



KINGSNORTH PARISH COUNCIL

Approved Minutes of the Meeting of Kingsnorth Parish Council

Held on Tuesday 12th January 2021

Conference Call Via Zoom (Due to Coronavirus Government Guidelines) 7.00pm

Present: Cllr Shelley Barber, Cllr Matthew Bridger, Cllr Geoff Cosgrove, Cllr Aline Hicks, Cllr Patricia Moss, Cllr Stuart Moss, Cllr James Ransley (Chair), Cllr Benjamin Townend (Vice Chair), Cllr Jim Wedgbury.

Also, present: Christine Drury (Assistant Clerk – Finance), Peter Le Rossignol (Parish Manager), Matt O'Neill (Grounds and Maintenance Supervisor), Marie Russell (Assistant Clerk – Admin), 2 members of the public observed the meeting.

1. Apologies.

Cllr Heather Hayward (Ashford Borough Council), PCSO Anne Martin.

Cllr Ransley highlighted the following 'housekeeping' issues.

- Muting whilst not speaking to eliminate background noises.
- There should be no political comments on local or national politics during Parish Council meetings.
- During verbal reports, it would be appreciated if the PCSO, Ashford Borough Council Councillors and Kent County Councillors stick to their public issues within their sections i.e., Kent County Council or Ashford Borough Council business.
- Under standing orders, Councillors can ask for a recorded vote at any point during the meeting.
- Confirmed the Chat function on Zoom should only be used to indicate if members would like to speak.

2. Declarations of Interest.

Cllr Bridger is the Director of the company providing the webhosting and email for the Parish Council.
Cllr S Moss is Chairman of the Kingsnorth Recreation Centre Trustees.

Public Comments and Observations

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

No members of the public had requested to speak.

Verbal reports from external parties.

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors.

a. PCSO's Report

PCSO Anne Martin's report was circulated to all Kingsnorth Parish Council Councillors prior to the meeting and now available to view on the Kingsnorth Parish Council website.

b. Ashford Borough Councillors' Reports

Cllr Trish Cornish submitted a report prior to the meeting which was circulated to all members.

Cllr Wedgbury reported on the following:

- Ashford Borough Council is under financial pressure due to the current pandemic.
- It is expected that Council Tax will go up.

Cllr Neil Shorter reported on the following:

- Excess water around the parish which Cllr Shorter stated is predominantly due to the backing up of the Whitewater Dyke which is being dealt with on a broader issue. Cllr Shorter will be pursuing these issues.

Cllr Ransley added for context that he had picked up on some comments from residents that there was some flooding at a point on Langely Drive, on the boundary between Washford Ward and Stanhope. Cllr Ransley had forwarded comments to Cllr Shorter so that he could check what was going on.

Cllr Shorter added that most of the obvious flooding was on the boundary of Langley Drive and Stanhope, but it is the Whitewater Dyke coming right down through Washford, through Pound Lane and going off to the Tesco roundabout and the fields associated with that area. It was a far wider area that was affected. Parish Manager added that there was also severe flooding in Steeds Lane which seems to be being worked on and new drains have been fitted.

KCC Councillors' Reports

Councillor Mike Angell reported on the following:

- COVID Rapid Testing Site Address; Unit 1 Eurogate Business Park, Thomson Road, Ashford TN24 8XW.

Parish Manager added that tests must be booked; you cannot just turn up.

- Village Hall Update. Cllr Angell and Little Stars Nursery are waiting on an answer from the Government and Local Authority as to whether there will be funding for some children who attend the nursery. Hoping to have an answer soon.

3. Approval of Minutes of Tuesday 8th December 2020.

To approve the minutes of the previous meeting and if in order sign as a true record.

Cllr Ransley had received the following request for amendment to the minutes:

Item 2. To elected a Vice Chairman until May 2021 – Vote count should be changed from 8 in favour to 7 in favour and 1 abstention.

Subject to that that amendment, it was proposed that the minutes for Tuesday 8th December be signed as a true record.

PROPOSED BY CLLR TOWNEND

SECONDED BY CLLR WEDGBURY

ALL THOSE IN FAVOUR - 8

ALL THOSE AGAINST - 0

ABSTENTIONS – 1

Cllr Barber abstained due to not being present at the meeting.

Motion moved.

4. Parish Community Grant Applications.

- a. To review community grant applications submitted in September 2020.**
- b. To agree / approve / reject applications**

None received.

5. Parish Action Sheet.

- a. To review progress with items on the action sheet.**
- b. To assign individuals or groups of individuals for development / progressing items.**
- c. To authorise any actions (such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision).**

The action sheet had been circulated to all Councillors prior to the meeting.

