

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 9th April 2019

At the Kingsnorth Pavilion, Church Hill, Kingsnorth from 19.00

Present: Cllr Alison Breese (Chair), Cllr Aline Hicks, Cllr Patricia Moss, Cllr Jacqueline Male, Cllr Shelley Barber, Cllr Jim Wedgbury

Also in attendance: Mr Mike Angell (KCC), Cllr Neil Shorter(ABC, Washford Ward), Cllr Paul Bartlett, Christine Drury - Assistant Clerk (Finance), Dave Jenkins-Caretaker, 7 members of the public (inc Mike Ciccone, Trevor Measday and Stuart Moss)

AB welcomed the Parish and Borough Councillors to the Parish Council meeting

1. Apologies

Anne Martin (PCSO), Cllr Stephen Dehnel, Marie Russell (Assistant Clerk – Admin).

2. Declarations Of Interest

PM is related to KRC trustee (Chair).

3. Open Forum

Kingsnorth Green – Paul Bartlett gives report

- Extra speaking slot at planning
- Comments to be submitted by Thursday 11th April 2019

AB adds that the PC report on Kingsnorth Green has now been submitted to planning and thanks James Ransley for all of his hard work.

Community Café Statement - JM reads on behalf of SD

Over two years ago Kingsnorth Parish Council was asked to support the idea of a community café that would operate from the sports pavilion on the playing fields.

This enterprise would have to share this space with users of the pavilion e.g. football clubs, private hire and the Parish Council as we hold our monthly Parish Council meetings in the pavilion.

The pavilion was re decorated to make it more welcoming as a café and storage provided to accommodate supplies and Borough Councillor Grants secured to purchase the coffee machine.

The café has proved to be a success and over the two years settled into regular opening hours and supported and led on many community and charity events.

The café has been run by volunteers and money raised used to support local projects with support from the Parish Council, but the time has come for the café to have its own organisational structure, constitution, and clear purpose.

This lack of governance came to a head recently when decisions had been made regarding the use and access to the pavilion which belongs to the Parish Council and lack of clarity over who has the authority to make decisions and on what basis decisions are made.

The café is at a cross roads and considering extending its opening hours and possibly employing paid staff which moves it from a project to an enterprise which requires the appropriate governance arrangements in place.

As the café operates within a building owned by the Parish Council, we have a duty to ensure that their activities are fully compliant and that will depend on the constitution adopted by the café volunteers and the Parish Council.

To inform the future direction of the café we will consult residents and volunteers on what role they want the café to play as a community facility and assist in identifying the right form of governance structure e.g. a committee, board of trustees, registered charity or not for profit enterprise.

Until such time as these issues are resolved the café is suspended but could be used to support one off events.

We are currently without a Parish Council Manager and the number of Parish Councillors significantly depleted so we lack the resources to undertake this transitional exercise as speedily as we would like but hopefully this will soon be resolved as we are in the process of recruiting a new PCM and this will be one of their top priorities.

The suspension of the café is regrettable but we are confident that following this review process it will come back better and stronger with a more sustainable and clear future.

AB adds – at the moment it's not a registered entity so it has been audited by our auditor and one of the issues we have is that for the café to be a permanent fixture it needs to be agree what constitution it's going to be.

MA – This building was built as a sports pavilion and funded by the National Lottery, it has to remain a sports pavilion but adding a café isn't a problem as long as it's done properly.

4. Community Wardens and PCSO Reports.

CD reads report on behalf of PCSO sent by e mail prior to meeting:-

I am the Police Community Support Officer for Park Farm, Washford Farm and Knights Park. I am going to send you monthly updates to what I have been up too. If you do not wish to receive these emails please let me know.

I have been patrolling my regular hotspot areas including, Poppy Mead, Bluebell Road and local Schools and Nursey School car parks, after dark to make sure they have no unwanted visitors. I will move anybody on that shouldn't be there.

