

Minutes of the Parish Council meeting held on Tuesday 11th December 2018

At the Kingsnorth Pavilion, Church Hill, Kingsnorth from 19.00

Present: Cllr Alison Breese (Chair), Cllr Patricia Moss, Cllr Aline Hicks, Cllr Stephen Dehnel, Cllr Joel Tozer,

Also in attendance: Christine Drury - Assistant Clerk (Finance), Marie Russell – Assistant Clerk (Admin), Dave Jenkins - Caretaker, Matt O’Neil – Assistant Caretaker, 6 members of the public (including Mike Ciccone), Cllr John Holland – arrived 19.30, Cllr Shelley Barber – arrived 19.20.

AB welcomed the Parish and Borough Councillors to the Parish Council meeting

1. Apologies

Mike Angell (JTB), Paul Bartlett (JTB), Brad Bradford (JTB), Community Warden, Jim Wedgbury (will be late due to JTB), Len Bunn (due to being held in traffic).

2. Declarations Of Interest

PM is related to KRCT trustee (Chair).

3. Open Forum

None

4. Community Wardens and PCSO Reports.

Anne Martin PCSO reads report sent by e mail prior to meeting:-

There have been no further issues on the bench in Langley Drive, although I am still patrolling the area regularly. Across the Ashford district there have been a few break-ins to shops, focusing mainly on money from the tills. I have visited all the shops within my area and given safety advice, including not leaving cash in the tills overnight. Please also be mindful of the time of year, not to leave expensive items on display in cars or in your properties, as you could be putting yourselves at risk of being broken into.

I have had a few anti-social behavior issues at Orchid Court and Bluebell Road. I have spoken to a few youths that are known to the Police. Since then things have calmed down again.

I would like you wish you all a Merry Christmas and Happy New Year.

Community Warden Report - MR reads out report from Community Warden sent by email prior to meeting:-

I have been dealing with the parking problems on chestnut drive, I have called ABC and the parking team are unable to help as there is no parking restrictions down this road, myself and the PCSO have been visiting the area when we can. As Christmas is getting close can I advise residents to not leave gifts on show and not leave any rubbish out that would advertise what you have got in the property, if going out leave a light on and make sure all windows and doors are locked.

5. Borough & County Councillors Reports

AH reports that Queen Marie of Romania Statue unveiled on 12th December 2018. Market gates will be reopening on Saturday 15th December.

SD Nothing to report.

NS (arrived at 19:50 due to JTB) reports that the draft budget has been approved by cabinet and is now out for public consultation. PC are now able to review and consider the draft budget. It sets the council tax rate and the proposal for Ashford Borough is £5 which equates to 3.17% which is the lowest in Kent.

6. Approve Minutes of 11th December 2018

AB proposed that minutes be approved with the following amendments

Pg 2442 – Item 6, delete “She had suggested that ABC submit a screenshot to show that this was not possible and images are not of good quality. CCTV installed by KPC would include a superior camera system.”

Insert “she had suggested that ABC submit a screenshot to show what was being viewed, ABC had indicated that the images are not of good quality and that the problems had stopped. CCTV installed by KPC would include a superior camera system.”

Pg 2445 – item 11 Planning – Addendum to comments on 14/856/AS Land at Pound Lane etc.

Insert Kingsnorth Parish council is aware that this site is included in the submitted Local Plan, is needed to meet ABC’s required five year land supply and that the application is recommended for approval subject to conditions as set out in the report.

Our comments are intended to be constructive and to make this development the best it can be for both the people moving into it and the existing community.

KPC has grave concerns over the implications this development and the other large development sites in the parish will have on the existing roads many of which have no footpath and would like to see a contribution from developers towards widening where possible and the provision of footpaths at least on one side of the road or an alternative safe pedestrian route with an all-weather surface, possibly lit, included in the conditions attached to the application.

Clarity over the proposed route across Pound Lane is requested as a matter of urgency as again this links several developments.

KPC requests that traffic lights are installed at the crossroads Church Hill, Ashford Road prior to any construction taking place and that no construction traffic uses Church Hill.

PM seconded, all agreed.

7. Matters Arising from Previous Minutes not on the Agenda or Action Sheet

SD gives an update on Chestnut Lane. **SD** reports that **ABC** is acutely aware of the upset it's causing residents. There is not going to be a quick fix for this situation. At this stage **SD** cannot give any further information. **SD** asks residents who are present at meeting to keep on reporting it.

