

KINGSNORTH PARISH COUNCIL
Minutes of the Parish Council Meeting held on Tuesday 12th April 2016
At Kingsnorth Pavilion, Church Hill, Kingsnorth from 1900

Present: Cllr Luery (Vice Chairman) Cllr Barber, Cllr Moss, Cllr Wedgbury, Cllr Holland, Cllr Male, Cllr Moorby
Borough Councillors': Aline Hicks, Neil Shorter, Paul Bartlett
KCC Councillor: Mike Angell
Also in attendance: Len Bunn – Parish Clerk & Christine Drury – Assistant to Parish Clerk

1900 The Chairman welcomed the Parish Councillor's and also members of the Public to the full Parish Council meeting.

1. Apologies:

A Breese (Holiday)

2. Declarations of Interest

None declared

3. Members of the Public Items

None

4. Community Warden & PCSO Reports

PCSO's:

Contact numbers for Kingsnorth Parish Police Community Support Officers

(Only for Parish and Councillor's not for general public only email addresses to be given)

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- PCSO SMITH (56800@kent.pnn.police.uk)-, 07772226126 Park Farm/ Kingsnorth / Bridgefield & Knights Park
 - PCSO PARISH (58951@kent.pnn.police.uk)- 07972004560, Washford Farm & Chartfields
- PCSO HUCKSTEPP (58551@kent.pnn.police.uk)- 07772221181, Washford Farm/ Chartfields/Knights Park
 - PCSO HOODLESS (58706@kent.pnn.police.uk)- 07792433339, Stubbs Cross

Kingsnorth report March-April 2016

(Figures- 07/03-07/04)

Park Farm

PCSO SMITH Reports-

There have been the following crimes of note in the area-

- Theft of Pedal Cycle from outside Jelly Beans Nursery. Pedal cycle was not secured. Owners of Pedal cycles are advised to secure there pedal cycles with quality locks and secure them to a strong fixed object if leaving them.
 - Burglary from a Property in chart fields. On-going investigation.
- Shed Break in Pound lane, Kingsnorth. Several items stolen, no further lines of enquiries and no offender located. Owners of Sheds and outbuildings are advised to secure the sheds with good Padlocks and make use of good security lighting and security alarms.

There have been the following ASB of note calls in the area-

- Several calls received in the Park Farm area for a nuisance vehicle causing issues wheel spinning, bad driving and loud exhaust. Owner of the vehicle located and spoken to and a Section 59 misuse of a vehicle in a public place warning issued to the driver. Any issues similar to this please report through to 101.
- Calls received regarding nuisance youths in the Bridgefield area. Youths have been seen too been climbing on walls and garages, being noisy late evening and 1 report of throwing eggs at a property. The calls have been received during the school holidays. Area has been patrolled late evenings speaking to the youths when possible.
- **Washford/Coleman Kitchen (Chartfields)**

PCSO PARISH Reports-

Dear Parish Councillors

I would like to apologise for not being able to attend the Parish council meeting this evening, however I have compiled a report for you relating to reported crime and ASB during March 2016.

I have also provided some crime prevention advice which I would request you pass on to others to enable them to safeguard their property and assist in fighting crime.

There was a high increase in Anti-social behavior in February school holidays which led to criminal damage down Washford farm road. This area has been patrolled as part of the Anti-social behavior vehicle tasking, which runs Thursday-Sunday. By showing presence in and around the area there has been a decrease in the behavior and crime.

03/04/2016– Nuisance youths

Forum Way– Youths were shouting and throwing stones at people's properties and cars. The area has been put on the anti-social behavior tasking sheet for high visibility patrols throughout the school holidays.

12/03/2016– Nuisance youths

Hever Gardens – Youths were supposedly smashing bottles, around the area of the flats. When patrols attended, there were no signs of damage or broken glass. The area was patrolled throughout the rest of the evening.

17/03/2016 – Burglary other than dwelling

Willingdon – A garage door had been forced open and damaged. There were no items taken but believe there was the intent to steal. There were no witnesses or CCTV.

Kingsnorth Village and Bridgefield

PCSO Smith Reports-

Continued thefts from the large Building site on Bridgefield, if any residents see persons on the sites during night hours with torchlights or any suspicious vehicles please call it through to the Police on 101.

Reports received from residents regarding youths being loud and congregating in the park late evening when dark. Also reports of youths throwing items off the bridge onto the grass banks. These incidents need to be reported whilst in progress in order for an officer to be deployed and hopefully apprehend the offenders. 2 names of the people doing this have been forwarded to me and are being dealt with by our Kent Police Joint Family Management Programme.

