

KINGSNORTH PARISH COUNCIL
Minutes of the Parish Council Meeting held on Tuesday 10th November 2015
At Kingsnorth Pavilion & Kingsnorth C of E Primary School, Church Hill, Kingsnorth from 1900

Present: Cllr Breese, Cllr Barber, Cllr Male, Cllr Moorby, Cllr Moss, Cllr Wedgbury, Cllr Dehnel, Cllr Holland
Cllr Luery

Also in attendance: Len Bunn – Parish Clerk
Christine Drury – Assistant to Parish Clerk

5 members of the public

Borough Councilors' Bartlett & Hicks
KCC Councillor Mike Angell

1900 Open Forum – The Chairman welcomed residents to join the Open Forum to discuss the proposed bus route
Open Forum held in the school hall, residents from Bluebell Road attended to discuss the bus route survey.

Mr Foreman asked why KPC only asked residents views on one route when the JTB had agreed to look at alternative routes. AB responded by saying we were advised by PB that in effect there was only one route on the table as Stagecoach were the only company interested in providing this service and they will only operate the proposed route. Further clarification was then sought from PB.

Other residents wanted to express concern over the safety of the route as a double Decker bus was large and using a shared surface with pedestrians.

PB clarified the review process as this was part of a larger bus route that would ultimately connect up to Finberry, parking restrictions were regularly reviewed by the JTB as circumstances changed,

Residents wanted to stress that they were not anti a bus route just the one proposed.

PB confirmed that other routes will be discussed at the JTB but the route down Church Hill had been dismissed by ABC as not viable.

JW confirmed that residents can through their borough councilors put forward their views at the JTB and indeed attend; he also expressed concerns over the safety of the route.

JH re iterated that bus routes do not fall within the remit of the Parish Council and that this whole exercise had taken up a lot of time and resources.

Open Forum closed at 7.30 pm, AB thanked those for attending and members moved to the Pavilion to continue the main part of the meeting.

1930 The Chairman now welcomed the Parish Councilor's and also members of the Public to the full Parish Council meeting.

1. Apologies:

None

2. Declarations of Interest

Cllr Moorby – Minute Item 11 Boundary of planning & application of Jarvis Homes

Cllr Wedgbury – Item 8 – On Planning Committee

Cllr Dehnel – Item 8 – On Planning Committee

Cllr Holland – Minute item 10 – Expenses

3. Members of the Public Items

None

4. Community Warden & PCSO Reports

Community Warden:

Not in attendance.

PCSO's

Not in attendance but left a report.

(Only for Parish and Councillor's not for general public only email addresses to be given)

- PCSO SMITH (56800@kent.pnn.police.uk)- 07772226126, Park Farm/ Kingsnorth / Bridgefield & Knights Park
 - PCSO PARISH (58951@kent.pnn.police.uk)- 07972004560, Washford Farm & Chartfields
 - PCSO CARR (57330@kent.pnn.police.uk)- 07772 226116, Stubbs Cross

Park Farm

PCSO SMITH Reports-

There have been the following crimes of note in the area-

2 x Theft of Pedal cycle, one from Knights Park and one from Park Farm, one offender caught and currently been dealt with, please be extra vigilant when securing your pedal cycles with a good quality lock and secured in a sensible place.

1 x Theft from Motor vehicle on driveway, items stolen from within, please remember to double check that you lock your vehicle when leaving it on your driveway.

There have been the following ASB of note calls in the area-

Several calls received around Nuisance vehicles speeding on Ashford Road, Kingsnorth, Several speed checks have been conducted by myself since the last meeting and offending vehicles have been sent Police warning letters.

Several calls received around the Bridgefield square and Poppy Mead regarding Nuisance youths, Area has been highlighted as a priority for our Police Anti-Social Behaviour patrol vehicle to attend daily to stop and speak to youths causing issues in the area. Work is on-going around this.

No Calls Received around Nuisance Fireworks in the area

Washford/Coleman Kitchen (Chartfields)

PCSO PARISH Reports-

Burglary dwelling- Household items stolen, Offender caught

2 x Theft from motor vehicle- Car parts stolen

Criminal Damage- Car window smashed no offender caught

3 x Nuisance calls, all regarding youths knocking on doors, running away and throwing eggs. If youths are seen carrying eggs or throwing them please report to 101.

Kingsnorth Village and Bridgefield

PCSO Smith Reports-

1 x Nuisance call where by local youths in bridge field have set fire to a clothing item on a park bench.

1 x Criminal Damage to forklift at the building site in Bridgefield over a weekend, no suspect seen.

Stubbs Cross

PCSO Gary CARR reports-

Once again nothing to report

5. Borough Councilor's Report:

AH had met the Internal Drainage Board and advised that the Aldington Reservoir is at full capacity, this could have an impact on Kingsnorth. The sewerage system has capacity up to 2025.

