

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 13th March 2018

At Kingsnorth Pavilion, Church Hill, Kingsnorth from 19.00

Present: Cllr Alison Breese (Chair), Cllr Anne Luery (Vice Chair), Cllr Patricia Moss, Cllr John Holland, Cllr Aline Hicks, Cllr Shelley Barber, Cllr Jim Wedgbury (JTB meeting - Arrived 20:05)

Also in attendance: Len Bunn – Parish Clerk, Marie Russell- Assistant Clerk (Admin), David Jenkins – Caretaker,

1 members of the public (Neil Shorter), 2 x PCSO

19.00 The Chair welcomed the Parish and Borough Councillors to the full Parish Council meeting.

1. Apologies

Mike Angell (JTB meeting), Brad Bradford (JTB meeting), Paul Bartlett (JTB meeting), Cllr Stephen Dehnel (out of the Country), Jacqueline Male (commitment)

Declarations of Interest

PM is related to KRCT trustee

One Minute Silence Held for Cllr Hilary Moorby

3. Open Forum

None

4. Community Wardens & PCSO Reports

Community Warden did not attend.

PCSO report

This month I have devoted as much time as possible dealing with the nuisance bikes issues in the woods of Langley drive, Knoll Lane area. We, the Police, have had many calls from local residents, who quite rightly are fed up with these nuisance bikes.

All available PCSO's are patrolling this area as and when possible. We hope this will reassure residents that their concerns are being taken very seriously. I am pleased to report that several Section 59 warning tickets have been issued. It is explained to the offenders when being given such a ticket if they are caught again, the bike will be seized by the Police. I have put up posters in the woods warning against bikes being ridden in the area. Unfortunately, at this time, the Bike Tasking Team has been postponed.

Finally I continue to carry out foot patrols in the woods frequently.

PC suggested that Maintenance Team staff could operate SID system regularly once per week, time and position to be advised by police. **This matter is to be carried forward**

Borough & County Councillors Report

PB sent report by e-mail

WEALD EAST UPDATE MARCH 2018

Local Plan

A crucial date in the Local Plan review is 1st May 2018. This will be the day when the Inspector hears arguments relating to the "Separation of Settlements (Policy SP7)". This is important for both Kingsnorth and Mersham. Mersham, because of the possible encroachment of the Stour Park development east of Highfield Lane and Kingsnorth because of the developments south of the village between Court Lodge and Steeds Lane.

The Policy is at page 47 of the submission version of the Local Plan which can be viewed at:

<https://www.ashford.gov.uk/planning-and-building-control/planning-policy/local-plan-to-2030/local-plan-2030-evidence-base/submission-documents/>

I have booked a slot to speak so please review the Policy and let me have your comments to put forward to the Inspector.

Waterbrook

Plans to extend the Finberry Housing development into Waterbrook have been submitted to the Council. These be viewed at:

<http://planning.ashford.gov.uk/Planning/details.aspx?systemkey=108538&pageindex=0>

Among the significant issues the application raises is the relocation of the supermarket required as part of the Finberry development from near Finberry School to Waterbrook. Also, a 5m high wall

around the enlarged lorry park is required. Please make sure you review the plans and let me know what you think.

Accommodation Bridge at Bridgefield

Improved signage has been ordered for the bridge because taxis will be shortly allowed to use the bridge. A reminder that this bridge is not open to general traffic and it is restricted to busses, taxis and cycles (not motorcycles). <http://planning.ashford.gov.uk/Planning/details.aspx?systemkey=108538>

ASHFORD CENTRAL UPDATE MARCH 2018

Stroke review services at William Harvey Hospital

The NHS in Kent and Medway has started a formal consultation in changing stroke services across the county. It will run for 10 weeks until midnight on Friday 13 April 2018. A wide range of information, including a full version and summary of the consultation document, consultation questionnaire, information on public meetings and events, some frequently asked questions, as well as detailed supporting documents about the information considered in developing the proposals, is available on at www.kentandmedway.nhs.uk/stroke.

The proposal is to move from 6 sites in the county that offer stroke treatment to 3 but those 3 new stroke centres will be much better resourced - 24/7 access to consultants, brain scan and "clot-busting" drug therapy. £40m of funding is available from the government to deliver the 3 new stroke centres, these will be called Hyper Acute Stroke Units. Out of the 5 options offered for consultation every one of them includes the WHH. This is great news for Ashford because state of the art facilities will be available. A public meeting to discuss the proposals will be held at the Singleton Environment Centre at 10am on Wednesday 4 April.