- Planting of Trees around the Kingsnorth Parish – Aspire have agreed that the Christmas trees can be planted at the Moat. Looking at other options for planting the tree at Stubbs Cross. There are still some trees remaining which need to be planted around the playing fields. Action carried forward.
- Arrange a meeting to discuss the Custodian Trustee contract on the Recreation Centre –Still waiting to hear back from ABC, there are pressures on their legal department so that is likely to be a lengthy wait. The Trustees are looking at the leases and the responsibilities, the Parish Manager managed to obtain more details from the Parish Council Solicitor that was used at the time. Action carried forward.
- Bridgefield Defibrillator –The defibrillator is now in located within Budgens. Parish Manager just awaiting confirmation from insurance company to ensure the defibrillator is covered. Action carried forward.
- Update on the Residents Survey –Cllr Ransley is currently drafting the precept letter; Ashford Borough Council have indicated that the Parish Council can send the letter out with the precept demands which go out around March so we will be able to let residents know what the Parish Council has been doing in the last year and what we plan to do in the future year. This will be brought to the next Parish Council meeting for approval although a draft will probably be circulated prior to this. Action carried forward.
- Prepare Actions required as a result of Treasury and Investment Strategy adoption i.e., new bank account – This action will be discussed as part of the main Agenda under item 9 c. Action carried forward.
- Arrange a planning discussion with ABC to discuss CCTV at Bridgefield Park and Kestrel Park, replacement of Parish noticeboards, bus stops in Kingsnorth Village Ward and toilets at the Moat. Cllr Ransley confirmed that he had now sent the correspondence off to a Planning Officer at ABC

and they have kindly agreed that they'll take a look and let us know if we may or may not need an application for certain elements and if we do need an application then give us an idea on our prospects. Action carried forward.

- Meeting to discuss issues with tenants of housing association properties in Park Farm – Cllr Ransley has not yet received details of which housing association he needs to be contacting so there is not progress on this item. Action carried forward.
- Bridgefield & Park Farm Moat Snakes becoming a permanent memorial for people who have died from Coronavirus – This action will be discussed as part of the main Agenda under item 8. Action carried forward.
- Angling Society/Park Farm Moat – Cllr Ransley reported that Len Myatt and his team did pitch for the funding to be made available for the Moat but was unsuccessful. We have since asked if the Parish Council can seek out grants to try and make up the difference, ABC and the Angling Society are happy for us to do this. Cllr Ransley asked Councillors if they were happy for the Parish Council to take that step. Cllr Ransley asked Councillors for their views.

Cllr Wedgbury commented that if ABC and the Angling Society are happy for the Parish Council go ahead with trying to get grants to desilt the Moat.

Cllr Barber agreed that the Parish Council should seek grants for the desilting.

Cllr Townend agreed with Cllr Wedgbury and Cllr Barber but added that he understands the funding is tight at ABC but does not see that as an excuse, it is not a new issue, it is down to many years of neglect and Parishioners have paid their Council Tax already so there should have been budgeting in place for the desilting. Cllr Townend added that he took a walk around the Moat and counted 6 rats running around there.

Cllr Cosgrove commented that he agreed with Councillor Wedgbury and added that the Parish Council should obtain as much grant money as possible. Cllr Cosgrove added that the desilting does not need to all be done in one hit, the Parish Council could do what they can for this year and then stagger the rest of the funding over the next few years.

Cllr Shorter (ABC) responded that if there are rats running around, that is a health and wellbeing issue and ABC should be required, under their environment team, to undertake activities to control the rat infestation, this should not be part of Ashford Borough Councils budgeting exercise it should be something they are required to do.

Cllr Ransley confirmed that the Parish Manager will investigate grant funding for the desilting of the Moat and that the Parish Council will be highlighting the issue of rats to Ashford Borough Council. Action carried forward.

- Monthly Financial Health Check – Cllr Ransley confirmed that an informal meeting has been arranged for 26th January to discuss this action in more detail. Action carried forward.
- Help in assisting School Children in the Parish – Cllr Ransley confirmed that an informal meeting has been arranged for 26th January to discuss this action in more detail. Action carried forward.
- Court Lodge S106 – Amendments were made to the draft document and the amended document has now been sent to ABC. Action completed.
- Letter to KCC regarding the Old Ashford Road and the former droving route – Cllr Ransley reported that his understanding from Kent Public Rights of Way is that the piece of the old Ashford Road which runs past the Kingsnorth Medical Practice should be maintained by KCC Highways and the former droving route is maintained by KCC, but they do not have the budget to do it at the moment. Action carried forward.
- Look into Foodbank – Parish Manager confirmed that due to the lockdown the Community Café is still unable to open and it may be some time until service may resume. There is stock which is going to expire before the café can reopen.

Parish Manager asked for consent from Councillors for the stock which will soon be out of date to be donated to a local foodbank so that it does not go to waste.

Cllr Wedgbury commented that the Parish Managers idea was an excellent one and moved the proposal.

Cllr Bridger added that he would happily second the proposal.

