

## KINGSNORTH PARISH COUNCIL

### Minutes of the Parish Council meeting held on Tuesday 10<sup>th</sup> January 2017

At Kingsnorth Pavilion, Church Hill, Kingsnorth from 19.00

**Present:** Cllr Breese (Chairman), Cllr Barber, Cllr Moss, Cllr Moorby, Cllr Male, Cllr Holland

Borough Councillors: Cllr Aline Hicks

Also in attendance: Len Bunn–Parish Clerk, David Jenkins – Caretaker.

PCSO x 1 – Andrew Huckstepp

One member of the public

**19.00** The Chairman welcomed the Parish and Borough Councillors to the full Parish Council meeting and also welcomed Rev Caroline Mansley, who will be introducing herself during the Open Forum, and discussing some of her initiatives she has for the Parish.

#### **1. Apologies:**

Cllr Mike Angell, Cllr Bradford, Cllr Luery, Cllr Stephen Dehnel, Cllr Shorter, Cllr Wedgbury (late)

#### **2. Declarations of Interest**

None declared

#### **3. Members of the Public Items Open Forum**

Caroline Mansley, our new vicar, introduced herself and explained her role and how she was part of a team representing the Ashford Parish but in effect her role was similar to Reverend Sheila's but with a wider back up.

A Team Development Officer, Phil Syble, has been appointed who will help to lead on community based projects.

She confirmed the support the Church has given to the Community Café, which she thought was a great asset to the Community and was enjoying the closeness of the village centre, the school, church, and village hall and Parish Council.

She explained how they were looking to turn the old graveyard into a nature area for the school children including a bee hive. She asked if the man shed group could perhaps help with this project.

AB asked if she could identify a location for the village beacon as the Church was on higher land and it would be good to have this facility for future commemorative occasions, as to date it has not been possible to light beacons on key national events.

Caroline stated that she was still finding her way around the Parish and HM described the location of the Community Orchard.

JH asked about the rumors circulating about Christ Church closing and Caroline advised that this was incorrect.

The chair thanked Caroline for her introduction and on behalf of KPC looked forward to working more closely with her in the future.

#### **4. Community Warden Report**

**No report received.**

#### **PCSO Report – Andrew Huckstepp 58551**

The PCSO gave an update on criminal damage in the Parish and how we should protect valuable gifts such as bikes bought at Christmas. AB suggested they run an ID marking event at the cafe, all agreed that would be a good idea. The PCSO agree to action this request.

AH asked if he knew about the drugs found in the school car park and if special attention could be given to this area for a while.

Andrew said he would pass this information on.

Main criminal problems that have occurred recently were in and around Knights Park, Stanhope and the Singleton areas.

#### **5. Borough Councillors Reports:**

**AH** advised that the Environment Agency has reviewed the status of some rivers in Ashford and responsibility for them will move from the Environment Agency to the Internal Drainage Board and they had indicated that they did not anticipate any river flooding this winter.

**JW** advised that it was being considered for the ABC Enforcement Team to be issued with electric bikes as this will allow them to respond quicker over difficult terrain in order to carry out enforcement. This is now awaiting approval. JW has arranged for them to spend some time in Bridgefield and the Tesco car park area. He also advised that the lorry park will be extended almost doubling its capacity. The lights at J10 are not working properly again.

JTB are considering the bus route at Bridgefield again as it appears that the sides of the bridge may not be strong enough for the bus should an accident occur and Network Rail are objecting. Strengthening of this bridge may be necessary before the service can commence.

JH asked if the Enforcement Team could patrol Millbank Road as children from the Wallace Academy are littering the area with their personal rubbish. JW advised JH that he should take this up with the relevant Borough Councillor for the area or Jo Fox and Tracey Butler at ABC.

He advised that the Bridgefield planning application will go to the February Planning Committee. A few adverse comments of a similar nature had been received but this did not seem to be representative of the wider community.

**6. Approve Minutes of the 8<sup>th</sup> November 2016**

Minutes approved. All agreed.

**7. Matters arising from previous Minutes not on the Agenda or Action Sheet:**

The problems of the school car park to be the topic of the next Open Forum and the head, Iain Wicks, is to be invited to present his case. Specific invitation to be sent to Borough and County Councillors as well as the Police and PCSO's, to this part of the meeting.

- A presentation from Kingsnorth Medical Practice to be deferred until they had made their case to the NHS funding body and ABC as they are the planning authority.
- Tenders need to be sought for Kestrel Park so we can respond to the proposed management plan put forward by ABC. Action Len.
- The damaged daisy wheel at the Pavilion could not be repaired.

**8. Correspondence**

None outstanding

**9. Finance**

**Financial statement to**

**10.01.2017**

**December 2016 Income from last report**

	£	p
Metro Bank interest	5.53	
NatWest interest 47793368	0.81	

<b><u>Total to 31.12.16</u></b>	6.34	
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**Dec income**

Metro Bank interest	5.53	
NatWest interest 47793368	0.81	

Total to	6.34	
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**Balances as at 31.12.16**

NatWest current account	100.00	
Petty Cash	92.20	
Balance at NatWest Direct Reserve Account	98303.93	
Balance at NatWest SIBA Account	154439.24	
Balance at Metro current account	9877.60	
Balance at Metro reserve account	65172.16	

<b>KPC Cash Balance</b>	<b>327985.13</b>	
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**Bank Reconciliation as at  
31.12.16**

£ p

Opening Balance from 31.11.16	327985.13
Plus income during December 2016	21010.34
Less expenditure during December 2016	7937.44
Subtotal	<b>341058.03</b>
Plus cheques not presented as at 31.12.16	60.00
Subtotal	<b>341118.03</b>
Less Dec payments NW1467 onwards	1966.13
Plus income during December	10.89
<b>Balance at meeting date 10.01.2017</b>	<b>339162.79</b>

