

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 14th August 2018

At the Kingsnorth Pavilion, Church Hill, Kingsnorth from 19.00

Present: Cllr Alison Breese (Chair), Cllr Patricia Moss, Cllr Stephen Dehnel, Cllr Shelley Barber, Cllr Aline Hicks, Cllr Jim Wedgbury, Cllr John Holland.

Also in attendance: Christine Drury - Assistant Clerk (Finance), David Jenkins – (Caretaker), Len Bunn – Parish Clerk Paul Bartlett, 8 members of the public (incl. Mike Ciccone)

1. **AB** welcomed the Parish and Borough Councillors to the Parish Council meeting.

2. Apologies

PCSO-Anne Martin, Cllr Luery, Community Warden

3. Declarations Of Interest

PM is related to KRCT trustee (Chair)

4. Open Forum

Kirsty Morland spoke on the aspirations of the Park Farm Playground Project. The group is raising funds towards improvements to the playground at The Moat in conjunction with ABC, which is now 20 years old and in need of refurbishment. So far approx. £2500 has been raised by organising a litter pick and fête and more fundraising activities are planned. The old litter bins have been removed but fewer have been replaced. **AB** confirmed that KPC are keen to engage and assist where possible. **JW** felt that KPC may wish to offer office space. **AB** enquired whether hedges at Moat had yet been removed by Aspire- they have not. **SD** emphasised that any anti-social behaviour should be reported to 101 and/or ABC Report It website/app.

5. Community Wardens and PCSO Reports

Community Warden Report

Recently I have been dealing with, parking problems at Kingsnorth School with parents blocking drive ways on Church hill, fly tipping in the rural area of the Parish (these have been reported to and cleared by ABC), damage to the play equipment at Moat park (in the middle of Park Farm, and the ongoing problems with the fishing on Primrose Drive (I have close contact with the residents in the area, and we are trying to do a more preventative approach to make it difficult for them to fish there)

PCSO - Sent Report by Email

I have been on foot patrol at the new Bridgefield play park; we have had many reports of Anti-social behaviour. During the day everyone is enjoying this new play area including the parents. Late evening is when youths are gathering and causing a nuisance. When I am on late turn I have been down there but have not seen anything. The PCSO tasking team is also aware and patrol when they are late shifts too. Any issues the public are to call 101 to report this, Ashford Borough Council is also aware of these issues. Another area I am keeping an eye on is the Multi use game area, next to Kingsnorth Primary School. I have had reports that youths are gathering in here also. The bench in Langney Drive - youths are congregating here also and we are also keeping an eye on this area too.

PCSO 59654 MARTIN

6. Borough & County Councillors Reports

PB reported that problems have arisen following introduction of larger B line buses. Whilst waiting for obligatory 30 seconds at red traffic lights at Accommodation Bridge the buses are blocking exit and ingress for drivers to section of Bluebell Road. More suitable sequencing of traffic controls to be looked at to alleviate problem. Stagecoach has shown no desire or intention to provide a bus service between Bridgefield and Finberry.

AH enquired whether KPC is likely to be promoting end of WW1 centenary celebrations using cut out figures seen in other parishes. **AB** reported that Kingsnorth had provided commemorative benches and has also been liaising with the Vicar regarding a beacon at Church tower subject to insurance approval.

JW no report

7. Approve Minutes of 10th July 2018

AB proposed that minutes be approved, **PM** seconded. All agreed.

8. Matters Arising from Previous Minutes not on the Agenda or Action Sheet

AB reported that contractor working on current footpath has submitted quote for Bridleway. **SD** expressed his dissatisfaction with work presently being undertaken. Decision to be referred to Pavilion, Open Spaces and Playing Field Committee.

PC reported that 3 more litter bins are required at Bridgefield Play Park, these will be requested.

9. Correspondence

AB reported that some feedback on facilities in wards has been received. It is unlikely that the Bowls Club will re-locate to the Entrance Park. Ladies Night event is planned for September 29th ; Hobbs Parker are providing

auctioneer FOC, a model is attending and high value raffle prizes will be on offer - funds raised for 2 charities.

More donations of clothing required. Tickets are priced at £10, including drinks; bar will not be available.

AB reported that a Community Resilience Workshop will be taking place on 6th October.

PC read out a thank you letter received from Audrey Hughes saying how much she had enjoyed the celebration hosted by KPC to mark her 100th birthday.

