

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 11th October 2016

At Kingsnorth Pavilion, Church Hill, Kingsnorth from 19.00

Present: Cllr Breese (Chairman), Cllr Barber, Cllr Moss, Cllr Male, Cllr Holland, Cllr Moorby, Cllr Luery, Cllr Dehnel, Cllr Wedgbury

Borough Councillors: Cllr Aline Hicks, Cllr Neil Shorter

Community Warden – Peter Beasley

Also in attendance: Len Bunn – Parish Clerk, Christine Drury – Assistant to Parish Clerk

7 members of the public

19.00 The Chairman welcomed the Parish Councillors and also members of the Public to the full Parish Council meeting.

1. Apologies:

Cllr Paul Bartlett, Cllr Mike Angell, Cllr Bradford, PCSO Dan Smith

2. Declarations of Interest

None declared

3. Members of the Public Items

Kingsnorth School PFA – Karen Wilkins introduced herself as Secretary of Kingsnorth School PFA. She requested that the school could display a banner advertising the fireworks display at bottom of Church Hill. The committee felt that this would be acceptable for around 12 days. **AB** suggested that the School and Parish Council should co-ordinate calendar dates carefully to avoid any clash with other bookings. Karen also requested that KPC consider allowing a bonfire on the playing field. This was considered to be difficult due to potential damage to football pitches which are used during the winter months; also problems with bonfire being set alight prematurely. **JW** believed that the Fire Brigade would oppose it and members felt that there could be difficulties mainly danger to children, wildlife and premature lighting. **AB** suggesting investigating whether a suitable site could be found and a risk assessment carried out.

Community Café – Trevor Measday reported on the progress of the Community Café. The Café has been successful since opening in September. They had hoped to achieve an income of £50 per trading day and had achieved this in September and since 1st October averaged £80 per day. Trading hours have been increased by popular demand. Several groups meet there on a regular basis. Where possible all products sold are sourced locally. In the first month of trading an income of almost £1k was achieved. The income for October has already passed this figure. **TM** has made a personal interest-free loan of £1600 to the project and reported that profits would be distributed at end of each month on the following basis

30% to debt repayment

35% to stock replenishment

35% to the community fund

TM introduced Jade Ferrin who had produced some “mood boards” on the themes of Retro, Shabby Chic and Indoor Garden to create some decorative improvements to the area to make it look more suitable for a café environment. Councillors to decide on preferred theme and Jade to cost the improvements which would also need to be suitable for the dual-purpose area.

TM also hoped to be able to create a listing for local talent to advertise their products or services.

4. Community Warden & PCSO Reports

No **PCSO**'s in attendance monthly report submitted by e-mail.

I have been conducting speed checks across the area the past month; I have also been spending time outside the schools in the mornings linking in with Peter.

There have been a few theft from motor vehicles in the past month also, owners are reminded to make sure there vehicles are secured and valuable items taken from the vehicle and not left on show.

Community Warden had nothing to report. **JH** reported that cars were being stopped in Millbank Road by individuals believed to be residents of Millbank House Reception Centre. **JW** reported that KCC were considering closing one of the two centres in Kent and suggested writing to KCC proposing that Millbank House should be closed.

5. Borough Councillors Reports:

PB sent the following report by e-mail:-

CORE STRATEGY UPDATE

The Borough Council's Core Strategy is the process whereby landowners put their property forward for development in the period up to 2030. Landowners of sites omitted for the first round published by the Council in July have the opportunity to challenge their omission, these are called omission sites. These are listed at https://haveyoursay.ashford.gov.uk/consult.ti/local_plan_2030/consultationHome. There is no opportunity to comment on these yet to the Council, that will follow. None of these sites were included by Ashford Borough Council in their list of sites and I will advise here when you have the chance to submit comments.

BARREY ROAD

Progress is slow in getting the traffic lights we need here with the A2070 and Damian has been drafted in to lend his support. The problem is funding but the plans for J10A are now with the Planning Inspectorate and we all have the opportunity over the next 12 months to lobby hard for the traffic lights to be re-inserted into the scheme. Other issues that we should press for is for the Highways Agency to use the low noise surface throughout the J10A scheme and the surrounding roads.

