

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 12th September 2017

At Kingsnorth Pavilion, Church Hill, Kingsnorth from 19.00

Present: Cllr Alison Breese (Chair) Cllr Anne Luery (Vice Chair), Cllr Hilary Moorby, Cllr Shelley Barber, Cllr Stephen Dehnel, Cllr Aline Hicks, Cllr Patricia Moss, Cllr Jacqueline Male, Cllr John Holland, Cllr Jim Wedgbury (arrived 20.45 - JTB meeting).

Also in attendance: Len Bunn – Parish Clerk, Christine Drury - Assistant Clerk (Finance), David Jenkins – Caretaker, Marie Russell- Assistant Clerk (Admin), PCSO x 2 (called away), Sally Anne Logan and Christina Fuller (Ashford Borough Council), 12 members of the public

19.00 The Chair welcomed the Parish and Borough Councillors to the full Parish Council meeting.

1. Apologies

Mike Angell (JTB meeting), Brad Bradford (JTB meeting)

2. Declarations of Interest

Cllr Moorby declared interest re: planning application 17/01297/AS

3. Open Forum

Sally Ann Logan from ABC spoke on the Chilmington Green Early Development Strategy. A Community Management Organisation (CMO) will be created which will be gifted community facilities such as play spaces, community centres, open space and much more. It will manage these facilities on behalf of Chilmington residents and play a key role in driving forward community action. In order to support the creation of this new community, a draft community development strategy 2017-2019 has been created by Ashford Borough Council and its community partners. The Chilmington Green draft community development strategy identifies ways to:-

Educate everyone about what's happening in the area and the impact on you. **Engage** people in the design of places, spaces and activity. **Empower** residents to make decisions and lead. Feedback is being requested. ABC hopes to adopt plan in December. **AB** suggested information put onto website.

4. Community Wardens & PCSO Reports

Community Warden did not attend.

PCSOs were called away before commencement of meeting. Report to follow.

5. Borough & County Councillors Reports

SD enquired if there had been any response from Police regarding theft of CCTV camera from Pavilion. **PC** reported that there had been no further action. **SD** reported that he had been dealing with complaints of ASB around the Orchid Court area; one individual appeared to be the main culprit. **AB** commented that there had been 3 break ins at Recreation Centre.

AH reported that SE Water is planning to expand installation of water meters in the area. Environment Agency is looking for reptile receptor sites on behalf of developers. Internal Drainage Boards will be taking over responsibility for maintenance for some Stour River catchment areas.

NS reported developers at Chilmington Green had commenced some works without planning permission which has been applied for retrospectively. Dualling of the A28 will be delayed until Spring 2019 due to going to public enquiry.

JW reported on 3 issues arising from JTB meeting:-

- Camera required at pedestrian crossing lights on A2070
- Barrey Road 40mph speed limit not being monitored
- Pilot taking place in Ashford to block lorries from parking in unsuitable places

Situation at Accommodation Bridge is poor, insufficiently barriered, and he intends to speak direct to JTB Chairman.

6. Approve Minutes of 8th August 2017

AB proposed that minutes be approved after amendments; **SB** seconded. All agreed.

7. Matters Arising from Previous Minutes not on the Agenda or Action Sheet

JH drew attention to the fact letter of apology to Parish Council had not been mentioned in previous discussions.

8. Correspondence

PC was concerned at lack of attendance at meetings by PCSO and that number of crimes in the area has seen a recent increase. **PM** reported that Knights Park Neighborhood Watch would like to attend a meeting **PC** requested they contact him to arrange. **AH** reported correspondence has been received from Woodchurch Surgery stating that their patient list is at full capacity and that they would not accept any new residents from Chilmington Green. Kingsnorth Practice should be invited to a meeting again. **NS** stated that planned new surgery at Chilmington Green would be included in the second building phase which is 6 to 8 years away.