A review of acute emergency services in East Kent is likely to happen later in 2018. There is expected to be two options, concentrating A&E in Canterbury and downgrading WHH to a minor injuries unit or keeping the status quo with an A&E at the WHH. We will need to show our support for our hospital when the consultation starts so watch out for news on how you can take part.

J10A Construction work

Tree clearance work started ahead of construction of new J10A in February. Work will start in earnest in April with the old bridges removed in June 2018 and the traffic lights at Barrey Road installed in June 2019. The plan is for the new junction to be partially open to traffic by March 2019 with final completion in May 2020. The new junction will use low noise surface and once finished there are plans to extend the low noise surface through Ashford but this will not be before 2022.

Without doubt there will be delays and congestion during construction. The communication channels for complaints are direct to Highways England Customer Contact centre via email info@highwaysengland.co.uk or 0300 123 5000, or to the project team via email M20J10Aimprovements@highwaysengland.co.uk, or by contacting Matt Orchard of Vinci (the contractor's Public Liaison Officer) on email Matt.Orchard@taylorwoodrow.com or 07778 674458. Please copy me in on your complaints so I can track issues and their resolution.

HGV Lorry Parking

The Department of Transport has allowed KCC and ABC to raise the release fee to £175 for illegally parked lorries at Orbital Park and on the A20 between Charing and Ashford. This is an important change in the law but applies only in certain parts of the borough. Previously, the law only permitted the Council to clamp persistent offenders. It is hoped that puts an end, once and for all, to illegal parking by lorries in these areas. Please report any lorry parking in other areas (e.g. Henwood) to parkingcustomercare@ashford.gov.uk so the councils can assess whether the scheme needs to be extended.

Waste Water Treatment Plant at Bybrook

KCC have agreed plans to build a ferric dosing unit at the WWTP which is intended to increase the dilution of phosphorus. It is expected that this will reduce the incidences of algae bloom at Conningbrook and assist with reducing the smell during the summer. Southern Water and the Environment Agency are carrying out a new odour assessment as the last assessment was in 2005. KCC will monitor the situation but please email me of any instances of smells as soon as you can so I can keep a log and report it back to officers.

Neil Shorter

Mecca Bingo Hall (Lower High Street) has been purchased by ABC as part of the Town Centre Development.

New Cinema (Elwick Place) is on schedule / slightly ahead of the programme. There will be a soft opening this side of Christmas and will be open for Christmas viewings.

AL Thanks Neil Shorter on behalf of the Recreation Centre Trustees for the defibrillator equipment.

Progress the repair of potholes in the Village Hall car park:

NS I have spoken to the car park team (Mike Cook) at ABC and have had confirmed to me that the pot holes were examined some 10 days ago and repairs are scheduled to be made imminently on the current work schedule.

Identify ABCs policy on developing integral garages to habitat rooms:

I spoke to Oliver Peel the planning officer in ABC and he is forwarding the policy document relating to parking standards to you. He went on to explain that the issues generally dealt with on a case by case basis but the document would provide the principles that hold sway.

Progress the repair/replacement of the bench at Smithfield cross road bus stop:

Regarding the bus stop bench, I have yet to get hold of James Laidlaw but will continue to progress the matter.

AH Just attended the Chilmington Green Stakeholders group meeting. Sue Head gave an update on planning and they will have someone (presumably from NHS) coming to talk about healthcare provisions.

There was also a presentation from KCC talking about their policies around drainage.

AB Met with Ian McKlinton from Great Chart & Singleton to review the consultation arrangements we already have for Chilmington. One thing suggested initially (if his Parish finds it acceptable) is to set up a separate planning committee to deal with Chilmington and he suggests members of Shadoxhurst and Kingsnorth attend that. Maybe initially we could share and see how it goes.

6. Approve Minutes of 13th February 2018

No Amendments - All agreed

7. Matters Arising from Previous Minutes not on the Agenda or Action Sheet

AB Nick Chapman and his wife raised a few concerns. Stephen went away and did a full investigation on the issues raised and gave a very comprehensive response which we sent out on headed paper via the Clerk.

8. Correspondence

Village Hall Carpark

LB ABC have stated that they'll do something about the pot holes in Village Hall carpark

WW1 Commemorations

AH Would like the plaque re-installed.

AB Once located, this should be restored and placed in one of our buildings.

JH Proposer, AL seconded that this be accepted.