PROPOSED BY CLLR WEDGBURY
ALL THOSE IN FAVOUR - 9

SECONDED BY CLLR BRIDGER
ALL THOSE AGAINST - 0

ABSTENTIONS – 0

- Kingsnorth Village Hall – This action was previously discussed in a closed session and Cllr Ransley confirmed that an update will also be discussed in a closed session after the main meeting is closed to members of the public, Ashford Borough Councillors, KCC Councillor and Parish Office staff, excluding the Parish Manager.
- Pavilion refurbishment – The Parish Manager provided an update on the works which have taken place at the pavilion. The Parish Manager added extended thanks to the Grounds and Maintenance Supervisor for coordinating all the works.

- Future of the Conservation Fields (between Kingsnorth Village and Park Farm) – Cllr Ransley recommended that consultations with residents take place and added that if Councillors had any ideas on what they would like to happen they should email himself and the Parish Manager so that a proposal can be drawn up.

Cllr Ransley added the following actions to the agenda action sheet:

- Mowing regime for KCC maintained verges and wildlife – Cllr Ransley reported that a resident had contacted the Parish Council to show an interest in the mowing regime for highways. Cllr Ransley looked it up and his understanding is that KCC have several schemes, one of which is Bee Routes and another which includes Kent Wildlife Trust which reduce the amount of mowing that occurs (where safe to do so) to provide improvements for wildlife. This will be looked into further and brought back to members at the next meeting (9th February 2021).
- Contact landowners regarding potential footpath route(s) in 2021/2022 budget – Cllr Ransley asked Parish Members if they were happy for the Parish Manager to begin contacting landowners to see if their route was to be chosen, whether they are open to having the route upgraded through their land.

Cllr Hicks commented that she thinks that is a particularly good idea and residents would be happy with it. All agree that the Parish Manager can begin contacting landowners.

- Speed limit reduction on Steeds Lane – Parish Manager updated that there had been a further accident at the junction of Magpie Hall Road and Steeds Lane. Residents have approached the Parish Council to ask if they can object to the proposed reduction in speed as they do not feel that 40 mph is low enough.

Cllr Angell asked that the Parish Manager email him regarding the junction issues including what the Parish Council and residents would like to see improved around the junction at Magpie Hall Road and Steeds Lane. Cllr Angell confirmed that he would then forward it to the appropriate Manager to see if the Scheme Team can take a look.

Cllr Cosgrove commented that he would like to draw Parish Members attention to the recent minutes of the KALC meeting (which the Parish Manager had circulated prior to the meeting). Cllr Cosgrove also added that there have been at least three additional accidents at the junction of Magpie Hall Road but only one had been reported.

Cllr Wedgbury commented that he believes the real issues with the junction is the sight lines.

Cllr Shorter commented that there is a proposal within the Kingsnorth Green planning application to modify the junction of Magpie Hall Road and the Smithfield Crossroads.

Cllr Townend commented that he feels the simplest and most time effective way of reducing the accidents is to have better signage letting drivers know that the junction is coming up.

Cllr Ransley asked Parish Members if there were any items that they would like added to the Agenda Action sheet.

None added.

6. Surgery Field.

To receive information and authorise any action will regard the land for sale behind Kingsnorth Medical Practice.

Cllr Ransley reported that some residents had highlighted that a parcel of land to the rear of the Kingsnorth Surgery (between the surgery and the river) which is approx.10 acres is for sale for in the region of £125,000. The tenders close on the 22nd of January 2021. The suggestion was that we may be able to find a purpose for the land.

Cllr Ransley made the following points:

- his understanding is that it is on a floodplain of which most is Flood Zone 3. Under normal circumstances it would not be suitable for housing development, although there have been situations such as the East Stour Park Site opposite the outlet where developers have sought to build – currently at appeal.
- In terms of wildlife Cllr Ransley's view was that there are probably more cost-effective ways that the Parish Council could produce a better benefit than through purchasing the land.
- As the land is on a floodplain, Cllr Ransley does not know how suitable it would be for allotments.
- In the future there is potential that the land could be CPO'd, were there to be a road improvement through that land.
- Due to the nitrates issue it may be that the land could be made into wetlands and then receive credits from developers, but Cllr Ransley's understanding is that the land opposite is a scheduled monument because it is a Roman settlement so would not be desirable to excavate.
- There had a suggestion of boot fairs or markets, but the land would not be suitable for that.

Cllr Ransley added that he was struggling to find a reason why the Parish Council would purchase this land and asked Councillors if they had any views.

Cllr Wedgbury commented that he does not feel it is appropriate for the Parish Council to purchase the land.

Cllr Hicks commented that initially she had thought this would be a nice idea for the Parish Council to take on the land but added that looking at it more objectively all it is suitable for is flood alleviation. Cllr Hicks agrees with Cllr Ransley that the Parish Council should not take on the land.

