



KINGSNORTH PARISH COUNCIL

Approved Minutes of the Kingsnorth Parish Council meeting held on

Tuesday 11th February 2020

At the Kingsnorth Pavilion, Church Hill, Kingsnorth from 7.00pm

Present: Cllr Matthew Bridger, Cllr Geoff Cosgrove, Cllr Bryan Curtis, Cllr Aline Hicks (Chair), Cllr Patricia Moss, Cllr Stuart Moss, Cllr James Ransley, Cllr Benjamin Townend, Cllr Jim Wedgbury (Parish and Borough Cllr).

Also, present: Christine Drury (Assistant Clerk, Finance), Borough Councillor Heather Hayward, Peter Le Rossignol (Parish Manager), Matt O'Neill (Assistant Caretaker), Marie Russell (Assistant Clerk, Admin), Cllr Neil Shorter, 8 members of the public (including Mike Ciccone).

Public Comments and Observations

Park Farm Playground Project introduced themselves to Parish Councillors and members of the public and gave a presentation on their work within the community and asked for support from the Parish Council with future events.

Member of the public spoke regarding the junction with Ashford Road and Magpie Hall Road.

Cllr Hicks confirmed that Kent County Council have a works order out.

Cllr Wedgbury suggested writing to Kent County Council with views.

Action: Cllr Hicks and the Parish Manager to write a letter to Kent County Council to get an indication of time scales for the works at the junction.

Reports from External Parties

a. KCC Councillor's Report.

Mike Angell submitted a report which was circulated to all Parish Councillors prior to the meeting. Hard copies were available for members of the public who were present at the meeting.

b. Ashford Borough Councillors' reports.

Councillors Heather Hayward and Tina Heyes submitted reports which were circulated to all Parish Councillors prior to the meeting.

Hard copies were available for members of the public who were present at the meeting.

c. PCSO Report.

Circulated prior to meeting.

Hard copies were available for members of the public who were present at the meeting.

1. Apologies.

Mr Mike Angell (Kent County Council), Cllr Shelley Barber, Borough Councillor Tina Heyes (Ashford Borough Council), Anne Martin-PCSO.

Cllr Curtis and Cllr Cosgrove registered their disappointment at the fact the same people keep on continuously sending in their apologies after being invited along to the Parish Council meetings each month.

2. Declarations of Interest.

Cllr Matthew Bridger – Director of the company that provides email hosting.

Cllr Bryan Curtis – Director of the company that provides web hosting to Kingsnorth Parish Council.

Cllr Stuart Moss – Chairman of the Kingsnorth Recreation Centre Trustees.

3. Approve Minutes of 14th January 2020.

To consider the minutes of the previous meeting and if in order sign as a true record.

PROPOSED BY CLLR BRIDGER SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

MOTION MOVED.

4. Matters Arising from the previous minutes (not reported elsewhere).

- Memorial Bench (Roman Ward) to be placed. Parish Manager confirmed that the Parish Caretakers have been to look at the site but are waiting for a few days of better weather before the bench is placed - Parish Manager to update at next meeting (10th March 2020).
- HGV's using Violet Way. Parish Manager has contacted Mike Angell and he said he will get back to the Parish Manager with a response once he has an update - Action carried forward.
- Policies to be adopted by the Parish Council - Action ongoing.
- Bridleway. Parish Manager has written to KCC regarding the £10,000 towards the Bridleway and confirmed that the Parish Council will not return the £10,000 until the project has been funded – Action Completed.
- Letter to be sent to the Chief Constable regarding refusal to prosecute foreign lorry drivers for moving traffic offences. The Parish Manager updated councillors with the response received from the Chief Constable – Action completed.
- Stewardship of the two fields in the centre of the Kingsnorth Green area – The Open Spaces and Pavilion Committee made a recommendation to the Parish Council that Kingsnorth Parish Council should not take on the stewardship of the two fields. Kingsnorth Parish Council agreed to this recommendation – Action completed.
- Permanent memorial on the Kingsnorth Green – Cllr Cosgrove to arrange a meeting. Action carried forward.
- Traffic and highway concerns – Cllr Bridger has been liaising with residents for ideas to take back to the Communications Committee. Next meeting to be confirmed - Action carried forward.
- Produce a standing order for Press Releases – To be discussed at the next Communications Committee meeting. Date to be confirmed.
- Bilham Farm Building. Parish Manager has sent a letter to Taylor Wimpey and Persimmon regarding the issues with youths in the building and they responded stating that they will now be onsite more often now works have begun. The Parish Manager also had a meeting with our PCSO who confirmed that they do regular checks of the area – Action completed.
- Litter in the Moat. Parish Manager has reported this to Aspire who responded that they are looking at clearing it. Action ongoing.
- Produce a working group structure for when larger planning applications are submitted. Cllr Ransley to action. Action carried forward.
- Include Councillors' Wards on the Planning Summary Sheet – Action completed.
- Arrange a meeting to discuss the Custodian Trustee contract on the Recreation Centre. Action carried forward.

