

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 14th April 2015
At Kingsnorth Pavilion, Church Hill, Kingsnorth from 1900

Present: Cllr Breese, Cllr Moorby, Cllr Holland, Cllr Shorter, Cllr Ciccone, Cllr Dehnel,
Cllr Curtis, Cllr Wedgbury (2030)
3 members of the public.
Borough Councillors: Paul Bartlett, Peter Davison
Also in attendance: Len Bunn – Parish Clerk

1. The Chairman welcomed the members of the Parish Council, Cllr Davison, Cllr Bartlett, and members of the Public.
2. **Apologies:**
Cllr Davis (Resigned), Cllr Hicks & Cllr Angel
3. **Declarations of Interest:**
Cllr Ciccone – Item 9 Local Plan Site Submission
Cllr Holland – Item 11 Expense claim
4. **Open Forum**
None received
5. **Members of public items:**
None
6. **Community Warden & PCSO's Report**

Park Farm

1 x burglary in Knights Park. Active investigation

1 x criminal damage to property beside a popular footpath, believed to be by catapult. Possible isolated incident

ASB Issues

1 x call Great Oak Row, Park Farm. Youth seen setting rubbish on fire. Youths had disbursed before the Police arrived. No damage caused

1 x call received regarding noise of motor bikes from A2070. Email has been sent to the Kent Police bike team

3 x nuisance youths calls received during the Easter break regarding young children causing minor issues. Children spoken to and warned

Washford / Colemans Kitchen (Chartfields)

1 x burglary other than dwelling in Speldhurst Close. Access gained via insecure rear door while homeowner was in. Residents reminded to secure all doors and windows even if in

3 x criminal damages

1 x theft from motor vehicle

2 x thefts

ASB Issue

Call to Bensted regarding youths with catapults in the area. Police unable to locate on arrival

Kingsnorth Village & Bridgefield

PCSO Huckstepp reported no ASB or crime reported. Monitoring of parking problems on Church Hill and no residents have contacted him regarding any problems.

Stubbs Cross

PCSO Carr had nothing to report

Cllr Breese asked if there had been any reports of stolen dogs in the area and PCSO Smith advised that none had been received

7. Borough & County Councillors Reports

Borough Councillor Peter Davison

Cllr Davison concerned about the number of builds being carried out especially from the East of the Borough and asked to be kept fully informed concerning the Local Plan. He is also monitoring proposals in the Town Centre

Cllr Breese reminded all Councilors to keep their comments relevant to the Parish

Borough Councillor Paul Bartlett

Cllr Bartlett advised that minutes from the task group meeting held on the 11th February 2015 are still being discussed and he will keep the Parish Council updated with any relevant details. He advised that the planning application for the property adjacent to the Coach House in Church Hill had now been withdrawn. Good to see that the new Kingsnorth Parish Councils notice has been installed in order for residents in Bridgefield to be kept up to date with all Council matters.

Cllr Wedgbury

Cllr Wedgbury advised that London plan to place 300,000 houses in the South East to cope with the overcrowding in the City and that as Ashford is one of the preferred area everyone needs to be aware of this and monitor the situation carefully. Cllr Wedgbury advised that with Ashford Borough Council purchasing International hose the rent secured from this building will help to keep Council Tax increases under control.

Borough Councillor Neil Shorter

Cllr Shorter gave a full update of improvements in the Town Centre and in particular the fact that the bandstand now has its new roof installed and that some concerts had already taken place over the Easter weekend.

Cllr Luery asked about the 'land grab' situation in Jupiter Close and was advised by Cllr Shorter that he had already taken this matter up with officers at ABC and a response has been asked for.

Cllr Luery asked Cllr Shorter as to why the Parish Councils application to have Joys Wood declared a Village Green had been refused. Cllr Shorter advised that works in this area were still being carried out to protect it from illegal encampments. He stated that, taking into account conditions that had been placed on the land by the Developers when passing over ownership to ABC, it was clear that the land was intended for use by residents for recreational purposes and that perhaps rather than pursuing Village Green status it may be preferable to seek permission from ABC to install the Parish Councils WW1 Commemoration Bench on this site and that perhaps the Parish Council should offer to carry out any improvements on the land that may be required. It was agreed by the Parish Council that they should correspond with ABC advising them of these facts. This motion was proposed by Cllr Ciccone and seconded by Cllr Moorby. All agreed.

Cllr Holland asked Cllr Shorter why it is taking so long to transfer Bensted to the Parish Council and the lack of communications from ABC and Cllr Shorter agreed to follow this matter up.

