

Present: Cllr Breese, Cllr Holland, Cllr Luery, Cllr Wedgbury, Cllr Barber, Cllr Male & Cllr Dehnel
Borough Councilor's: Paul Bartlett, Hicks & Shorter
Also in attendance: Len Bunn – Parish Clerk, David Jenkins – Caretaker

A pre-meeting with Steve Lewis from the Kent Fire & Rescue service gave the Parish Council an in-sight of the workings and the importance of this organization. A problem of late experienced by this body was being unable to locate or identify water hydrants and with the limited amount of water carried in the fire tenders it is imperative that a fire hydrant is located as soon as possible after arrival at the scene of a fire. Len has already received detailed maps of hydrants so they can be cross referenced with our litter picking route and include checks for access. Other hydrants can then be allocated to residents to monitor. Hydrant checks need to be carried out annually and it has been agreed that the Kingsnorth Caretaker will carry out this inspection. Len has requested larger hydrant maps in order that the roads can be identified.

A minutes silence to show the Parish Councils respects to Reginald Harrington who had worked in Public Office for a number of years as a Borough Councilor, Parish Councilor and also as the Borough Mayor, who had died after a short illness.

The Chairman welcomed the Parish Councilor's & Borough Councilor's and also members of the Public to the meeting.

1. Apologies:

Cllr Moorby (holiday)
Cllr Moss (holiday)

2. Declarations of Interest

None

3. Open Forum

No requests received from the public to speak

4. Members of the Public Items

None

5. Community Warden & PCSO Reports

Community Warden:

The Community Warden advised that no significant issues during the holiday period had occurred.

He advised that additional support has been given to the Bailiff managing the Moat at Park Farm.

The Community Warden advised that a 'Camper' in the woods had now been seen and has now been moved onto a more permanent site.

Cllr Wedgbury asked if the PCSOs could enforce the noise nuisance from the large bore exhausts on some cars in Poppy Mead, Peter Beasley advised that this was the case only if they were louder than 80 decibels.

Cllr Wedgbury advised that it was the owner's responsibility to prove they were not in breach not for the police to prove otherwise. Peter Beasley advised that he would follow this matter up.

The PCSO's were unable to attend due to their work patterns but a report had been submitted.

Contact numbers for Kingsnorth Parish Police Community Support Officers

- PCSO SMITH (56800@kent.pnn.police.uk)-
 - Park Farm/ Kingsnorth / Bridgefield & Knights Park
- PCSO PARISH (58951@kent.pnn.police.uk) Washford Farm & Chartfields
 - PCSO CARR (57330@kent.pnn.police.uk) Stubbs Cross

There has been a change of PCSOs for the KINGSNORTH area, Brad HOBBS and Andrew HUCKSTEPP have been replaced by PCSO Katie PARISH, her contact details are indicated above.

Park Farm

PCSO SMITH Reports-

There have been the following crimes in the area

2 x Theft of pedal cycles from storage sheds in Bridgefield

1 x Theft from motor vehicle Bridgefield

Both are on-going investigations, residents are reminded to secure bikes when left unattended and use good locks.

There have been the following ASB of note in the area

Several calls regarding youths on the bridge area between Bridgefield 1 and Bridgefield 2. It continues to be a hot spot on their Anti-Social Behavior vehicle and several local youths have been stopped when causing issues and parents spoken to.

Washford/Coleman Kitchen (Chartfields)

PCSO PARISH Report

Theft from motor vehicle x 1

Theft x 2 – Both these thefts were from 'Theft from finding'

No reported ASB issues

Kingsnorth Village and Bridgefield

PCSO Smith Reports-

Speeding issues have been highlighted by local residents on Ashford road, Kingsnorth. He will be conducting several road speed checks between now and the next meeting and will feedback any results.

Stubbs Cross

PCSO Gary CARR reports-

Gary Carr was unable to provide a report due to Annual Leave

6. Borough Councilor's Report

Cllr Paul Bartlett

Cllr Bartlett advised that no update on junction 10A available at the moment but this item would probably go out for consultation in the Autumn. There was some concern that the money allocated would go towards the provision of a lorry park in response to Operation Stack.

Speeding in Rural areas will be on the agenda for the Joint Transport Board, and he asked if we have any roads we wanted to be considered?

The Local Democracy Review (LDR) was recommending a new Ward for Bridgefield and a new name will be required to differentiate between Bridgefield 1&2.

Crest Nicholson will build their part of the link road when the school plans are approved.