5. Parish Council Reports

a. Parish Manager and Officers / Correspondence Reports.

The Parish Manager reported on:

- Organised and attended Kent Community Speed Watch Training at the Parish Office which involved 9 people including 5 residents, PCSO Anne Martin, Parish Manager and Caretakers.
- Held our first Kent Community Speed Watch session on Wednesday 29th January for one hour on Ashford Rd between 2 – 3pm. During this time 386 cars passed the site with traffic travelling into Ashford. 10 cars were recorded exceeding 46 mph and will be sent a letter from Kent Police. It was noted that cars slowed down by 6-8mph upon seeing us. We are planning to run sessions on a weekly basis at different times and will be looking to add sites once they are approved.
- On Saturday 25th January, 11 Kingsnorth residents including the Parish Manager and Chair Aline Hicks attended a Community Litter Pick starting at Broadhembury Holiday Park in Steeds Lane. The litter pickers focused on Steeds Lane and Stumble Lane. In just over an hour the group collect 16 bags of rubbish.
- Attended the VE day celebrations working group meeting on Wednesday 29th January.
- Attended the Open Spaces Committee meeting on Friday 31st January.
- Booked David Buckett for our financial health check for Friday 28th February.
- Organised quotes for the replacement of non-return valves for the sewage pumping system at the Pavilion.
- E-mail sent to Taylor Wimpey re Bilham Farm Buildings.
- Reported the damage to the Bridgefield Bus Stop to Kent Police and Taylor Wimpey.
- Fire Risk Assessment completed on the Pavilion.
- Quote received for modifications to the caretakers' van.

Action: Parish Manager to put together a report on modifications and costs for the next meeting (10th March).

- Cllr Wedgbury has kindly provided the Parish Council with £3,000 to purchase mature trees which will be planted within the Parish.

Community Engagement and Facebook Stats 03/01/2020 – 30/01/2020:

Posts have reached 3,989 a decrease of 15% on the previous 28 days

26 posts within the 28 days and top posts included:

Kingsnorth Litter Pick Post – 1.1k reach

Notice of Parish Council Meeting – 1.1k reach

Tally Ho Road Closure – 953 reach

Post engagements 2,059 a decrease of 6%, 69 new page likes an increase of 360%

Caretakers Report

- Updated noticeboards around the Parish.
- Inspected the football pitches and collected topsoil to repair any damage.
- Repaired the damaged junior swing.
- Collected new tools.
- Completed paperwork for office PAT Testing.
- Collected materials from B&Q.
- Pressure washed around the play area.
- Hung the television on the wall at the pavilion.
- Turned off lights in the MUGA when closing.
- Collected all the data from chemicals in the kitchen, cleaning box, and the workshop and passed the information to the Parish Manager.
- Repaired window fascia outside the pavilion.
- Met the Gas engineer to service the gas boiler and repair the gas pump.
- Drainage serviced, noted repairs needed for the smooth running of the system.
- Painted parts of the pavilion when able to do so.
- Replaced a large piece of Perspex at the bus stop shelter at Bridgefield.
- Collected the Perspex and stored it in the workshop where it had been knocked out of the bus shelter at Bridgefield, it needs new parts to repair properly.
- Litter picked Merino Way, the field adjacent and Riverside close.
- Carried out a health check on all play and gym equipment for Riverside Close, Pavilion play area, and the outside gym equipment.
- Opened the pavilion and set out the tables and chairs ready for the opening of the cafe.
- End of day cleaning carried out at the cafe and closed the pavilion.
- At the end of each week, cleared the changing rooms ready for the football teams to use at weekends.
- Set up the pavilion for evening meetings.
- Opened and closed the pavilion for the Manager of Little Stars Nursery.
- Attended a meeting with Bounty Pest Control.
- Replaced the kitchen tap in the pavilion.
- Worked on cleaning the tractor.
- Put basketball net and backboard back up after repairs to the hoop and a general clean.
- Inspection of pavilion.
- Moved all the paperwork from the store cupboard, pavilion loft space and garage, put it in the workshop and bagged it up ready for collection by a specialist company.
- Collected a new bin and sack barrow
- Carried out a Speed Watch session on Ashford road.
- Replaced a light in the front of the van.
- Pruned trees in the orchard.
- Repaired two toilets in the gym and cleared out moss from the gutter to the rear of the building.
- Repaired the lock on the pavilion kitchen door.
- Tested the fire alarm in the pavilion.
- Tested the emergency lighting in the pavilion.