Stubbs Cross

PCSO Andrew Hoodless reports-

Nothing to report

Please do not hesitate to contact me or in my absence my supervisor Sgt Trevor Brathwaite
E-mail Trevor.Brathwaite@kent.pnn.police.uk.

Community Warden

Peter Beasley

Continuing with regular patrols in Kingsnorth. Recent problems have been unauthorised fishing in 'no fishing' ponds which normally happens during school holidays. To date nobody has been 'caught' making a nuisance in these areas. As per last month's meeting, the Voluntary Community Support Wardens project is continuing and he hopes that the Kingsnorth representative will be introduced to the Parish Council shortly and this will be done once their training has been completed.

5. Borough Councilor's Report:

PB advised the meeting that a Local Policy Plan Task Group would be meeting at ABC during the afternoon of the 13th April 2016.

NS stated that some travelers had been sighted in the Parish and ABC have been monitoring their movements. A number of steps have already been taken by ABC to protect areas in the Parish in order to dissuade travelers from entering certain areas in the Parish. **AL** advised that boulders had been placed in the Joys Wood area.

MA advised that the next KCC Highways meeting would be held on the 13th April 2016 and one of the points being discussed would be the joint Parish Councils project details of which will be available in due course. Traffic calming measures may be considered but there is no budget available for this. Final details regarding Junction 10A are still be discussed.

JW confirmed that the Railway Museum is going ahead and once opened it is hoped that more tourists will be seen in and around Ashford. He also confirmed that the Chapel Down Brewery is opening up in town and plans are being discussed and the review of the ABC Borough Wards are still be considered.

6. Approve Minutes of the 8th March 2016:

Minutes of last meeting approved. Proposed JH & seconded by AL. All agreed.

7. Matters arising from previous Minutes & not on the Agenda or Action Sheet:

None

8. Local Plan:

HM advised that this was still an on-going matter and that she would be following up with ABC this week and that she will be asking for a meeting with Simon Cole of ABC, as a matter of urgency.

9. Correspondence:

No additional correspondence received

10. Finance:

Financial statement to 12.4.16

	£	p
Interest from NW Business Direct Reserve A/C	4.17	
Interest from NW SIBA A/C	124.31	
Interest from Metro Bank A/C	16.83	
CXK Youth Club - pavilion	375.00	
KRC Trustees	642.42	
GCWSPC-handyman scheme	3181.78	
KN Pilgrims - MUGA	82.50	
<u>Total to 31.3.16</u>	4427.01	
April payments received to 12.4.16	26.00	
<u>Total to 12.4.16</u>	4453.01	

Balances as at 31.3.16

	£	p
Balance at NatWest Current Account	100.00	
Petty Cash	17.00	
Balance at NatWest Direct Reserve Account	98272.76	
Balance at NatWest SIBA Account	64660.50	
Balance at Metro current account	10000.00	
Balance at Metro reserve account	65016.83	
KPC Cash Balance	238067.09	

Bank Reconciliation as at 31.3.16

	£	p
Opening Balance from 29.2.16	234628.86	
Plus income during March	4427.01	
Less expenditure during March	10003.58	
Subtotal	229052.29	
Plus cheques not presented as at 31.3.16	9014.80	
Subtotal	238067.09	
Plus April income to date	26.00	