LB Memorial bench, A.B maybe one in Washford Park?

AB Need thoughts on an appropriate memorial for Hilary – **To be carried forward**

9. Finance – LB presented the financial report.

Financial statement to 13.3.18

February Income from last report

	£	p
Pavilion Hire	£75.00	
MUGA	£24.00	
3 x Borough Councillor Grants For CCTV at KRC	£3870.00	
1 x Borough Councillor Grant For CCTV at KRC	£1500.00	
NW int 47793368	0.38	
NW int 47793120 SIBA	3.74	
Metro Bank int	11.08	
<u>Total to 31.1.18</u>	5484.20	

March Income

Ashford Angels MUGA	24.00	
	24.00	

Balances as at 28.2.18

Balance at Metro current account	8250.62	
Balance at Metro reserve account	65264.01	
Balance at NatWest Direct Reserve a/c	8312.26	
Balance at NatWest SIBA Account	74823.27	
NatWest current account	100.00	
Petty Cash	34.30	
KPC Cash Balance	156784.46	

Bank Reconciliation as at 28.2.18

Opening Balance from 31.01.2018	167790.90	
Plus income during February	5484.20	
Less expenditure during February	6420.08	
Subtotal	159476.21	
Plus cheques not presented at 31.1.18	2325.09	
Subtotal	161801.30	
Less February payments NW1795 onwards	2861.17	
Plus February income	24.00	
Balance at meeting date 13.2.18	158964.13	

Invoices Received & Payments due in February from last

meeting date

	Ref	Net £ p	VAT £ p	Total £ p
Parish Councillor Expenses	NW1803	21.60	0.00	21.60
Parish Clerk Expenses	NW1804	31.39	0.00	31.39
Woodchurch Carriage Driving For Disabled	NW1805	192.00	0.00	192.00
Xmas Paula Carr Collection	NW1806	192.00	0.00	192.00
Chairman Expenses	NW1807	50.00	0.00	50.00
Drain & Sewage Pumping Pavilion Repair	NW1808	660.00	132.00	792.00
Employee #1- salary	NW1809	419.50	0.00	419.50
Employee #2- salary	NW1810	376.00	0.00	376.00
Employee #3 - salary	NW1811	106.20	0.00	106.20
Employee #4 - salary	NW1812	846.32	0.00	846.32
Cancelled	NW1813	0.00	0.00	0.00
Employee #5 - salary	NW1814	2051.09	0.00	2051.09
Gold Fusion Domain Name	NW1815	30.00	0.00	30.00
Employee #6- salary	NW1816	552.67	0.00	552.67
KALC Parish Councillor Courses x 9	NW1817	540.00	108.00	648.00
Parish Clerk Expenses	NW1818	23.80	0.00	23.80
Asst Parish Clerk (Admin) Expenses	NW1819	18.27	0.00	18.27
KCC (KCS) Stationery	NW1820	57.70	11.54	69.24
		6168.54	251.54	6420.08

March Expenditure

Kingsnorth Parish Church Annual Grant	NW1821	1000.00	0.00	1000.00
CPRE Membership	NW1822	36.00	0.00	36.00
Parish Councillor Expenses	NW1823	47.98	0.00	47.98
J.Lungley-website	NW1824	60.00	0.00	60.00
Parish Office Rent	NW1825	250.00	0.00	250.00
Employee #1- salary	NW1826	1771.23	0.00	1771.23
Geerings-photocopier	NW1827	114.27	22.85	137.12
Parish Councillor Basic Allowance AL	NW1828	150.00	0.00	150.00
Pavilion Chubb Alarm Annual Service	NW1829	372.04	74.41	446.45
KCC (KRC) Rock Salt KRC	NW1830	83.67	16.73	100.40
HR Partnership Ltd	NW1831	360.00	0.00	360.00
Kingsnorth Electrical CCTV Repair	NW1832	54.00	0.00	54.00
		4299.19	113.99	4413.18

LB Presented the Draft Financial Regulations document that had been circulated. **JH proposed and PM seconded that these be accepted. All agreed.**

10. Planning

MR presented the current planning applications:

APPLICATION NUMBER: 17/01785/AS

ADDRESS: TESCO STORES LTD, MOAT FIELD MEADOW, KINGSNORTH, ASHFORD, TN23 3LU

APPLICANT: TESCO STORES LTD

PROPOSAL: ERECTION OF AN XPRESS CENTRES UNIT AND ASSOCIATED SIGNAGE

WARD: PARK FARM NORTH

OFFICER NAME: ROB BEWICK

COMMENTS TO BE SUBMITTED BY: 16th March (Extension Agreed)

