

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 11th November 2014
At Kingsnorth Recreation Centre, Kingsnorth from 19.30

Present: Cllr Breese, Cllr Moorby, Cllr Luery, Cllr Holland, Cllr Davis, Cllr Wedgebury, Cllr Shorter,
Cllr Ciccone
7 members of the public.
Borough Councillors: Mike Angell, Peter Davison, Paul Bartlett & Aline Hicks
Also in attendance: Len Bunn – Parish Clerk, Christine Drury – Assistant to Parish Clerk

1. The Chairman welcomed the members of the Parish Council, Cllr Angell, Cllr Hicks and members of the Public.
2. **Apologies:**
There were none.
3. **Declarations of Interest:**
Cllr Ciccone – Item 5 – Site submission for Local Plan.
Cllr Shorter – Item 14 – CCTV monitoring by ABC
4. **Open Forum:**
No request to speak received from any residents.

Community Wardens Report

Peter Beasley updated the meeting with a report which indicated that no reports were received regarding the dangerous use of fireworks during bonfire night. It was suggested that perhaps the safety information regarding fireworks could be placed on the web site in future. Pedal bike thefts were occurring throughout Kingsnorth and some individuals had been caught and cautioned.

PCSO Dan Smith's report

Figures based on 09/09/14 to 14/10/2014

Park Farm

4 thefts of pedal cycles from cycle sheds

2 criminal damage – car scratched & broken window

Further increase of pedal cycle thefts from storage sheds after previous offenders were caught

Crime prevention leaflet drops & posters placed on all cycle sheds in the area and relevant blocks of flats

ASB Issues

4 nuisance calls over the Halloween weekend & high visibility patrolling carried out and no nuisance calls regarding fireworks

1 nuisance vehicle call on Knights Park. Offender spoken to and warned

Washford / Colemans Kitchen (Chartfields)

There were a few egg throwing incidents in Woodside (off Langney Drive) during Halloween weekend but no damage. Police patrols over this weekend kept issues to a minimum

Speed gun used by officers on Langney Drive during the Monday of 10th November 2014. Speeding issues being dealt with

Kingsnorth Village & Bridgefield

No recorded crimes or ASB's in Kingsnorth Village over the past month. PCSO's making regular patrols around the Church & Pavilion in order to provide high visibility presence at these vulnerable areas. Patrols also being carried out in Bridgefield and leaflets handed out regarding security of pedal cycles especially from communal bike sheds as there have been a number of bike thefts in the area over the past few months. Crimes in the Village, compared to previous months, is quite low and the PCSO's will continue with a high presence in the area.

Stubbs Cross

PCSO Garry Carr has reported that there are no recorded issues in the Stubbs Cross area.

Community Engagements

Furley Park School – 28th November 2014 – PCSO Smith & Community Warden Peter Beasley

Kingsnorth School – 26th November 2014 – PCSO Huckstepp & Community Warden Peter Beasley

KCC Councillor Mike Angell's report

Cllr Angel advised that winter gritting in the Church Hill area will still not be treated as a priority despite several request by the Parish Council and Kingsnorth C of E Primary School.

The Community Wardens Consultation paper had now been closed and the feedback from this consultation period should be known shortly.

Cllr Ciccone asked Cllr Angel to raise the matter about the loss and status of pathways and bridleways throughout Kingsnorth. This was a very important aspect in Kingsnorth in order that residents could continue to use them, unhindered, so that they could enjoy the countryside around them. Cllr Angell advised that he would discuss this matter with the appropriate departments.

Borough Councillor Aline Hicks

Cllr Hicks advised that Local Authorities may wish to adopt SuDS but this service will have to be charged, for the maintenance of them. The National standards for SuDS to be incorporated into any planning guidance - they will no longer be statutory standards and their application will be at the discretion of the local planning authorities. Responsibility for drainage in planning will be the responsibility of the Developer to resolve and that this could result in possible further problems.

Cllr Hicks also advised that she fully supports the new access onto Coulter Road/Cuckoo Lane as this would enable new residents to drive from the estate to the centre of Ashford using Victoria Way. Opinions are that these roads are suitable for the increased traffic as it seems that the whole stretch to the new access road should be built in the early stages and to be accessible to all traffic and that a bus only route, such as that proposed for Bridgefields', could be a disaster.