10. Finance – CD presented the financial report

CD had emailed the Finance Statement to all Parish Councillors prior to meeting.

Financial statement to 14.8.18

<u>July Income</u>	£	p
Pavilion hire	228.00	
NW int	0.36	
NW SIBA int	5.14	
Metro Bank int	11.09	
<u>Total to 31.7.18</u>	244.59	
<u>Balances as at 31.7.18</u>		
Balance at Metro current account	5845.33	
Balance at Metro reserve account	65318.74	
Balance at NatWest Direct Reserve a/c	8313.99	
Balance at NatWest SIBA Account	113575.19	
NatWest current account	163.00	
Petty Cash	5.80	
KPC Cash Balance	193222.05	
Bank Reconciliation as at 31.7.18		
Opening Balance from 30.6.18	200343.28	
Plus income during July	244.59	
Less expenditure during July	27179.77	
Subtotal	173408.10	
Plus cheques not presented at 31.7.18	19813.95	
Subtotal	193222.05	
Less expenditure during August	6132.75	
Balance as at 14.8.18	187089.30	

Invoices Received & Payments due in July from last meeting date

	Ref	Net		VAT		Total	
		£	p	£	p	£	p
Employee #1 - salary	NW1927	128.80		0.00		128.80	
Employee #2- salary	NW1928	626.91		0.00		626.91	
Employee #3 - salary	NW1929	652.70		0.00		652.70	
Employee #4- salary	NW1930	1538.76		0.00		1538.76	
Employee #5 - salary	NW1931	1036.12		0.00		1036.12	
Employee #6 - salary	NW1932	1876.16		0.00		1876.16	
L.Bunn - exp postage	NW1933	16.08		0.00		16.08	
KCC-stationery	NW1934	71.50		14.30		85.80	
Crown Gas n Power	MDD	29.76		0.00		29.76	
Imperative Training-defib KRCT	NW1935	1290.00		0.00		1290.00	
Cancelled	NW1936	0.00		0.00		0.00	
Southern Electric - pavilion	DD	62.37		0.00		62.37	
M.Russell-100th birthday	NW1937	24.58		0.00		24.58	
Keep it Personal-100th birthday	MDC	48.22		0.00		48.22	
Invicta Water - Waterchoice	DD	57.33		0.00		57.33	
ABC - CCTV 1.4.18 - 30.6.18	NW1938	750.00		150.00		900.00	

Cancelled	NW1939	0.00	0.00	0.00
HR Services-June 2018	NW1940	1459.80	291.96	1751.76
KALC - subscription	NW1941	1275.00	255.00	1530.00
L.Bunn-exp 100th birthday	NW1942	87.63	0.00	87.63
HMRC Apr - July 2018	NW1943	4661.49	0.00	4661.49
R.Wilson-disposal vegetation	NW1944	1175.00	0.00	1175.00
KCC - litter pick equipment	NW1945	91.20	18.24	109.44
R.Wilson - footpath	NW1946	8000.00	0.00	8000.00
BIFFA - waste disposal	MDD	86.50	0.00	86.50
Geerings-printer	NW1947	149.39	29.88	179.27
Lister Wilder-spark plug mower	NW1948	2.42	0.48	2.90
		25197.72	759.86	25957.58

Payments in August 2018

KRCT - office rent	NW1949	250.00	0.00	250.00
J.Lungley	NW1950	60.00	0.00	60.00
BT - telephone	MDD	209.25	41.85	251.10
BIFFA	MDD	25.40	0.00	25.40
Employee #1 - salary	NW1951	1878.89	0.00	1878.89
Employee #2 - salary	NW1952	608.50	0.00	608.50
Employee #3 - salary	NW1953	1066.81	0.00	1066.81
Employee #4 - salary	NW1954	128.80	0.00	128.80
Employee #5 - salary	NW1955	1824.00	0.00	1824.00
L.Bunn exp - 100th birthday exp	NW1956	38.59	0.66	39.25
		6090.24	42.51	6132.75

1. Crown, Southern Electric, Invicta Water, BIFFA - utilities for pavilion.
2. M.Russell exp, Keep it Personal, L.Bunn exp - Audrey 100th birthday celebration. Total £186
3. ABC - CCTV monitoring charge April - June
4. HR Services - deficit balance advice to end June, 24.33 hours over and above retained hours
5. KALC - annual subscription
6. HMRC - IT and NI payment for April to July 2018
7. R.Wilson - 2nd stage payment re: footpath
8. Geerings - printer costs
9. Lister Wilder - spark plug for mower

