

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 12th August 2014
At Kingsnorth Recreation Centre, Kingsnorth from 19.30

A presentation on Chilmington Green Management Company was given by Paul Naylor and Sally Anne Logan from Ashford Borough Council from 1815 to 1930 to the Parish Council.

Present: Cllr Breese (Chairman), Cllr Moorby, Cllr Stevens, Cllr Luery, Cllr Holland, Cllr Measday, Cllr Ciccone,
Cllr Shorter
Twelve members of the public

1. The Chair opened the meeting at 1930 and advised all of the new Agenda format.

2. Apologies:

Cllr Wedgebury
Cllr Davis

3. Declarations of Interest:

Cllr Breese – Husband on allotment list. Non pecuniary
Cllr Ciccone – Local Plan. Pecuniary interest.

4. Open Forum

A member of the public, Nick Garfield, indicated that they may attend the meeting but was not present.

Community Warden, PC and PCSO Reports:

PCSO Dan Smith

Park Farm

There have been 3 criminal damage reports and 1 theft report

- 1 x criminal damage to motor vehicle in the recreational car park
- 1 x criminal damage to Plant Machinery from the cycle path builders
- 1 x criminal damage to window in Knights Park
- 1 x theft from unlocked motor vehicle in Knights Park

ASB issues

- Moat – illegal fishing and youths using catapults to fire at the fish. Working with the Water Bailiff to tackle these issues. Kent Police Wildlife Officers have been made aware and are patrolling the area
- Fields between Kingsnorth and Reed Crescent – regular patrolling in the evenings as youths distressing sheep. Kent Police Wildlife Officers have been made aware and will be patrolling the area
- Tesco Park Farm – Youths gathering outside the store causing issues in the evening

Kingsnorth Village

There have been two recorded crimes in Kingsnorth Village and Bridgefield

- 1 x arson on Ashford Road where a vehicle was set alight at a business along the Ashford Road
- 1 x theft of a motor vehicle on the Bridgefield Estate. A 4x4 was taken from a private driveway overnight

There have also been some issues with youths causing problems at the school and the church and as a result Op Claxon, the anti social behavior patrol, will be paying attentions to the area in the evenings to identify the youths that are responsible and also to deter any additional issues. This appears to be working as there have been no further results to date

Washford / Coleman Kitchen (Chartfields)

Crime reported

- 1 x theft from garden in Farmers Way – bird feeder
- 3 x BOTD from communal areas in flats at Hedges Way, Farmers Way and Hestia Way – 3 x pedal cycles stolen
- 1 x attempted theft from a garage in Colemans Close of a mobility scooter

Surgeries

- Sunday 31st August 1300-1330 Moat Park – PCSO Smith
- Tuesday 9th September 1845-1915 Kingsnorth Pavilion car park – PCSO Smith

Questions to PCSO's & Community Warden

- Question - Continuing parking problems at Church Hill – Answer – Can only serve notices if parking is illegal and in breach of the Highway Code. Parking restrictions needed where visibility is affected
- Question – ASB in Park Farm – Youths seen throwing bread & stones at windows, firing objects at fish with catapults & sheep worrying – Answer – Police have been advised & will remove any items from youths seen to be causing these problems. At present there doesn't appear to be enough illegal activity to warrant a curfew as happened in 2013. Imperative that complainants contact 101 with details in order that offences can be logged registering an overall problem
- There has been an overall increase in bike thefts in the area and padlocks have been cut and removed. Unless these crimes are reported the Police / PCSO's are unaware

Borough & County Councillors report

Cllr Aline Hicks

- Since the strimming has been carried out on the playing fields there appears to be a large amount of rubbish in the hedgerows.
- When we get to chose road names for Chilmington, Kingsnorth Parish Council should be advised in order that their views are considered.
- Advised that a new retirement home is due for completion in the town centre but no fixed date available.

Cllr Peter Davison

- Apologised for being unable to attend Parish Council meetings on a regular basis but this is due to clashes of other meetings.