9. Finance

Financial statement to 12.9.17**August Income from last report**

	£	p
Pavilion hire x 2	75.00	
Park Farm Rangers-pav	650.00	
Kingsnorth School-MUGA	500.00	
NatWest SIBA int	0.83	
NatWest int 4779368	0.48	
Metro Bank int	5.54	
Total to 31.8.17	1231.85	

Balances as at 31.8.17

Balance at Metro current account	12508.65
Balance at Metro reserve account	65215.58
Balance at NatWest Direct Reserve a/c	98310.48
Balance at NatWest SIBA Account	33211.11
NatWest current account	100.00
Petty Cash	236.00
KPC Cash Balance	209581.82

Bank Reconciliation as at 31.8.17

Opening Balance from 31.7.17	266058.92
Plus income during August	1231.85
Less expenditure during August	60750.62
Subtotal	206540.15
Plus cheques not presented as at 30.8.17	3041.67
Subtotal	209581.82
Less Sept payments NW1672 onwards	28693.41
Plus income during September	250.00
Balance at meeting date 12.9.17	181138.41

Invoices Received & Payments due in August from last meeting date

	Ref	Net	VAT	Total
		£	p	£
		p	£	p
Surrey Hills Solicitors - lease	NW1657	92.00	18.40	110.40
British Gas-boiler repair parts	NW1658	303.90	0.00	303.90
Lister Wilder-brush knife mower	NW1659	22.88	4.58	27.46
Wilson L/scape-Kestrel Pk grass (ABC)	NW1660	3950.00	0.00	3950.00
Postage & Coffee	PC	21.20	0.00	21.20
Employee #1 salary + exp	NW1661	1748.23	23.27	1771.50
Employee #2 - salary	NW1662	128.80	0.00	128.80
Employee #3 - salary	NW1663	440.15	0.00	440.15
Tatowska - deposit refund	NW1664	50.00	0.00	50.00
PJC Consultancy-F/path survey	NW1665	515.00	103.00	618.00
Emma Farrell deposit return	NW1666	50.00	0.00	50.00
Biffa pavilion refuse	MDC	91.86	0.00	91.86
Alliance Building stage #3	NW1667	12129.24	0.00	12129.24
Employee #4 - salary	NW1668	552.67	0.00	552.67
Crown Gas - pavilion	DD	1.20	0.00	1.20
NuCadd-project fee #2	NW1669	1700.00	0.00	1700.00
L.Bunn exp-PAT tester+ladder	NW1670	472.28	94.46	566.74
Cancelled	NW1671	0.00	0.00	0.00
British Gas - service pavilion	DD	29.00	0.00	29.00
		22298.41	243.71	22542.12

September Expenditure

L.Bunn expenses	NW1672	40.71	0.00	40.71
ABC-Building Control fee	NW1673	546.00	0.00	546.00
Lister Wilder-safety clothing	NW1674	145.88	9.37	155.25
Gibbs-play field	NW1675	760.00	152.00	912.00
KRCT – 11 of 12	NW1676	250.00	0.00	250.00
James Lungley - website	NW1677	60.00	0.00	60.00
Employee #1 - salary	NW1678	1771.23	0.00	1771.23
Alliance Building stage#4	NW1679	24695.46	0.00	24695.46
BT-telephone	DD	218.97	43.79	262.76
		28488.25	205.16	28693.41

1. Funds in SIBA account & direct Reserve account being held in reserve for funding for impact of Village Green, capital cost of Kestrel Park & Bridgefield leisure and recreation areas. This will include cost of staffing and maintenance equipment.

Exact figures required will not be known until details of S106 funding are finalised.

2. Wilson Landscapes mowing at Kestrel Park, re-invoiced to ABC

3. PJC Consultancy arboreal survey required for footpath permission

4. Alliance Building stage payment 1,2,3 and 4 all re-invoiced to ABC

5. NuCadd project fee - re-invoiced to ABC

6. L.Bunn expenses - purchase of step ladder and PAT electrical test meter, labels and log book

7. ABC building control fee - to be re-invoiced to ABC

8. Gibbs - 4 x cuts, strim fence line, mark out 5 pitches

9. KRCT - monthly contribution 11 of 12

Budget Report for 2017/2018

<u>Income to 12.9.17</u>	Budget 2017/18	YTD	Variance
Precept	145484	72742	72742
Grants	4660	2330	2330
Interest	200	36	164
Pavilion	5500	1056	4444
MUGA	5580	1189	4391
Functions	50	75	-25
Shared Handyman	2250	41	2209
Other (ALT refund)	0	4469	-4469
Sub Total	163724	81938	81786
VAT reclaim	0	1264	-1264
Total	163724	83202	80522