Budget Report for 2018/2019

<u>Income to 14.8.18</u>	Budget 2018/19	YTD	Variance
Precept	210570	105285	105285
Grants	4580	2290	2290
Interest	100	66	34
Pavilion	2000	313	1687
MUGA	2500	109	2391
Functions	150	0	150
Other (Kestrel Park Grant)	9100	1288	7812
Sub Total	229000	109351	119649
VAT reclaim	0	1472	-1472
Total	229000	110823	118177
<u>Expenditure to 14.4.18</u>	Budget 2018/19	YTD	Variance
Salaries	112000	37670	74330
Section 137	1000	186	814
Communications	4000	702	3298

General Admin	17000	6036	10964
Subscriptions	1350	1330	20
KRCT - Rec Centre	10000	1362	8638
Maint & Repair - Other	6000	139	5861
Maint & Repair - PI/Field	5500	1540	3960
Playing Field Improvements	2000	0	2000
Other	100	0	100
Travel	50	0	50
Pavilion	10000	4503	5497
MUGA	500	0	500
Maintenance Team	5500	4610	890
Capital/Asset	30000	26624	3376
Kingsnorth Conservation Area	5000	0	5000
Kingsnorth Facility Upgrade	15000	0	15000
Parish Office	4000	1250	2750
Sub Total	229000	85952	143048
Reclaimable VAT	0	6051	-6051
Total	229000	92003	136997

CD reported that Kingsnorth School is to remit £1000 for use of MUGA shortly with £1000 to follow. External auditors have requested further bank statement information as increase in expenditure has tipped the Parish Council into the "intermediate" review basis.

PC reported that the Maintenance/Handyman service will require equipment storage as that arranged at Singleton Environment Centre is no longer available and GCWSPC is pulling out of the shared arrangements. The cost of a container, concrete pad and lifting would be in the region of £2500 and full planning permission required whether at Playing fields or Recreation Centre. Meanwhile a short term solution is required. A budget of £3000 was agreed.

11. Planning

AH presented the current planning applications and proposed comments:-

APPLICATION NUMBER: 18/00748/AS

ADDRESS: LAND BETWEEN THE PIG AND WHISTLE FARMHOUSE AND MINDEN COTTAGE SPACE

APPLICANT: MR N BRISTER HODSON DEVELOPMENTS

PROPOSAL: CONSTRUCTION OF 23 NEW DWELLING HOUSES, COMPRISING TOW, THREE AND FIVE BEDROOM DWELLINGS WITH ASSOCIATED PROVISION OF NEW ROADS, FOOTPATHS, CAR PARKING SPACES, LANDSCAPING AND PRIVATE AMENITY SPACE.

WARD: GREAT CHART WITH SINGLETON NORTH

OFFICER NAME: SUE HEAD

COMMENTS TO BE SUBMITTED BY: 3rd AUGUST 2018 (EXTENSION REQUESTED BUT NO RESPONSE AS YET)

COMMENTS: NO COMMENTS

APPLICATION NUMBER: 18/00395/CONA/AS

ADDRESS: CHILMINGTON GREEN, GREAT CHART BYPASS, GREAT CHART, ASHFORD

APPLICANT: MR REED – HODSON DEVELOPMENTS LTD

PROPOSAL: DISCHARGE OF CONDITION 2.

WARD: GREAT CHART WITH SINGLETON NORTH, WEALD SOUTH

OFFICER NAME: SUE HEAD

COMMENTS TO BE SUBMITTED BY: 13TH AUGUST 2018 (EXTENSION REQUESTED AND AGREE BY SUE)

COMMENTS: CONTENT WITH PROPOSED COMPOUND LAYOUT OFF A28. NOTE VECTOS LOCATION PLAN FOR STRATEGIC FOUL SEWER AND REQUEST THAT NO ADDITIONAL TRAFFIC COMES THROUGH TALLY HO ROAD AND MAGPIE HALL ROAD.

