

# KINGSNORTH PARISH COUNCIL

## AGENDA



**Parish Manager: Mr Peter Le Rossignol**  
**Kingsnorth Recreation Centre,**  
**Field View, Ashford, Kent, TN23 3NZ**  
**Telephone: 01233 502969**

**Email: [manager@kingsnorthparishcouncil.gov.uk](mailto:manager@kingsnorthparishcouncil.gov.uk)**

**Website: [www.kingsnorthparishcouncil.gov.uk](http://www.kingsnorthparishcouncil.gov.uk)**

**To all Members of the Parish Council.**

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 9<sup>th</sup> March 2021 starting at 7.00pm via Zoom.

**Members of the Public and Press are welcome to attend by clicking the link.**

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

Please be aware that Parish Council Meetings are recorded. If you have an issue with this, please contact the Parish Manager.

**1. To note those, present and receive apologies.**

Members who cannot attend a meeting shall tender their apologies to the Parish Manager prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for the member's absence shall be accepted.

**2. Co-option to Kingsnorth Parish Council for Bridgefield Ward.**

- a. Candidates to present to Parish Council what they hope to achieve as a Parish Councillor for Bridgefield ward (allocated time of 6 minutes per candidate).
  - i. Alison Breese
  - ii. Gary Harrison
  - iii. Kumar Gaurav
  - iv. Philip Rickard
  - v. Maria Olukoya
- b. Questions to and from candidates, discussion on candidates.
- c. Vote on co-option to Kingsnorth Parish Council.

**3. To receive declarations of interest.**

**Public comments and observations.**

**(Maximum 15 minutes)**

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak please contact the Parish manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

**Verbal reports from external parties.**

**(Maximum 15 minutes)**

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the Agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. [PCSO's Report.](#)
- b. *Ashford Borough Councillor's Reports.*
- c. *KCC Councillor's Report.*

**4. [Approval of Minutes of Tuesday 9<sup>th</sup> February 2021.](#)**

To approve the minutes of the previous meeting and if in order sign as a true record.

**5. Parish community grant applications.**

- a. To review community grant applications submitted in February 2021.
  - i. Kingsnorth Church Community Group
  - ii. Bauhaus Café CIC
- b. To agree/approve/reject applications.

**6. Parish action sheet.**

- a. [To review progress with items on the action sheet \(see appendix A\)](#)
- b. Review video of pavilion works.
- c. To assign individuals or groups of individuals for development / progressing items
- d. To authorise any actions (*Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision*)

**7. Open Spaces Projects**

- a. To consider the principle of Purchase and install flagpole in Parish.
- b. [Review and update re Christmas Lights.](#)
- c. To consider of survey of fish and silt at the MOAT.

**8. Financial matters.**

- a. To receive the [February Finance Report Documents.](#)
- b. To review invoices and consider authorising payment.
- c. To receive an update on the new bank accounts.

**9. Planning matters.**

- a. [To consider all planning applications received.](#)
- b. [To note decisions.](#)
- c. To consider any Appeals and Enforcement Matters.
- d. Any other planning matters.
  - i. To review draft comment for planning application 21/00126/AS (15 houses and medical centre).
  - ii. To considering sending letter to Ashford Borough Council re missing documents for Courtlodge application.
  - iii. To consider commenting on plans for intensive treatment unit at William Harvey Hospital.

**10. Correspondence and written reports from external parties.**

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

**11. [Parish Managers report.](#)**

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parishes Officers since the last meeting.

**12. Parish Councillors reports.**

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

**13. The next or future Agenda(s).**

An indicative table showing intended dates for future items is in [Appendix B.](#)

- a. To add / remove / amend items.
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

**14. Date of Next Meeting Tuesday 13th April 2021.**

- a. To agree date for May meeting to include Annual Meeting of the Parish and the Annual Meeting of the Parish Council. Proposed date Tuesday 4<sup>th</sup> May 2021.



Peter Le Rossignol (Kingsnorth Parish Council Manager)

## PARISH ACTION SHEET

### ACTIONS FROM FEBRUARY MEETING

<u>Matter</u>	<u>Ref.</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation &amp; Next Steps</u>
Planting of Trees around the Kingsnorth Parish.	KP3		Grounds and Maintenance Supervisor / Parish Manager		Remaining Trees to be planted around the playing fields. Action carried forward.
Arrange a meeting to discuss the Custodian Trustee contract on the Recreation Centre.	KP7		Parish Manager and Cllr Ransley.	Cllr Ransley to provide any updates	Consider quarterly bulletin to ABC Cabinet on KPC stalled issues.
Keep Parishioners updated on the results and next steps of the residents' survey.	KP10		Parish Manager	Precept has been sent to council and will be sent out in early March.	Parish Manager to provide infographics on social media and website on progress of projects and future projects.
Arrange a planning discussion with ABC to discuss CCTV at Bridgefield Park and Kestrel Park, replacement of Parish noticeboards, bus stops in Kingsnorth Village Ward and toilets at the Moat.	KP17	August 2020	Parish Manager / Cllr Ransley	Cllr Ransley sent revised correspondence to ABC.	Cllr Ransley awaiting meeting date from ABC.
Bridgefield and Park Farm Snakes	KP21	September 2020	Cllr Ransley	Parish Manger to update.	Parish Manager to provide an update on bench purchases.
Angling Society / Park Farm Moat	KP22	September 2020	Cllr Ransley	Parish Manager looking at Grant Options	Parish Manager to provide any updates.

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Monthly Financial Health checks	KP23	September 2020	Parish Manager	Parish Manager	Parish Manager to report on meeting held on 26 <sup>th</sup> January.
Kingsnorth Village Hall	KP28	December 2020	Cllr Ransley	(closed).	Provide update in closed session
Future of the conservation fields (between Kings. Village and Park Farm.	KP30	December 2020	Parish Manager / Cllr Ransley	Consultation with residents.	Await possible interest from residents following precept letter. Arrange virtual meeting.
Mowing regime for KCC maintained verges and wildlife	KP31	January 2021	Parish Manager / Cllr Ransley		
Contact landowners regarding potential footpath route(s) in 2021/2022 budget	KP32	January 2021	Parish Manager / Cllr Ransley		
Publishing of Parish Council recording on YouTube	KP33	February 2021	Cllr Bridger		
Possibility of the Parish Council purchasing a flagpole.	KP34	February 2021	Parish Manager	See main agenda.	
Look at Litter picking on highways.	KP35	February 2021	Parish Manager		
Signpost and Road Sign Health Check	KP36	February 2021	Parish Manager	Link to report damaged signs sent to all councillors and posted on social media for residents to use.	Remove item.

## **Appendix B**

### Future Agendas

An indicative table showing intended dates for future items. Regularly scheduled items in black with frequency in brackets and other items in blue.

<b><u>Month</u></b>	<b><u>Topics</u></b>
March	<ul style="list-style-type: none"><li>• Receive proposal for security patrols, so this can be shared with ABC.</li><li>• Receive proposals for Kingsnorth Pavilion playground play equipment.</li><li>• Receive proposal for Washford woodland cleaning work.</li><li>• Receive review of Christmas displays 2020 and proposals for 2021.</li></ul>
April	<ul style="list-style-type: none"><li>• Receive proposal for Real Nappies Scheme</li><li>• Receive proposal for habitat planting /works</li></ul>
May	<ul style="list-style-type: none"><li>• Receive proposal for outdoor film show.</li><li>• Receive draft of 'Introduction to Kingsnorth' pack content</li></ul>
June	
July	
August	
September	
October	

(Add policy document review dates to above)