**Held on behalf of KRCT included in above balance** 376.86

**Held on behalf of Community Café included in above** 550.00

**Invoices Received & Payments due in December from last meeting date**

	Ref	Net	VAT	Total
		£ p	£ p	£ p
James Lungley - website	NW1467	60.00	0.00	60.00
Gibbs & Sons	NW1468	90.00	18.00	108.00
Cancelled	NW1469	0.00	0.00	0.00
Cancelled	NW1470	0.00	0.00	0.00
Employee # 1 - salary	NW1471	1647.95	0.00	1647.95
Lister-Wilder-lawnmower service	NW1472	108.95	21.79	130.74
KCC- Hi viz clothing	NW1473	16.20	3.24	19.44
L Bunn - Expenses	NW1474	50.85	0.00	50.85
D Jenkins - Expenses	NW1475	155.97	6.62	162.59
ABC - KRC Planning	NW1476	385.00	0.00	385.00
Cancelled	NW1477			
Wilson Landscapes - Green Waste	NW1478	500.00	0.00	500.00
Wilson Landscapes - Salary For Temp Staff	NW1479	750.00	0.00	750.00
Employee # 4 - salary	NW1480	622.60	0.00	622.60
Employee #3 - Salary	NW1481	917.30	0.00	917.30
Employee #2 - Salary	NW1482	96.80	0.00	96.80

**Total to 31.12.16** **5401.62** **49.65** **5451.27**

**January Expenditure**

NuCADD Architectural LLP KRC Plans	NW1483	3750.00	0.00	3750.00
Employee #5 Salary	NW1484	345.60	0.00	345.60
BT	NW1486	173.10	34.62	207.72
Employee #1 - Salary	NW1487	1647.95	0.00	1647.95
ALT - Office Rent Jan - Mar 2017	NW1488	750.00	0.00	750.00

**Total to 10.01.2017** **2971.40** **34.62** **5869.42**

1. Part funds in SIBA account & direct Reserve account being held in reserve for funding for impact of Village Greens, capital cost of Kestrel Park & Bridgefield leisure and recreation areas.

Exact figures required will not be known until details of S106 funding are finalised.

2. KCC Hi Viz Clothing For Caretaker & A/Caretaker

3. Kingsnorth Recreation Centre Planning Application to ABC

4. Wilson Landscapes - Green Waste Disposal

5. Wilson Landscapes Temp Staff Member On Loan To KPC To Replace A/Caretaker

4. Gibbs & Son- 3x cuts,

5. Lister Wilder - lawnmower service, 50% to GCWSPC

6. NuCadd Drawing Up & Submission Of KRC Planning Application

7. ALT - Parish Office Rental Jan - Mar 2017

**10. Planning: HM** presented the current applications:

**16/01767** – Queens Head, Public House, Kingsnorth TN23 3ED

Repainting existing white exterior masonry in buttermilk & repaint black gloss woodwork trim. Addition of black wrought iron window boxes to 1<sup>st</sup> floor window frames. **Support**

**16/01807** – Kingsnorth Recreation Centre, Field View, Kingsnorth TN23 3NZ

Proposed extension to rear elevation of existing recreation centre to accommodate remodeling of existing nursery facility & exercise room & addition of ramp.

**KPC Application**

**16/01862** – 31 Richborough Way, Kingsnorth TN23 3RP

Conversion of existing garage space to dining area & store. **Support**

**16/01677** – 55 Acorn Close, TN23 3HR

Conversion of garage to utility and store. **Support**

**16/01844** – Tesco change of use for vacant retail unit Class 1 to a hot food takeaway Class A5

No hard copy document available to view.

KRCT application was different to the plan approved by KPC. The differences were internal and could be resolved later.

A tree survey, an environmental impact assessment and ecological survey were requested to support the application and funding for this will be covered in elsewhere on the agenda.

The planning application from Tesco's for a Domino pizza delivery service was not on the agenda as the papers had not been received. There was general concern that the noise from the delivery bikes could be disruptive and further information was required on delivery method, opening hours to the public.

**11. Minutes & Actions Arising from Committees / Groups:**

• **Access & Open Spaces Sub Committee:**

HM confirmed that the pruning in the community orchard had been completed. She requested help with putting the new described labels on the trees, & offers of help to be directed to her.

The planning application for the footpaths was progressing and she would try to complete next week.

• **Pavilion and Playing Field Sub Committee**

LB provided the quotes for the replacement daisy wheel in the playing field as it could not be repaired. It was agreed that the Solar Spinner from Wicksteed's, who quoted £4,346 for this equipment should be accepted and ordered as soon as possible. If necessary this could be re located at a future date if required.

LB advised that the cafe had been closed for re decoration during part of December 2016 & January 2017, which all agreed was a great improvement.

• **Staffing Committee:**

JH apologised for not being able to give his proposed Christmas 2016 closing times in person at the last meeting, due to medical reasons.

**12. Kingsnorth Recreation Centre Update**

The planning applications for improvements to the centre have been made but require additional supporting documentation which will cost £990. This request for funding to the Parish Council by the KRCT was approved.

A report on commercially sensitive issues relating to the centre will be covered in closed session.

**It was proposed that the public be asked to leave the meeting at 2015 for the Closed Session & all agreed.**

**There being no further business the meeting was closed at 22.05. The next Parish Council Meeting will be Tuesday 14<sup>th</sup> February 2017 at 19.00.**

Signature: \_\_\_\_\_ Date \_\_\_\_\_