeting would be arranged by Cllr. Cosgrove and Cllr. Hicks.

To consider the minutes of the previous meeting and if in order sign as a true record.

PROPOSED BY CLLR CURTIS

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST – 0

ABSTENTIONS - 0

MOTION MOVED.

4. Matters Arising from the previous minutes (not reported elsewhere).

- Memorial Bench (Roman Ward) still to be placed. Weather not been good enough to start work. Action carried forward.
- HGV's using Violet Way. Parish Manager to send a reminder. - Action carried forward.
- Policies to be adopted by the Parish Council - Action ongoing.
- Modifications to the caretaker's van is item 10 on the agenda.
- Litter around the Parish – Fly tipping posters to go onto the notice board. Parish Manager believes an awareness campaign should be started and that the communication committee should look at this with the Parish Manager.
- VE Day celebrations/event will be addressed later in the meeting.
- Permanent memorial on the Kingsnorth Green – Cllr Cosgrove and Cllr Hicks to arrange a meeting.
- Traffic and highway concerns – Cllr Bridger has been liaising with residents for ideas to take back to the Communications Committee. Next meeting to be confirmed - Action carried forward.
- Encroachment issues on Knights Park. Parish Manager went to see Cllr P and S Moss and took photos although he doesn't feel this action is an issue.
- Litter in the Moat. Parish Manager has reported this to Aspire who responded that they are looking at clearing it. Cllr. Ransley confirmed that it has been cleared. Action ongoing.
- Produce a working group structure for when larger planning applications are submitted. Cllr Ransley to action. Action carried forward.
- Arrange a meeting to discuss the Custodian Trustee contract on the Recreation Centre. Action carried forward. Parish Manager suggested involving new Leisure portfolio holder.

5. Parish Council Reports

a. Parish Manager and Officers / Correspondence Reports.

The Parish Manager reported on:

- Attended KALC Health and Well-Being Conference on Thursday 6th February.
- Working on various staffing/HR issues during February.
- Event planning for the VE Day 75 event in May 2020.
- Organised Fire Risk Assessment and Fire Alarm System Service for Pavilion.
- Obtained quotes for a new fire alarm system.
- Produced weekly check sheets for caretakers to use in the Pavilion.
- Held one to one meeting with staff.
- Researched options for replacement van for maintenance team.
- Met with PCSO Anne Martin
- Christine Drury (Finance Clerk) and I had the financial health check with the KALC finance advisor.

- Arranging for companies to carry out a Legionella Risk Assessment and Schematic Diagrams, LP sampling for the Pavilion.
- Arranged annual pest control service for the playing fields to cover moles, wasps, mice and rats.
- Organised Pavilion CCTV to be viewable on Parish Managers Computer in the Office.
- On Sunday 23rd February it appeared that the defibrillator placed in the phone box on Steeds Lane was stolen. Reported to the police and crime reference number obtained.

Correspondence Report

Received an e-mail from Len Myatt at Ashford Borough Council regarding a meeting about The Moat - Play Area with the Park Farm Playground Project volunteers to discuss working together on more equipment for the park.

Cllr Hicks asked for the Parish Council to be updated on this matter.

The Parish Manager outlined that he had sent several e-mails to all councillors largely around COVID 19 and that KALC was sending a daily update to Parish Councils. The Parish Manager stated that Kingsnorth Parish Council had not received an update from Ashford Borough Council. The Parish Manager asked Borough Councillor Heather Haywood if she had any update from the council. Cllr Haywood informed the Parish Council that internal advice had been supplied but nothing public.

Community Engagement and Facebook Stats

During February our Facebook page had a post reach of 19.7k an increase of 15.8k from January. Post engagements for month were 4,875 an increase of 2.9k from January. Our page now has 705 likes with 29 new likes this month.

Most popular posts February 2020

Defibrillator being stolen – Reach 12k engagement 3k

Closure of Long Length – Reach 8k engagement 757

Closure of Magpie Hall Road – Reach 2.1k engagement 252

Caretakers Report

Opened and closed pavilion/café.

Cleaned pavilion.

Replaced toilet seats x4.

Washed wet pour.

Pruned fruit trees and chip.

Updated notice boards around the Parish.

Collected cafe stock.

Cut bushes behind the play area at the pavilion.

Attend Speedwatch once a week.

Taken delivery of 2nd COSH cupboard.

Fixed punchbag for slice of life Gym.

