

## **KINGSNORTH PARISH COUNCIL**

### **Minutes of the Parish Council meeting held on Tuesday 13<sup>th</sup> June 2017**

At Kingsnorth Pavilion, Church Hill, Kingsnorth from 19.00

**Present:** Cllr Breese (Chairman), Cllr Barber, Cllr Moorby, Cllr Dehnel, Cllr Luery, Cllr Hicks, Cllr Moss, Cllr Male, Cllr Wedgbury

**Also in attendance:** Christine Drury–Assistant to Parish Clerk,  
Cllr Shorter, Simon Cole (ABC), 6 members of the public

#### **19.00**

##### **1. Apologies**

Cllr Paul Bartlett, Cllr Mike Angell, Cllr Dehnel, Cllr Holland, Cllr Hicks (late), Cllr Shorter (late).

##### **2. Declarations of Interest**

None declared

##### **3. Open Forum- Dr. Kelly of Kingsnorth medical Practice**

Dr. Kelly did not attend

##### **4. Community Wardens & PCSO Reports**

No Community Warden report

No PCSO report

##### **5. Borough & County Councillors Reports**

**NS** reported on several items. Bowls Club re-location to Kingsnorth will go to Cabinet next Thursday; Kestrel Park Official opening on Friday 16<sup>th</sup> June; Cabinet will be considering Local Plan and Heritage Strategy.

**AH** reported on Chilmington Green Stakeholder meeting:-

House building will commence this autumn with the first occupant in summer 2018. Work is currently on going off Coulter Road where a roundabout is being built. All homes will be linked to the Highspeed Fibre optic network. The school will open in Sept 2018 at site in Jemmett Road and be on site in 2019. KCC will select an organisation to run the school – there are currently 6 bidders. Workshops will take place on 5th July and 19th July to form the Community Development Strategy.

**JW** reported on several items. The road widening scheme on A2070 at Willesborough is due to commence shortly; the pedestrian crossing on the A2070 at Bridgefield requires camera surveillance due to some motorists not respecting the signals; the Little and Often bus route should be extended; the new mayor is Winston Michael; rough sleepers beneath Stour Centre have been difficult to deal with.

##### **6. Approve Minutes of 10<sup>th</sup> May 2017**

**HM** requested that Sue Past be added as co-optee to Access & Open Spaces Committee under item 4 - Election of Officers. With this amendment minutes were approved, all agreed.

##### **7. Matters Arising from Previous Minutes not on the Agenda or Action Sheet**

**AB** reported that Caretaker had received abuse from a cycle race marshall who had parked a vehicle on Kingsnorth Village Green when asked to move. Photographs to be sent to PCSO. Fire has destroyed a piece of play equipment at The Moat. Break in at Church Hill had taken place; intruders cut the fence from Playing Field and stolen items from shed. **CD** reported that Caretaker had found several items concealed on the Playing Field and had been able to re-unite them with the owner.

##### **8. Correspondence**

**AB** reported that Parish Council will require a safeguarding policy to be eligible for future funding; this to be added to next month agenda. Shadoxhurst Parish Council has produced a well written document for lobbying on changing NPPF. **HM** agreed to use the template to draft a letter applicable to Kingsnorth.

**CD** reported that 3 telephone boxes have now been adopted by KPC and suggestions sought for use from local residents via website and Facebook. Suggestions included defibrillator, library/book exchange, information point, occasional use for foodbank/charity collections, plant/seedling exchange etc. The library/book exchange was popular.

#### **9. Finance**

##### **Financial statement to 13.6.17**

##### **May Income from last report**

ABC-precept

£ p  
75072.00

Caffyns - MUGA	14.00
Kingsnorth School-MUGA	500.00
E.Farrell-party £50 dep	98.00
NW interest SIBA a/c	1.23
NW interest 47793368	0.89
Metro Bank int	5.54
<b>Total to 31.5.17</b>	<b>75691.66</b>

**June Income**

Zurich Insurance (gym eq)	3380.00
P.Meller pavilion hire	54.00
	<b>3434.00</b>

**Balances as at 13.6.17**

Balance at Metro current account	13733.66
Balance at Metro reserve account	65199.14
Balance at NatWest Direct Reserve a/c	98308.01
Balance at NatWest SIBA Account	138186.79
NatWest current account	100.00
Petty Cash	307.20

**KPC Cash Balance**

**315834.80**

**Bank Reconciliation as at 31.5.17**

Opening Balance from 30.4.17	269156.73
Plus income during May	75691.66
Less expenditure during May	58684.44