COMMENTS: SUPPORT

APPLICATION NUMBER: 18/00239/AS

ADDRESS: TRIUMPH ASHFORD, KINGSNORTH GARAGE, ASHFORD ROAD, KINGSNORTH, ASHFORD, TN23 3EN

APPLICANT: LAGUNA MOTORCYCLES

PROPOSAL: NEW STEEL FRAME SECURE STORAGE AREA ADJOINING EXISTING BUILDING (RETROSPECTIVE)

WARD: WEALD EAST

OFFICER NAME: ROB BEWICK

COMMENTS TO BE SUBMITTED BY: 16th March (Extension Agreed)

COMMENTS: SUPPORT

APPLICATION NUMBER: 18/00283/AS

ADDRESS: WHITEWATER BROOK, MAGPIE HALL ROAD, KINGSNORTH, ASHFORD, KENT, TN26 1HF

APPLICANT: MR MARCUS ROBINSON

PROPOSAL: SINGLE STOREY SIDE/REAR EXTENSIONS INCORPORATING INTEGRAL GARAGE; NEW PORCH TO FRONT ELEVATION; CHANGES TO EXTERNAL MATERIALS WITH CLADDING AND RENDER.

WARD: WEALD SOUTH

OFFICER NAME: WILLIAM MCKANE

COMMENTS TO BE SUBMITTED BY: 18TH MARCH

COMMENTS: SUPPORT APPLICATION FOR THE EXTENSION ON THE CONDITION THAT THE DRAINAGE DITCH ALONG SIDE THE PROPERTY IS TREATED APPROPRIATELY.

APPLICATION NUMBER: 18/00315/AS

ADDRESS: 14 FORUM WAY, KINGSNORTH, ASHFORD, KENT, TN23 3RJ

APPLICANT: MR J ELLIS AND MS E NORRIS

PROPOSAL: CONVERSION OF EXISTING GARAGE TO HABITABLE ROOM

WARD: WASHFORD

OFFICER NAME: WILLIAM MCKANE

COMMENTS TO BE SUBMITTED BY: 25TH MARCH

COMMENTS: SUPPORT SUBJECT TO DEVELOPMENT NOT INCREASING ON-STREET PARKING ADVERSELY

APPLICATION NUMBER: 18/00323/AS

ADDRESS: 11 WILTSHIRE GARDENS, KINGSNORTH, ASHFORD, TN25 7FW

APPLICANT: MRS ROSIE WILLOUGHBY

PROPOSAL: PARTIAL GARAGE CONVERSION TO HABITABLE ROOM AND SINGLE STOREY REAR EXTENSION

WARD: WEALD EAST

OFFICER NAME: PAOLO LESBORDES

COMMENTS TO BE SUBMITTED BY: 25TH MARCH

COMMENTS: SUPPORT SUBJECT TO DEVELOPMENT NOT INCREASING ON-STREET PARKING ADVERSELY

APPLICATION NUMBER: 18/00324/AS

ADDRESS: 6 RICHBOROUGH WAY, KINGSNORTH, ASHFORD, KENT, TN23 3RP

APPLICANT: PHILIPA ROGERS

PROPOSAL: CHANGE OF USE FROM AMENITY LAND TO GARDEN (RETROSPECTIVE)

WARD: WASHFORD

OFFICER NAME: SALLY HODGSON

COMMENTS TO BE SUBMITTED BY: 25TH MARCH

COMMENTS: WE DO NOT SUPPORT APPLICATIONS FOR THE ENCLOSURE OF AMENITY LAND FOR PRIVATE USE.

APPLICATION NUMBER: 18/00250/AS

ADDRESS: 1 CHURCH HILL, KINGSNORTH, ASHFORD, KENT, TN23 3EF

APPLICANT: MR ANDREW FEIGE

PROPOSAL: DRIVEWAY AND DROPPED KERB TO FRONT OF HOUSE.