Correspondence Reports

- The Parish Manager reported that he'd received several emails detailing different opportunities for Clerks if any councillors were interested.
- The Lord-Lieutenant of Kent's Civic Service invitation.

- Dog fouling around Kingsnorth and Great Chart.
- Mecca Bingo Development.
- Cllr Neil Shorter emailed the parish office regarding the path at the village green. The Parish Manager has so far obtained one quote which he will pass to the Open Spaces Committee to review.

b. Councillors' Reports.

Cllr Wedgbury reported on the following.

- Given a grant for £3,000 to the Parish for mature trees to be planted around the Parish to help with the environment.

Cllr Matt Bridger reported on the following.

- Attended meetings with residents regarding anti-social behaviour in Park Farm. Also met with Matthew Scott (Police Crimes Commissioner) to make him aware of the issues and he has a task force set up for Park Farm.
- Meeting with residents regarding the broadband speed. Working together to set up a working group to see how we can improve the broadband within the area.

Cllr James Ransley reported on the following.

- Attended a litter pick in Park Farm.
- Made some planters for the Limes Community Garden.

Cllr Bryan Curtis reported on the following.

- Taylor Wimpey / Persimmon works have started so Cllr Curtis introduced himself. Traffic lights have gone up at the bottom of Finn Farm Road which seem to be well manned.

Cllr Stuart Moss reported on the following.

- Parish Council grant forms for the Community Café.

Cllr Patricia Moss reported on the following.

- Burglary on Knights Park.
- Car parking issues on Caesar Avenue.
- Encroachment issues on Knights Park. Cllr Shorter recommended that this issue is reported to Kent County Council.

Action: Cllr P Moss to take a photo of the area and in question and send it to the reporting section at Kent County Council.

Cllr Hicks reported on the following.

- Attended a KALC meeting along with Cllr Cosgrove. There will be another meeting on 4th March to talk about Parish Boundaries.
- Attended a litter pick.
- 12 trees have been ordered from Aspire.
- Bounty are dealing with the rat issues.

c. Parish Council Committee Reports.

To receive update reports from Parish Council Committees and Groups.

Staffing Committee – Cllr Curtis

- A brief Staffing Committee meeting to take place after the main meeting in a closed session.

Finance Committee – Cllr S Moss

Nothing to report.

Open Spaces and Pavilion Committee – Cllr Cosgrove

- A meeting was held in January to discuss the stewardship of the two fields (Community Orchard Field and the 'Dog Pond' Field) in the centre of the Kingsnorth Green area.

The Open Spaces and Pavilion Committee recommended that the Parish Council does not take over the stewardship and the running of the two fields in the centre of Kingsnorth.

PROPOSED BY CLLR BRIDGER

SECONDED BY CLLR TOWNEND

Communications Committee – Cllr Bridger

- Committee meeting date to be agreed.
- Hoping to have the new Parish Council website up and running by early next week (week commencing 17th February).
- Asked for Social Media and Communications Policies to be added to the agenda for the next meeting (10th March).

Community Café – Parish Manager

- Since reopening in September £6,700, expenses are £4,900 so that’s a surplus of £1800 to date.
- Sadly, two volunteers resigned due to other commitments, but we now have another two new volunteers.
- Held a meeting with volunteer about fundraising which was all very positive.

Cllr Bridger commented that he knows someone who would like to speak with the Parish Manager about volunteering on the days that the café isn’t currently open.