BRIDGEFIELD PARK

The consultants employed by the Council to develop arrangements for the area south of Rutledge Avenue are now appointed; they are BDP a respected organisation. The plans are to be developed in consultation with the residents and then put through the normal consultation processes via planning etc. Finberry residents will shortly have access to Bridgefield as work on the link roads is coming along. This will make Bridgefield Park available for both communities.

WATERBROOK

Barrett's Land Rover dealership are looking to move from Orbital to Waterbrook. They will be the first retailer to occupy Waterbrook. The footpath from Church Road, Sevington into Waterbrook is due to re-open on 16 October and this will open up access to Waterbrook and hopefully ensure the site is much better used than it is at the moment.

AH reported:-

The developers are unlikely to fund the Link Road shown in Local Plan. KPC could suggest that ABC and KCC fund this. She reported that she will be attending a flood protection meeting. **JW** reported that ABC is the 2nd best Council in the country to deal with flooding, Cambridge being the 1st.

NS reported that Local Plan consultation period has now closed and views will be assessed. There is possibility of additional consultation on 5 year plan for Tenterden. ABC now has in-house landscape management provided by Aspire and hope to deliver better public satisfaction. He suggested the possibility of the bonfire be considered. **AB** suggested that the materials for the bonfire could be assembled on the day to avoid premature lighting.

JW reported that boundary changes are taking place and new wards created. Residents should be informed when the Local Plan is agreed.

6. Approve Minutes of the 13th September 2016:

Minutes approved. All agreed.

7. Matters arising from previous Minutes not on the Agenda or Action Sheet:

KPC agreed to support Shadoxhurst Parish Council application for lower speed limits on B2070. **SD** to attend site meeting and report back.

8. Correspondence

PC reported that he has applied to "adopt" the telephone boxes at Steeds Lane, Stubbs Cross and Queens Head. **AB** suggested that the red box at Steeds Lane be adopted but to request that the other 2 boxes should be retained as working facilities.

9. Finance

Financial statement to 11.10.16

September Income

	£	p
Metro Bank interest	18.72	
Community Café to Petty Cash	75.20	
Caffyns - MUGA	14.00	
NatWest interest 47793368	4.04	
NatWest interest SIBA account	89.01	
ABC - precept and grants	73600.00	

Total to 30.9.16

73800.97

Oct income

Caffyns - MUGA

14.00

Total to 11.10.16

73814.97

Balances as at 30.9..16

Balance at NatWest Current Account

100.00

Petty Cash

92.20

Balance at NatWest Direct Reserve Account

98297.39

Balance at NatWest SIBA Account

160883.97

Balance at Metro current account

10000.00

Balance at Metro reserve account

65130.37

KPC Cash Balance

334503.93

Bank Reconciliation as at 30.9.16

£ p

Opening Balance from 31.8.16

266715.39

Plus income during September

73800.97

Less expenditure during September

8865.69

Subtotal

331650.67

Plus cheques not presented as at 30.9.16

2853.26

Subtotal

334503.93

Less Oct payments NW1123 onwards

3523.94

Plus income during October

14.00

Balance at meeting date 11.10.16

330993.99

Held on behalf of KRCT included in above balance

626.86

Invoices Received & Payments due in September from last meeting date

	Ref	Net		VAT		Total	
		£	p	£	p	£	p
D.Jenkins - expenses	NW1112	254.71		7.42		262.13	
Employee # 1-salary	NW1113	270.00		0.00		270.00	
ABC-CCTV monitor	NW1114	684.62		136.92		821.54	
GCWSPC-handyman fuel, cones	NW1115	136.67		0.00		136.67	
H.Moorby-exp tree tags	NW1116	14.72		0.00		14.72	
L.Bunn expenses-stamps	NW1117	8.64		0.00		8.64	
BT-telephone	NW1118	159.57		31.91		191.48	
GCWSPC-handyman T-shirts	NW1119	71.85		0.00		71.85	
ALT-office Oct-Dec 2016	NW1120	750.00		0.00		750.00	
NuCadd-pavilion plans	NW1121	750.00		0.00		750.00	
KCS-laminator etc	NW1122	90.61		17.75		108.36	
NW Bank-charges	DD	10.00		0.00		10.00	
Total to 30.9.16		3201.39		194.00		3395.39	

