

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
Kingsnorth Recreation Centre,
Field View, Ashford, Kent, TN23 3NZ
Telephone: 01233 502969

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To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 9th February 2021 starting at 7.00pm via Zoom.

Members of the Public and Press are welcome to attend by clicking the link.

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

Please be aware that Parish Council Meetings are recorded. If you have an issue with this, please contact the Parish Manager.

1. To note those, present and receive apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Manager prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for the member's absence shall be accepted.

2. To receive declarations of interest.

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak please contact the Parish manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

Verbal reports from external parties.

(Maximum 15 minutes)

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the Agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. *PCSO's Report.*
- b. *Ashford Borough Councillor's Reports.*
- c. *KCC Councillor's Report.*

3. [Approval of Minutes of Tuesday 12th January 2021.](#)

To approve the minutes of the previous meeting and if in order sign as a true record.

4. Parish community grant applications.

- a. To review community grant applications submitted in January 2021.
 - a. Furley Park After-School Club
 - b. Kingsnorth After-School Club
- b. To agree/approve/reject applications.

5. Parish action sheet.

- a. [To review progress with items on the action sheet \(see appendix A\)](#)
- b. To assign individuals or groups of individuals for development / progressing items
- c. To authorise any actions *(Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision)*

6. Vacant seat.

- a. To receive an update.
- b. To approve co-option policy document.

- 7. Schools Family COVID Support Funding Proposal.**
 - a. To review proposal document to providing support to Ashford schools for pupils living in Kingsnorth Parish.
 - b. To agree next steps/approve/authorise project funding.
- 8. Receive draft letter to accompany Council Tax Bill.**
- 9. Update on litter / traffic safety issues.**
- 10. Receive locations for benches, sleeper bridges, bird feeders which are 2021/2022 financial year budget items, so this can be shared with ABC.**
- 11. Financial matters.**
 - a. To receive the January Finance Report Documents.
 - b. To review invoices and consider authorising payment.
 - c. To receive an update on the new bank account and any outstanding paperwork required. Authorise signatories for Lloyds bank account.
 - d. To consider proposals for monthly health check and authorise any action.
- 12. Planning matters.**
 - a. To consider all planning applications received.
 - b. To note decisions.
 - c. To consider any Appeals and Enforcement Matters.
 - d. Any other planning matters.
 - a. Kingsnorth Medica Practice to consider holding a planning meeting with residents and also releasing the letter sent in September 2020 with our concerns on the proposed new site.
- 13. Correspondence and written reports from external parties.**
 - a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
 - b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.
- 14. Parish Managers report.**

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parishes Officers since the last meeting.
- 15. Parish Councillors reports.**

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.
- 16. The next or future Agenda(s).**

An indicative table showing intended dates for future items is in [Appendix B](#)

 - a. To add / remove / amend items.
 - b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).
- 17. Date of Next Meeting Tuesday 9th March 2021.**



Peter Le Rossignol (Kingsnorth Parish Council Manager)

PARISH ACTION SHEET
ACTIONS FROM JANUARY MEETING

<u>Matter</u>	<u>Ref.</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Planting of Trees around the Kingsnorth Parish.	KP3		Grounds and Maintenance Supervisor / Parish Manager	Aspire has removed Christmas Trees from the MOAT and will plant when suitable.	Christmas Trees to be planted. Remaining Trees to be planted around the playing fields. Action carried forward.
Arrange a meeting to discuss the Custodian Trustee contract on the Recreation Centre.	KP7		Parish Manager and Cllr Ransley.	Cllr Ransley to provide any updates.	Trustees looking at leases.
Bridgefield Defibrillator	BR2		Parish Manager / Cllr N Shorter	All defibrillators are covered under the Parish Council insurance.	Remove item.
Keep Parishioners updated on the results and next steps of the residents' survey.	KP10		Parish Manager	Draft letter to be considered on Agenda.	Delegate to Parish Manager to complete letter and send to Ashford Borough Prior to deadline. Remove item.
Arrange a planning discussion with ABC to discuss CCTV at Bridgefield Park and Kestrel Park, replacement of Parish noticeboards, bus stops in Kingsnorth Village Ward and toilets at the Moat.	KP17	August 2020	Parish Manager / Cllr Ransley	Cllr Ransley sent revised correspondence to ABC.	Cllr Ransley awaiting response from ABC
Meeting to discuss issues with tenants of housing association properties in Park Farm	KP19	August 2020	Cllr Ransley	Cllr Ransley to provide update.	If no information of relevant housing is received by 9 th February then item to be removed.
Bridgefield and Park Farm Snakes	KP21	September 2020	Cllr Ransley	Parish Manger to update.	Parish Manager to provide an update on bench purchases.
Angling Society / Park Farm Moat	KP22	September 2020	Cllr Ransley	Parish Manager looking at Grant Options	Parish Manager to provide any updates.
Monthly Financial Health checks	KP23	September 2020	Parish Manager	Item to be discussed under the finance agenda item.	

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Foodbank	KP26	December 2020	Parish Manager	Parish Manager has now delivered food donation to the local foodbank.	Remove Item.
Help with assisting School Children within the Parish	KP27	December 2020	Parish Manager	Proposal on agenda.	
Kingsnorth Village Hall	KP28	December 2020	Cllr Ransley	(closed).	
Pavilion Refurbishment	KP29	December 2020	Parish Manager	Parish Manager to update Councillors on progress.	
Future of the conservation fields (between Kings. Village and Park Farm.	KP30	December 2020	Parish Manager / Cllr Ransley	Included within the Precept Letter to be sent to residents with council tax bill.	
Mowing regime for KCC maintained verges and wildlife.	KP31	January 2021	Parish Manager / Cllr Ransley		
Contact landowners regarding potential footpath route(s) in 2021/2022 budget	KP32	January 2021	Parish Manager / Cllr Ransley		
Speed Limit reduction on Steeds Lane	KP33	January 2021	Parish Manager to email Kent County Councillor Mike Angell who will get Scheme Team to take a look.	Cllr. Mike Angell has contacted the schemes teams.	
Publishing of Parish Council recordings on YouTube	KP34	January 2021	Cllr. Bridger to research and report back to council		

Appendix B

Future Agendas

An indicative table showing intended dates for future items. Regularly scheduled items in black with frequency in brackets and other items in blue.

<u>Month</u>	<u>Topics</u>
March	<ul style="list-style-type: none">• Receive proposal for security patrols, so this can be shared with ABC.• Receive proposals for Kingsnorth Pavilion playground play equipment.• Receive proposal for Washford woodland cleaning work.• Receive review of Christmas displays 2020 and proposals for 2021.
April	<ul style="list-style-type: none">• Receive proposal for Real Nappies Scheme• Receive proposal for habitat planting /works
May	<ul style="list-style-type: none">• Receive proposal for outdoor film show.• Receive draft of 'Introduction to Kingsnorth' pack content

(Add policy document review dates to above)