All Councillors agreed that no further action be taken with regards to the Parish Council taking on the land.

7. Vacant Seat.

- a. To receive an update on whether an election will be held.**
- b. Should there not be an election to consider filling the vacant seat via co-option.**
- c. To consider a proposal for the promotion of the vacant seat, process of co-option and decision.**

Cllr Ransley reported that due to Cllr Curtis resigning from the Parish Council there is now a vacancy. ABC have confirmed that they did not receive the appropriate paperwork with 10 residents requesting that there was an election, so the Parish Council are able to co-opt to fill the vacant seat. Cllr Ransley asked members if anyone had an objection to co-opting to fill the seat. No members objected.

To promote the co-option a notice will go up on Parish noticeboards and be promoted on social media.

Cllr Ransley suggested the idea of having a date where a Councillor will be available for a Q and A session for anyone who wants to ask what is involved. Cllr Cosgrove objected / suggested an alternative later.

Cllr Ransley confirmed that at the next meeting we need to agree the decision criteria for the assessment of candidates, two people have already expressed an interest. The understanding from KALC is we need to decide in public and explain why we reached the decision we did so the Parish Council should have an agreed policy in place for that.

Cllr Cosgrove commented that instead of the Q and A session it may be more transparent to have a Councillor Information Pack with the basics of the role to give everybody.

Cllr Hicks commented that KALC have an online booklet which the Parish Council could direct people to.

All Councillors agreed with Cllr Cosgrove suggestion.

8. Bridgefield and Park Farm Snake / Dragon.

- a. To receive an update.**
- b. To consider authorising expenditure on proposals.**

The Parish Manager

Background

During the initial national lockdown residents of Park Farm and Bridgefield painted stones and wood to spread some joy to others during such tough times. It was suggested by several residents that we could make a permanent feature of the stones for people will remember the lockdown and these times. Suggestions Several suggestions have included cementing the stones into the ground at each of the parks and creating signs/boards which will display the stones. These are good ideas but might require planning permission etc and might not be suitable for maintenance of the areas. Therefore, it was agreed that a mid-way point would be to set the stones into a picnic bench so it can used and enjoyed by families who use the parks and areas.

- Picnic Bench Ideas and Costs Stones Set in Resin For full top £1790 (option 1)
- For central part only £1210 (option 2)

The other idea is to make an external display table, will be able to use log and stones, however the log may continue to split etc as it continues to dry.

- For full length £920 (option 3)
- For central part only £864 (option 4) see the picture for option 2 but using glass.

Conversations took place around the quality of the products that would be used.

Cllr Barber commented that she would be happy with the higher quote to get the best quality.

Cllr Townend commented that he believes that an 'up to amount' should be agreed and obtain the required quotes that are required.

Cllr Hicks agreed that a budget should be agreed so the works can more forward as soon as quotes are received.

Cllr Cosgrove recommended a plaque be placed on the benches as to why the benches are there.

Cllr Townend proposed a budget be agreed up to £3,500.00 and that required quotes are obtained.

PROPOSED BY CLLR TOWNEND

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

9. Financial Matters

a. To receive the September Finance Report

The Finance Clerk pointed out that the Parish Council have received the VAT reclaim which covers from 1st April up to 30th November.

Kingsnorth Parish Council
BANK ACCOUNTS

Metro Bank Current a/c	£11,334.77
Metro Bank Reserve a/c	£65,674.18
NW Reserve 47793368	£8,142.82
NW SIBA 47793120	£245,661.03
NW Current 47793112	£100.00
Petty Cash - Cafe	£0.00
Total in Banks	330,912.80
Cash	119.40
GRAND TOTAL (Banks and Cash)	£331,032.20

Kingsnorth Parish Council
Net Position by Cost Centre and Code (Between 01/04/2020 and 31/12/2020)