AB moves onto action sheet

- Blessing of Hilary's Way - will be held on Saturday 15th December at 2pm
- Bridle Way – **AB** has asked the Parish Manager to formally write to the Public Rights of Way Officer to confirm that we have the match funding.
- Water Supply for Cattle on top two fields. Outstanding issue of sitting down and agreeing a management plan for the two fields. **SD** had a discussion and we need to agree which bits of land we want in that agreement. **SD** will do that in the next access and open spaces group at the end of January.
- **SD** raises concerns about the path that goes from the school right down to Bridleway Lane and Primrose Drive and asks that we should obtain a 2nd quote for the pathway. The contractor also needs to come back to put the top coat onto the new path and look at drainage.
- Mole activity along the 2nd part of the Hilary's Way footpath. **SD** states that presumably the path is our responsibility, can our maintenance team look into this?

8. Correspondence

Cllr SB arrived 19:20

AB reported:-

- Sadly, Anne Luery has decided to stand down with immediate effect from the Vice Chair role on the Parish Council. I've thanked Anne for all the help and support she's given during her time as Vice Chair.
- Standing orders were revised back in May to change the terms of reference of the Local Plan Joint Committee. This group will be the form where we can look at large scale developments in the Parish as they come forward for planning. **AB** has suggested that the first Local Plan Joint Committee meeting be held on 4th January at the Kingsnorth Recreation Centre. If members agree we will look to put notices on boards, websites and social media requesting a residence with relevant skills to put themselves forward and also invite any representatives from the various residents groups.

Recommendation is that the Local Plan Joint Committee meeting is held on 4th January at 7pm at Kingsnorth Recreation Centre – All Agree.

Also, that we place notices in boards around the Parish, on social media and our website – All Agree.

- Village Confines – **ABC** has written to us and we're being asked to confirm that the red line shown on the plan is what we regard to be the village confine. **AH** comments on the plan and suggests that the plan is quite reasonable and to confirm what is in the plan. **AB asks if everyone is happy to confirm the plan and all agree**

Cllr JH arrived 19:30

9. Finance

CD had circulated the Finance Statement and Draft Budget 2019-2020 to all Parish Councillors prior to meeting. **AB** publically thanks **CD** for all of her hard work on the budget.

Financial statement to 11.12.18

	£
<u>November Income</u>	p
Matt Burt-MUGA	30.00
HMRC VAT	7283.06
J.Moorby-bench	577.00
CGCWSPC-van exp	1619.27
NW int 47793368	1.37
NW int 47793120	21.24
Metro Bank int	16.12
<u>Total to 30.11.18</u>	9548.06
<u>Balances as at 30.11.18</u>	

Balance at Metro current account	15960.19
Balance at Metro reserve account	65378.90
Balance at NatWest Direct Reserve a/c	8317.43
Balance at NatWest SIBA Account	128140.46
NatWest current account	100.00
Petty Cash	5.80
KPC Cash Balance	217902.78
Bank Reconciliation as at 30.11.18	
Opening Balance from 31.10.18	225926.29
Plus income during November	9548.06
Less expenditure during November	18219.23
Subtotal	217255.12
Plus cheques not presented at 30.11.18	647.66
Subtotal	217902.78
Less expenditure during December	11091.23
Plus income during December	25.00
Balance as at 11.12.18	206836.55

<u>DRAFT 2019-2020</u>		£
-		
Income		
PRECEPT - £215,150 + 15%		247500
GRANTS Support		4079
Grant concurrent		590
Sub Total		252169
INTEREST		200
PAVILION INCOME		1000
MUGA		2500
Other (Kestrel Park grant)		5100
VAT		0
Income (excluding precept/grants)		8800
Total Income		260969
Expenditure		
SALARIES Admin		65000
SALARIES Non Admin		63000
Total Salary		128000
COMMUNICATIONS		1000
SECTION 137 (community donations)		3500
GENERAL ADMIN		25000
SUBSCRIPTIONS		1500

OTHER		0
TRAVEL		200
CAPITAL/ ASSET EXP/Project		26000
PARISH OFFICE		3000
MAINT & REPAIRS - Other Assets		3000
MAINT & REPAIRS - Playing Field		6000
PAVILION		14000
MUGA		100
Maintenance		12000
Kingsnorth Conservation Area		5000
Kingsnorth Facility Upgrade		18000
Contingency/KRCT support		10000
TOTAL		256300
VAT		
Income excl precept and grants		8800
Budget total expenditure		256300
Precept required		247500
Grant support		4079
Grant concurrent		590
Total		252169
Band D equivalent tax base		4359
Local tax (Precept ÷ tax base)		£56.78