Cllr Neil Shorter

- Very concerned over what he considers as an increase in crime in the area especially the cutting off of chains and padlocks. He reiterated the importance of reporting these crimes to 101.
- He expressed his continuing concern over the Police response to illegal encampments in the area especially when padlocks have been cut off to gain access to fields. Once again, these issues should be reported to 101 otherwise the Police are possibly unaware of these activities and are subsequently unable to monitor the situations in question.

Cllr Mike Angell

- Wants to review the s106 funding that was available for improvements at the bottom of Church Hill as he feels that this funding may have been used elsewhere.
- The problem of irresponsible parking at Church Hill will become even more problematical when there is an increase of traffic especially once Chilmington Green is developed.
- He feels that it is imperative that go slow signage is increased and that barriers at the crossroads should be considered. The matter will be passed to the Road Safety Unit and Andy Corcoran should possibly be involved as he is aware of the history of funding.
- Mike cannot understand why any further discussions are taking place with Ward Councillors regarding the proposed bus route at Bridgefield as he feels that there is nothing else that needs to be discussed..

5. Local Plan Committee Update:

The Local Plan update was presented by David Day and passed to the Clerk for circulation with the minutes. Cllr Shorter thanked everyone concerned for their efforts in this process and especially for the progress that the Local Plan Committee had made in a very short period of time.

6. Approve Minutes of 8th July 2014:

Minutes approved with the addition on page 2124 concerning planning application 14/00794 as no decision mentioned. Proposed by Cllr Moorby and seconded by Cllr Breese and all agreed subject to the following amendment: Item 6 – 14/00794/AS should read Not to be used as an HMO or as a separate dwelling.

7. Matters Arising From Previous Minutes Not On The Agenda or Action Sheet:

Cllr's Breese and Moorby attended a presentation by ABC regarding Resilience Training and gave details of the costs, contents and time that would be required to attend the course. After discussions it was felt that any emergency responses should be handled by the appropriate nominated bodies and the Parish Council should only take on the role of advising these agencies of any essential issues that may be specific to the Parish.

Cllr Shorter proposed that we do not participate in this training and Cllr Holland seconded the motion.

The matter indicated in the July Parish Council meeting regarding a caravan and a possible car breaking site has now been addressed by the Parish Clerk by requesting Cllr Hollands for an update regarding this matter as this apparent problem exists within both Kingsnorth and Also Shadoxhurst. To date no reply has been received from Shadoxhurst. Cllr Hicks advised the members that progress has already been made regarding this particular situation and that an Enforcement Officer has attended the site in question and has advised that he has requested a retrospective planning application for the occasional use of a caravan. The Parish Clerk to follow up with Cllr Hollands so that the Parish Council can decide if any further action is required and how we wish to respond to various residents who brought this matter to the attention of KPC.

Cllr Shorter had already raised the matter of illegal encampments with the PCSO's who were in attendance and requested that this item remain on the Agenda until a response is received.

Action Sheet – New date for the next Business Planning Group to be arranged due to holiday commitments and this should, if possible be held no later than October. Cllr Measday to action.

8. Correspondence:

Three letters had been received from the public that if escalated could form a complaint. Clarification of KPC's complaints procedure will be considered during our review of Standing Orders. A copy of best practice issued by NALC will be circulated and any revisions proposed regarding the policy will be during our review of Standing Orders.

Anita Wager has now been co-opted onto the LPC to lead on communication.

Nick Garfield wants his concerns noted in the August 2014 KPC Minutes . These relate to the matter of allotments, the rail halt and the consultation regarding a Sports Hall site.

Mr. Penny objects to the anti development stance adopted by KPC regarding the Local Plan Site Submissions. He has been advised that all comments will be recorded and included in our submission and that his concerns will be discussed at the meeting. If he remains unhappy with our response we will refer him to our complaints procedure , but KPC do not fall within the jurisdiction of the local Government Ombudsman.

The Clerk has received several letters of complaint regarding parking restrictions at Park Farm, and has passed them onto the appropriate body but it is generating a lot of work and discontent of residents.

Cllr Breese informed those present of the new art show being held at the Village Hall during the weekend of the 23rd & 24th August. There is an open garden invitation to visit Candlemass Cottage , entrance fee £3.