Cost Centre Name

Admin		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
17	Travel Expenses	0.00	0.00	0.00	200.00	0.00	200.00
21	Payroll	0.00	0.00	0.00	432.00	300.00	132.00
22	HR Support	0.00	0.00	0.00	2,064.00	1,691.43	372.57
23	Staff Training	0.00	0.00	0.00	2,000.00	540.00	1,460.00
24	Councillor Training	0.00	0.00	0.00	1,500.00	85.00	1,415.00
25	Councillor/Chairman's Allowance	0.00	0.00	0.00	1,700.00	72.17	1,627.83
26	Bank Charges	0.00	0.00	0.00	40.00	35.12	4.88
27	Audit Fees	0.00	0.00	0.00	1,120.00	1,590.00	-470.00
28	Professional Fees	0.00	0.00	0.00	1,000.00	311.00	689.00
29	Insurance	0.00	0.00	0.00	3,800.00	3,736.79	63.21
30	Office Supplies, Postage & Admin	0.00	0.00	0.00	1,945.00	1,274.90	670.10
31	Telephone and Broadband	0.00	0.00	122.55	2,500.00	1,745.73	876.82
32	Photocopier and Printer	0.00	0.00	0.00	2,500.00	912.28	1,587.72
33	Computer Support and Maintenance	0.00	0.00	0.00	2,500.00	437.50	2,062.50
34	Account Software	0.00	0.00	0.00	1,000.00	730.50	269.50
35	Online HR Platform	0.00	0.00	0.00	150.00	0.00	150.00
36	Parish Office Rent	0.00	0.00	0.00	3,000.00	2,000.00	1,000.00
37	Parish Office - Mobile Phone	0.00	0.00	0.00	370.00	218.33	151.67
80	Community Grants Fund	0.00	0.00	0.00	20,000.00	13,555.47	6,444.53
81	VE Day Celebration Event	0.00	0.00	0.00	5,000.00	0.00	5,000.00
		£0.00	0.00	£122.55	52,821.00	£29,236.22	23,707.33
Cafe		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
62	Cafe Supplies	0.00	0.00	0.00	10,000.00	909.09	9,090.91
63	Cafe Consumables	0.00	0.00	0.00	0.00	42.70	-42.70
64	Cafe Workwear	0.00	0.00	0.00	0.00	92.19	-92.19
65	Cafe Equipment	0.00	0.00	0.00	0.00	31.80	-31.80
66	Cafe Admin	0.00	0.00	0.00	0.00	707.38	-707.38
72	Cafe Donations	0.00	0.00	0.00	0.00	200.00	-200.00
		£0.00	0.00	£0.00	10,000.00	£1,983.16	8,016.84
Capital		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
39	Capital	0.00	0.00	829.00	1,000.00	13,266.85	-11,437.85
		£0.00	0.00	£829.00	1,000.00	£13,266.85	-11,437.85
Communications		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
19	Website	0.00	0.00	0.00	820.80	615.60	205.20
20	E-mail	0.00	0.00	0.00	73.20	54.90	18.30
78	Advertising and Awareness Camp;	0.00	0.00	0.00	7,096.00	823.59	6,272.41
82	Mapping App	0.00	0.00	0.00	0.00	200.00	-200.00
		£0.00	0.00	£0.00	7,990.00	£1,694.09	6,295.91
Income		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
1	Precept	0.00	251,990.00	251,990.00	0.00	0.00	0.00
2	Grants	0.00	0.00	0.00	0.00	10,000.00	-10,000.00
3	Support Grant	0.00	3,449.00	3,449.00	0.00	0.00	0.00
4	Concurrent Grant	0.00	590.00	590.00	0.00	0.00	0.00
5	Interest	0.00	550.00	137.07	0.00	0.00	-412.93
6	Pavilion Hire	0.00	1,000.00	0.00	0.00	0.00	-1,000.00
7	Pavilion Football	0.00	2,000.00	955.00	0.00	0.00	-1,045.00
8	MUGA - School Hire	0.00	1,500.00	1,000.00	0.00	0.00	-500.00
9	MUGA - Casual Hire	0.00	0.00	225.00	0.00	0.00	225.00
10	Maintenance	0.00	1,000.00	170.00	0.00	0.00	-830.00
11	Cafe Takings	0.00	13,000.00	1,975.59	0.00	0.00	-11,024.41
12	Cafe Grants	0.00	0.00	0.00	0.00	0.00	0.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code (Between 01/04/2020 and 31/12/2020)

Cost Centre Name						
13 VAT Reclaim	0.00	5,800.00	7,433.53	0.00	0.00	1,633.53
73 General Admin	0.00	0.00	15.00	0.00	0.00	15.00
	£0.00	280,879.00	£267,940.19	0.00	£10,000.00	-22,938.81

Kingsnorth Green Spaces		Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual
68	Bridleway	0.00	0.00	0.00	35,000.00	0.00
69	Kingsnorth Green Spaces	0.00	0.00	134.11	6,870.00	3,577.19
		£0.00	0.00	£134.11	41,870.00	£3,577.19
						38,426.92