Subtotal **286163.95**

Plus cheques not presented as at 31.5.17 29670.85

Subtotal **315834.80**

Less June payments NW1611 onwards 6059.52

Plus income during June 3434.00

**Balance at meeting date 13.6.17** **313209.28**

**Invoices Received & Payments due in May from last meeting date**

	Ref	Net	VAT	Total
		£ p	£ p	£ p
A.Breese-refresh+stationery Masterplan	NW1590	26.87	2.76	29.63
Employee#1 - salary + exp	NW1591	1565.26	5.75	1571.01
Employee#2-salary	NW1592	128.80	0.00	128.80
Employee#3 - salary	NW1593	394.90	0.00	394.90
KCS - stationery + sacks	NW1594	59.60	11.92	71.52
BT - telephone	NW1595	192.67	38.53	231.20
Ideal Security-CCTV camera	NW1596	1050.00	210.00	1260.00
Surrey Hill - legal fees	NW1597	230.00	46.00	276.00
P.Moss-refreshments AGM	NW1598	28.86	0.00	28.86
British Gas -hot water repair pavilion	NW1599	132.00	0.00	132.00
Lister Wilder-repair mower	MDC	42.65	8.53	51.18
British Gas-maint contract pavilion	DD	30.37	0.00	30.37
Biffa - refuse pavilion	MDD	75.98	0.00	75.98
Culligan -water soft service pavilion	NW1600	50.20	0.00	50.20
Surrey Hill - legal fees	NW1601	441.60	0.00	441.60
Employee#4-salary	NW1602	698.05	0.00	698.05
Allotments Society-subs	NW1603	66.00	0.00	66.00
Southern Electric Festive light	NW1604	29.92	1.50	31.42

P.Moss-refreshments APM	NW1605	35.80	0.00	35.80
KRCT monthly contribution	NW1606	250.00	0.00	250.00
Automotive Leasing-van 50% to GCWSPC	DD	2878.36	575.67	3454.03
ABC plans discharge conds Rec Centre	NW1607	48.50	0.00	48.50
NuCadd-scoping plans Entrance Park	NW1608	950.00	0.00	950.00
NuCadd-Rec Centre plans	NW1609	2300.00	0.00	2300.00
Wicksteed-Riverside & playing field	NW1610	19439.36	3887.88	23327.24
<b>June Expenditure</b>		<b>31145.75</b>	<b>4788.54</b>	<b>35934.29</b>
Lister Wilder-mower repair	MDC	82.01	16.40	98.41
Gibbs & Sons	NW1611	1000.00	200.00	1200.00
James Lungley-website	NW1612	60.00	0.00	60.00
Employee#1-salary	NW1613	106.20	0.00	106.20
Employee#2-salary	NW1614	473.80	0.00	473.80
Employee#3-salary+exp	NW1615	1851.32	16.09	1867.41
Employee#4-salary+exp	NW1616	1801.54	1.60	1803.14
BT Payphones (adopt 3 boxes)	NW1617	3.00	0.00	3.00
Chubb Pav security	NW1618	234.50	0.00	234.50
KCC pav + stationery	NW1619	60.88	9.38	70.26
Chubb Pav security	NW1620	142.80	0.00	142.80
		<b>36961.80</b>	<b>5032.01</b>	<b>41993.81</b>

1. Part funds in SIBA account & direct Reserve account being held in reserve for funding for impact of Village Green, capital cost of Kestrel Park & Bridgefield leisure and recreation areas. Exact figures required will not be known until details of S106 funding are finalised.
2. A.Breese refreshments for Masterplan meeting
3. Surrey Hills legal fees re KRC
4. P.Moss refreshments for AGM
5. £250 contribution to KRCT payment #8 of 12
6. Automotive leasing - Handyman scheme van, 50% to be charged to GCWSPC
7. Wicksteed-playground equipment at Riverside Close & replacement/repair at Playing Field
8. Gibbs & Son -3x cuts, strim fence line, weedkill, renovate marking 2 pitches slip pitch
9. Adoption of 3 x telephone boxes - Steeds Lane, Stubbs Cross, Queens Head

#### **Budget Report for 2017/2018**

<b><u>Income to 13.6.17</u></b>	<b>Budget 2017/18</b>	<b>YTD</b>	<b>Variance</b>
<b>Precept</b>	145484	72742	72742
<b>Grants</b>	4660	2330	2330
<b>Interest</b>	200	15	185
<b>Pavilion</b>	5500	54	5446
<b>MUGA</b>	5580	543	5037
<b>Functions</b>	50	48	2
<b>Shared Handyman</b>	2250	0	2250
<b>Other</b>	0	7899	-7899
<b>Sub Total</b>	<b>163724</b>	<b>83631</b>	<b>80093</b>
<b>VAT reclaim</b>	0	0	0
<b>Total</b>	<b>163724</b>	<b>83631</b>	<b>80093</b>

<b><u>Expenditure to 13.6.17</u></b>	<b>Budget 2017/18</b>	<b>YTD</b>	<b>Variance</b>
<b>Salaries</b>	70000	15008	54992
<b>Section 137</b>	0	0	0
<b>Communications</b>	2500	180	2320

General Admin	15000	4190	10810
Subscriptions	1350	66	1284
KRCT - Rec Centre	1000	23612	-22612
Main & repair - Other	9000	5438	3562
Maint & Repair - Pl/Field	5800	1237	4563
Playing Field Improvements	2000	0	2000
Other	0	0	0
Travel	150	0	150
Pavilion	15000	1016	13984
MUGA	4000	0	4000
Capital/Asset	36000	18706	17294
Handyman Scheme	4000	3417	583
Parish Office	3000	0	3000
Sub Total	<b>168800</b>	<b>72870</b>	95930
Reclaimable VAT	0	6188	-6188
Total	<b>168800</b>	<b>79058</b>	89742

### 10. Planning:

HM presented the current applications:

**17/0514/AS 7 Chestnut Lane TN23 3LR**

Conversion of garage into ancillary accommodation. Replacement of garage door with window.