Opened and closed the MUGA and turned lights on/ off.

Changed furniture for different use in pavilion.

Litter picking.

Coated benches outside pavilion.

Set up a new pressure washer and used to remove graffiti.

Tidied up workshop and had a move around.

Collected new grill for cafe and setup for volunteers.

Used an electric scrubber on kitchen floor.

Matt and Pete- fire service at pavilion.

Put up new fire notices in pavilion inside and out.

Cleared out pavilion exterior store cupboard.

Made shelving for cupboard and install.

Moved items back into cupboard.

Checked outside play equipment and lubricated where required.

Checked and cleaned MUGA.

Tap threads and replace missing bolts in MUGA lighting columns.

Disassembled shower heads and cleaned, reassembled.

Dismantled disabled toilet shower push button due to sticking and not shutting off.

Sourced leak in lady's WC and repair.

Dave part cleaned the bench in riverside close.

Took apart CCTV camera overlooking height barrier and cleared out water which was obscuring the picture.

Cut grass on village green and riverside close.

Matt completed his online litter picking and environmental courses.

Took van to be serviced.

b. Councillors' Reports.

Cllr Ransley reported that he had attended the monthly Park Farm Litter Pick. He had also been working on various planning items.

Cllr Cosgrove attended a meeting on 4th March of the Joint Parishes Planning Committee Chaired by David Ledger. There seemed to be things the Parish Council could apply for, including S106 money and CIL funding. There was a 9% increase in housing in the Borough between 2011 – 2019 UK average was 6.3%. Cllr Cosgrove provided an update on the meeting. Parish Forum will be held on 14th April 2020.

Cllr Ransley asked if we could have a Parish Council drop box for information to be posted. The Parish Manager explained that this could be done via Office 365 and that he will ask Cllr Bridger to provide some training for councillors.

Cllr Curtis informed the Council that Bridgefield residents had received a letter for an informal traffic consultation on the closing of slip road turning left as you go over the road bridge to Bridgefield. Still waiting on adoption for Bridgefield but finishing works have increased recently. Construction vehicle issues with parking, Cllr Curtis is in contact with the developers to try to sort this. Anti-Social Behaviour is a constant issue for residents on Bridgefield and Cllr Curtis would like the Parish to write to Kent Police regarding this and find out the number of reports of anti-social behaviour and what action has been taken in response. There have been issues with dog fouling and this has been reported to Ashford Borough Council with CCTV evidence of the alleged perpetrator. The new Bridgefield Shop has had its application for a Post Office counter approved with an estimated lead in time of three months. The owner has also had discussions to install a new free to access cashpoint and if this goes further, he understands he will require planning permission.

Action: Parish Manager to contact Kent Police to find out the number of reports of anti-social behaviour and what action has been taken in response.

c. Parish Council Committee Reports.

To receive update reports from Parish Council Committees and Groups.

Staffing Committee – Cllr Curtis

- Cllr Curtis reported that he had been very busy this month with various issues but had nothing to report during this meeting. He is happy to provide an update to councillors at the end of the meeting.

Finance Committee – Cllr S Moss

Nothing to report.

Open Spaces and Pavilion Committee – Cllr Cosgrove

Nothing to report.

Communications Committee – Cllr Bridger

Nothing to report.

Community Café – Parish Manager

The Parish Manager reported that the café is ticking along nicely.

Cllr. Curtis asked that we look at the staff time associated with the café and ask that this is factored into see if the operation is breaking even. He also suggested that prices need to increase as they were way below local outlets.

Action: Parish Manager to look at staff time associated with the Café and review prices.

VE Day Event Meeting Update

The meeting was very successful, we have lots of activities planned to include fairground type stall and activities. Concerns around parking and the effect of COVID 19.

Finance is not committed until a few weeks before the event so not committed.

Clr. Ransley asked if we should continue with the event and planning in the current circumstances with COVID 19. It was agreed that we should follow government guidance and plan as if it is going ahead until such time as needed.