AH proposed, PM 2nd – All Agreed

10. Planning

AH presented the current planning applications and proposed comments distributed prior to the meeting:-

APPLICATION NUMBER: 18/01613/AS

ADDRESS: 15 CROFTWOOD, KINGSNORTH, ASHFORD, KENT, TN23 5JW

APPLICANT: JOHN BAGSHAW

PROPOSAL: ERECTION OF A SINGLE STOREY SIDE EXTENSION

WARD: WASHFORD

OFFICER NAME: CARLY PETTIT

COMMENTS TO BE SUBMITTED BY: 6TH DECEMBER (EXTENSION GRANTED TO 16TH DECEMBER)

COMMENTS: THIS IS A MODEST EXTENSION TO GIVE ADDITIONAL ROOM TO A TWO BEDROOMED HOUSE. THE EXTENSION WILL ALSO PROVIDE A DOWNSTAIRS CLOAKROOM WHICH I WOULD HAVE THOUGHT WAS A GOOD IMPROVEMENT. SUPPORT SUBJECT TO DEVELOPMENT NOT INCREASING ON-STREET PARKING ADVERSELY.

APPLICATION NUMBER: 18/01610/AS

ADDRESS: SHIPLEY HATCH, ASHFORD ROAD, KINGSNORTH, ASHFORD, KENT, TN23 3EW

APPLICANT: MISS LYNNE HAMILTON

PROPOSAL: REPLACEMENT OF TIMBER FRAME LATTICE LEAD WINDOWS TO TIMBER FRAME SASH WINDOWS ON FRONT ELEVATION, REPLACEMENT PORCH CANOPY ON FRONT ELEVATION.

WARD: WEALD EAST

OFFICER NAME: SARAH DEE

COMMENTS TO BE SUBMITTED BY: 14TH DECEMBER

COMMENTS: SUPPORT

APPLICATION NUMBER: 18/01598/AS

ADDRESS: 8 ROMULUS GARDENS, KINGSNORTH, ASHFORD, KENT, TN23 3PX

APPLICANT: MR PHIL TEMPLE

PROPOSAL: CONVERSION OF GARAGE TO HABITABLE ACCOMMODATION

WARD: PARK FARM NORTH

OFFICER NAME: CARLY PETTIT

COMMENTS TO BE SUBMITTED BY: 16TH DECEMBER

COMMENTS: SUPPORT PROVIDED THAT THERE IS SUFFICIENT SPACE WITHIN THE CURTLEDGE FOR OFF ROAD PARKING.

APPLICATION NUMBER: 18/01691/AS

ADDRESS: LYNTON, CHURCH HILL, KINGSNORTH, ASHFORD, KENT, TN23 3EG

APPLICANT: MR S ROWLANDS

PROPOSAL: REPLACE EXISTING FLAT ROOF OVER A SINGLE STOREY EXTENSION TO THE REAR ELEVATION OF THE PROPERTY WITH A NEW PITCHED ROOF TO MATCH THE EXISTING PITCHED ROOF

WARD: WEALD EAST

OFFICER NAME: CARLY PETTIT

COMMENTS TO BE SUBMITTED BY: 16TH DECEMBER

COMMENTS: THE PREVIOUS APPLICATION FOR PERMITTED DEVELOPMENT WAS WITHDRAWN AND A FULL APPLICATION HAS NOW BEEN SUBMITTED. IT IS PUTTING A PITCHED ROOF TO REPLACE A FLAT ROOF ALL AT THE REAR OF THE PROPERTY. SUGGEST SUPPORT.

APPLICATION NUMBER: 18/01268/AS

ADDRESS: BRIARS, CHURCH HILL, KINGSNORTH, ASHFORD, KENT, TN23 3EG

APPLICANT: MR PETER TERRY PJ DEVELOPMENTS

PROPOSAL: OUTLINE APPLICATION FOR THE DEVELOPMENT OF 44 ONE AND TWO BEDROOM SHELTERED RETIREMENT APARTMENTS WITH ASSOCIATED PARKING AND AMENITY SPACE (ALL MATTERS RESERVED)

WARD: WEALD EAST

OFFICER NAME: ROB BEWICK

COMMENTS TO BE SUBMITTED BY: 21ST DECEMBER (END OF CONSULTATION)

COMMENTS: WE SENT IN OUR COMMENTS ON 18TH SEPTEMBER AND 16TH NOV. DON'T KNOW WHAT ELSE WE CAN SAY AS THE CONFINES OF THE VILLAGES ARE ONLY A SUGGESTION AT THE MOMENT.