APPLICATION NUMBER: 18/00981/AS

ADDRESS: 37 BUTTERSIDE ROAD, KINGSNORTH, ASHFORD, KENT, TN23 3PD

APPLICANT: MR & MRS AVERY

PROPOSAL: DOMOLITION OF EXISTING CONSERVATORY AND REPLACEMENT WITH SINGLE STOREY REAR EXTENSION, CONVERSION OF, AND EXTENSION TO, GARAGE TO HABITABLE ACCOMODATION AND ENCLOSURE OF OPEN FRONT CANOPY TO FORM PORCH.

WARD: PARK FARM NORTH

OFFICER NAME: SALLY HODGSON

COMMENTS TO BE SUBMITTED BY: 16TH AUGUST 2018

COMMENTS: SUPPORT SUBJECT TO DEVELOPMENT NOT INCREASING ON-STREET PARKING ADVERSELY

APPLICATION NUMBER: 18/01044/AS

ADDRESS: 37 SNOWBELL ROAD, KINGSNORTH, ASHFORD, KENT, TN23 3NF

APPLICANT: MR SURRIDGE

PROPOSAL: DEMONLITION OF EXISTING GARAGE AND CONSTRUCTION OF SINGLE STOREY EXTENSION TO FORM GARAGE AND UTILITY ROOM.

WARD: PARK FARM SOUTH

OFFICER NAME: WILLIAM MCKANE

COMMENTS TO BE SUBMITTED BY: 18TH AUGUST 2018

COMMENTS: SUPPORT SUBJECT TO DEVELOPMENT NOT INCREASING ON-STREET PARKING ADVERSELY

APPLICATION NUMBER: 18/00924

ADDRESS: LAND SOUTH OF PARK FARM EAST, HAMSTREET BYPASS, KINGSNORTH, KENT

APPLICANT: TAYLOR WIMPEY UK AND PERSIMMON HOMES LTD

PROPOSAL: OUTLINE PLANNING PERMISSION (ALL MATTERS RESERVED EXCEPT ACCESS) FOR UP TO 353 DWELLINGS, NEW ACCESSES FROM FINN FARM ROAD, CHEESEMAN'S GREEN LANE AND BROCKMAN'S LANE AND CREATION OF A T JUNCTION BETWEEN FINN FARM ROAD AND RUTLEDGE AVENUE. CREATION OF A NEW ACCESS SERVING 1,3,5,7 AND 9 FINN FARM ROAD. ON SITE HIGHWAY WORKS TOGETHER WITH ASSOCIATED PARKING, INFRASTRUCTURE, DRAINAGE, OPEN SPACE, LANDSCAPING AND EARTHWORKS.

WARD: WEALD EAST

OFFICER NAME: ROLAND MILLS

COMMENTS TO BE SUBMITTED BY: 16TH AUGUST 2018

COMMENTS: WELCOME ADDITIONAL FOOTPATH ALONG FINN FARM ROAD OVER THE RAILWAY BRIDGE. AGREE SUD SYSTEMS SUBJECT TO AGREEMENT BY ABC PROJECT OFFICE AND KCC DRAINAGE. SUGGEST THAT SURFACE WATER DRAINS GOING INTO ATTENUATION POND COULD BE MADE INTO A DESIRABLE FEATURE. REQUEST THAT OVERALL RURAL FEATURES ARE KEPT AND INHANCED. ENSURE THAT THIS APPLICATION TAKES INTO ACCOUNT AGREED POLICIES WITHIN THE NEW LOCAL PLAN.

APPLICATION NUMBER: 18/00953/AS

ADDRESS: THE GLEANINGS, MAGPIE HALL ROAD, KINGSNORTH, ASHFORD, KENT, TN26 1HF

APPLICANT: MR M WILSON

PROPOSAL: PROPOSED ERECTION OF A REAR EXTENSION AND A NEW PITCHED ROOF STRUCTURE TO FORM FIRST FLOOR ACCOMMODATION INCLUDING FRONT AND SIDE DORMERS. ADDITIONAL FENESTRATION IS ALSO PROPOSED.

WARD: WEALD SOUTH

OFFICER NAME: TONY JARVIS

COMMENTS TO BE SUBMITTED BY: 24TH AUGUST 2018

COMMENTS: SUPPORT

AB declared an interest in the following application as it is very near personal residence and there is concern locally regarding parking issues.

APPLICATION NUMBER: 18/01095/AS

ADDRESS: LAND 20M EAST OF KINGSNORTH STORES, CHURCH HILL, KINGSNORTH, KENT

APPLICANT: MR A WAHIDUZZAMAN

PROPOSAL: PROPOSED 2 BED DWELLING ALONG WITH ASSOCIATED PARKING, BIN STORE & BIKE STORE AND CLADDING OF EXISTING BUILDING.