Cllr Ciccone advised the meeting that the traffic lights on Finn Farm Road were once again out of sequence and that perhaps Cllr Angel could assist with matter.

Cllr Holland asked that Cllr Angel discuss the matter as to why the timing on street lights had still not been resolved when other Counties, such as East Sussex, appear to have far more flexible arrangements.

8. Approve Minutes of 10th February 2015:

The Chairman asked if the Members present agreed that these Minutes had been correctly recorded. Councillor Shorter proposed acceptance and Cllr Moorby seconded the motion. All agreed.

9. Local Plan Committee Update:

Cllr Breese requested permission for the open letter that had been circulated to members to be uploaded on the KPC web site. Cllr Curtis expressed his concerns that this was far too late to post this on the web site as it was old news. However, Cllr Breese highlighted the importance of keeping all residents and future residents of the Parish Councils concerns and it was extremely important for everyone to be aware of the plans especially if any of the sites went to appeal. Some Members expressed their concerns about some of the contents of the correspondence which made reference to the local elections especially as some of them were seeking re-election and as such the Members agreed that the last paragraph and names on the letter be deleted prior to it being placed on the website and a copy of the revised letter should be sent by KPC to ABC.

Cllr Breese also advised that the Local Plan workshops would still be taking place but after consultations with ABC, who would be attending these workshops, these would not take place until after the elections.

10. Matters Arising From Previous Minutes Not On The Agenda or Action Sheet:

The Clerk advised that the Handyman service bid had now been submitted to ABC for consideration.

The Clerk advised that earlier correspondence received from some Bridgefield residents had now been addressed and the residents advised.

The Clerk stated that the Annual Parish meeting had been scheduled for the 20th April 2015, however, Cllr Moorby advised that under the new Standing Orders this could not be held on this date and would need to be rescheduled for May 2015.

Cllr Breese advised that a meeting for the Access & Open Spaces sub-committee still needs to be scheduled and the ABC ground maintenance plans reviewed.

11. Correspondence:

Washford Farm / Joys Wood Village Green Objection, see item 7

The Clerk advised that the new bollards had now been installed on the Green at the bottom of Church Hill. has not ordered the new bollards for the Village Green.

12. Finance:

Payments received 1st March 2015 to 31st March 2015

Interest from Business Direct Reserve Account	£ 4.31
Interest from Bond account	£56.11
Interest from SIBA account	£115.69
Park Farm Rangers Exhibition Event	£140.00

Total Income Received	£ 316.11
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Bank Reconciliation as at 31st March 2015

Balance at bank NatWest Current Account	£ 100.00
Balance at bank NatWest Direct Reserve Account	£ 98223.51
Balance at bank NatWest SIBA Account	£ 64493.30

KPC Cash Balance	£162,816.81
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Fixed Rate Bonds – 5 Year Account	£ 16,000.00
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Invoices Received & Payments Due In April 2015

		Recoverable		
		Net	VAT	£
Kingsnorth Electrical - pavilion	NW1080	72.00	0.00	72.00
Chubb Fire & Security - pavilion	NW1081	417.01	0.00	417.01
KALC - subscription	NW1082	1140.00	228.00	1368.00
BT - phone	NW1083	136.00	27.21	163.21
Multimedia Projects - website	NW1084	1160.00	232.00	1392.00
Cancelled	NW1085	0.00	0.00	0.00
Gibbs – playing field maintenance	NW1086	140.00	28.00	168.00
Cancelled	NW1087	0.00	0.00	0.00
L.Bunn - expenses	NW1088	30.62	0.00	30.62
J Holland – expenses	NW1089	28.00	0.00	28.00
KCC - stationery	NW1090	27.49	5.50	31.45
Southern Electric - pavilion	DD	59.60	0.00	59.60
NatWest Bank account charges	DD	10.00	0.00	10.00

£3220.72	£520.71	£3739.89
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Notes:

1. Part funds in SIBA account & Direct Reserve account being held in reserve for funding for revenue impact of Village Green, capital cost of Brisley Farm leisure & recreation area and capital cost of Bridgefield leisure & recreation area. Exact figures required will not be known until details of S106 funding are finalised.
2. Kingsnorth Electrical – pavilion electrics check after power cut
3. Chubb Fire & Security – pavilion alarm contract 1.5.15 – 30.4.16
4. KALC – annual subscription
5. BT – telephone & broadband
6. Multimedia Projects – website final balance
7. Gibbs – playing field 1x grass cut, strimming fence and trees
8. L Bunn expenses includes travel & postage costs
9. J Holland expenses – printer ink
10. KCC stationery – files, tape dispenser etc.