Cllr Hicks also expressed her concerns regarding the site lines at the junction of Tally Ho Road and Magpie Hall Road to the west should be improved and that perhaps part of the triangular green space could provide a Village Green area that the Developers should contribute to, which would be of benefit to the Parish and would also enhance the entrance to the Parish of Kingsnorth.

The Parish Council agreed and suggested that confirmation of this should be sent in writing to ABC.

Borough Councillor / Parish Councillor Neil Shorter

Cllr Shorter advised that mud on the roads in Kingsnorth was now becoming a problem once again and that he had reported this matter to the Developers. Problems of illegal encampments and damage by travelers was still a problem especially in Knoll Lane and also in the Joys Wood area and to this end ABC will be doubling their efforts in securing land in the area and the Police have also been made aware. Cllr Shorter also expressed concerns regarding the connectivity between footpaths and bridleways needed to be reviewed throughout the Parish as well as the 'safer routes' to school initiatives.

Borough Councillor Paul Bartlett

Cllr Bartlett reported an infringement of planning at the Coach House in Church Hill as works appeared to have started without prior permission and that this matter had been reported to ABC. Cllr Bartlett referred to correspondence received from the leader of ABC which he had circulated by email, that indicated mistakes had been made at Kingsnorth and Chilmington Green but was unsure as to what was meant in this matter. Clarification would be sought.

He reported his concerns regarding sites in the core strategy and that the Parish Council must be vigilant in their efforts to ensure that opportunities to comment are not missed. He also reported that the Homelands site is to be considered in the call for sites, as a late entry.

5. Local Plan Committee Update:

Cllr Moorby advised the meeting of the importance of attending all of the meetings regarding the Local Plan and that updates should be sent to ABC as a matter of urgency. Both the Parish Council and the Residents/Parish Council committees must ensure that they adhere to the dates lines laid down by ABC, the provisional reports of which had already been forwarded and received by ABC. With regards to the response from the Parish Council regarding Site Submissions, Cllr Moorby expressed her concerns regarding the reply received from ABC which indicated that a Task Force had been mentioned which had not been referred to previously and asked the Borough Councillors for their thoughts on this matter including the status and frequency of their meetings. Cllr Shorter advised that Task Force Groups had existed for some considerable time but that this group had only been re-activated in the response for Site Submissions. Therefore, he is not

aware as to when they meet and what their Agenda is. Cllr Moorby advised the meeting that the next Local Plan Committee Members meeting was to be held on the 20th November 2014, at a venue to be decided, as it was felt that meetings in the Kingsnorth Recreation Centre were not conducive to this type of meeting due to the excess levels of noise from other meeting rooms and the fact that entry to the meeting room could not be obtained by at least 1930 resulting in restricted time factors for these meetings.

6. Approve Minutes of 14th October 2014:

Acceptance of minutes proposed by Cllr Shorter and seconded by Cllr Holland. All agreed.

7. Matters Arising From Previous Minutes Not On The Agenda or Action Sheet:

None were raised.

8. Correspondence:

Kingsnorth C of E Primary School had written to the Parish Council regarding a banner that they wished to put up at the bottom of Church. The Clerk had advised them that planning permission would definitely be required for a permanent sign and the school had advised him that this would be a temporary banner only and would be used to advertise the school at recruitment times. In reply the Clerk advised that providing this was a temporary sign only, this would probably be permissible.

9. WW1 Commemorations & Services

The Clerk advised the meeting that the 4 Memorial Benches had now been delivered and are being stored in the Pavilion awaiting installation which should be by the end of November 2014 but this will be subject to adverse weather conditions.

Cllr Breese advised the meeting that she had attended the Memorial Service, which was extremely well attended, gave a reading and also laid a Wreath of Remembrance on behalf of the Parish Council

10. Finance:

Payments received 1st October 2014 to 31st October 2014

Interest From Business Direct Reserve Account	£	5.11
Park Farm Rangers Pavilion Hire	£	25.00

Total Income Received	£	30.11
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Bank Reconciliation as at 31st October 2014

Balance at bank NatWest Current Account	£125.00
Balance at bank NatWest Direct Reserve Account	£98,203.18
Balance at bank NatWest SIBA Account	£94,015.81

KPC Cash Balance	£192,343.99
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Fixed Rate Bonds – 5 Year Account	£ 16,000.00
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Invoices Received & Payments Due In November 2014