6. Financial Matters.
a. Finance Report

Financial statement to 31.1.20

<u>January Income</u>		£	p
PFR	AC	342.50	
KRCT-PAT testing	MAC	73.60	
Café card receipt	MAC	12.53	
Café card receipt	MAC	17.44	
Ashford Constituency	AC	18.00	
Kingsnorth School	AC	500.00	
Café card receipt	MAC	11.79	
Café PO receipt	MAC	220.60	
Café card receipt	MAC	24.57	
Café card receipt	MAC	23.43	
Café PO receipt	MAC	201.60	
Café card receipt	MAC	34.48	
Café card receipt	MAC	25.89	
Home Start	AC	31.70	
Café PO receipt	MAC	185.90	
NW int 47793368	AC	1.42	
NW int 47793120	AC	32.79	
Metro Bank int	AC	16.71	
			1774.95
 <u>Balances as at 31.1.20</u>			
Balance at Metro current account		7855.70	
Balance at Metro reserve account		65608.73	
Balance at NatWest Direct Reserve a/c		8336.90	
Balance at NatWest SIBA Account		183773.47	
NatWest current account		100.00	
Petty Cash		104.40	
Metro Bank credit card		0.00	
KPC Cash Balance			265779.20

Bank Reconciliation as at 31.1.20

Opening Balance from 31.12.19	282950.86
Plus income during January	1774.95
Less expenditure during January	18946.61
Balance as at 31.1.20	265779.20

Invoices Received & Payments due in January

	Ref	Net	VAT	Total
		£ p	£ p	£ p
Employee exp-FFX stud detector	BACS	14.71	2.94	17.65
Playground Inspection Co	BACS	332.50	66.50	399.00
Employee - expenses	BACS	82.18	0.00	82.18
Employee - exp	BACS	29.07	1.49	30.56
Accounts Unlocked-payroll	MDD	30.00	6.00	36.00
ASDA-café G.Foreman grill	MDC	25.00	0.00	25.00
Van & Car-w/shop lease	SO	398.00	0.00	398.00
BT-telephone	MDD	194.45	38.89	233.34
Argos-TV pavilion	MDC	265.83	53.16	318.99
Outset-HR support	MDC	143.33	28.67	172.00
Tesco milk for office	MDC	1.10	0.00	1.10
Amazon Shop N Shop ext cable	MDC	4.25	0.85	5.10
Bucks Councils-training	MDC	54.40	10.87	65.27
Microsoft-Office software laptops	MDC	66.66	13.33	79.99
British Gas-pav boiler repair	BACS	126.00	0.00	126.00
HMRC tax & NI	BACS	2299.79	0.00	2299.79
Dan Yang-café acrylic holders	MDC	19.99	0.00	19.99
FuelGenie	MDD	150.88	30.18	181.06
Tesco café supplies	MDC	31.74	0.00	31.74
Sabre Solutions-IT support	BACS	1350.00	0.00	1350.00
KRCT-office rent	BACS	250.00	0.00	250.00
Keith Tate Tree Surgery	BACS	2995.00	599.00	3594.00
Bizay-business cards	MDC	9.55	1.91	11.46
Leaseplan - van	DD	239.86	47.97	287.83
ABC-w/shop rates	SO	109.00	0.00	109.00
SSE-pavilion elec	DD	63.36	0.00	63.36
Whisper Media-e-mails	MDC	6.10	0.00	6.10
Whisper Media-wesite host	MDC	68.40	0.00	68.40
Crown Gas n Power-pav gas	MDC	246.04	0.00	246.04
Tesco-tea towels for office	MDC	5.00	0.00	5.00
KALC-H & W/B conf	MDC	60.00	12.00	72.00
Tesco-stamps	MDC	8.40	0.00	8.40
British Gas - boiler maint	DD	30.58	0.00	30.58
Euroflorist-flowers for staff	MDC	33.48	0.00	33.48
Tesco-oil, café supplies	MDC	33.92	3.33	37.25
BT-mobile phones	DD	39.00	7.80	46.80
BIFFA-waste	MDD	130.19	0.00	130.19
ASL-printer	BACS	41.98	8.40	50.38
Trade UK-maint	BACS	45.38	9.08	54.46
KCC-stationery	BACS	35.70	7.14	42.84
Employee-salary	BACS	1393.27	0.00	1393.27
Employee-salary	BACS	649.24	0.00	649.24
Employee-salary	BACS	2103.14	0.00	2103.14