**Object. Contravenes design structure.**

**17/0646/AS 22 Harrow Way TN23 3JB**

Conversion of garage into living accommodation and single storey side extension.

**Object to garage conversion, contravenes design structure and is out of character.**

**17/0682/AS 40 Kestrel Close TN23 3RB**

Conversion of garage into habitable accommodation.

**Object. Insufficient parking within curtilage and contravenes design structure.**

**17/0722/AS 5 Brentwood TN23 5YH**

Erection of single storey rear extension to replace existing conservatory.

**No objection.**

**17/0732/AS 1 Britannia Lane TN23 3PL**

Erection of single storey side extension

**No objection**

**17/0760/AS 61 Tally Ho Road TN26 1HL**

First floor rear extension over existing ground floor. New sun lounge link between ground floor extension and outbuilding. Internal alterations to outbuilding to create annexe.

**Support.**

**17/0761/AS 12 Conker Close TN23 3LL**

Retrospective erection of 1.8 m fence to boundary and change use of amenity land to residential use.

**Strongly object to this application and request goes to Planning Committee. When amenity land is converted to garden and enclosed by 1.8m high fencing the amenity value of attractive landscaping is destroyed to detriment of other residents of the development, walkways become claustrophobic and unwelcoming and potentially dangerous if not overlooked and traffic sight lines can be compromised. Retrospective action encourages other residents to follow suit. This flies in the face of the design of the entire development.**

**17/0844/AS 36 Harrow Way TN23 3JB**

Extension to garage and convert to habitable accommodation and single storey rear extension.

**Object to garage conversion. Contravenes original design structure. Insufficient parking.**

### 11. Minutes & Actions Arising from Committees / Groups:

- **Access & Open Spaces Sub Committee**

HM reported planning application for footpath is due to go to committee on June 28<sup>th</sup>. Contractor will ensure area is enclosed safely whilst work is undertaken, Faye Faiers from KCC is happy with this. Official opening of Kestrel Parks will take place on Friday 16<sup>th</sup> June.

- **Pavilion and Playing Field Sub Committee**

No report

• **Staffing Committee:**

No report

**12. Kingsnorth Community Café Update**

Trevor Measday gave update on the Community Café. The Café opened in September 2016 and was reviewed after 4 months when agreed by volunteers that project should continue until 31.8.17 at end of rent free period. From Dec 20<sup>th</sup> until end of May opening hours were irregular due to non-availability of volunteers. Volunteers met to review poor performance and outcome was decision to open Mon to Friday 13.00 to 16.00 until number of volunteers increases. A bespoke ice cream freezer will be installed; this has been funded from a Borough Councillor grant which has also allowed the cost of the till to be refunded. Financially the Café is debt free and has fund of £2865 available to support worthy causes within the community. The fund awarding board has proposed an award of £1000 to Park Farm Rangers towards new design football kit. Financial support has been given to:-

- ❖ Teddington Trust
- ❖ Wyvern School in conjunction with Tesco Community Liaison Team
- ❖ McMillan Nurses Fund in conjunction with Tesco Community Liaison Team
- ❖ William Harvey Hospital Bereavement Unit
- ❖ Local London Marathon participant provided a cake weekly free to café for 26 weeks and funds raised donated to protect Rhinoceros in Kenya.

The volunteers are grateful for continued support from Parish Council and are seeking further volunteers to help run the café and provide a level of service relative to the investment by Parish and Borough Councillors.

**AB** thanked **TM** for the update and proposed a vote of thanks to all the volunteers – all agreed. **AB** suggested that an alternative model of running the café, possibly including a paid staff member, might be considered. **TM** replied that the reduction in hours had only resulted in a 10% reduction in takings and some profitable weekend openings will be undertaken.

**13. Kingsnorth Recreation Centre Update**

**AL** reported that Len Bunn, Parish Clerk, had resigned as co-opted member also Cheryl Vander, Secretary. The bat survey had been carried out and no evidence of bats was observed, so this condition can now be discharged. Building work to commence as soon as possible. Little Acorns nursery will close at end of school year; if their area is not completed on their return they will move into the gym area subject to OFSTED approval. Trustees aim to re-open gym on November 1<sup>st</sup>. **AB** reported that the project management team will liaise with **PC** on a weekly basis; he will sign off invoices and ABC will then release payment to contractor.

**14. Items for Next Agenda**

**HM** tendered apologies in advance for absence at next meeting  
Safeguarding

**There being no further business the meeting was closed at 20.35.**

**Next Parish Council Meeting will be Tuesday 11<sup>th</sup> July 2017 at 19.00.**

Signature: \_\_\_\_\_ Date \_\_\_\_\_