6. Financial Matters.
a. Finance Report

Financial statement to 29.2.20

<u>February Income</u>		£ p
PFR	AC	342.50
Café card receipt	MAC	16.74
Little Stars	AC	50.00
Café card receipt	MAC	16.17
Café card receipt	MAC	15.38
Cafe card receipt	MAC	13.17
Café PO receipt	MAC	214.30
ABC-JW grant trees	AC	3000.00
Café card receipt	MAC	26.98
Café card receipt	MAC	39.37
Café PO receipt	MAC	156.60
Café card receipt	MAC	32.66
Café card receipt	MAC	36.50
Café card receipt	MAC	2.90
NW int 47793368	AC	1.28
NW int 47793120	AC	27.61
Metro Bank int	AC	14.70
		4006.86

Balances as at 29.2.20

Balance at Metro current account	10553.14
Balance at Metro reserve account	60623.43
Balance at NatWest Direct Reserve a/c	8338.18
Balance at NatWest SIBA Account	170528.94
NatWest current account	100.00
Petty Cash	104.40
Metro Bank credit card	0.00
KPC Cash Balance	250248.09

Bank Reconciliation as at 29.2.20

Opening Balance from 31.1.20	265779.20
Plus income during February	4006.86
Less expenditure during February	19537.97
Balance as at 29.2.20	250248.09

Invoices Received & Payments due in February

Ref	Net	VAT	Total
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		£ p	£ p	£ p
Van & Car-w/shop elec	BACS	32.66	0.00	32.66
Drain & Sewage-pump	BACS	214.72	0.00	214.72
CF Corp Finance-printer	DD	146.10	29.22	175.32
Geodosa-w/shop security	MDC	12.00	0.00	12.00
Tesco-café supplies	MDC	8.54	0.00	8.54
Amazon-café coffee	MDC	9.00	0.00	9.00
Van & Car-w/shop rent	SO	398.00	0.00	398.00
BT-telephone	MDD	189.97	38.00	227.97
Tesco-café supplies	MDC	3.71	0.00	3.71
Guangxihuin-steps for café	MDC	42.90	0.00	42.90
Landsell - cafe supplies	MDC	92.11	0.00	92.11
Outset-HR support	MDD	143.33	28.67	172.00
Outset-HR support	BACS	700.00	140.00	840.00
KRCT-office rent	BACS	250.00	0.00	250.00
Drain & Sewage-pump (VAT)	BACS	42.94	0.00	42.94
Business Stream-waste water	BACS	212.18	0.00	212.18
J.E.Easton-pruning training	BACS	65.60	0.00	65.60
Action Comm Rural Kent	BACS	155.00	0.00	155.00
Seton-COSHH cabinet	MDD	295.00	59.00	354.00
Leaseplan-van lease	DD	239.86	47.97	287.83
ABC-CCTV 1.1.20-31.3.20	BACS	750.00	150.00	900.00
EK Fire Protection-pav fire risk ass	BACS	474.00	0.00	474.00
A & C Pumps pav sewage	BACS	1800.00	0.00	1800.00
Tesco-café supplies	MDC	15.40	0.00	15.40
SLCC £12	MDC	12.00	0.00	12.00
Union Mart-pressure washer	MDC	206.24	41.25	247.49
Fuel Genie-van	MDD	148.09	29.62	177.71
HMRC-tax & NI	BACS	2304.76	0.00	2304.76
British Gas-boiler repair	BACS	367.97	0.00	367.97
Tesco-café supplies	MDC	3.55	0.00	3.55
Nesbitts-café eq	MDC	119.98	0.00	119.98
Crown Gas n Power-pav	MDD	262.03	0.00	262.03
Charles Bentley-café eq bin	MDC	41.99	0.00	41.99
Whisper Media-e mails	MDD	6.10	0.00	6.10
Whisper Media-web host	MDD	68.40	0.00	68.40
Post Office -special delivery	MDC	11.88	0.00	11.88
Tesco-USB 64GB	MDC	12.50	2.50	15.00
Safetyshop -safety signs	MDC	82.02	16.40	98.42
Event Industry -Purple Guide	MDC	25.00	5.00	30.00
British Gas boiler maint	DD	30.58	0.00	30.58
BIFFA-waste	MDD	124.75	0.00	124.75
KCC-stat,clean,maint	BACS	240.92	39.46	280.38
ASL-printer	BACS	43.12	8.62	51.74
Trade UK-various	BACS	295.57	37.56	333.13
Great Chart-training brush cut	BACS	204.00	0.00	204.00
Employee-salary	BACS	1457.78	0.00	1457.78