WARD: WEALD EAST

OFFICER NAME: PAOLO LESBORDES
COMMENTS TO BE SUBMITTED BY: 26TH MARCH

COMMENTS: SUPPORT

APPLICATION NUMBER: 18/00302/AS

ADDRESS: 25 TALLY HO ROAD, KINGSNORTH, ASHFORD, KENT, TN26 1HJ

APPLICANT: MR STEVE POSSEE

PROPOSAL: SINGLE STOREY REAR EXTENSION AND ADDITIONAL REAR DORMER TO EXISTING LOFT CONVERSION

WARD: WEALD SOUTH

OFFICER NAME: PAOLO LESBORDES

COMMENTS TO BE SUBMITTED BY: 26TH MARCH

COMMENTS: SUPPORT

APPLICATION NUMBER: 18/00329/AS

ADDRESS: 5 HAYWAIN CLOSE, KINGSNORTH, ASHFORD, KENT, TN23 3QL

APPLICANT: MR VINCENT MALAWO

PROPOSAL: GARAGE CONVERSION INTO STORE ROOM FOR HOUSEHOLD GOODS AND STUDY

WARD: WASHFORD

OFFICER NAME: WILLIAM MCKANE

COMMENTS TO BE SUBMITTED BY: 26TH MARCH

COMMENTS: SUPPORT SUBJECT TO DEVELOPMENT NOT INCREASING ON-STREET PARKING ADVERSELY

APPLICATION NUMBER: 18/00144/AS

ADDRESS: 16 BRITANNIA LANE, KINGSNORTH, ASHFORD, KENT, TN23 3PL

APPLICANT: MR STEVEN HIDER

PROPOSAL: RETROSPECTIVE GARAGE CONVERSION TO LIVING ACCOMMODATION

WARD: PARK FARM NORTH

OFFICER NAME: WILLIAM MCKANE

COMMENTS TO BE SUBMITTED BY: 31ST MARCH

COMMENTS: All the houses in this particular area look onto Britannia Lane. The neighbour's garage looks as though it is still being used as a garage. If their neighbours do not object I cannot see that there is a problem. The fact that they have created a painted 'look alike door' possibly shows they know they should not have converted without permission. Britannia Lane in this area is subjected to lots of parked cars in the road right on a bend. With Imagine just around the corner it is very difficult for through traffic to overtake safely.

APPLICATION NUMBER: 17/01771/AS – NEW PLAN ADDED ON 20TH FEB

ADDRESS: 23 PARK WOOD CLOSE, KINGSNORTH, ASHFORD, KENT, TN23 3NQ

APPLICANT: JADE STEADMAN

PROPOSAL: ERECTION OF A TWO STOREY SIDE EXTENSION AND CHANGE OF USE OF AMENITY LAND TO RESIDENTIAL TO INCORPORATE GARDEN AND PARKING WITH DROPPED KERB ACCESS.

WARD: PARK FARM NORTH

OFFICER NAME: PAOLO LESBORDES

COMMENTS TO BE SUBMITTED BY: 15th March (Extension Agreed)

COMMENTS: NOT SUPPORTING DUE TO OVER DEVELOPMENT OF SIGHT

APPLICATION NUMBER: 12/00400/AM02/AS

ADDRESS: LAND AT CHILMINGTON GREEN, ASHFORD ROAD, GREAT CHART, KENT

APPLICANT: HODSON DEVELOPMENTS LTD

PROPOSAL: NON-MATERIAL AMENDMENT TO PLANNING CONDITIONS 41 AND 50 – VARIATION OF CONDITION WORDING AS FOLLOWS:

CONDITION 41 – NEW SUBSECTION (XiX) A PLAN SHOWING THE DEVELOPMENT PHASING (IF APPLICABLE).

CONDITION 50 – ALL APPLICATIONS FOR THE APPROVAL OF RESERVED MATTERS SHALL INCLUDE THE FOLLOWING DETAILS IN RESPECT OF EXTERNAL APPEARANCE (WHERE APPLICABLE), WHICH SHALL BE BASED ON DESIGN CODE DETAILING. NO CONSTRUCTION WORKS SHALL TAKE PLACE VERTICALLY ABOVE VERSITE SLAB LEVEL OF ANY SWELLING WITHIN ANY RESERVED MATTERS SITE, OR WITHIN ANT PHASE OF A RESERVED MATTERS SITE, IF IDENTIFIED AND APPROVED UNDER CONDITION (xiv), UNTIL THE FOLLOWING INFORMATION HAS BEEN SUBMITTED TO AND APPROVED BY THE LOCAL PLANNING AUTHORITY:

SAMPLES OF ALL MATERIALS TO BE USED INCLUDING COMBINED MATERIALS PALETTE ON ONE OR MORE SAMPLE BOARDS COMBINING ALL EXTERNAL APPEARANCE DETAILS INCLUDING COLOURS AND TEXTURES;