Cllr Neil Shorter

Following on from the earlier illegal travelers encampment on the Park Farm entrance park which lasted some 12 days, a second encampment initially of 2 caravans with further caravans arriving over the following 2 days, action was taken by ABC's Housing Team, who were supported by the Legal Department, the enforcement leading to the dispersal of this encampment was achieved in 3 days. Unfortunately, the cost of these enforcement activities, both financial as well as resources for ABC, cannot be overlooked and the cost of clearing the site following these illegal encampments was extremely high. Work to secure this site has now commenced and 2 skips, arranged through Mark Butler, have been put in place until such time as the secure gates & permanent bollards have been installed. It is anticipated that the gates and bollards will be in place in the near future. Discussions are in place between ABC & the Police to use their powers of the Police rather than having to resort to the Civil Courts to obtain the necessary authority to evict illegal encampments in the future.

Although letters had been sent out to a number of residents in the area regarding these encampments, Kingsnorth Parish council now needs to review how and to whom they should communicate when matters of this nature arise as the Parish Clerk had received a great deal of abuse from residents and

was naturally unable to respond. It was felt that a far higher profile by the Police was necessary to reassure residents who are involved when problems of this nature possibly arise in the future.

The Kestrel Park project is now moving forward following the new surveys and revised planning applications. It is hoped that these works will commence in the Spring of 2016 and it is then anticipated to have the park opened for use by the public before the Summer holidays but, naturally, naturally this is dependent upon the Autumn & Winter wet weather season.

The preliminary findings, following requests for information from Councils, have now been listed for information and these reports are available to view on www.ashford.gov.uk/community-governance-review.

Cllr Shorter asked if Kingsnorth Parish Council in response to the Local Democracy Review (LDR) would confirm its desire for the current parish boundary that cuts across Kestrel Park to be adjusted so that all of the park would be within the Kingsnorth Parish for ease of future management and maintenance.

All agreed to confirm our support to ABC as part of the LDR.

Cllr Hicks

Cllr Hicks advised members of the concerns parishes had over the extension of the right to buy on Housing Association sites in rural areas, particularly those built on exemption sites. Cllr Breese confirmed that KALC were pursuing this.

Cllr Wedgbury

Cllr Wedgbury advised that Crest Nicholson will build their part of the link road when the school plans are approved.

He advised that some developers were challenging the ABC Local Plan by arguing they did not have a published land supply, there may be a legal challenge and go to appeal. If ABC wins there will be no validation for early applications on sites not in the local plan.

KCC is under considerable strain to house children who are asylum seekers and this is cutting into already limited budgets.

He clarified the position that officers cannot overturn democratic decisions.

Bus route at Bridgefield:

Cllr Bartlett presented the case for approval of a modified scheme where parking restrictions in Bluebell Road were enforced but to a lesser extent, as residents in Bridgefield 2 were promised a bus route and it has been constructed and funded. He felt there were three options for the JTB to consider.

- Refer to KCC for a decision
- Refer to KCC with a recommendation to consult with residents.
- JTB seeks some adjustment to the parking restrictions.

Stagecoach is not supportive of an alternative route as they do not believe it would be used.

The bridge had been surveyed and it was considered fit for purpose as a bus route.

Cllr Wedgbury presented his case that the route for the bus had not been specified so an alternative could be considered and that we should not be led by the views of the monopoly bus company.

There was a clear mandate from residents in his Ward for an alternative route and the option to extend the route to cover other parts of the Parish should be explored.

In addition to the two proposals members of the Parish Council expressed concern over the safety aspects of the proposed route over the bridge and how access would be managed.

These matters could not be resolved in time for the JTB in September.

Cllr Breese proposed that as the Parish Council does not have the power to fund, plan or deliver a bus service, we would defer making a decision about the bus route at this meeting. After some discussion the proposal was seconded by Cllr Holland and was supported by Cllr's Dehnel, Luery, Wedgbury, Male & Breese. Cllr Barber abstained.

This does not preclude the Parish Council from having a view on the bus route in the future, following further consultation with residents.

7. Approve Minutes of 14th July 2015:

The Minutes from the July meeting were proposed as a true record and were approved with no amendments.

8. Matters arising from previous Minutes & not on the Agenda or Action Sheet:

None

9. Local Plan Committee Update:

Cllr Breese advised in Cllr Moorby's absence that it had been agreed to hold the first workshop on the 14th September at the old school building in Church Hill. Following discussion with Simon Cole at ABC it was felt that to avoid any complication to any legal challenge on certain sites, we should cover sites at Bridgefield and Steeds Lane first, this would also give us an opportunity to hone our skills and test the format of the future workshops.

It was also felt that one workshop per evening was better than trying to fit in two and that they should start at 1900. Invitations would be sent to those residents living closest to the sites being covered by each workshop and that the room would be set up with tables to be more inclusive rather than in cinema format. Each table will require a facilitator who would be trained to gather views on the sites specific and then on what type of development would be supported and a vision for the parish. It will not be an anti-development forum as we need to provide impartial data to ABC in response to the Local Plan.