Maintenance		Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual
40	Repairs	0.00	0.00	0.00	0.00	1,669.01
41	Playing Fields	0.00	0.00	5,000.00	3,500.00	8,825.80
42	Playing Fields CCTV	0.00	0.00	0.00	4,500.00	2,250.00
43	Playing Fields Playgrounds	0.00	0.00	0.00	1,000.00	968.00
44	Van Lease	0.00	0.00	0.00	3,500.00	2,158.74
45	Vehicle Fuel	0.00	0.00	0.00	1,500.00	1,229.19
46	Vehicle Tax	0.00	0.00	0.00	50.00	42.00
47	Maintenance Vehicle Insurance	0.00	0.00	0.00	975.00	903.68
48	Workshop Rent	0.00	0.00	0.00	4,776.00	3,582.00
49	Workshop Rates	0.00	0.00	0.00	1,308.00	848.76
50	Workshop Insurance	0.00	0.00	0.00	0.00	0.00
51	Workshop Electric	0.00	0.00	0.00	250.00	40.58
52	Maintenance Mobile Phones	0.00	0.00	0.00	185.00	246.02
53	Maintenance Loose Tools	0.00	0.00	0.00	750.00	734.99
54	Maintenance Staff Training	0.00	0.00	0.00	1,500.00	146.25
55	MUGA	0.00	0.00	0.00	0.00	51.33
71	Clothing	0.00	0.00	0.00	0.00	158.88
79	Telephone Boxes Refurbishment	0.00	0.00	0.00	2,000.00	518.97
83	Van Repair	0.00	0.00	0.00	0.00	1,040.66
		£0.00	0.00	£5,000.00	25,794.00	£25,414.86
						5,379.14

Pavilion		Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual
56	Pavilion Gas	0.00	0.00	0.00	2,500.00	346.09
57	Pavilion Electricity	0.00	0.00	0.00	1,000.00	826.24
58	Pavilion Water	0.00	0.00	0.00	750.00	671.13
59	Pavilion Fire Safety & Security	0.00	0.00	0.00	750.00	975.07
60	Pavilion Waste Collection	0.00	0.00	0.00	2,000.00	1,433.53
61	Pavilion Cleaning	0.00	0.00	0.00	1,750.00	479.25
70	Pavilion Maintenance	0.00	0.00	0.00	526.00	8,627.30
77	Structural Repairs & Monitoring	0.00	0.00	0.00	3,000.00	1,140.00
		£0.00	0.00	£0.00	12,276.00	£14,498.61
						-2,222.61

Recreation Centre		Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual
67	Contingency/Support	0.00	0.00	877.02	5,000.00	584.00
		£0.00	0.00	£877.02	5,000.00	£584.00
						5,293.02

Salaries		Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual
14	Salaries Admin	0.00	0.00	0.00	54,342.00	37,004.84
15	Salaries Maintenance	0.00	0.00	0.00	40,183.00	15,923.08
16	Employer Payments	0.00	0.00	0.00	19,125.00	22,169.12
75	Salary Contingency	0.00	0.00	0.00	5,978.00	0.00
		£0.00	0.00	£0.00	119,628.00	£75,097.04
						44,530.96

Kingsnorth Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
75 Interest	01/12/2020		Metro Bank Reserve a		Interest	Metro Bank	X	2.62	0.00	2.62
72 Pavilion Football	07/12/2020		NW Current 47793112		Pavilion Hire	PFR	X	191.00	0.00	191.00
74 Contingency/Support	16/12/2020		Metro Bank Current a)		boiler contract	KRICT	X	342.00	0.00	342.00
73 VAT Reclaim	23/12/2020		NW Current 47793112		VAT Refund	HMRC	X	7,433.53	0.00	7,433.53
76 Interest	31/12/2020		NW Reserve 47793364		Interest	Natwest	X	0.07	0.00	0.07
77 Interest	31/12/2020		NW SIBA 47793120		Interest	Natwest	X	2.10	0.00	2.10
Total								7,971.32	0.00	7,971.32

4 January 2021 (2020 - 2021)

Kingsnorth Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Admin		122.55	123	52,821.00	29,236.22	23,585	23,707
Cafe				10,000.00	1,983.16	8,017	8,017
Capital		829.00	829	1,000.00	13,266.85	-12,267	-11,438
Communications				7,990.00	1,694.09	6,296	6,296
Income	280,879.00	267,940.19	-12,939		10,000.00	-10,000	-22,939
Kingsnorth Green Spaces		134.11	134	41,870.00	3,577.19	38,293	38,427
Maintenance		5,000.00	5,000	25,794.00	25,414.86	379	5,379
Pavilion				12,276.00	14,498.61	-2,223	-2,223
Recreation Centre		877.02	877	5,000.00	584.00	4,416	5,293
Salaries				119,628.00	75,097.04	44,531	44,531
Section 137				2,500.00		2,500	2,500
Subscriptions				2,000.00	1,515.00	485	485
NET TOTAL	280,879.00	274,902.87	-5,976	280,879.00	176,867.02	104,012	98,036

Total for ALL Cost Centres	274,902.87	176,867.02
V.A.T.	3,741.57	7,932.62
GROSS TOTAL	278,644.44	184,799.64

b. To review invoices and consider authorising payments.

The Parish Manager gave details of various invoices which had been paid. Cllr Ransley asked the Parish Manager to circulate those invoices just so that all Council Members can view them. Parish Manager agreed.

c. To receive an update on the proposed new bank account and authorise any action.

