

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 13th September 2016

At Kingsnorth Pavilion, Church Hill, Kingsnorth from 19.00

Present: Cllr Breese (Chairman), Cllr Barber, Cllr Moss, Cllr Male, Cllr Holland, & Cllr Moorby

Borough Councillors: Cllr Aline Hicks,

Community Warden – Peter Beasley

Also in attendance: Len Bunn – Parish Clerk, Christine Drury – Assistant to Parish Clerk

David Jenkins - Caretaker Adrian Ellingworth – Assistant Caretaker

8 members of the public

19.00 The Chairman welcomed the Parish Councillors and also members of the Public to the full Parish Council meeting.

1. Apologies:

Cllr Paul Bartlett, Cllr Mike Angell, Cllr Luery, Cllr Dehnel, Cllr Bradford, Cllr Wedgbury (late)

2. Declarations of Interest

None declared

3. Members of the Public Items

None

4. Community Warden & PCSO Reports

No PCSO's in attendance and no monthly report submitted.

Community Warden reported no major problems during the school holidays with minimal problems with fishing at Primrose Drive pond. There had been a rise in cycle thefts in Ashford District. Marking kits are available at Police Station. **AB** suggested holding a cycle marking session at the Pavilion.

PC reported:-

Three Parish Council noticeboards at The Moat, Cuckoo Park and School, have been vandalised by catapult/air gun shot – replacement fronts at cost of several hundred pounds each have been ordered.

MUGA – youths have gained access and 3 padlocks are missing. Caretaker has received calls from CCTV operators and confronted the youths informing them that they are on CCTV camera.

AB suggested stickers or notices requesting information from any witnesses.

PM reported that a swing had been removed from the play area at Westhawk.

5. Borough Councillors Reports:

PB sent the following report by e-mail:-

J10A

You can register yourself as an interested party that allows you to make comments/participate in the examination of the J10A plans on the NSIP website but this must be done by 3 October. The website is <https://infrastructure.planninginspectorate.gov.uk/projects/south-east/m20-junction-10a/>. This is very important as the more people who make the case to install traffic lights at Barrey Road/A2070 the better. You can also argue that the scheme of works, which will include using a special low noise surface, should use that low noise surface between J10 and J9.

Finberry / Bridgefield

Residents will have seen the work being carried on the accommodation bridge which is to facilitate the start of the new bus service. It is hoped that the first bus will run at the end of October. The link roads between Finberry and Bridgefield are taking shape as is the new school at Finberry. Please let me know if you find any problems while this work is going on such as unsocial hours or mud on the road as these have been problems in the past. If these problems occur I will report them to enforcement officers at the Council.

Sevington

In Sevington there are plans to extend the use of the rail head for ballast cleaning and double the size of the truck stop. I do know that the noise these sites generate is disruptive and I would like you to let me know of any problems you experience, especially in Finberry. These developments will give the Council a real chance to enhance the buffer zone between Finberry and Waterbrook with noise protection paid for by the developers so let me have your ideas.

AH reported:-

The Sunday Ashford Local Run was popular and the café had opened to serve refreshments.

She had attended the licensing of new vicar.

She had attended the rural conference and felt that clarification was needed on Court Lodge. ABC was consulting (ending 4th October) Parish Councils about taking over old red telephone boxes at a cost of £1. **AB** suggested that KPC take over the red box in Steeds Lane for possible use as a book exchange.

6. Approve Minutes of the 9th August 2016:

Minutes approved. All agreed.

7. Matters arising from previous Minutes not on the Agenda or Action Sheet:

None.

8. Correspondence

AB reported:-

She had attended the licensing of new vicar.

She had attended the Parish Forum at Rare Breeds Centre which included communication and information sharing between ABC and Parishes.

ABC are launching their in-house grounds maintenance scheme named ASPIRE. There is an opportunity to look round their depot at Cobbs Wood. ABC are to review planting with possibility of grubbing up shrubbery areas and replace with grass which is easier to maintain. Dog/combined litter bins to be introduced.

HGV parking – there has been a 6 month clamping trial with suggestion that proposed Op Stack area should also be used as general truck stop area.

Chilmington Green Stakeholder meeting to be held at Environmental Centre on 20 September 10.00 -16.30.

HM agreed to attend as KPC representative as well as CPRE representative.

PC reported:-

Anatolian Shepherd Dog, Primrose Drive – being dealt with by ABC, KCC and Police.

Power Cut Reporting Procedure – Telephone 105.

