

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 11th July 2017

At Kingsnorth Pavilion, Church Hill, Kingsnorth from 19.00

Present: Cllr Anne Luery (Vice Chair), Cllr Shelley Barber, Cllr Stephen Dehnel, Cllr Aline Hicks, Cllr Patricia Moss, Cllr Jacqueline Male, Cllr Jim Wedgbury, Cllr John Holland

Also in attendance: Len Bunn – Parish Clerk, Christine Drury–Assistant to Parish Clerk, David Jenkins - Caretaker

PCSO- called away on emergency, 5 members of the public.

19.00 The Vice-Chair welcomed the Parish and Borough Councillors to the full Parish Council meeting.

1. Apologies

Cllr Alison Breese, Cllr Hilary Moorby, Cllr Paul Bartlett, Cllr Mike Angell, Community Warden - Peter Beasley

2. Declarations of Interest

None declared

3. Open Forum- Dr. Kelly of Kingsnorth Medical Practice

Dr. Kelly did not attend

4. Community Wardens & PCSO Reports

PC presented the Community Warden report sent by e-mail.

I have been dealing with Anti-Social Behaviour at Poppy Mead with reports of noisy youths in the evening. The new No Fishing sign at Primrose Drive has been installed and investigating when or if new fencing will be fitted. Reports of youths at the play park on Knights Park causing a nuisance. Report from ABC of damage to new play park equipment at Kestrel Park.

PCSO report – PCSO was called away on an emergency. PC reported that he has been investigating Speedwatch equipment. This is portable solar/battery operated equipment which can be used by trained volunteers; police would be able to follow up any persistent offenders. Police have been operating the equipment in Magpie Hall Road, Ashford Road and Britannia Lane. A contribution of £1k from KPC towards costs could be met with similar contribution from KCC and possibly from PCC. SD proposed and JH seconded that £1k should be allocated towards this equipment – all agreed, JW abstained. PC to arrange for an example to be brought to Parish Office.

5. Borough & County Councillors Reports

AH reported ABC is highlighting historic knowledge of Vikings in Appledore; Westhawk could have similar Roman knowledge. Footfall is being measured in 3 locations in Ashford High Street. There are concerns that ABC is not taking sufficient notice of Environment Agency report on Court Lodge. Year 6 pupils at Kingsnorth School are being made aware of dangers covering internet access and “strangers” etc. and also being introduced to the concept of democracy through a talk from the local MP. An area of land in Pound Lane is on sale for £125k – AH suggested that KPC may consider purchasing to secure a green space. JH suggested that this should be an item for next agenda.

JW reported road schemes on A28 and Kennington are underway. JTB suggest speed limits at Barrey Road junction.

6. Approve Minutes of 13th June 2017

Minutes approved. All agreed.

7. Matters Arising from Previous Minutes not on the Agenda or Action Sheet

None

8. Correspondence

PC reported that ABC planning had informed Parish Council that Councillors may comment personally as well as collectively on planning applications. JW proposed and PM seconded that the briefing/lobbying letter prepared by HM was well worded and should be signed and forwarded. All agreed.

9. Finance

Financial statement to 11.7.17

<u>June Income from last report</u>	£	p
GCWSPC	41.01	
Danny Hall Foundation	100.00	
Tatkowski - party	77.00	
Caffyns- MUGA	12.00	
Caffyns - MUGA	14.00	
NW int SIBA a/c	0.95	
NW int 47793368	0.81	
Metro Bank int - est	5.54	

Total to 30.6.17 **251.31**

Balances as at 11.7.17

Balance at Metro current account	13343.05
Balance at Metro reserve account	65204.68
Balance at NatWest Direct Reserve a/c	98308.82
Balance at NatWest SIBA Account	105898.41
NatWest current account	277.00
Petty Cash	284.46

KPC Cash Balance **283316.42**

Bank Reconciliation as at 30.6.17

Opening Balance from 31.5.17	286163.95
Plus income during June	3769.31
Less expenditure during June	9926.84