Less April payments NW1347 onwards

2638.39

Balance at meeting date 12.4.16

235454.70

Invoices Received & Payments due in March from last meeting date

	Ref	Net		VAT		Total	
		£	p	£	p	£	p
L Bunn-expenses	NW1321	8.99		0.00		8.99	
Employee#1-salary	NW1322	1631.53		0.00		1631.53	
Kingsnorth Electrical-GCWSPC 50%	NW1323	710.00		142.00		852.00	
R Green-footpath repairs	NW1324	200.00		0.00		200.00	
SSE-festive lighting electricity	NW1325	29.92		1.50		31.42	
J Male-Cllr expenses	NW1326	150.00		0.00		150.00	
J Holland- Cllr expenses	NW1327	150.00		0.00		150.00	
S Barber-Cllr expenses	NW1328	150.00		0.00		150.00	
A Breese-Cllr Chairman expenses	NW1329	250.00		0.00		250.00	
A Luery-Cllr expenses	NW1330	150.00		0.00		150.00	
P Moss-Cllr expenses	NW1331	150.00		0.00		150.00	
Chubb Fire & Security-call out	NW1332	429.10		0.00		429.10	
L Bunn-expenses travel to solicitor	NW1333	65.25		0.00		65.25	
CPRE-annual membership	NW1334	36.00		0.00		36.00	
Employee#2-salary	NW1335	332.00		0.00		332.00	
Employee#3-salary	NW1336	86.40		0.00		86.40	
Employee#4-salary	NW1337	483.10		0.00		483.10	
Total Gas & Power	DD	505.62		0.00		505.62	
KALC - publications Good Cllr Guides	NW1338	33.34		1.07		34.41	
Wellers Law Group-solicitor KRCT	NW1339	984.00		196.80		1180.80	
KALC - Chairmanship conference	NW1340	60.00		12.00		72.00	
KCC-litter pick gloves stationery	NW1341	127.88		25.58		153.46	
H							
Moorby-Cllr expenses	NW1342	100.00		0.00		100.00	
ALT-office rent April-June 2016	NW1343	750.00		0.00		750.00	
KALC-subscription to 31.3.17	NW1344	1235.00		247.00		1482.00	
BT-telephone	NW1345	148.12		29.62		177.74	
Southern Water-wastewater	NW1346	164.39		0.00		164.39	
NatWest Bank charges	DD	10.00		0.00		10.00	
Total to 31.3.16		9130.64		655.57		9786.21	
Gibbs & Sons	NW1347	60.00		12.00		72.00	
James Lungley-website	NW1348	60.00		0.00		60.00	
Employee #1-salary	NW1349	270.00		0.00		270.00	
Employee #2-salary	NW1350	96.80		0.00		96.80	
Employee #3-salary	NW1351	457.50		0.00		457.50	
Employee #4-salary	NW1352	1631.53		0.00		1631.53	
D.Jenkins-exp sign repairs materials	NW1353	35.92		0.00		35.92	
L.Bunn-expenses	NW1354	14.64		0.00		14.64	
Total to 12 4.16		11757.03		667.57		12424.60	

Notes:

1. Part funds in SIBA account & direct Reserve account being held in reserve for funding for revenue impact of Village Green, capital cost of Brisley Farm & Bridgefield leisure and recreation areas. Exact figures required will not be known until details of S106 funding are finalised.
2. Kingsnorth Electrical-connections for container-50% charge to GCWSPC
3. Chubb Security call out
4. L Bunn travel expenses for travel to solicitor consultation re KRC Trustees

5. Wellers Law solicitor fee for consultation re KRC trustees
6. KCC - litter picking equipment for new assistant caretaker, stationery
7. Gibbs & Sons 1 x grass cut

Income to 31.3.16

	Budget 2015/16	YTD	Variance
Precept	136522	136522	0
Grants	3920	3920	0
Interest	381	801	-420
Pavilion	2549	3627	-1078
MUGA	0	418	-418
Functions	418	36	382
Shared Handyman	0	3182	-3182
Other	0	2326	-2326
Sub Total	143790	150832	-7042
VAT reclaim	0	7299	-7299
Total	143790	158131	-14341

Other - £60 compo UK Power, £1642 held re KRC Trustees,
£623 K/N School land swap legal fees,

Expenditure to 31.3.16

	Budget 2015/16	YTD	Variance
Salaries	55000	44890	10110
Section 137	2500	1000	1500
Communications	6000	907	5093
General Admin	12784	10833	1951
Subscriptions	1500	1362	138
Recreation Centre	10000	10000	0
Main & repair - Other	415	1469	-1054
Maint & Repair - Pl/Field	5705	3430	2275
Other	0	0	0
Travel	411	153	258
Pavilion	4430	3889	541
MUGA	0	1175	-1175
Capital/Asset	38000	10445	27555
Handyman Scheme	0	5184	-5184
Parish Office	3915	3000	915
Sub Total	140660	97737	42923
Reclaimable VAT	0	6533	-6533
Total	140660	104270	36390

Excess income over expenditure £53861

LB advised that an Internal Audit is being carried out from the 18th April 2016 and the External Audit will commence in June 2016.

LB confirmed that the Precept Newsletter will be made available at the Parish AGM in May 2016 as had been done previously. He also advised that these details would be shown on the Parish Councils website and on their Facebook page.