Minutes of the Local Plan Joint Committee had been circulated and the key issue arising was communication and clarification over the accuracy and usage of mailing lists; this will be picked up in the communications strategy.

10. Correspondence:

The Parish Clerk circulated copies of the LDR and the recommendation for additional Parish Councilor's and also a new Ward at Bridgefield.

Cllr Breese referred to the draft letter addressed to the Leader of ABC regarding the consultation process for the Bridgefield recreation area and it was agreed to defer this and focus our liaison with the portfolio holder and invite the leader to the opening of the MUGA.

Correspondence: LB circulated copies of the LDR and the recommendation for additional parish councillors and a new ward at Bridgefield.

11. Finance:

Payments received 1st July 2015 to 31st July 2015

	£ p
Interest from Business Direct Reserve Account	4.17
Thermo Fisher-pavilion hire + deposit	131.00
Nugent/Clarke - pavilion hire	144.00
Kingsnorth Pilgrims-pavilion hire	140.00
Matt Burt- pavilion hire	72.00
C Stone- re KRC Trustees	1000.00
Total	1491.17
Aug payments received to 11.8.15	0.00

Total Income Received	£ 1491.17
Balances as at 31.7.15	£ p
Balance at bank NatWest Current Account	172.00
Petty Cash	100.00
Balance at bank NatWest Direct Reserve Account	98239.93
Balance at bank NatWest SIBA Account	118671.70
KPC Cash Balance	£217183.63
Bank Reconciliation as at 31st July 2015	£ p
Opening Balance from 30.6.15	219162.68
Plus income during July	1491.17
Less expenditure during July	(5490.73)
Subtotal	215163.12
Plus cheques not presented as at 31.7.15	2020.51
Subtotal	217183.63
Less Aug payments cheques 1194 onwards (see below)	(3234.24)

Invoices Received & Payments Due In Aug 2015 from date of last meeting**Recoverable**

		Net	VAT	£ p
J Holland – expenses print ink	NW1187	19.00	0.00	19.00
L Bunn-expenses & travel	NW1188	23.35	0.00	23.35
Lee Bolton Monier-Williams-legal fees	NW1189	1096.20	150.00	1246.20
Geerings-printer	NW1190	257.79	38.66	296.45
Zurich Management Services	NW1191	95.00	19.00	114.00
Sabre Solutions-computer LB	NW1192	445.00	0.00	445.00
BT Telephone	NW1193	134.68	26.93	161.61
Sub Total to 31.7.15		<u>2071.02</u>	<u>234.59</u>	<u>2305.61</u>
CF Corporate Finance-photocopier	DD	146.10	29.22	175.32
Employee #1-salary	NW1194	1529.22	0.00	1529.22
Sabre Solutions- computer CD	NW1195	355.00	0.00	355.00
Employee #2-salary	NW1196	428.20	0.00	428.20
Employee#3-salary	NW1197	324.00	0.00	324.00
Dave Jenkins-pavilion expenses	NW1198	171.25	0.00	171.25
L Bunn-expenses	NW1199	11.25	0.00	11.25
Gibbs & Sons	NW1200	200.00	40.00	240.00
Aug to 11.8.15		3165.02	69.22	3234.24

Total to 11.8.15**£5236.04****£303.81****£5539.85****Notes:**

1. Part funds in SIBA account & Direct Reserve account being held in reserve for funding for revenue impact of Village Green, capital cost of Brisley Farm leisure & recreation area and capital cost of Bridgefield leisure & recreation area. Exact figures required will not be known until details of S106 funding are finalised.
2. Lee Bolton Monier-Williams – legal fees regarding car park transfer of land from diocese. Half cost to be invoiced to school.
3. Zurich Management Services – membership of LCAS – Local Council Advisory Service – Includes an interactive guide to bring Local Councils up to date with risk management and health and safety information, helping to fulfill legal duties and reduce liabilities.
4. Sabre Solutions- 1 x new computer for Parish Clerk, including transfer of data etc.
5. Sabre Solutions- 1 x new computer for Assistant Parish Clerk including transfer of data etc.
6. D Jenkins -pavilion expenses including mirrors for ladies & gents WCs, decorating supplies, battery for CO detector, lock & chain for goalposts
7. Gibbs & Sons-playing field 2 x grass cut, strim fence line, strim round trees

Budget 2015-2016**Income to 11.8.15**

	<u>Budget 2015-2016</u>	<u>Year to Date</u>	<u>Variance</u>
Precept	136522	68261	68261
Grants	3920	1960	1960
Interest	381	268	113
Pavilion	2549	509	2040
Functions	418	0	418