Subtotal **280006.42**

Plus cheques not presented as at 30.6.17 3310.00

Subtotal **283316.42**

Less July payments NW1631 onwards 6011.84

Balance at meeting date 11.7.17 **277304.58**

Invoices Received & Payments due in June from last meeting date

	Ref	Net £ p	VAT £ p	Total £ p
GCWSPC fuel 50%	NW1621	131.60	0.00	131.60
A.Luery exp printer ink	NW1622	51.05	8.94	59.99
Total Gas pavilion	DD	302.56	0.00	302.56
BT-telephone	DD	203.71	40.74	244.45
Biffa - refuse pavilion	DD	94.98	0.00	94.98
Automotive Leasing RFL	DD	10.00	2.00	12.00
Stamps, coffee	Petty Cash	22.74	0.00	22.74
KALC publications	NW1623	20.60	0.53	21.13
Business Stream water	NW1624	22.20	0.00	22.20
Employee #1 - salary	NW1625	843.20	0.00	843.20
First Rescue defib spares	NW1626	108.98	21.79	130.77
KRCT rent 1.7.17-30.9.17	NW1627	750.00	0.00	750.00
ABC - CCTV monitor 1.7.17-30.9.17	NW1628	750.00	150.00	900.00
KALC - publications	NW1629	41.56	1.14	42.70
NW Bank Charges	DD	10.00	0.00	10.00
KRCT monthly 9 of 12	NW1630	250.00	0.00	250.00
July Expenditure		3613.18	225.14	3838.32
Gibbs & Sons	NW1631	190.00	38.00	228.00
KALC - membership	NW1632	1250.00	250.00	1500.00
Employee #1 - salary	NW1633	1771.23	0.00	1771.23
Employee #2 - salary	NW1634	106.20	0.00	106.20
Employee #3- salary	NW1635	488.80	0.00	488.80
Employee #4 salary + pavilion exp	NW1636	1757.61	0.00	1757.61
J.Lungley - website	NW1637	60.00	0.00	60.00
D.Hall Foundation dep refund	NW1638	100.00	0.00	100.00
		9337.02	513.14	9850.16

1. Part funds in SIBA account & direct Reserve account being held in reserve for funding for impact of Village Green, capital cost of Kestrel Park & Bridgefield leisure and recreation areas.

Exact figures required will not be known until details of S106 funding are finalised.

2. GCWSPC - 50% of fuel charge
3. First Rescue replacement spares for defibrillator
4. KRCT- parish office rent 1.7.17 to 30.9.17
5. KRCT monthly payment 9 of 12
6. Gibbs & Sons - 2 x grass cut, strim fence line
7. KALC membership 1.4.17 to 31.3.17

Budget Report for 2017/2018

<u>Income to 11.7.17</u>	Budget 2017/18	YTD	Variance
Precept	145484	72742	72742
Grants	4660	2330	2330
Interest	200	22	178
Pavilion	5500	54	5446
MUGA	5580	653	4927
Functions	50	75	-25
Shared Handyman	2250	41	2209
Other (ALT refund + insurance claim)	0	8049	-8049
Sub Total	163724	83966	79758
VAT reclaim	0	0	0
Total	163724	83966	79758
<u>Expenditure to 11.7.17</u>	Budget 2017/18	YTD	Variance
Salaries	70000	19901	50099
Section 137	0	0	0
Communications	2500	240	2260
General Admin	15000	5290	9710
Subscriptions	1350	1316	34
KRCT - Rec Centre	1000	23612	-22612
Main & repair - Other	9000	2638	6362
Maint & Repair - PI/Field	5800	1427	4373
Playing Field Improvements	2000	0	2000
Other (deposit refund)	0	100	-100
Travel	150	0	150
Pavilion	15000	1539	13461
MUGA	4000	0	4000
Capital/Asset	36000	18815	17185
Handyman Scheme	4000	3559	441
Parish Office	3000	750	2250
Sub Total	168800	79187	89613
Reclaimable VAT	0	6121	-6121
Total	168800	85308	83492

JH proposed, PM seconded that finance report and Annual Report to External auditor should be accepted: all agreed. PC reported that the lease for Kestrel Park is being prepared for a period of 20 /25 years. A grant from ABC of £50k over 5 years is to be paid annually. PC will request that the first payment is received ASAP to cover costs of purchasing equipment; a ride-on mower and 2 heavy duty strimmers are required. There is presently a problem with private vehicles parking across the entrance gate obstructing emergency vehicle and maintenance vehicle access; PC to investigate installing access bollards.