KCC Transport Consultation – no responses received from councillors.

M20 Lorry Area – no responses received from councillors. It was agreed KPC respond suggesting that it should be a dual purpose area for Op Stack and general truck stop area.

Shadoxhurst had requested joint request for 30mph speed limit on old A2070, this was agreed.

9. Finance

Financial statement to 13.9.16

August Income

	£	p
Metro Bank interest		18.72
ABC-P.Bartlett (café)	1250.00	
Kingsnorth Pilgrims 6 mos	237.50	
NW int 47793368		4.44

Total to 31.8.16

1510.66

Sept income

Community Café re Bradley invoice 75.20

Total to 13.9.16 1585.86

Balances as at 31.8.16

Balance at NatWest Current Account	337.00
Petty Cash	17.00
Balance at NatWest Direct Reserve Account	98293.35
Balance at NatWest SIBA Account	97018.99
Balance at Metro current account	10000.00
Balance at Metro reserve account	65111.65

KPC Cash Balance

270777.99

Bank Reconciliation as at 31.8.16

	£	p
Opening Balance from 31.7.16	274700.00	
Plus income during August	1510.66	
Less expenditure during August	9495.27	
Subtotal		266715.39

Plus cheques not presented as at 31.8.16	4062.60
Subtotal	270777.99
Less Sept payments NW1102 onwards	5455.55
Plus income during September	75.20
Balance at meeting date 13.9.16	266437.39
Held on behalf of KRCT included in above balance	626.86

Invoices Received & Payments due in August from last meeting date

	Ref	Net	VAT	Total
		£ p	£ p	£ p
L.Bunn - expenses	NW1437	31.02	0.00	31.02
L.Bunn - expenses - telephone ans m/c	NW1438	48.12	9.62	57.74
Kingsnorth Electrical - pavilion socket	NW1439	125.27	0.00	125.27
HMRC - tax & NI	NW1440	2663.14	0.00	2663.14
L.Bunn-expenses B & Q ext lead	NW1094	11.17	1.33	12.50
KCC - stationery etc	NW1095	58.31	7.99	66.30
Drain Sewage Pumping Services	NW1096	274.26	0.00	274.26
East Kent Property Services-new tap	NW1097	357.49	0.00	357.49
Employee#1-salary	NW1098	644.00	0.00	644.00
BT-telephone	NW1099	181.60	36.32	217.92
Hire Centre-goal posts maint	NW1100	40.00	8.00	48.00
Broxap-height barrier	NW1101	1730.50	346.10	2076.60
Total to 31.8.16		6164.88	409.36	6574.24

September Expenditure

James Lungley-website	NW1102	60.00	0.00	60.00
Employee # 2 salary	NW1103	1647.95	0.00	1647.95
Gibbs & Sons-playing field	NW1104	700.00	140.00	840.00
PKF Littlejohn-annual account audit	NW1105	400.00	80.00	480.00
L.Bunn-expenses	NW1106	24.95	0.00	24.95
Employee #3-salary	NW1107	107.00	0.00	107.00
Cancelled	NW1108	0.00	0.00	0.00
Employee #4-salary	NW1109	472.70	0.00	472.70
Culligans-water soft repair	NW1100	783.00	0.00	783.00
Bradleys -Community café)	NW1101	1039.90	0.00	1039.90
Total to 13.9.16		11400.38	629.36	12029.74

Notes:

1. Part funds in SIBA account & direct Reserve account being held in reserve for funding for impact of Village Green, capital cost of Brisley Farm & Bridgefield leisure and recreation areas. Exact figures required will not be known until details of S106 funding are finalised.
- 2.Kingsnorth Electrical-installation of socket at pavilion
- 3.Drain Sewage Pumping Services-callout to alarm at pavilion drain pump system. Pumps tripped.
- 4.East Kent Property Services-install outside water tap at pavilion
- 5.Hire of equipment for goal post maintenance.
- 6.Broxap-height restriction barrier for playing field entrance
- 7.Gibbs-2xcuts, strim fence line, cut round trees, mark out 6 pitches.
- 8.PKF Littlejohn-annual account audit. All in order.
- 9.Culligans- replace vessel to water softener in pavilion
10. Bradleys - invoice paid on behalf of community café using their funds £964.70 plus they paid £75.20 to our petty cash. Total £1039.90. No funds now held for café.