		Recoverable		
		Net	VAT	£
KALC	NW989	32.65	00.53	33.18
Sabre Solutions	NW990	270.00	00.00	270.00
SLCC	NW991	17.95	00.00	17.95
Geerings	NW992	176.99	35.39	212.38
British Legion	NW993	25.00	00.00	25.00
KCC	NW994	109.63	21.93	131.56
BT	NW995	74.05	14.81	88.86
Employee #1	NW996	1496.25	00.00	1496.25
Employee #2	NW997	302.40	00.00	302.40
Earth Anchors	NW998	2464.00	492.80	2956.80
Gibbs & Son	NW999	200.00	40.00	240.00
Geerings	NW1000	212.38	00.00	212.38
KCC	NW1001	53.42	10.69	64.11

HMRC	NW1002	2793.46	00.00	2793.46
L Bunn – Expenses	NW1003	13.50	00.00	13.50
D Jenkins – Expenses	NW1004	64.77	00.00	64.77
Employee #3	NW1005	453.40	00.00	453.40
Employee #4	NW1006	474.00	00.00	474.00

£9,021.47	£ 616.15	£ 9,637.62
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Notes:

1. Part funds in SIBA account & Direct Reserve account being held in reserve for funding for revenue impact of Village Green, capital cost of Brisley Farm leisure & recreation area and capital cost of Bridgefield leisure & recreation area. Exact figures required will not be known until details of S106 funding are finalised.
2. Earth Anchors – 4 Commemorative Benches
3. Sabre Solutions – Set up office lap top for new Assistant Parish Clerk.
4. SLCC – Publication for Parish Office.
5. British Legion – Donation for Poppy Wreath.
6. KCC – Consumables for Parish Office & Pavilion.
7. Gibbs & Son – Playing field maintenance
8. HMRC – Payee & NI payments.

Acceptance of Finance Report proposed by Cllr Shorter and seconded by Cllr Ciccone. All agreed.

The Parish Clerk advised the meeting that the Parish Councils insurance expires on the 21st November 2014 and three tenders for the renewal of the insurance had been received and forwarded to all Parish Councillors prior to the meeting. The Clerk advised the meeting that having reviewed all three tenders there were merits in having a long term agreement policy from all of the companies. However, the benefits from Zurich Municipal had additional benefits over the two quotations received from AVIVA & Hiscox insurance companies through the Insurance Broker, Came & Company. Some of the additional benefits included a lower excess of £100 compared with £250 from the other companies. In light of the fact that Kingsnorth Parish Council will be installing CCTV equipment in and around the Pavilion which will be monitored by ABC, this has been taken into account and an allowance has been made by Zurich which the other two companies would not take into consideration. Should the loss of the Pavilion and/or the Parish Office occur, insurance cover for up to two years for a move to alternative premises has been proposed by Zurich Municipal which has not been allowed for previously. Cllr Shorter proposed that Option 2 of the Zurich Municipal Insurance be accepted and this was seconded by Cllr Holland and all agreed.

Details of the CCTV tenders had been provided to all Parish Councillors prior to the meeting and Cllr Breese proposed that the tender from Ideal Security and monitoring by ABC be accepted. This proposal was seconded by Cllr Holland and all agreed. The Clerk was requested to proceed with the orders along with the ordering of a Broadband connection into the Pavilion for the purposes of the monitoring of the CCTV operation by ABC.

The Clerk advised that a VAT claim had now been submitted to HMRC to cover the period 1st March 2012 to the 31st March 2014 and that the results of this claim will be advised as and when received.

11. Planning:

Applications needing a decision at this meeting

- 14/01291/AS – 51 Rutledge Avenue, Kingsnorth TN25 7AD – Conversion of garage to annexe accommodation – Comment. Not to be an HMO, not to be sold separately, annexe must have Council Tax paid, require clarification of use. If this is a separate dwelling it will change the nature of the area.
- 14/01294/AS – Cold Comfort, Magpie Hall Road, Kingsnorth TN26 1HE – Erection of 2.3m timber fence along boundary with Magpie Hall Road, erection of single storey link to existing stables & erection of conservatory to rear – Comment.

Fence should be built behind the hedge which should not be removed and if fence is constructed behind the hedge both the hedge and fence must be fully maintained. If hedge removed it will change the whole aspect of Magpie Hall Road.