Cllr Ransley reported that Cllr Bridger had communicated that Lloyds bank were now accepting new online applications to open bank accounts and asked Councillors for their thoughts on opening a new account with them.

Parish Manager confirmed that there are no fees attached to opening the account.

Cllr Bridger commented on how efficient Lloyds bank were with getting everything set up.

Cllr Ransley added some context due to Cllr Barber not being able to attend the last meeting where this action was raised. The Treasury and Investment Policy stated that the Parish Council should have three bank accounts and at present we only have two. At the time the Parish Council were unable to open an additional account due to being told no new bank accounts were able to be opened due to Coronavirus. The only option at the time was Handelsbanken so a decision was made at the last meeting but there is now the possibility of opening a Lloyds Bank account for a much lower annual cost.

Cllr Shorter asked for confirmation (as a member of the public) that the same protections are in place for the cheque book and bank cards as the other accounts held by the Parish Council to ensure there is no opportunity of inappropriate use.

Cllr Bridger confirmed that there will be two signatories on the account for cheques and use of the card. Also has protection for up to £85,000.00.

Cllr Ransley asked if members would like to stay with Handelsbanken or alter the position and open an account with Lloyds or open both.

Cllr Bridger proposed that the Parish Council move with Lloyds Bank.

Cllr Cosgrove commented that he would be happy to go with the Lloyds Bank account and not have the Handelsbanken account.

Cllr S Moss agreed with Cllr Cosgrove

Cllr Townend proposed that both accounts be open and mitigate the risk as much as possible.

Cllr Cosgrove commented that he had suggested that the precept does not need to be taken all at once it can be spread across the year to reduce our risk exposure.

Cllr Ransley responded that the Parish Council would be presuming that ABC was a safer credit risk than the bank.

Cllr Barber suggested that both accounts be opened.

1st Proposal:

Cllr Ransley confirmed that the first proposal was from Cllr Bridger and seconded by Cllr Cosgrove which was to open the Lloyds account but do not open the account with Handelsbanken.

2nd Proposal:

Cllr Ransley confirmed that the second motion, should the first motion fall, was proposed by Cllr Townend and seconded by Cllr Barber that both a Handelsbanken and Lloyds account be opened.

A full roll call vote took place

(Due to some confusion around which proposal was being voted on first, members agreed to vote again).

1st Proposal – The Parish Council open the Lloyds Bank Account but do not open the account with Handelsbanken.

Cllr Cosgrove – For

Cllr Townend – Against

Cllr Hicks – Against

Cllr Wedgbury – Abstain

Cllr Bridger – For

Cllr Barber – Against

Cllr P Moss – Against

Cllr S Moss – Against

Cllr Ransley - For

5 Against, 3 For, 1 Abstention

2nd Proposal – The Parish Council open both a Handelsbanken and Lloyds account be opened.

Cllr Cosgrove – Against

Cllr Townend – For

Cllr Hicks – For

Cllr Wedgbury – Abstain

Cllr Bridger – Abstain

Cllr Barber – For

Cllr P Moss – For

Cllr S Moss – For

Cllr Ransley – For

6 For, 1 Against, 2 Abstentions

Motion Moved

10. Planning Matters

a. To consider all planning application received.

The Parish office circulated the planning summaries report to all Parish Council Members prior to the meeting.

Application Number: 20/01617/AS

Address: 21 Bryony Drive, Kingsnorth, Ashford, Kent, TN23 3RE

Parish Ward: Park Farm South Ward

Proposal: Proposal for dropped kerb to enable disabled access

Comments By: 10th January 2021 (extension requested to 15th January)

Comments: Support (Cllr Bridger ask that it be noted that he supported this application).

Application Number: 20/01677/AS

Address: 78 Lucilla Avenue, Kingsnorth, Ashford, Kent, TN23 3PS

Parish Ward: Roman Ward

Proposal: Lawful development certificate - proposed - garage conversion, alterations

Comments By:

Comments: No Objection

Application Number: 18/00652/CONJ/AS

Address: Land south of Park Farm East, Hamstreet Bypass, Kingsnorth, Kent

Parish Ward: Kingsnorth

Proposal: Discharge of conditions relating to parcels 2 & 3 to discharge conditions 6 (cycle and communal bin storage), 11(part iii - hard landscaping for proposed and existing functional services above and below ground), 16 (high speed fibre optic broadband), 21 (internal sound levels - residential), 22 (electric charging points at houses/apartments)

Comments By: 29th January 2021

Comments: The Parish Council objects to the discharge of Condition 11 part iii) on application 18/00652/CONJ/AS. The details submitted for the discharge do not show the proposed pumping station on the site wide drainage plan, to the east of Cornfield Lane. The applicant has argued that the pumping station is necessary in application 18/00652/AM01/AS. The pumping station and associated development would clearly be caught by Condition 11 and the drawing provided in this application does not represent a deliverable solution.