EXTERNAL WINDOWS AND DOORS AND SURROUNDING CILLS AND FRAMES;

DECORATIVE BRICKWORK FEATURES;

BALCONIES INCLUDING BALUSTRADES, HANDRAILS AND SCREEN PANELS;

ROOF DESIGN INCLUDING EAVES DETAIL AND OVERHANGS, DORMERS AND CHIMNEYS ETC;

PORCHES;
COMMUNAL ENTRANCES INCLUDING STEPS AND CORRESPONDING LEVELS;
PRIVATE ENTRANCES INCLUDING STEPS AND CORRESPONDING LEVELS;
OUTBUILDINGS INCLUDING SHEDS, GARAGES AND CAR PORTS;
BIN STORES AND ASSOCIATED DOORS;
EXTERNAL BOUNDARY WALLS, FENCES AND HEDGES;
COMMUNAL STAIRWELLS AND LOBBY AREAS INCLUDING PERSONAL MAILBOXES, STORAGE AREAS FOR PUSHCHAIRS, LIGHTING AND MATERIALS;
ALL DETAILS OF UNDERCROFT PARKING;
FLUES, OUTLETS, GRILLES, PIPES, UTILITY BOXES, CABLES, CABINETS AND MANHOLE COVERS;
RAINWATER DOWN PIPES AND GUTTERING.
REASON: TO ENSURE THAT A COORDINATED HIGH QUALITY APPROACH IS ACHIEVED IN THE DEVELOPMENT.
WARD: GREAT CHART WITH SINGLETON NORTH, WASHFORD, WEALD SOUTH
OFFICER NAME: SUE HEAD
COMMENTS TO BE SUBMITTED BY: 19TH MARCH

COMMENTS: SUPPORT – AS LONG AS THEY CONFORM TO ALL CONDITIONS. WE NEED HIGH STANDARDS OF HOUSING.

Local Plan

AB It's been submitted and it's been through the due process. **NS** Comes out around May (is a provisional date) for it to go to public enquiry.

11. Minutes & Actions Arising from Committees / Groups:

- **Access & Open Spaces Sub Committee**

LB Need to locate the footpath reference number which Hilary had been overseeing. Will check planning application.

- **Pavilion and Playing Field Sub Committee**

AB Clear evidence of quad bike activity on the playing field. Was this reported?

LB Yes, it was reported to 101. Police attended and people were shown off the land.

- **Staffing Committee**

JH Most staff have now taken all holiday

AB Provisional date for the Annual Parish Meeting is 12th June – **To be confirmed**

12. Kingsnorth Community Café Update

LB had circulated report prior to the meeting. Was no trace of volunteer references so a 'volunteers reference request' form will be provided for completion. All insurances are covered by the Parish Council insurance. **DJ** is fully qualified in fire safety regulations so can provide training.

Procedure manual has now been located and is at the café. The bookkeeper for the café now produces expense and revenue reports and will also be a signatory on cheque. Internal auditor will do an internal audit for us on the café. With profits from the café, Park Farm Rangers have received a cheque to the value of £1000. We should set up a panel to decide on where the café donates money too for our local community. Café is currently open 3 days per week from 12.30-4pm. Park View Care Home will be attending an 'Afternoon Tea' event which the volunteers are putting on for them. We are also looking into the 'Tesco Bags of Help' scheme to see if the café would qualify for a grant.

AB We could look into a 'Community Chest' for café and a small panel to decide on charity donations.

SB Maybe we could try to link up with Ashford College to help support café running / volunteers?

AB To conclude we need to look at how to regularise the café. I suggest that we invite the volunteers, Vice Chair, Parish Clerk and M.R to speak to the volunteers about their aspirations for the future – **To be carried forward**

Kingsnorth Recreation Centre Update and Financial Status

AL had circulated report prior to the meeting. Utility supplier has been changed to save money. Looking into becoming VAT registered. To protect the interests of the Trustees and to hopefully attract new Trustees we're looking into the possibility of becoming an incorporated or limited company. A letter has been sent to ABC re boiler and high utility bills questioning their energy certificate – still awaiting a reply. SOL gave an upbeat report and are currently introducing new children's / family activities. AGM will be the first Tuesday in May.

At this point meeting was closed to public and staff at 21.15

13. Items for Next Agenda

None

**There being no further business the meeting was closed
Next Parish Council Meeting will be Tuesday 10th April 2018 at 19.00.**

Signature: _____ Date _____