Employee - salary	BACS	727.14	0.00	727.14
Employee - salary	BACS	1027.93	0.00	1027.93
Employee - salary	BACS	1545.61	0.00	1545.61
Employee - salary	BACS	101.68	0.00	101.68
Employee - salary	BACS	2103.34	0.00	2103.34
NEST-pension	MDD	432.53	0.00	432.53
Tesco	MDC	20.15	0.00	20.15
BT-mobiles	DD	39.00	7.80	46.80
Bradleys	MDC	263.72	0.00	263.72
233.55	DD	194.62	38.93	
		19537.97		
			18817.97	720.00

Budget Report for 2019/2020

<u>Income to 29.2.20</u>	Budget 2019/20	YTD	Variance
Precept	247500	247500	0
Grants	4669	4669	0
Interest	200	497	-297
Café	0	7006	-7006
Pavilion	1000	4603	-3603
MUGA	2500	2010	490
Maint	0	874	-874
Other Bridleway KCC/Kestrel Park	5100	16402	-11302
Sub Total	260969	283561	-22592
VAT reclaim	0	5688	-5688
Total	260969	289249	-28280
Note: Other Bridleway KCC/Kestrel Park includes			
Budget amount from ABC for support of Kestrel Park - not going ahead			
KCC £10000, £2340 reimbursement from KRCT, £3000 for trees from Cllr Wedgbury			
<u>Expenditure to 29.2.20</u>			
Salaries	128000	101039	26961
Section 137	3500	1000	2500
Communications	1000	863	137
General Admin	25000	16589	8411
Subscriptions	1500	1803	-303
Travel	200	85	115
Capital/Asset	21000	2991	18009
Parish Office	3000	2750	250
Maint & Repair - Other	3000	2063	937
Maint & Repair - PI/Field	6000	8260	-2260
Pavilion	14000	10756	3244
MUGA	100	39	61
Maintenance Team	17000	11691	5309

Kingsnorth Conservation Area	5000	0	5000
Kingsnorth Facility Upgrade(incl f/path)	18000	14736	3264
Contingency/KRCT support	10000	2548	7452
Café	0	5342	-5342
Sub Total	256300	182555	73745
Reclaimable VAT	0	6760	-6760
Total	256300	189315	66985

Admin

Access & Open Spaces

Staffing

Note: Salaries budget amount extra cost of 1 x part time grounds staff for Kestrel Park.

Maintenance Team costs budgeted for Kestrel Park-not going ahead.

Capital -£10k had been put aside for replacement of storage facility lost at Great Chart

This now superseded by Ironworks lease

£10k allocated for extra machinery for Kestrel Park-not now going ahead

Kingsnorth Facility upgrade budget was £10k for bridleway, £8k for footpath Primrose

Costs incurred mainly for footpath

Councillors note acceptance of the Finance Report.

PROPOSED BY CLLR TOWNEND

SECONDED BY CLLR CURTIS

ALL THOSE IN FAVOUR – 6

ALL THOSE AGAINST – 0

ABSTENTIONS - 0

MOTION MOVED.

b. To agree the list of payments which need to be made.

- Bounty Pest Control Invoice for £540.00
- EK Fire Alarm Service Pavilion £190.80 including VAT

PROPOSED BY CLLR CURTIS

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR – 6

ALL THOSE AGAINST – 0

ABSTENTIONS - 0

MOTION MOVED.

c. To agree financial regulations

To be carried forward to the next meeting after receiving finance health check update.

d. Update on Financial Health Check.

The Parish Manager reported:

- Email sent to the Finance Committee with an outline of the comments made by David Buckett.
- Once David Buckett has returned from holiday (middle to end of March), he will send over his report.
- David suggested a few minor tweaks be made but overall, the check was very positive.
- David will produce a checklist for Parish Councillors to follow when monthly checks take place.

7. Planning Matters.

a. To consider all Planning Applications received.

The Parish office circulated the planning summaries report to all Parish Council Members prior to the meeting.

b. To note decisions.

Cllr Hicks presented the planning applications.

Application Number: 20/00171/AS

Address: 5 Emmetts Close, Kingsnorth, TN25 7AG.

Ward: Kingsnorth Village and Bridgefield.

Proposal: Erection of a two-storey rear extension.

Parish Council Comments: No objection providing there's no loss of light to neighbours.

Application Number: 20/00172/AS

Address: Town View, Church Hill, Kingsnorth, TN23 3EG.

Ward: Kingsnorth Village and Bridgefield.

Proposal: Variation of condition 2 of planning permission 18/00708/AS (Part single, part two storey rear extension) To alter the roof design of the first-floor extension.