10. Planning:

AL presented the current applications:
17/0777/AS Kissimmee, Ashford Road TN23 3ED

Single storey rear extension

No objection

14/0895/AS 9 Wiltshire Gardens, Bridgefield TN25 7FW

Single storey rear extension

Permitted development, no objection

17/0921/ASA 28 Haywain Close TN23 3QL

Single storey rear extension

Permitted development, no objection

17/0986/AS 2 Primrose Drive TN23 3NP

Conversion of garage to living accommodation – retrospective

No comment

11. Minutes & Actions Arising from Committees / Groups:

- **Access & Open Spaces Sub Committee**

PC reported letter has been sent to dog warden regarding dog breeding business at Jobens Farm, Steeds Lane.

- **Pavilion and Playing Field Sub Committee**

PC reported that vandalism had taken place at the Pavilion resulting in theft of a CCTV camera and damage to brickwork. ABC monitoring department had informed the Caretaker and images had been captured on the system, police had been informed. Community Warden may identify the perpetrators but so far neither he nor the PCSOs have followed this up. There are no CCTV cameras yet at Kestrel Park, power has to be made available.

- **Staffing Committee**

JH reported that **PC** should take back holiday owing before the end of the summer. The advertisement for a 2nd assistant clerk has resulting in excess of 30 applications; **JH** plus one other to sift the applications and choose approximately 6 suitable to invite for interview; 3 people to sit on interview panel.

12. Kingsnorth Community Café Update

TM produced a written report. The Café has opened every weekday from 13.00 to 16.00 throughout June, staffed by 2 volunteers. Provision of ice-cream freezer has been well received. Two outdoor all-weather tables and chairs have been purchased at a cost of £203.92. £881.64 has been included in the community fund which stands at £3845.58 at 30.6.17. When the fund reaches the target amount of £5000+ the fund will be open for applications. At the appropriate time details of how to apply and how awards are made will be advertised. A Petty Cash amount of £200 and a till float of £50 is maintained. We are continuing to raise awareness of the need for more volunteers – currently two people are showing interest.

13. Kingsnorth Recreation Centre Update

AL reported that the meeting held on the previous Tuesday had been productive and that Slice of Life had re-affirmed interest in being operator for KRC once TUPE regulation time constraints had expired. All the surveys had been successfully completed for the Recreation Centre building works. **PC** distributed confidential report showing all the plans and the detailed estimates and costings. The estimate had been renegotiated to allow for re-use of some doors and windows but there will be a shortfall of £20k/£25k. The stakeholders will be meeting with contractor on July 18th. Work is due to commence on July 24th and planned to finish by November 1st. Builder's office to be sited on car park to right hand side of building. Any changes now requested subsequent to permission obtained will be paid for by party requesting change. **JH** enquired about availability of Recreation Centre key to Parish Council. **AL** has written a strongly worded letter to the Trustees and is awaiting a reply. **AL** reported that **AB** has suggested holding boot fairs in Entrance Park to raise funds to cover shortfall in S106 money available for Recreation Centre re-model. The general opinion was that parking for the public would be a problem and that the Entrance Park was too small. Other villages found that the majority of funds raised came from serving early morning breakfasts to sellers.

14. Safeguarding

All members to re-look at forms previously sent and comment at next meeting.

15. Items for Next Agenda

- ❖ Safeguarding
- ❖ Land purchase Pound Lane

There being no further business the meeting was closed at 20.22.

Next Parish Council Meeting will be Tuesday 8th August 2017 at 19.00.

Signature: _____ Date _____