Turning to application 18/00652/AM01. The Parish Council objects to this application due to the close proximity of the station to dwellings without evidence being provided around noise or odour. Also, the no calculations are provided to demonstrate that the loss of capacity within the SUDs pond is acceptable. Furthermore, Ashford Borough Council does not have the in-house expertise to determine if the change to the SUDs scheme (which was only recently approved under 18/00652/CONB/AS) is 'non material' without consulting the relevant statutory consultee in KCC Drainage. We now understand that KCC objects to this application. The use of a non material amendment is not appropriate in this case as what is proposed conflicts with the approved details which are now discharged for Condition 14. Both cannot be extant at the same time, the applicant would need to seek to include the new pumping station and amend the drainage solution (a modification to a discharged condition) at the same time. In our understanding this would be via the use of a minor amendment or planning application.

Application Number: 20/01806/AS

Address: Land North of Stubbs Cross, Magpie Hall Road, Kingsnorth, Kent

Parish Ward: Kingsnorth Village

Proposal: Construction of a wastewater pumping station with associated vehicular access and landscaping bund

Comments By: 30th January 2021

Comments: no objection to this pumping station but feel that more attention needs to be given to the area immediately surrounding it. which should be Conditions when considering the application I note that a bund with planting is planned but do not think that is sufficient. Already a green connection box has appeared almost opposite the Post Office in Tally Ho road and the hedge has been desecrated and the immediate surrounding an eyesore.

I propose that the hedges along Tally Ho road and Magpie Hall Road (up to Long Length) be strengthened/improved, and that better vision be given to traffic coming up from Tally Ho Road when turning left.

That the planting of the extension of Stubbs Cross Woods - already in the AAP - be brought forward and planted at the same time as the bund is being created.

That all traffic during construction be instructed to access the site from the A28

All of these measures seek to improve the quality of life for the residents of Tally Ho Road who have seen their rural roads become a main throughfare with heavy traffic usage.

Application Number: 21/00039/AS

Address: Bluebell Oaks, Blindgrooms Lane, Shadoxhurst, Ashford, Kent, TN26 1HN

Parish Ward: Kingsnorth Village & Bridgefield Ward

Proposal: Single storey rear extension and alterations

Comments By: 4th February 2021

Comments: No Comment

b. To note decisions

Cllr Ransley presented the planning applications and decisions were noted.

c. To consider any appeals and enforcement matters

None

d. Any other planning matters.

Ashford Borough Council have agreed to a meeting on the Kingsnorth Green section 106 agreement on Tuesday 19th January. Cllr Ransley asked Parish Members to contact the Parish Manager if they were interested in attending so that we can check with ABC that they are happy for more Councillors to attend. Cllr Ransley has received an invitation to the Chilmington Stakeholders Group with invites for late January, March and May but looks as though it is only open to Parish Chairs, Planning Officers, and the relevant Borough Councillors. Cllr Ransley is not sure if it is open to other Parish Councillors but is willing to ask the question if any Councillors would like to attend.

Cllr Ransley invited Cllr Shorter to provide an update.

Cllr Shorter provided an update on the following:

- Stodmarsh – there is a hold on the ability to determine for or against any planning application which has a discharge of effluent from new applications into the Stour Valley catchment area. Court Lodge and Kingsnorth Green applications have been caught up in this.
- Issue of foul water waste.

11. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.**
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.**

The Parish Manager reported on the recent minutes of a KALC (Kent Association of Local Councils) meeting which he had circulated prior to the meeting.

12. Parish Manager Report.

The Parish Manager may provide any updates (not addressed earlier on the agenda) on the work of the Parishes Officers since the last meeting.

The Parish Manager had circulated his report to all Councillors prior to the meeting.

13. Parish Councillors reports.

Members of the Parish Council may provide updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

Cllr Hicks reported on the following:

- Reported on the KALC minutes pointing out that there is an increase in the number of Police in the area.

Cllr Bridger reported on the following:

- Contacted by a resident with regards to around 7-15 residents who are meeting up in groups for walks on the fields. This has been reported to the PCSO.
- Homeless Shoebox – just over 150 shoeboxes were donated.
- Dynamic Councillor Training.
- Saturday 3rd July, Family Fun Day in Ashford town centre for Gay Pride (depending on Coronavirus restrictions).

14. The next or future Agenda(s).

- a. To add / remove / amend items.**
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).**

Cllr Bridger would potentially like recordings of the Parish Council meetings to be made available to the public. Cllr Ransley feels we need a policy around this.

Cllr Townsend suggests speaking with other Councils that already do this to see how they go about it and to then bring it back to the next Parish Council meeting to be voted on.

15. Date of Next Meeting Tuesday 12th January 2020 at 7:00pm

There being no further business, Cllr Ransley closed the main meeting at 9:07pm and moved into a closed session.

Signature: _____

Date: _____