Budget Report

Income to 13.9.16

	Budget 2016/17	YTD	Variance
Precept	141950	70975	70975
Grants	5250	2625	2625
Interest	736	236	500
Pavilion	4900	1245	3655
MUGA	5580	609	4971
Functions	80	27	53
Shared Handyman	1500	1634	-134
Other	1000	24	976
Sub Total	160996	77375	83621
VAT reclaim	0	3090	-3090
Total	160996	80465	80531

Expenditure to 13.9.16

	Budget 2016/17	YTD	Variance
Salaries	70000	22892	47108
Section 137	0	0	0
Communications	1000	582	418
General Admin	11000	8310	2690
Subscriptions	1300	55	1245
Main & repair - Other	1700	410	1290
Maint & Repair - Pl/Field	5400	2798	2602
Other	0	1040	-1040
Travel	122	0	122
Pavilion	5000	3816	1184
MUGA	4000	0	4000
Capital/Asset	52474	371	52103
Handyman Scheme	6000	4494	1506
Parish Office	3000	750	2250
Sub Total	160996	45518	115478
Reclaimable VAT	0	2665	-2665
Total	160996	48183	112813

Other - Paid on behalf of Community Café £1039.90

PC explained that some expenses had been incurred as a result of Park Farm Rangers having previously concreted in goal posts without KPC knowledge and then requesting re-positioning of pitches. They wish to hold a large event in June 2017. **PC** is to have meeting with them on 17th. Contract to be reviewed.

10. Planning:

HM reported that Tesco had been granted permission, on appeal, to permit 24 hour deliveries.

Applications needing a decision at this meeting

16/1336/AS – Tesco Stores, Moat Field Meadow, Kingsnorth, Ashford, TN23 3LU - Installation of Dry Cleaning, Key Cutting, Shoe & Watch Repairs Pod to Class 1 Retail Premises – Support.

16/1292/AS - 5 Chaffinch Drive, Kingsnorth TN23 3QD - Porch Extension – No objection

16/1044/AS – Pickenden Stumble Lane, Kingsnorth TN23 3EY - Proposed single storey extension – No objection

16/1045/AS – Pickenden, Stumble Lane, Kingsnorth TN23 3EY - Proposed single storey extension (Listed building and Conservation Area) – No objection

16/1172/AS – T K Banbury Transport Ltd, Blindgrooms Lane, Shadoxhurst, TN26 1HN - Erection of four detached houses with gardens and access - Support.

16/1195/AS – 60 Bryony Drive, Kingsnorth TN23 3RF - First floor extension over garage – No comment

AB reported that the re-drawn Village Conservation Area has now been approved.

11. Minutes & Actions Arising from Committees / Groups:

Access & Open Spaces Sub Committee:

HM reported:-

Meeting and walk round held with HM, M.Ciccone, Melanie McNair (KCC), Faye Fairs (KCC) and Ann Davis (ABC). KCC and ABC agreed that KPC could go ahead with surfacing proposed definitive footpaths to required standards. **PC** pointed out that Caretaker has been repairing the permissive path at front of pavilion but that definitive path should be used if permissive path is wet. Gate has been installed across entrance to buffer zone opposite Bond Lane. **HM** will call another meeting to discuss footpath conversion to bridleway.

HM suggested that KPC obtain aluminium labels for the trees in the orchard as present ones are fading and becoming unreadable. This was agreed. **AB** suggested that an engraved plan showing the positions of the types of trees could be installed at entrance to orchard.

Meeting with ABC to discuss future management of Kestrel Park to be held on 28th September, **AB** and **PC** to attend.

JH reported that hedge cuttings had been left on footway at Millbank Road. **PM** had reported overgrown pathways on school routes to Borough Councillor, but had received no reply. **PC** replied that the Handyman scheme operatives would respond to requests for clearance, especially on school routes.

ClIr Wedgbury arrived 20.30

Pavilion and Playing Field Committee

No meeting

Staffing Committee:

JH reported that staffing committee had met. Appraisals had been carried out.

12. Community Café Update

PC reported that the café has been very successful and well attended. The organisers intend to extend the opening hours and to offer themed afternoon activities, such as crochet and knitting, model making etc.

13. Kingsnorth Recreation Centre Update

PC reported:- Negotiations between KRCT and ALT regarding the contract for operation of KRC are on-going. Architect dealing with building plans for improvement of KRC had informed him that Little Acorns pre-school did not have sufficient outside space to support an increase in numbers of children.

14. Items for next Agenda:

None

There being no further business the meeting was closed at 21.30.

Next Parish Council Meeting will be Tuesday 11th October 2016 at 1900.

Signature: _____ Date _____