October Expenditure

Employee # 2	NW1123	1647.95		0.00		1647.95	
Employee # 3	NW1124	605.24		0.00		605.24	
Gibbs-playing field	NW1125	260.00		52.00		312.00	
James Lungley-website	NW1126	60.00		0.00		60.00	
Employee # 4	NW1127	643.50		0.00		643.50	
OCS Hygiene - sanitary unit	NW1128	16.27		0.00		16.27	
Drain & Sewage Pump -repair	NW1129	238.98		0.00		238.98	
Total to 11.10.16		3471.94		52.00		3523.94	

Notes:

1. Part funds in SIBA account & direct Reserve account being held in reserve for funding for impact of Village Green, capital cost of Kestrel Park & Bridgefield leisure and recreation areas. Exact figures required will not be known until details of S106 funding are finalised.
- 2.D.Jenkins pavilion expenses-keys, locks, bolts, padlocks, mirror, cement, MDF board
- 3.NuCadd - feasibility plans for Rec Centre 50% of agreed charge
- 4.KCS-laminator and pouches
- 5.Gibbs-3 x cuts, strim fence line, cut round trees
- 6.Drain & Sewage Pump - repair of drainage pump system

Budget Report

Income to 11.10.16

	Budget 2016/17	YTD	Variance
Precept	141950	141950	0
Grants	5250	5250	0
Interest	736	348	388
Pavilion	4900	1245	3655
MUGA	5580	637	4943
Functions	80	27	53
Shared Handyman	1500	1634	-134
Other	1000	-1016	2016
Sub Total	160996	150075	10921
VAT reclaim	0	3090	-3090
Total	160996	153165	7831

Other - Includes £1016 paid on behalf of KRCT from their funds, balance still held £626.86

Expenditure to 11.10.16

	Budget 2016/17	YTD	Variance
Salaries	70000	26059	43941
Section 137	0	0	0
Communications	1000	642	358
General Admin	11000	9055	1945
Subscriptions	1300	55	1245
Main & repair - Other	1700	431	1269
Maint & Repair - PI/Field	5400	3089	2311
Other	0	0	0
Travel	122	0	122
Pavilion	5000	4305	695
MUGA	4000	0	4000
Capital/Asset	52474	1238	51236
Handyman Scheme	6000	4793	1207
Parish Office	3000	1500	1500
Sub Total	160996	51167	109829
Reclaimable VAT	0	2911	-2911
Total	160996	54078	106918

AB requested that the chairs of all sub-committees produce their figures for expenditure 2017/2018. A pre-meet was suggested but members felt that a separate meeting would be more suitable.

10. Planning:

HM reported that the application to build behind the existing properties at Finn Farm Court has been refused by ABC

Applications needing a decision at this meeting

16/01366/AS - 4 Chestnut Lane TN23 3LR Conversion of garage to habitable room.

No comment.

16/01370/AS – 89 Ryeland Way, TN25 7FU Conversion of car barn to garage with rear windows.

This car barn mirrors the design of the estate and is designated as a parking space only. Conversion to garage with garage door and window should not be permitted as it would set a precedent.

AB reported that BDP consultants have been appointed by ABC to oversee the Bridgefield Recreation Area and that a meeting with Bridgefield focus group is being held this evening at Queen’s Head.

11. Minutes & Actions Arising from Committees / Groups:

Access & Open Spaces Sub Committee:

HM reported: - **HM, AB** and rep from KCC had met to discuss Kestrel Park management by KPC. Depending on the type of meadow this would dictate the type of cutting machinery required. **PC** suggested that Singleton Environment Centre may be prepared to hire their maintenance machinery.

AL reported that no maintenance appeared to have been carried out at Joys Wood. **AB** reported that the hard standing at Stumble Lane/Bond Lane/Church Hill is to be costed. **HM** reported that all were supportive of the new footpaths in the buffer zone and the construction specification can be issued for quotations. **HM** reported that community orchard is doing well and it would now be advisable to remove straps and stakes. Aluminium labels have been obtained to replace faded labels.

Pavilion and Playing Field Sub Committee

JH called for a point of order of policy that the committee should confine it’s discussions to only those areas covered under the Terms of Reference and not the car parks and Village Hall etc. – the public was asked to leave –the rest of the meeting was held under closed session. The point of order was not upheld.

13. Items for next Agenda:

None

There being no further business the meeting was closed at 22.00.

Next Parish Council Meeting will be Tuesday 8th November 2016 at 1900.

Signature: _____ Date _____