Public Toilets - an opportunity for a free survey to be conducted to determine the suitability of a public toilet is being offered by a supplier this week. Cllr. Wedgbury had indicated a need for public toilets at the Moat and members were asked if we should ask for a survey to be carried out there as other sites had been ruled out. After some discussion it was felt that the Moat was used by local people and that they could go home or use the toilets in Tesco's. A decision to pursue the provision of a Public Toilet at the Moat was deferred as other opportunities would present themselves in future. Proposed by Cllr Shorter & seconded by Cllr Ciccone. All agreed.

ABC Ward Councillors have been requested to fund the purchase of 3 WWI Commemorative benches for the greens in Langley Drive, Riverside Close and the Moat and also 1 for the Buffer Zone. The Clerk has

completed the necessary documentation for the grants and is now awaiting the response from the individual Borough Councillors.

9. WW1 Commemorations & Services

Cllr Breese advised the meeting that the Sunday service held at the church was well attended and the names of all of those from Kingsnorth & Shadoxhurst who fell were read out by herself and the Monday 'lights out' service was very moving.

10. Finance:

Payments received 1st July 2014 to 31st July 2014

Interest From Business Direct Reserve Account	£ 33.33
Park Farm Rangers Yearly Subscription	£ 949.00
Dog Show	£ 50.00
Rounder's Match	£ 36.00
2 x Social Parties	£ 178.00

Total Income Received	£1246.33
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Bank Reconciliation as at 31st July 2014

Balance at bank NatWest Current Account	£100.00
Balance at bank NatWest Direct Reserve Account	£98,132.46
Balance at bank NatWest SIBA Account	£42,135.14

KPC Cash Balance	£140,367.60
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Fixed Rate Bonds – 5 Year Account	£ 16,000.00
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Invoices Received & Payments Due In August 2014

		Recoverable		
		Net	VAT	£
KCC	NW870	66.52	13.30	79.82
Dor2Dor – Local Plan Leaflets	NW871	99.00	00.00	99.00
KCC	NW872	7.50	1.50	9.00
ALT – Hire of lounge for PC Monthly meetings	NW873	99.00	00.00	99.00
ALT – Reimbursement new cooker as per Trustee Agreement	NW874	179.98	00.00	179.98
Play Inspection Co Annual Inspection	NW875	59.95	11.99	71.94
Earth Anchors – 2 x Dog Bins	NW876	376.95	75.39	452.34
KALC – 2 x Dynamic Cllr Workshop	NW877	120.00	24.00	144.00
BT	NW878	70.62	14.12	84.74
Geerings – Additional Printing Copies	NW879	29.58	5.91	35.49
Chubb Fire & Security – Call Out Due Alarm Default – BT Line Outage	NW880	117.86	23.57	141.43
Helpful Hands – Cleaning x 3 July	NW881	75.00	15.00	90.00
Employee #1	NW882	265.28	00.00	265.28
Employee #2	NW883	1496.25	00.00	1496.25
Arien Signs 1 x Notice Boards Bridgefield + 1 Other	NW884	1940.40	00.00	1940.40
David Jenkins – Pavilion Repair Parts	NW885	3.86	00.00	3.86
Len Bunn – Expenses	NW886	91.34	00.00	91.34
Employee #3	NW887	502.10	00.00	502.10
Gibbs & Son – Grass Cutting/Strimming July	NW888	320.00	64.00	384.00

£5,921.19	£ 248.78	£ 6,169.97
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Notes:

1. Part funds in SIBA account & Direct Reserve account for one off payments for funding for revenue impact of Village Green, capital cost of Brisley Farm leisure & recreation area and capital cost of Bridgefield leisure & recreation area.
2. Dog bins supplied and fitted in the playing fields & 1 spare for new development.
3. ALT Lounge hire charges for Parish Council Monthly Meetings August, September, October, November & December.
4. ALT Replacement Cooker as per Trustee Agreement.
5. Play Inspection Co Annual Playground Equipment Inspection.
6. Chubb Fire called out as unable to set Pavilion alarm. Fault found to be the BT line which was caused by earlier storms in the area.
7. Dor2Dor Printing of Local Plan leaflets for delivery throughout Kingsnorth.
- 8.