MA advised that high speed broadband will require £100m to complete and there were not sufficient resources available to cover these costs. Organisations and individuals were looking at alternative options.

JW advised that there were rumors that a new reception centre for asylum seekers would be provided in

Ashford, this was not true although the existing facility in Milbank Road could be extended. PM raised concerns about residents from the facility using the play area at Westhawk as she was told they were not allowed out of the facility. JW suggested PM contact ABC and KCC about her concerns.

6. Approve Minutes of the 13th October 2015:

Minutes of the last meeting approved subject to minor amendments; JW proposed, HM seconded, all agreed.

7. Matters arising from previous Minutes & not on the Agenda or Action Sheet:

Bus route survey report and following on from the discussion at the earlier Open Forum, the points raised would be added to the report and the final results of the survey when it closes on the 12th November 2015. The proposal to send this report to the JTB was proposed by AB and seconded by SB. JH abstained. JW objected. SD, JM, PM, HM, SB, AL, AB approved. Motion carried.

8. Local Plan:

JW & SD declared an interest, as on ABC Planning Committee.

HM presented her report in response to the planning application by Jarvis and Pentland Homes, this included notes from the resident's workshop. HM was thanked for her comprehensive report and all agreed it should be sent to ABC. JH proposed, AL seconded & all agreed.

HM showed members a copy of the KCC and Medway report on infrastructure growth which, which should be of interest.

9. Correspondence:

AB advised members that a date had been set for the consultants reviewing the village conservation area to present their report at a public exhibition to be held in the school on the 26th November between 1800 & 2000. Flyers will be delivered by AB.

Boundary changes:

HM went through her notes on the proposed boundary changes. Plan 7 indicated a change in boundary at Brisley Farm to align with the new properties being built at Chilmington Green that will fall under the remit for some services of the management organisation set up for Chilmington Green. Members felt we should not make boundary changes for these reasons. AB put forward a motion in support of the proposed change, not seconded, motion failed. All agreed with the exception of JM who abstained, due to lack of knowledge of the area could not agree or object to this recommendation.

The boundary between KPC and Great Chart goes across Kestrel Park and these need to be changed so the entire park is in one Parish, preferably Kingsnorth.

All other comments raised by HM were agreed; recommend the name in plan 12 changes from Cheeseman's Green to Finberry.

Mike Angel informed members that there were no proposed changes to KCC boundaries that would affect us. He also advised the meeting that he would update us with a number of name changes within the KCC who will now have responsibilities for Kingsnorth.

10. Finance:

Payments Received 1st Oct 2015 to 31st Oct 2015

| | £ | p |
|---|----------------|---|
| Interest from NatWest Business Direct Reserve Account | 4.04 | |
| Kingsnorth School-legal fees half cost | 623.10 | |
| CKX Youth Club | 585.00 | |
| <u>Total to 31.10.15</u> | <u>1212.14</u> | |
| November payments received to 10.11.15 | | |
| Emma Morton coffee morn + deposit | 75.00 | |
| South Ashford Football | 72.00 | |
| Sub Total | <u>147.00</u> | |
| <u>Total Income Received</u> | <u>1359.14</u> | |
| Balances as at 31.10.15 | | |
| | £ | p |
| Balance at NatWest Current Account | 100.00 | |

| | |
|--|-------------------------|
| Petty Cash | 100.00 |
| Balance at NatWest Direct Reserve Account | 98252.18 |
| Balance at NatWest SIBA Account | <u>174843.90</u> |
| KPC Cash Balance | <u>273296.08</u> |
| | |
| Bank Reconciliation as at 31.10.15 | £ p |
| Opening Balance from 30.9.15 | 274143.96 |
| Plus income during October | 1162.14 |
| Less expenditure during October | <u>5244.37</u> |
| Subtotal | <u>270061.73</u> |
| Plus cheques not presented as at 31.10.15 | <u>3234.35</u> |
| Subtotal | <u>273296.08</u> |
| Less Nov Payments cheques NW1246 onwards | -2054.39 |
| Plus Nov income to date | <u>147.00</u> |
| Balance as at meeting date 10.11.15 | <u>271388.69</u> |