Parish Council Comments: No objection

Application Number: 20/00251/AS

Cllr Ransley left the meeting for this application (see item 2. declaration of interests).

Address: Taylor Farm House, Bond Lane, Kingsnorth, TN23 3ES.

Ward: Kingsnorth Village and Bridgefield.

Proposal: Proposed timber framed out building for use as an art studio.

Parish Council Comments: No objection

Application Number: 20/00177/AS

Address: 15 Lucilla Avenue, Kingsnorth, TN23 3PU.

Ward: Roman Ward.

Proposal: Garage conversion to playroom.

Parish Council Comments: No objection

Application Number: 20/00277/AS

Address: 23 Bridleway Lane, Kingsnorth, Ashford, Kent, TN23 3LN

Ward: Park Farm South

Proposal: Change of Use of Land to residential garden space and erection of fence on boundary

Parish Council Comments: Kingsnorth Parish Council strongly object to this application as it's amenity land and if the application is permitted it will make the alleyway very dark and unsafe.

Kingsnorth Parish Council objected to this residents' previous application and object again.

The planning application comments were agreed by all members of the Parish Council.

c. To consider any Appeals and Enforcement Matters

A summary of Ashford Borough Council Decisions on planning applications discussed in previous meetings was documented.

d. Any other planning matters

Parcel R, Chilmington Green – Cllr Hicks suggested that Parish Council should object.

8. To agree the adoption of the following Parish Council documents.

- a. To review and agree the Parish Council Risk Assessment

Cllr Hicks commented that the Garage on Church Hill, Kingsnorth Ironworks and the Community Café should be included in the risk assessment.

PROPOSED BY CLLR BRIDGER

SECONDED BY CLLR CURTIS

ALL THOSE IN FAVOUR – 6

ALL THOSE AGAINST – 0

ABSTENTIONS - 0

MOTION MOVED.

9. To agree purchase of new Fire Alarm System for Pavilion

The fire alarm system for the pavilion is out of date and doesn't comply with current regulations. Quotes have now been received by the Parish Manager.

The Parish Manager recommended to the Parish Council company one.

Cllr Cosgrove proposed acceptance of the Parish Managers recommendation.

PROPOSED BY CLLR COSGROVE

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR – 6

ALL THOSE AGAINST – 0

ABSTENTIONS - 0

MOTION MOVED

10. To review options for maintenance van

After speaking with the lease company, the Parish Manager reviewed different options.

- The lease company make the alterations needed to the existing van and the Parish Council continue to pay the lease payment each month.
- Buy the current van outright for £8225.00 +VAT.
- Lease a new smaller van.
- Buy a used van outright.

Action: Parish Manager to investigate further and report back at the next meeting to be held on 14th April 2020.

11. Kingsnorth Community Post Office

The Kingsnorth Community Post Office asked if the Parish Council could support them.

Cllr Hicks and Cllr Townend commented that the Post Office is a commercial company and they don't feel that the Parish Council should get involved.

Cllr Curtis suggested that maybe Tesco could look at getting involved with the Post Office.

Cllr Hicks suggested that the Parish Manager contact Rural Kent and ask if there's any financial support for them.

The Parish Council agreed to get in touch with the Village Hall Committee and discuss the running of the building.

12. Coronavirus in Kent

A conversation took place around looking after elderly and vulnerable residents in Kingsnorth.

Cllr Cosgrove suggested having a section on the Parish Council website and posters on notice boards with advice and updates as and when we receive them.

Cllr Ransley strongly argued that the Parish Council should be doing more but the majority of Cllrs wanted to wait for further government advice.

13. To review the preferred quotes to repair the pathway on the Village Green.

The Parish Manager had obtained three quotes from companies to complete the repairs to the pathway on the Village Green.

This item was delegated to the Open Spaces Committee for review.

Action: Cllr Cosgrove to get quotes for repair to the path.

14. Items to be placed on next Agenda.

- Training for all Councillors on office 365.
- Councillors to speak with parishioners about ideas for their Wards to be considered in the budget.
- Grant.

The Parish Manager thanks Matt O'Neill (Assistant Caretaker) for all his hard work over the past couple of weeks.

15. Date of Next Meeting Tuesday 14th April 2020

There being no further business, Cllr Hicks closed the meeting to members of the public at 8.15pm and continued to a closed meeting for an update from the staffing committee on staffing matters.

The next meeting will be on Tuesday 14th April 2020 at 7:00pm.

Signature: _____

Date: _____