- 14/01317/AS – 3 Church Hill, Kingsnorth TN23 3EF – Erection of a two storey side extension & creation of new vehicular access & parking – Comment
What nuisance will excavations cause to neighbors property. If garden is concreted over this will result in a change of village scape. Will there be any problems caused for parking & access.
- 14/01367/AS – The Granary, Finn Farm Court, Kingsnorth TN23 3BF – Conversion of existing integral garage into habitable accommodation – Comment – will loss of garage result in additional on road parking.
- 14/01375/AS - 33 Constantine Road, Kingsnorth TN23 3PN – Conversion of garage to habitable accommodation (retrospective) – Comment – Do not support if this creates additional on street parking.
- 14/01382/AS & 14/1383/AS – Pickenden, Stumble Lane, Kingsnorth TN23 3EY –
- 1) Erection of single storey link extension & side extension to garage
 - 2) Listed building for single storey link extension; replacement internal staircase; demolition & erection of new partition walls to ground & first floor; replacement of windows – Object – Out of character. Extension too large on a protected building. Pictures are a misrepresentation of the work being considered. This is a new dwelling in the countryside.

12. Minutes & Actions Arising from Committees / Groups

Cllr Breese reminded all Parish Councillors that there would be a pre-precept meeting in the Parish Office on the 13th November and that all Parish Councillors should attend in order to discuss their budgeted requirements for their own Wards during 2015/16. Cllr Breese also advised the meeting that any additional requirements, after the meeting on the 13th November 2014, could not be considered.

Cllr Breese proposed that the newly co-opted Parish Councillors be members of the Pavilion & Playing Field committee and Cllr Curtis & Cllr Dehnel both agreed. Their appointment was proposed by Cllr Breese and seconded by Cllr Shorter and all agreed.

13. Communications:

The Clerk advised that there had been 270 visits to the KPC website, 190 visitors and 697 pages had been viewed.

14. Pavilion & Playing Field:

The Clerk advised that a defibrillator had now been purchased .Due to possible vandalism of this equipment it will not be installed until the CCTV system had been agreed upon. See Item 10 – Finance - of these minutes. The Clerk also advised the meeting that more vandalism had now occurred around the Pavilion and that guttering and down pipes had been damaged beyond repair. To avoid water ingress as has occurred previously.

15. Kingsnorth Recreation Centre:

The Clerk advised the meeting that he had received a request for funding from the Ashford Short Matt Bowls Club for financial assistance to replace one of their mats which had now been deemed as unsuitable for any further matches. ALT had agreed with the Clerk to provide 50% of the cost of a new mat if KPC could provide the remainder of the funding. The Clerk advised that this may be considered but felt that the Club should provide some of the funding as well from their subscriptions. In addition, if KPC provided part of the funding along with ALT the mat should remain the property of KPC and ALT.

In addition to a funding request from the Short Matt Bowls Club financial assistance had been requested from the KPC Park Farm Rangers Football Club for help with the purchase of some new goal posts as the present ones were no longer fit for purpose and were difficult to remove during the summer recess. The meeting decided that these matters should be carried over to the pre-precept meeting being held on the 13th November 2014 and that a new procedure regarding financial assistance from local organisations should be drafted in the future and be included in the revised Standing Orders which should be available for the Parish Council meeting in December 2014.

16. Parish Councillor Co-options for Brisley Farm & Stubbs Cross:

This item was moved up to Item 8 on the Agenda at the request of Cllr Holland and Cllr Breese advised the meeting that at the selection interviews it was extremely difficult to choose which of the three applicants should be put forward for co-option by the full Parish Council meeting. Three votes had been taken by the selection committee and Bryan Curtis was proposed for Brisley Farm and Stephen Dehnel was proposed for Stubbs Cross. Cllr Holland proposed that Bryan Curtis and Stephen Dehnel be co-opted and this was seconded by Cllr Shorter. All agreed and both candidates were invited to join the meeting as Parish Councillors.

17. Village Green Application – Joys Wood:

Cllr Luery advised that the application for a village green at Joys Wood that had been declined will be resubmitted shortly and details will be advised to the Parish Council in due course.

18. Items for next Agenda:

None carried forward.

19. Next Parish Council Meeting will be Tuesday 9th December 2014

There being no further business the meeting was closed at 2145.

Signature: _____ Date _____