WARD: WEALD EAST

OFFICER NAME: TERRY HARDWICK

COMMENTS TO BE SUBMITTED BY: 26TH AUGUST 2018

COMMENTS: CONCERN AT PERCEIVED PARKING SPACES OFF ROAD FOR ORCHARD COTTAGES AND SCHOOL HOUSE. THIS IS ON A TIGHT SITE BUT CAN SEE NO LEGITIMATE REASON TO OBJECT. APPLICANT SHOULD BE ADVISED THAT CHURCH HILL IS A BUSY ROAD AND CONSTRUCTION TRAFFIC SHOULD BE KEPT TO A MINIMUM AND IF POSSIBLE AVOID SCHOOL RUN TIMES.

APPLICATION NUMBER: 18/00904/AS

ADDRESS: 28 COULTER ROAD, KINGSNORTH, ASHFORD, KENT, TN23 3JQ

APPLICANT: MR ADAM MORRIS

PROPOSAL: REMOVAL OF EXISTING GARDEN FENCE AND ERECTION OF A WALL.

WARD: WASHFORD

OFFICER NAME: WILLIAM MCKANE

COMMENTS TO BE SUBMITTED BY: 27TH AUGUST 2018

COMMENTS: SUPPORT. NO OBJECTION TO REPLACING PICKET FENCE WITH A WALL BUT FEEL THAT A WALL CONSIDERABLY HIGHER THAN A PICKET FENCE WOULD BE DETRIMENTAL TO THE OVERALL AMBIENCE OF THE ESTATE.

Application Ref: 18/01097/AS

Site Address: The Greens Business Centre, Cheesemans Green Lane, Kingsnorth, Kent

Parish: Mersham, Kingsnorth

Ward: Weald East

Description of Works: Outline application to consider access for the erection of one dwelling and garage

Officer - Rob Bewick

Comments – This site is in a very rural situation and there is no easy access to the main road network although Finberry and Bridgefield are not far away as the crow flies. Motorised transport would be essential. Noted that the terrace of old cottages to the north are well set back from the road.

Application Ref: 18/01130/AS

Site Address: 6 Church Hill, Kingsnorth, Ashford, Kent, TN23 3EG

Parish: Kingsnorth

Ward: Weald East

Description of Works: Two storey side extension; first floor cladding to rear elevation; vehicle crossover and the creation of a new driveway consisting of 2no. car parking spaces

Officer – Simon McKay

Comments – No objection to extension. Would be guided by KCC response to new entrance so close to parking bay.

JW proposed all to be agreed en bloc, PM seconded, all agreed.

PM raised the point of some “self-builders” causing disruption to neighbours by working on their properties at unsocial hours. **JW** suggested that working hours could be written in to planning permissions.

12. Minutes & Actions Arising from Committees / Groups

• Local Plan Joint Committee

AH reported that changes have been made and the Local Plan will be going into 6 weeks consultation in September.

• Pavilion, Open Spaces and Playing Field Committee

M.Ciccione reported that the pathway recently constructed by KCC contractors between Furley Park and Reed Crescent was of good quality. **AB** suggested that the KCC approved contractor quote for new Bridleway should be accepted as KPC has been asked to help with funding. All agreed. The trees in the Community Orchard will all be labelled; Jeff Moorby has offered to purchase a memorial bench for installation in the Orchard in memory of Hilary Moorby with a carving or a plaque to denote this. The opening of Hilary’s Way to possibly include a community harvest, subject to date availability. **PC** to obtain quotes for a “road sign” for each end of the new path.

• Staffing Committee

JW reported that a number of policies and procedures are being dealt with by the committee, and that the Parish Council office door now has a security entrance/exit installation.

13. Kingsnorth Recreation Centre

AB reported that due to personal commitments she is unable to attend regular KRCT meetings as KPC representative and wishes to stand down from the post. No other Councillor volunteered to take up the position.

14. Items for Next Agenda

None.

Meeting was closed to general public and staff at 20.35 and moved into closed session for supplementary report from Staffing Committee.

Next Parish Council Meeting will be Tuesday 11th September 2018 at 19.00 in the Kingsnorth Pavilion

Signature: _____

Date _____