Invoices Received & Payments due in October from last meeting date

| | Ref | Net £ p | VAT £ p | Total £ p |
|--|--------|-----------------------|----------------------|-----------------------|
| Geerings-photocopier | NW1232 | 364.50 | 72.89 | 437.39 |
| Southern Electric | DD | 60.73 | 0.00 | 60.73 |
| TS Dew- dog bin Bridgefield install | NW1233 | 102.00 | 0.00 | 102.00 |
| Play Inspection Company | NW1234 | 62.50 | 12.50 | 75.00 |
| Employee#1-salary | NW1235 | 557.55 | 0.00 | 557.55 |
| L Bunn-expenses | NW1236 | 39.49 | 0.00 | 39.49 |
| P Moss-expenses for PC meeting | NW1237 | 10.28 | 0.00 | 10.28 |
| KCC-pavilion consumable supplies | NW1238 | 98.27 | 0.00 | 98.27 |
| J Holland-printer ink | NW1239 | 20.00 | 0.00 | 20.00 |
| BT-telephone | NW1240 | 166.88 | 27.81 | 194.69 |
| L Bunn-expenses | NW1241 | 24.07 | 0.00 | 24.07 |
| T Dew-bench installation Langney Drive | NW1242 | 460.00 | 0.00 | 460.00 |
| James Lungley-website maintenance | NW1243 | 60.00 | 0.00 | 60.00 |
| Cancelled | NW1244 | 0.00 | 0.00 | 0.00 |
| Palmstead Nursery-pine tree | NW1245 | 199.30 | 0.00 | 199.30 |
| Sub Total to 31.10.15 | | <u>2225.57</u> | <u>113.20</u> | <u>2338.77</u> |
| KALC-Finance conference Stephen Dehnel | NW1246 | 60.00 | 12.00 | 72.00 |
| Sabre Solutions-laptop repair | NW1247 | 120.00 | 0.00 | 120.00 |
| Emoloyee#2-salary | NW1248 | 1631.53 | 0.00 | 1631.53 |
| Royal British Legion-wreath | NW1249 | 17.00 | 0.00 | 17.00 |
| Cancelled | NW1250 | 0.00 | 0.00 | 0.00 |
| D Jenkins-Palmstead tree expenses | NW1251 | 5.00 | 40.86 | 45.86 |
| Gibbs & Sons | NW1252 | 140.00 | 28.00 | 168.00 |
| Total to 10.11.15 | | <u>1973.53</u> | <u>80.86</u> | <u>2054.39</u> |

Notes:

1. Part funds in SIBA account & direct Reserve account being held in reserve for funding for revenue impact of Village Green, capital cost of Brisley Farm & Bridgefield leisure and recreation areas.

Exact figures required will not be known until details of S106 funding are finalised.

2. Play Inspection-annual inspection play area
3. Palmstead Nursery pine tree for Kingsnorth village green to be Christmas tree with festive lighting.
4. Compost + VAT for Christmas tree
5. Gibbs & Sons -3xcuts, strim fence line, mark out pitches

Budget 2015-2016

Income to 10.11.15

| | Budget 2015/16 | Year to Date | Variance |
|--------------------|---------------------------|-------------------------|-----------------|
| Precept | 136522 | 136522 | 0 |
| Grants | 3920 | 3920 | 0 |
| Interest | 381 | 426 | -45 |
| Pavilion | 2549 | 2928 | -379 |
| Functions | 418 | 36 | 382 |
| Other | 0 | 1783 | -1783 |
| Sub Total | 143790 | 145615 | -1825 |
| VAT reclaim | 0 | 3856 | -3856 |
| Total | 143790 | 149471 | -5681 |

Other=£60 compo UK Power, £150 refundable deposit,
£1000 from Colin Stone re KRC,
£623 K/N School land swap legal fees, £50 deposit returned

Expenditure to 10.11.15

| | Budget 2015/16 | Year to Date | Variance |
|---|---------------------------|-------------------------|-----------------|
| Salaries | 55000 | 27024 | 27976 |
| Section 137 | 2500 | 0 | 2500 |
| Communications | 6000 | 431 | 5569 |
| General Admin | 12784 | 4136 | 8648 |
| Subscriptions | 1500 | 91 | 1409 |
| Recreation Centre | 10000 | 10000 | 0 |
| Main & repair - Other | 415 | 749 | -334 |
| Maintenance & Repair – Playing Field | 5705 | 3290 | 2415 |
| Travel | 411 | 61 | 350 |
| Pavilion | 4430 | 1859 | 2571 |
| Capital/Asset | 38000 | 3679 | 34321 |
| Parish Office | 3915 | 1500 | 2415 |
| Sub Total | 140660 | 52820 | 87840 |
| Reclaimable VAT | 0 | 3689 | -3689 |
| Total | 140660 | 56509 | 84151 |

PC advised that 2016/2017 budgets and Precept figures need to be submitted to ABC in December 2015 and therefore a budget meeting may be required before the next Parish Council meeting. Members were asked to submit their 'wish lists' before this meeting can take place. A pro forma budget will be circulated prior to this meeting.