Employee - salary	BACS	1470.99	0.00	1470.99
Employee-salary	BACS	123.16	0.00	123.16
Employee-salary	BACS	997.92	0.00	997.92
Reefenvironmental-shredding	MDC	60.00	12.00	72.00
Reefenvironmental-shredding	MDC	75.00	15.00	90.00
Briants-loose tools	MDC	76.02	15.21	91.23
Tesco-café supplies	MDC	25.65	0.00	25.65
Archer signs-litter pick	MDC	104.95	20.99	125.94
Amazon-paper	MDC	14.95	3.00	17.95
ACAS-training	MDC	175.00	0.00	175.00
Bradleys	MDC	128.75	0.00	128.75
Accounts Unlocked-payroll	DD	30.00	6.00	36.00
NEST-pension	DD	419.45	0.00	419.45
Shenzhenshi-clickers Speedwatch	MDC	5.49	1.10	6.59
		17923.80	1022.81	18946.61

Budget Report for 2019/2020

<u>Income to 31.1.20</u>	Budget 2019/20	YTD	Variance
Precept	247500	247500	0
Grants	4669	4669	0
Interest	200	454	-254
Café	0	6435	-6435
Pavilion	1000	4210	-3210
MUGA	2500	2010	490
Maint	0	874	-874
Other Bridleway KCC/Kestrel Park	5100	13402	-8302
Sub Total	260969	279554	-18585
VAT reclaim	0	5688	-5688
Total	260969	285242	-24273
<u>Expenditure to 31.1.20</u>			
Salaries	128000	91338	36662
Section 137	3500	1000	2500
Communications	1000	788	212
General Admin	25000	15087	9913
Subscriptions	1500	1648	-148
Travel	200	85	115
Capital/Asset	21000	2408	18592
Parish Office	3000	2500	500
Maint & Repair - Other	3000	2063	937
Maint & Repair - PI/Field	6000	7485	-1485
Pavilion	14000	7075	6925
MUGA	100	39	61
Maintenance Team	17000	10249	6751
Kingsnorth Conservation Area	5000	0	5000
Kingsnorth Facility Upgrade(incl f/path)	18000	14736	3264
Contingency/KRCT support	10000	2516	7484
Café	0	4721	-4721
Sub Total	256300	163738	92562
Reclaimable VAT	0	6039	-6039
Total	256300	169777	86523
Admin			

Christine Drury presented the Financial Statement which was also circulated prior to the meeting. Councillors note acceptance of the Finance Report.

PROPOSED BY CLLR BRIDGER

SECONDED BY CLLR S MOSS

ALL THOSE IN FAVOUR – 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

MOTION MOVED.

b. To agree the list of payments which need to be made.

- CCTV Monitoring invoice for £900
- Fire Risk Assessment on the Pavilion, invoice £475 including VAT

PROPOSED BY CLLR BRIDGER

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

MOTION MOVED.

c. Agree to carry out works on the Pavilion for replacement sewage pumps.

The Parish Manager had obtained three quotes from different companies prior to the meeting.

Cllr Ransley proposed that the second company be selected to carry out the work.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR BRIDGER

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

MOTION MOVED.

The Parish Manager had received a call from Kingsnorth School notifying him that a tree which is on Parish land and hangs over the school had been damaged in the recent high winds and was dangerous.

The Parish Manager confirmed that he had called a Tree Surgeon and wanted confirmation from the Parish Council that they were happy for these works to go ahead.

PROPOSED BY CLLR BRIDGER

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

MOTION MOVED.

7. Planning Matters.

a. To consider all Planning Applications received.

The Parish office circulated the planning summaries report to all Parish Council Members prior to the meeting.

b. To note decisions.

Cllr Hicks presented the planning applications.

Application Number: 20/00024/AS

Address: 22 Haywain Close, Kingsnorth, TN23 3QL.

Ward: Roman Ward.

Proposal: Garage conversion to habitable accommodation.

Parish Council Comment: No objection.

Application Number: 20/00036/AS

Address: 14 Constantine Road, Kingsnorth, TN23 3PN.

Ward: Roman Ward.

Proposal: Garage conversion.

Parish Council Comment: No reason to object as long as there's enough off-road parking for two cars.

Application Number: 20/00057/AS

Address: 4 Conker Close, Kingsnorth, TN23 3LL.