<u>Expenditure to 12.9.17</u>	Budget 2017/18	YTD	Variance
Salaries	70000	31085	38915
Section 137	0	0	0
Communications	2500	360	2140
General Admin	15000	6658	8342
Subscriptions	1350	1316	34
KRCT - Rec Centre Build	0	79397	-79397
KRCT - Rec Centre	1000	22175	-21175
Main & repair - Other	9000	3358	5642
Maint & Repair - PI/Field	5800	2717	3083
Playing Field Improvements	2000	0	2000
Other Kestrel Park re-inv to ABC	0	3950	-3950

Travel	150	0	150
Pavilion	15000	2474	12526
MUGA	4000	0	4000
Capital/Asset	36000	19281	16719
Handyman Scheme	4000	3654	346
Parish Office	3000	750	2250
Sub Total	168800	177175	-8375
Reclaimable VAT	0	6896	-6896
Total	168800	184071	-15271

CD asked sub-committees to consider their budget requirements for the following year.

SD and NS to prompt ABC Finance department on re-imburement of KPC funds expended for building work at Recreation Centre which are due back from S106 funds held by ABC.

10. Planning:

HM presented the current applications:-

APPLICATION NUMBER: 17/01163/AS

NAME / ADDRESS: MR STEPHEN BIRD, 15 CAESAR AVENUE, KINGSNORTH, ASHFORD, KENT, TN23 3PZ

PROPOSAL: SINGLE STOREY REAR EXTENSION

COMMENTS: NO COMMENT, PERMITTED DEVELOPMENT

APPLICATION NUMBER: 17/01166/AS

NAME / ADDRESS: MR KEVIN ASHBY, 32 HERDWICK CLOSE, KINGSNORTH, ASHFORD, TN25 7FH

PROPOSAL: SINGLE STOREY REAR EXTENSION

COMMENTS: NO COMMENT, PERMITTED DEVELOPMENT

APPLICATION NUMBER: 17/01187/AS

NAME / ADDRESS: MRS MICHELLE TWYMAN, 23 BISHOPSWOOD, KINGSNORTH, KENT, TN23 3RD

PROPOSAL: SINGLE STOREY EXTENSION TO THE REAR OF THE PROPERTY

COMMENTS: NO COMMENT, PERMITTED DEVELOPMENT

APPLICATION NUMBER: 17/01207/AS

NAME / ADDRESS: MR DARIUSZ SOBOCINSKI, FIELD SIDE, POUND LANE, KINGSNORTH, ASHFORD, TN23 3EJ

PROPOSAL: CHANGE HIPPED ROOF INTO GABLE ROOF WITH INSERTION OF WINDOWS TO FIRST FLOOR FRONT AND REAR ELEVATIONS, INCREASE IN SIZE OF EXISTING GARAGE AND FRONT PORCH

COMMENTS: SUPPORT

APPLICATION NUMBER: 17/01215/AS

NAME / ADDRESS: C. AYLING, 47 CHESTNUT LANE, KINGSNORTH, TN23 3LR

PROPOSAL: CONVERSION OF EXISTING GARAGE TO LIVING ACCOMMODATION

COMMENTS: SUPPORT

APPLICATION NUMBER: 17/01222/AS

NAME / ADDRESS: MR BERNARD HARRIS, MUMFORD HOUSE, CHURCH HILL, KINGSNORTH, KENT, TN23 3EG

PROPOSAL: CHANGE OF USE OF PART OF Paddock TO RESIDENTIAL AND CONSTRUCTION OF THREE DOMESTIC GARAGES AND A GROUND STORE IN A SINGLE STOREY BLOCK INCLUDING HARD STANDING. STORAGE AREA ABOVE GARAGE.

COMMENTS: SUPPORT

APPLICATION NUMBER: 17/01270/AS

NAME / ADDRESS: MR JAMIE FITZGERALD, 20 DORSET CRESCENT, KINGSNORTH, ASHFORD, TN25 7FA

PROPOSAL: PROPOSED LOFT CONVERSION WITH FRONT DORMER AND 2No. REAR VELUX WINDOWS.