The Clerk advised that he had received a request from the PCC for a £1000 grant for the period of January 2013 to December 2013 which had not been budgeted for and the accounts for the period in question had already been closed. After some discussion it was agreed to approve a funding request from the PCC for the 2014/15 financial year. In future this funding should be taken into account during the calculation of the Precept. The 2014/15 funding request, if received, for up to £1000 was proposed by Cllr Shorter and seconded by Cllr Ciccone and all agreed.

The Clerk also advised that a request had been received from the Kent Air Ambulance Charity for a grant of £250 and it was approved that a donation of £100 could be granted. This was proposed by Cllr Ciccone and seconded by Cllr Moorby and all agreed.

11. **Planning: Applications needing a decision at this meeting**

- 14/00683/AS – 25 Primrose Drive, Kingsnorth TN23 3NP – Conversion of existing garage into habitable accommodation & incorporate a single storey rear conservatory & erection of a first floor extension above garage/new living space – **No objection**
- 14/00842/AS – 2 Broadmead, Kingsnorth TN23 5LJ – Erection of a two storey side extension – **Object – Could set a precedent which would result in a terrace effect which will be out of character.**
- 14/00856/AS – 37 Brisley Court, Kingsnorth TN23 3GE – Erection of single storey side extension – **No Objection**
- 14/00869/AS – 27 Primrose Drive, Kingsnorth TN23 3NP – Alteration to roof of detached garage, insertion of dormer window to front elevation & new external staircase to side elevation to accommodate home office – **No Comment**
- 14/00888/AS – 58 Acorn Close, Kingsnorth TN23 3HR – Proposed first floor extension & Single storey rear extension – **No Comment**
- 14/00895/AS - Land north of Broadview Close & West of Finn Farm Road, Kingsnorth, Kent – **No Objection**

12. **Minutes & Actions Arising from Committees / Groups**

Cllr Moorby advised that after inspecting the Community Orchard she had removed some of the fruit as the trees were too young to support this fruit and had found that one of the trees had been damaged which she hopes to repair. One further tree had also died and she would be contacting Brogdales for replacements. Cllr Shorter suggested that residents are kept advised of the work that is being carried out in this area, through the KPC website, in the hope of keeping interested parties updated and educated. Cllr Breese has written an update for Bridgefield which has been signed off by all concerned and will ask for this to be included on the website.

13. **Communications:** No report submitted

14. **Pavilion & Playing Field Committee Report:**

The Clerk advised that vandalism was still occurring in and around the Pavilion area and that the vandalised guttering, which resulted in water ingress into the Pavilion, had now been replaced.

Davis Jenkins is now clearing the area in and around the Pavilion, as well as between the car parks, of weeds and shrubbery in order that visibility will be improved. It was confirmed that none of this was ancient hedgerow.

The Clerk advised that he has requested quotes through ABC for the provision of cameras and limited monitoring of the system by ABC. Records obtained from these cameras could, if necessary, be used in a court of law. The costs of this equipment and monitoring may at first be considered to be high but with the amount of vandalism that has been reported during 2014, which has been unable to be claimed for through the insurance on the building as the excess has been greater than each incident, the initial capital cost would more than cover the initial purchase of the equipment. It was agreed that the Parish Clerk should continue investigating this matter and advise final costs once all had been received.

15. Kingsnorth Recreation Centre:

Cllr Holland gave his report from the Trustees meeting and the finances in this area have improved significantly from the previous quarter figures.

Cllr Breese requested Cllr Holland to suggest an improvement of sound proofing needs to be considered as noise levels are becoming extremely difficult to handle for members of the public and the KPC especially when there are activities in adjoining rooms.

16. Standing Orders:

Open & Accountable Government proposals - Cllr Moorby alerted members of proposals received which included the matter of recording meetings. Details of these will be circulated by Cllr Moorby and Standing Orders may need to be amended to include these proposals.

17. Items for next Agenda:

Standing Orders

Illegal encampments

Review complaints policy

18. Next Parish Council Meeting will be Tuesday 9th September 2014

There being no further business to discuss, the Chairman closed the meeting at 2130.