LB advised Members that a new bank account has now been opened with Metro Bank and some funds will be transferred to this account. Two accounts will be held with Metro, one of which will be a current account and the other a 12 month interest bearing account. The PC also stated that a further three new accounts and different financial house will still need to be opened to ensure that all funds are protected under the new financial protection rulings which come into effect from the 1st January 2016.

HM advised that replacement trees had been bought from Brogdale's to replace the ones in the Community Orchard that had died which were all of the same variety. HM advised that she will repay the PC for her fruit canes which were also included on the order.

JH moved we agree the Finance report, HM seconded & all agreed.

PC set out the timetable for setting the Precept. He advised Members that we have yet to spend the funds raised for some of our proposed projects and there may be a possibility that we will not have to raise the Precept unless members had other items they wanted to add to the wish list.

JH indicated that there would be additional staffing costs with the growth in services which will be partly offset by additional income but this will need to be shown in the budget.

AB offered to circulate the pro former we used when we set last year's budget.

To allow us to sign off the budget at our December Parish Council meeting in order that it can be submitted to ABC during December, we may need to set a date for a budget meeting just to discuss the precept which the PC will arrange if required.

11. Planning:

Applications needing a decision at this meeting

15/01334/AS – 7 Lark Rise, Magpie Hall Road, Kingsnorth TN26 1HF – Erection of single storey extension to Front & rear elevations - **Supporting**

15/01393/AS – 7 Lucilla Avenue, Kingsnorth TN23 3PU – Conversion of garage to living accommodation - **Supporting**

15/01400/AS – 41 Tally Ho Road, Kingsnorth TN26 1HL – Conversion of existing integral garage/workshop into living accommodation and side infill extension - **Supporting**

15/01442/AS Land at Cheesemans Green, Cheesemans Green Lane, Kingsnorth – Erection of electrical substation with associated vehicle crossover & parking – **No objection or comment**

15/-1460/AS 9 Bargates, Kingsnorth, TN23 5UD – Single storey rear extension - **Supporting**

12. Minutes & Actions Arising from Committees / Groups:

No meetings of the sub committees were held & nothing to report

13. Communications:

JM satisfied with progress and the new company helping us to keep our website. Some members expressed a need for training on Facebook.

14. Pavilion & Playing Field:

PC is trying to arrange a 'soft opening' of the MUGA to coincide with the PFA's Christmas Fayre on the 5th December 2015. Invites have been sent out to the Mayor's office for the Mayor to attend the opening and a reply is expected shortly, although December is naturally a very busy period at this time of the year. The PC advised that the main opening event will be held in the Summer 2016 in order to coincide with the celebration of the schools 150th anniversary.

All agreed that the MUGA was looking good. JH has been taking photographs throughout the construction and will present his album to the PC for our records.

Following our site meeting we recommended that the PC purchase a metal bench to be installed outside of the MUGA to replace the damaged picnic bench and a leaf blower should be purchased to clear the MUGA surface. The PC advised that the approximate cost of blower would be in the region of £210 and bench £700.

All agreed these purchases.

15. Kingsnorth Recreation Centre:

No account updates received in time for this meeting and KPC.

16. Shared Handyman Scheme:

PC advised the Members that the scheme between KPC & Great Chart with Singleton Parish Council is progressing well. The equipment, container & electrics for the container have now been ordered. The van needed to transport this equipment was agreed by GCWSP on the 9th December 2015 and they agreed to the lease of the Vauxhall Movano based on the CCS framework on a 50/50 agreement with KPC with a maximum

mileage of 10,000 miles pa. The lease cost of this vehicle is £3217.71pa and this includes the standard maintenance packages. The equipment for this project will be stored in the container at all times. The PC requested approval for the van based on the 50/50 agreement with GCWSP and all agreed.

The PC advised that he attended a KCC seminar in Tunbridge Wells on the 9th November 2015 and the subject of the Handyman Scheme was debated in great detail. A number of small PC's have already formed clusters and KPC with GCWP will be the largest one's to have formed a partnership to date, although Swanley TC have already started their scheme without partners and this is working extremely well. During the meeting the PC asked why KPC were having to wait until September 2016 for a survey to be carried out by the KCC and ABC in order to ascertain what functions they may like us to carry out within our Parish's and what grants may possibly be available for this type of operation. There was no positive answer to this question. The PC also asked when the Highways Steward for Kingsnorth would introduce themselves to the Parish as he had not been advised officially who the Steward was. The Chairman of the seminar advised that they would ensure that the PC would be contacted as a matter of urgency.

17. Items for Next Agenda:

Car Park's

MUGA

Shared Handyman Scheme

18. Closed Session:

The meeting was declared closed except for Parish Councillors

There being no further business the meeting was closed at 2135

Next Parish Council Meeting will be Tuesday 8th December at 1900.

Signature: _____ Date _____