Other	0	1110	(1110)
Sub Total	143790	72108	71682
VAT reclaim	0	3856	(3856)
Total	143790	75964	67826

Other = £60 compensation from UK Power + £50 refundable deposit + £1000 from Colin Stone re KRC Trustees

Expenditure to 11.8.15

	<u>Budget 2015-2016</u>	<u>Year to Date</u>	<u>Variance</u>
Salaries	55000	15834	39166
Section 137	2500	0	2500
General Admin	12784	2721	10063
Subscriptions	1500	91	1409
Recreation Centre	10000	10000	0
Maint& Repair Other	415	686	(271)
Maint& Repair Pl/Field	5705	2390	3315
Travel	411	61	350
Pavilion	4430	1810	2620
Capital/asset	44000	1896	42104
Parish Office	3915	750	3165
Sub Total	140660	36239	104421
Reclaimable VAT	0	2989	(2989)
Total	140660	39228	101432

Maintenance& Repair Other - includes £401 charge for previous financial year

The Parish Clerk advised the meeting that he had had recent discussions with the Metro Bank who are conversant with the requirements of Parish & Borough Councils. He felt that this was especially important with the various projects that are on hand. The Bank is open 7 days a week & the next Branch to open will be located in Maidstone and should be open for business in December 2015. They are also actively reviewing the possibility of opening Branches in Canterbury and Ashford. Online banking is also available 24 hours a day. Cllr Holland proposed that the Metro Bank should be invited to give a presentation to the Pavilion & Playing Field subcommittee to discuss possible funding options for the Pavilion and this was seconded by Cllr Breese and all agreed. The Parish Clerk also advised that they are willing to attend the next Parish Council meeting in September 2015.

12. Planning:

Applications needing a decision at this meeting

15/01006/AS – 8 Richborough Way, Kingsnorth TN23 3RP- Conversion of integral garage into habitable room - **No comment**

15/00978/AS – Land east of Brisley Close & west of Coulter Road, Kingsnorth TN23 3LU – Creation of play park including play structures, paths, access & changes to the earth bund at front of site –**Supporting**

Cllr Moorby had reviewed the planning application for the Coach house in light of Paul Bartlett's comments but felt we could only make a decision based on what is currently proposed not what might happen in the future so our original support for the application should stand, all agreed.

13. Minutes & Actions Arising from Committees / Groups:

Staffing Committee

Cllr Holland advised Members that the Clerk would be taking annual leave from the 17th- 28th August 2015 and that the Assistant to the Parish Clerk would cover in his absence.

He gave feedback from the Annual Appraisal of the Parish Clerk and the key matters arising relating to the website and risk register, that are now in hand.

Minutes of the Staffing Committee we read out and approved.

Pavilion & Playing field sub-committee meeting

Cllr Dehnel presented the minutes of the sub-committee and reported that works on the MUGA had started, & that he was comfortable with the arrangements for the disposal of the spoil. The original plan to extend the CCTV coverage to the site by fixing a camera on the school was not possible but we could re direct our current camera to cover the site during the construction period, this has been auctioned.

Discussions with ABC indicated that works to the car parks were being progressed and would commence at the end of the year.

The agreement between ABC and KPC regarding the transfer of the MUGA was agreed for approval as was the agreement between the school and KPC. Both these documents can now be signed so the facility is ready for use in September.

Cllr Dehnel circulated a spread sheet covering the three options for the pavilion and explained how we will be working up these options, with costs so we can make a decision and go out to consultation with residents. This will then inform our funding strategy.

Access & Open Spaces sub-committee meeting 8th July.

Cllr Moorby had provided a written update regarding the new and upgrade footpaths. All agreed that we should not focus on the designated status of the footpaths as this could cause delays but focus on the width and surface treatment.

14. Communications:

Cllr Breese proposed that we establish the Communications sub-committee based on existing Standing Orders and that this committee should meet as a matter of urgency to approve the communications strategy being drafted by Cllr Male. Membership of the sub-committee would be Cllrs Holland, Wedgbury, Male, Moss, Luery & Breese.

15. Pavilion & Playing Field:

All items relating to this matter were given under item 13.

16. Kingsnorth Recreation Centre

Cllr Holland presented the Minutes of the Trustees meeting and the agreement to jointly fund the planning application for improvements to the Kingsnorth Recreation Centre as presented at the Annual Parish meeting to ensure the funding was spent by December 2016. The Trustees have transferred £1k to our account and Cllr Breese proposed we match the funding, and all agreed.

There being no further business the meeting was closed at 2135

Next Parish Council Meeting will be Tuesday 8th September at 1900.