COMMENTS: SUPPORT

APPLICATION NUMBER: 17/01308/AS

NAME / ADDRESS: MR MARTIN KEOHANE, PLOT 2, FORMER T K BANBURY TRANSPORT LTD, BLINDGROOMS LANE, SHADOXHURST, KENT

PROPOSAL: PROPOSED ALTERATIONS TO PLOT TWO ALONG WITH DOUBLE GARAGE (ALTERATION FROM APPROVED 16/01172/AS ERECTION OF 4No. DETACHED DWELLINGS)

COMMENTS: SUPPORT

APPLICATION NUMBER: 17/01297/AS

NAME / ADDRESS: MR & MRS MOORBY, SMITHFIELD FARMHOUSE, MAGPIE HALL ROAD, KINGSNORTH, ASHFORD, KENT, TN26 1HE

PROPOSAL: REPLACE EXISTING TIMBERS WITHIN BARN

COMMENTS: SUPPORT

Local Plan – Comments had been submitted within time frame required.

11. Minutes & Actions Arising from Committees / Groups:

• Access & Open Spaces Sub Committee

HM reported:-

The committee held a meeting on 26th August to discuss draft Open Spaces Strategy. The Draft Strategy covers all areas of the Borough Urban and rural.

The committee supported the 5 overarching strategic themes,

1. Protect the existing open space network.
2. Enhance and improve the accessibility and quality of existing provision.
3. Provide new open space.
4. Create multi-functional strategic Hubs of open space.
5. Work together to protect, deliver and effectively manage open space across the Borough.

Kingsnorth with its urban Buffer zone of 45.46 ha is considered to have a large supply of open space. Bridgefield Park is holding a sod turning ceremony. Park Farm Country Park is intended as a Nature Reserve – Kent Wildlife Trust as consultants.

• Pavilion and Playing Field Sub Committee

No report.

• Staffing Committee

JH reported that PC will be requiring occasional time off for medical appointments and still has annual leave to take.

12. Kingsnorth Community Café Update

Written report from volunteers included:-

A successful Teddy Bears Picnic was held on 16th August, £150 was taken. More themed events have been proposed including a pamper afternoon for Mums and cream tea aimed at older customers. The café has also been involved with a number of charity days held on the recreation ground; these were 24th June, 1st July, and 10th September. There are currently 12 volunteers staffing the café. The purchase of a freezer for ice creams has proved very successful. Gingerbread men are a big seller. Homemade cake and pocket money items also go down well. At volunteers meetings sales are discussed and items are reviewed. Now the schools have restarted, the café will be opening from 12 noon until 4pm. The administration of the finances and the charity/business elements of the café are not within the remit of the volunteers; these elements need to be addressed to ensure the effective running of the café.

PC reported there is approximately £4k in the café bank account and should shortly be able to register as a charity. £400 was taken on the Tesco Fun Day on September 10th and a McMillan coffee morning is planned on 29th September. A children's Christmas event may be planned. JH proposed the Parish Council record their appreciation to the volunteers who have continued in difficult circumstances. All agreed.

13. Kingsnorth Recreation Centre Update

AL reported that building works are progressing on schedule for opening date of 6th November; there had been 2 break ins - small tools stolen. Trustees are due to meet Thursday 14th to discuss sub-lease variations and financial proposals with Slice of Life. Staffing had been reduced to only cover times when events are taking place.

14. Speedwatch

PC reported Police had demonstrated portable Speed Indicator Device (SID). The device shows speed and either a smiley face or a frown. Police will risk assess locations and train volunteers who will record speed, colour and make of vehicle driven by any offenders. Repeat offenders will receive letters and/or visit. The equipment cost is £1800

and a grant of £900 has been approved from KCC. **AL** proposed purchase of equipment, **AH** seconded, all agreed. **PC** to lead on progress and implementation. Data protection issues to be investigated.

15. Risk Assessment

CD presented the Risk Assessment document. **AB** formally thanked **CD** for producing document which was adopted.

16. Items for Next Agenda

- ❖ Open Spaces Management Plan
- ❖ Accommodation Bridge

There being no further business the meeting was closed at 21.05
Next Parish Council Meeting will be Tuesday 10th October 2017 at 19.00.

Signature: _____ Date _____