APPLICATION NUMBER: 18/01738/AS

ADDRESS: 3 SAW LODGE FIELD, KINGSNORTH, ASHFORD, KENT, TN23 3PB

APPLICANT: MR SHOBHIT GARG

PROPOSAL: PROPOSED GARAGE CONVERSION INTO STUDY AND UTILITY ROOM WITH MINOR INTERNAL ALTERATIONS

WARD: PARK FARM NORTH

OFFICER NAME: SALLY HODGSON

COMMENTS TO BE SUBMITTED BY: 1ST JANUARY 2019

COMMENTS: A WELL DESIGNED ALTERATION TO THE HOME GIVING ADDITIONAL LIVING SPACE. SUPPORT SUBJECT TO THERE BEING SUFFICIENT SPACE IN THE FRONT GARDEN TO ACCOMMODATE ALL VEHICLES DUE TO LOSS OF PARKING IN GARAGE.

APPLICATION NUMBER: 18/01755/AS

ADDRESS: 15 WOODSIDE, KINGSNORTH, ASHFORD, KENT, TN23 5LQ

APPLICANT: MR & MRS GRAMSON

PROPOSAL: SINGLE STOREY REAR EXTENSION

WARD: WASHFORD

OFFICER NAME: SALLY HODGSON

COMMENTS TO BE SUBMITTED BY: 4TH JANUARY 2019

COMMENTS: GIVEN THE FACT THAT THIS IS A SINGLE STOREY EXTENSION AND AT THE REAR OF THE PROPERTY, WE CAN SEE NO REASON WHY THIS SHOULD NOT BE PERMITTED.

SUGGEST SUPPORT.

APPLICATION NUMBER: 18/01764/AS

ADDRESS: 59 PRIMROSE DRIVE, KINGSNORTH, ASHFORD, KENT, TN23 3NP

APPLICANT: MR C CERIT

PROPOSAL: PROPOSED INFILL ROOF TO PROVIDE COVERED OPEN AREA BETWEEN GARAGE & HOUSE

WARD: PARK FARM SOUTH

OFFICER NAME: WILLIAM MCKANE

COMMENTS TO BE SUBMITTED BY: 8TH JANUARY 2019

COMMENTS: NO COMMENT

All agreed to planning comments.

AB 18/01268/AS Briars, Church Hill was discussed and our response to Mr Bewick (Planning Officer at ABC) is that we agree with the hypothetical allocation of funding should the scheme approved – **All Agree**

AB invited a Member of the public to speak on behalf of Sue who was unable to attend Re meeting with residents on issues with developments within Kingsnorth.

- A committee has now been set up, and they will be sending a letter of constitution to our Parish Manager. The committee has asked if they can be involved in meetings to represent views of residents.

11. Minutes & Actions Arising from Committees / Groups

- **Local Plan Joint Committee**

AB and AH will sit together to put out an agenda together prior to the Joint Plan Committee meeting to be held on 4th January.

- **Pavilion, Open Spaces and Playing Field Committee**

SD reports;

- Conversation with Kent Wildlife Trust around cattle fields and everything is working very well. Buffer zone will come forward to sub-committee meeting in January ready for the February Parish Council Meeting.
- There are lots of points from the Agenda Action Sheet still pending which is causing a degree of concern. I can generate all sorts of activities but if we can't deliver this will cause issues. Items are outstanding not pending on the action sheet.
- **Staffing Committee**

AB confirmed a staffing committee meeting in closed session and had circulated the minutes from the previous staffing committee meeting prior to the Parish Council meeting.

- **Kingsnorth Recreation Centre and Café Update**

- MR updates on volunteers Christmas Party to be held on Thursday 20th December. The Ashford Lions Christmas float will also be in attendance. Lots of tickets have been sold and we're sure the volunteers will have a very successful afternoon.
- AB a formal meeting needs to be held in January to decide if the café will it be part of the Parish Council or independent. Trevor Measday is also back helping with some of the café admin.

12. Items for Next Agenda

None.

Meeting was closed to the public and staff at 20:05 and went into closed session.

Next Parish Council Meeting will be Tuesday 8th January 2019 at 19.00 in the Kingsnorth Pavilion

Signature: _____

Date: _____