Across the Ashford district there have been a few incidents, where youths are gaining entry into people's back gardens via climbing over back fences and back gates. Please make sure you keep wheelie bins away from your fences and ensure nothing is on display that could be stolen. Please be especially mindful of your bikes.

Please ensure your bicycles are registered and pass this onto friends, family and colleagues.

5. Borough & County Councillors Reports

Cllr Mike Angell (KCC) gives his report

- Met with KCC Highways Team who have produced an 8 page detailed document. There are some very sensible ideas in there, also some serious objections which the developers for Kingsnorth Green & Court Lodge will need to deal with.
- Thanks the Parish Council for everything they've done over the last 4 years.

AB adds that KPC have 5 wards that have no nominees at all. Only 1 ward where there will be an election.

Cllr Neil Shorter gives his report

- Echo's Mike Angell's point of thanks for everything the PC has done.
- There was a consultation on development at Brisley Farm parcel Q. Specific consultation re the boundary treatment between the new and old Brisley Farm elements. Was a well presented evening however only 16 people turned up. (AB comments that she was unaware of the consultation meeting). Surface water issue will be dealt with under parcel R in roughly the next 2-3 months. Resident of Brisley Farm complaint about the mud coming off of the building site. NS is working on this. Mention of wheel wash and Parish's and residents should bring this into the conditions. AB we need to ensure its wheel washing over a grid. MA responsibility is not only for wheel washing but the cleanliness of the road as well.
- Knife Crime – This is being discussed at the health and wellbeing forums and I have suggested before the end of April they put a letter in so they can be informed of what discussions are being had and the actual statistics.

Cllr Jim Wedgbury – no report

Cllr Aline Hicks gives her report

- South of Ashford Garden Community Scoping Workshop, planning department is planning another 2 day workshop later on in the year.
- Meeting on 10th April with network Electricity Company, to make sure they are aware what the electrical requirements are for Chilmington.

Cllr Paul Bartlett gives his report

- Application for the camera on Bridgefield bridge been submitted
- 2 complaints, on the road surface in Bridgefield, raised cobbles on Bluebell Road. Larger buses are making noise and breaking up cobbles. Mike Angell is looking into this.
- Mike Angell is also looking into HGV's using Violet Way. Mike is encouraging anyone who sees them to take pictures of the HGV's company name and number plates.
- Paul Bartlett announces this is his last meeting as he'll no longer be representing Kingsnorth and thanks everyone for their support. AB thanks PB for his support.

6. Approve Minutes of 12th March 2019

Approved – **All Agreed**

7. Matters Arising from Previous Minutes not on the Agenda or Action Sheet

AB reads update provided by MR

- 11 applications for Parish Manager
- Edible Culture pruned Orchard, will return later in year to re-stake trees
- 2 invoices obtained for structural survey on pavilion.
- Trade accounts have now been set up for our maintenance team

8. Correspondence

- Environmental Achievement Award, we have nominated Chris who volunteers to litter pick for us at joys wood. ABC has asked for more information on Chris. AB suggests that AL helps with this information. All Agreed
- Email of Café statement sent to a resident in response to her email
- Complaint regarding dog in Primrose Drive. We have directed them to dog enforcements officer at ABC
- Proposed date for the Annual Parish General Meeting is Tuesday 14th May and the Annual Parish Meeting to be held in the Kingsnorth School hall on Thursday 23rd May. AB asks if everyone agrees these dates, all agreed

9. Finance

Finance Statement had been previously distributed to all Parish Councillors prior to meeting. Report was presented by CD - **All Agreed**

- CD reports that BACS is now set up so a slight change needed. 2 signatories to be replaced by 2 councillors or 1 councillor and the RFO – All agreed
- NS suggest reviewing how money is invested once new Parish Manager is employed.
- NS asks of intent to get the community back involved with the maintenance of the Community Orchard
- CD reports that the payroll and pension function is being outsourced with a local company