Ward: Park Farm North.

Proposal: Conversion of garage to habitable accommodation; loft conversion with rooflights to front/rear and additional second floor window on side elevation; replacement single storey rear extension.

Parish Council Comment: Delegated to Cllr Ransley and the Parish Manager.

Application Number: 20/00102/AS

Address: 18 Bryony Drive, Kingsnorth, TN23 3RE.

Ward: Park Farm South.

Proposal: Erection of a two-storey rear extension.

Parish Council Comment: No objection.

Application Number: 20/00028/AS

Address: Mouse Hall, Church Hill, TN23 3EF.

Ward: Kingsnorth Village.

Proposal: Erection of replacement shed.

Parish Council Comment: No objections provided it does not exceed permitted development rights.

The planning application comments were agreed by all members of the Parish Council.

c. To consider any Appeals and Enforcement Matters

A summary of Ashford Borough Council Decisions on planning applications discussed in previous meetings was documented.

No appeals or enforcement matters.

d. Any other planning matters

• Gypsy and Travellers Accommodation Local Plan.

Cllr James Ransley had produced comments on behalf of the Parish Council on the Options Report prior to the meeting.

Cllr Wedgbury commented that he supported all the comments that Cllr Ransley had documented on behalf of the Parish Council and thanked him for all his efforts.

PROPOSED BY CLLR WEDGBURY

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

MOTION MOVED.

• 106 and CIL in Kingsnorth Parish.

Cllr Ransley drafted a letter to Mr Naylor on behalf of the Parish Manager which will be sent to Ashford Borough Council.

• 18/01861/AS – Land at Playing Fields and Linden Grove Primary School, Stanhope.

Cllr Ransley had drafted a response to this application prior to the meeting on behalf of the Parish Council.

PROPOSED BY CLLR WEDGBURY

SECONDED BY CLLR BRIDGER

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

MOTION MOVED.

• 19/01701/AS – Land South of Brockmans Lane.

Cllr Ransley had drafted a response to this application prior to the meeting on behalf of the Parish Council. Cllr Ransley to include that the Parish Council are unaware of them being responsible for the maintenance of a bus shelter.

PROPOSED BY CLLR BRIDGER

SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

MOTION MOVED.

8. To agree the adoption of the following Parish Council policies.

a. Communication Policy

Subject to the discussed amendments being made.

PROPOSED BY CLLR WEDGBURY

SECONDED BY CLLR BRIDGER

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

MOTION MOVED.

b. Complaints Procedure

Subject to the Chairman being changed to Chair.

PROPOSED BY CLLR BRIDGER

SECONDED BY CLLR WEDGBURY

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

MOTION MOVED.

9. Update on VE Day 75 Celebration Working Group.

a. Update from meeting held on 29th January 2020.

- Our local MP has confirmed that he will attend.
- Second meeting will take place on 4th March at 7pm in the Pavilion.
- Slice of Life have confirmed we can have use of the hall and parking.
- Date of event to be Saturday 9th May 2020.
- Looking to hold the event on the entrance park.

Cllr Ransley asked for a rough budget for the event to be given to the Finance Committee.

Action: Parish Manager to draft a budget for the event and pass to the Finance Committee.

- ### b. Parish Council to confirm that the working group can go ahead and organise these celebrations and draw on money allocated in the 2020/21 budget for these celebrations.

PROPOSED BY CLLR HICKS

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

MOTION MOVED.

10. National Spring Clean Up

The Parish Manager provided the following information.

- The National Spring Clean Up event is organised by the Daily Mail.
- Would like to organise a large litter pick around the whole Parish.
- Possibly make the litter pick an Easter themed event.

Cllr Curtis commented that he believed the litter picks should be organised by Parish Councillors and residents, not by the Daily Mail. Cllr Curtis also suggested the events should be staggered so that any equipment on loan from Ashford Borough Council would be available to all.

- Dog fouling is also a huge issue around the Parish.
- More litter bins around the Parish.

Action: Parish Manager to look at ways to encourage people not to throw their litter.

11. Items for next agenda

Social Media and Communications Policies to be adopted.

There being no further business, Cllr Hicks closed the meeting at 8.15pm

The next meeting will be on Tuesday 10th March 2020 at 7:00pm.

Cllr Wedgbury extended his apologies for the next meeting due to personal commitments.

Signature: _____

Date: _____