11. Planning:

Applications needing a decision at this meeting

- 16/00037/AS – Kingsnorth C of E Primary School, Kingsnorth TN23 3EF – Erection of 6m flagpole with bespoke school flags – **No objection**
- 16/00072/AS – Garage, 21 Haywain Close, Kingsnorth TN23 3QL – Change of use of the garage to a swimming pool business (retrospective) – **Object No Business Allowed**
- 16/00310/AS - 37 Tally Ho Road, Kingsnorth TN26 1HL – Erection of detached garage & store – **No objection**
- 16/00344/AS – 39 Haywain Close, Kingsnorth TN23 3QL – Conversion of garage to living accommodation – **No comment**
- 16/00345/AS – 35 Butterside Road, Kingsnorth TN23 3PD – Single storey rear extension - **No objection**
- 16/00373/AS – Touchwood, Steeds Lane, Kingsnorth TN26 1NQ – Replace 2 front Velux roof windows with dormers – **No Objection**
- 16/00388/AS – Woodlands, Stumble Lane, Kingsnorth TN23 3EZ – Proposed single storey rear extension & replacement garage – **No objection**
- 16/00396/AS – Ben-Moor, Ashford Road, Kingsnorth TN23 3ED – Two storey rear extension, roof extension. Dormers & roof lights to side elevations – **Object. Out of character, not in line with street scene & number of properties in the area are single storey bungalows**
- 16/00404/AS - Stumble Place, Finn Farm Road, Kingsnorth TN23 3EU – Variation to condition 01 of permission 09/00055/AS to increase the number to 10 cars for sale on the site and parking for one taxi **Object – Doesn't follow current regulations & legislation. Enforce existing regulations**
- 16/00409/AS – 1 Brisley Court, Kingsnorth TN23 3HF – Single storey rear extension to replace existing Conservatory – **No comment**
- 16/00410/AS – 52 Lucilla Avenue, Kingsnorth TN23 3PS – Retrospective change of use from amenity land to residential - **Object**
- 15/00413/AS – 3 Downsberry Road, Kingsnorth TN25 7EW – Two storey side extension – **Support providing It doesn't result in terracing effect**
- 16/00421/AS – 4 Southdown Close, Kingsnorth TN25 7AE – Proposed front extension to existing house – **No Objection**
- 16/00429/AS - Dovecote, Magpie Hall Road, Kingsnorth TN26 1HF – Proposed single storey extension with pitched roof over – **No objection**
- 16/00430/AS - 22 Forum Way, Kingsnorth TN23 3RJ – Conversion of attached garage to living Accommodation – **No comment**
- 16/00445/AS – The Offices, Church Hill, Kingsnorth TN23 3EG – Removal of Condition 3 on planning reference 85/01304/AS – **No comment**

12. Minutes & Actions Arising from Committees / Groups:

JH introduced the new Assistant Caretaker, Adrian Ellingworth, who will be assisting the present Caretaker and jointly once the Shared Caretaker Scheme commences they will be carrying out these duties between themselves.

LB reminded the meeting that the present Shared Caretaker Scheme is being carried out by Kingsnorth Parish Council & Great Chart with Singleton Parish Council free of charge and that until both Parishes are surveyed by the KCC & ABC, no grants are available but of course expenses will be incurred by both Parish Councils.

SD advised that now he had returned from leave he will be reviewing the standards of the playing fields especially the drainage problems that occur during the winter. **LB** advised that ABC's drainage consultants may be able to assist with this.

SD asked **LB** if there had been any update regarding the plans the architect had drawn up as a result of a meeting between himself, the architects and the Quantity Surveyor. **HM** expressed grave concern regarding this matter as the discussion plans should have been seen and discussed with all Parish Councillors for their comments and input. **LB** advised that he had a discussion draft of these plans in the Parish Office and that smaller versions had been made available at the March 2016 Parish Council meeting. **LB** further advised that he had not submitted any plans to date as he was awaiting the return of **SD** from his leave.

SD advised that he will be holding a Pavilion & Playing Field subcommittee meeting shortly.

HM advised that she was still awaiting the results of the new bridleway submission as well as the new pathway across the Pavilion area.

Community Orchard is still doing extremely well and that two replacement trees had now been planted. Pruning of the fruit trees will be carried out in May 2016.

HM will shortly be arranging the next meeting of the Access & Open Spaces Committee.

13. Items for next Agenda:

Kingsnorth Recreation Centre AGM 9th May 2016

Local Plan update

Pavilion plan update

14. 2100. Chairman asked for a Closed Meeting for the next items and members of the public & observers were asked to leave the meeting. JH proposed HM seconded and all agreed.

There being no further business the meeting was closed at 2125.

Next Annual Parish Council Meeting will be Tuesday 10th May 2016 at 1900.

Signature: _____ Date _____