10. Planning

APPLICATION NUMBER: 19/00265/AS

ADDRESS: BOND FARM, BOND LANE, KINGSNORTH

PROPOSAL: PRIOR APPROVAL FOR THE CHANGE OF USE OF TWO AGRICULTURAL BUILDINGS AND LAND WITHIN THEIR CURTILAGE TO TWO RESIDENTIAL DWELLINGS AND ASSOCIATED OPERATIONAL DEVELOPMENT (REVISED SCHEME TO 16/01648/AS)

COMMENTS: PROVIDED THESE NEW RESIDENTIAL BUILDINGS ARE SYMPATHETIC TO THE REST OF THE ASSOCIATED DWELLINGS ON BOND FARM AND THEY CONFORM TO POLICY WE WOULD HAVE NO OBJECTIONS. SUPPORT

APPLICATION NUMBER: 19/00385/AS

ADDRESS: BONNYDENE, MAGPIE HALL ROAD, KINGSNORTH

PROPOSAL: NEW DORMER AND ROOF LIGHT ON THE FRONT ELEVATION AND NEW DORMER ON REAR ELEVATION TO FACILITATE A LOFT CONVERSION.

COMMENTS: SUPPORT, NO OBJECTION

APPLICATION NUMBER: 12/00400/CONA/AS (DISCHARGE OF CONDITION)

ADDRESS: LAND AT CHILMINGTON GREEN, ASHFORD ROAD, GREAT CHART

PROPOSAL: DISCHARGE CONDITION 22

COMMENTS: THIS APPLICATION MAKES MENTION THAT THE CMO WILL BE HEADING UP THE STEERING PLAN SO WE SUGGEST WE LEAVE IT UP TO THEM.

Bridleways AW378 & AW379 – MC comments

- AW378 – Steeds Lane going up to A2070
- AW379 – East of A2070 going back onto Brockmans Lane
- Just informing us that the order will go through so just note it and do nothing

AB reports footpath in Kingsnorth parallel with Church Hill has been upgraded to a bridleway

All Agreed to Planning Comments

11. Minutes & Actions Arising from Committees / Groups

Local Plan Joint Committee

AB We will await the Brisley Farm extension application coming through

Pavilion, Open Spaces and Playing Field Committee

- MUGA to be opened through the Easter Holiday
- MC Existing bridleway which runs from Finfarm Road where Kent Wildlife Trust have put bridlepath gates, now they have water troughs can we ask them to remove those to clear it.
- MC Where highland cattle were there are quite a few broken trees. Branches need to be pruned and trees looked at. NS will pick this up.

Staffing Committee

Will move to closed session

Community Café - Trevor Measday asks to speak about the following;

- Café suspension due to governance issues not approved by PC
- Trustees
- Status of Café
- Constitution
- Café locks
- Refund of Raffle money
- Volunteers Meeting
- TM states that HMRC said there is no requirement for café to pay Income Tax

AB states that we have already made our statement and most of the issues TM has spoken about are covered in that.

- The PC will be looking at governance and consulting with the community and with volunteers as to what their aspirations are for the café. We think it is a fantastic facility but needs to be on a proper sound footing with the right governance structure and needs to decide what it is and how it will operate. It's been a pilot for two years and needs to be bedded in properly.

- The petty cash tin was taken into a safe place due to other organisations using the pavilion. It has now been returned. An appointment can be made via the parish council for the money to be collected once we know the authority structure within the café.

JW suggests no further comments until everything is in writing.

Kingsnorth Recreation Centre Update by Stuart Moss (Chair of KRCT)

- Slice of life have in the region of 564 members
- New timetable going ahead after Easter.
- Little Acorns doing well
- Utilities are sorted
- Issue with noise from classes at Slice of Life
- AGM will be 7th May for Kingsnorth Recreation Centre Trustees

AB announces that she hasn't stood at elections so thanks everyone for their hard work and support.

12. Items for Next Agenda

None

Meeting was closed to the general public at and moved into closed session at 20.30

Next Parish Council Meeting will be Tuesday 14th May 2019 at 19.00 in the Kingsnorth Pavilion

Signature: _____

Date: _____