The Clerk advised that the Internal Auditor needed to be appointed in order to carry out a full internal audit prior to any submissions to the External Auditors. The Clerk advised that in the past Mike Cuerden had been appointed as the Internal Auditor and requested the same Internal Auditor be approved for 2014/2015. Cllr Holland proposed that the same Internal Auditor be retained and Cllr Moorby seconded the motion. All agreed.

13. Planning:

Applications needing a decision at this meeting

- 15/00179/AS – 12 Hadrian Gardens, Kingsnorth TN23 3PH – Garage conversion & rear extension to garage – **No objection**
- 15/00320/AS – 7 Temple Close, Kingsnorth, TN26 3PW – Proposed garage conversion & proposed porch – **No Objection**
- 15/00334/AS – Berries, Magpie Hall Road, Kingsnorth TN26 1HF – Create loft conversion with insertion of front dormers. Erection of new entrance porch, two storey rear extension & side extension to existing garage & workshop - **Too difficult to read on website. Difficult to see how it affects neighbours. Loss of light to neighbours property. Due consideration.**
- 15/00402/AS – 19 Acorn Close, Kingsnorth TN23 3HR – Extension to existing garage - **No Objection**
- 15/00413/AS – 8 Myrtle Court, Kingsnorth, TN23 3BJ - Proposed two storey side extension – **No Objection**
- 15/00452/AS – 54 Langney Drive, Kingsnorth TN23 5UL – Single storey side & rear extension – **No Objection**

14. Minutes & Actions Arising from Committees / Groups:

Cllr Dehnel advised the meeting that he reluctantly proposed that the 2015 Kingsnorth Country Fayre would need to be cancelled due to his present work commitments and having been unable to appoint Members to assist with this project, due to shortages of numbers. He had always felt that the time scale was very optimistic and it was better to cancel this project now, even though a great deal of work had already been completed. All agreed and Cllr Dehnel and the Parish Clerk would have to advise all concerned regarding this cancellation.

At a recent meeting of the Pavilion & Playing Field sub-committee Cllr Breese had provided an update of the proposed works on the Pavilion and Playing Field projects and it was agreed that, due to the elections, all present Members could attend this sub-committee as these were extremely important matters for the Parish.

The Clerk circulated the proposed draft plans of the Pavilion for Members to consider. These draft plans had been drawn up by NuCadd Architectural whose tender had been approved earlier by the Pavilion & Playing Field Committee.

14. Communications:

Cllr Curtis advised that the new Kingsnorth Parish Council was now fully operational and that over the past month a total of 184 qualified ‘hits’ had been noted and that 8% of these ‘hits’ had spent longer than 10 minutes on the site and it appears that this number will continue to increase in the future.

Cllr Curtis was thanked for all of the work that he had carried out on this project and that the new site was easier to navigate than the original site that at the time had served its purpose.

Cllr Curtis added that although he was not now standing for re-election as a Parish Councillor he would still be able to train the KPC personnel as to how to update the site.

Cllr Moorby expressed her concerns that some of the information concerning the Local Plan was difficult to find as this was under the Chairman’s heading rather than having its own heading. Cllr Curtis advised that this should of course be reviewed by the Communications Sub – Committee once this body had appointed after the elections.

16. Pavilion & Playing Field:

The Clerk advised that the stolen football net supports had now been found and that new ones were no longer required. The Football Clubs have been reminded of their responsibility regarding equipment provided to them by KPC.

17. Kingsnorth Recreation Centre Report:

Cllr Holland advised that the earliest date for a meeting of Trustees was now the 29th April 2015 despite requests to have the meeting earlier than this. KPC had expressed their concerns to the Chairman of Trustees as this was an urgent meeting and long overdue especially in light of the fact that KPC’s agreement comes to an end in 2016 and without this meeting KPC could not make any plans, financially or otherwise, regarding their involvement in the future. Cllr Holland expressed his frustration regarding the lack of leadership that was being shown by the Trustees.

The Members agreed that KPC’s concerns should also be highlighted to ABC as they are also party to the present contract and that ABC & KPC should bring to the attention of the Trustees the extreme importance of agreeing a new 5 year plan which should include proposed improvements and governance arrangements that were required for this project.

Cllr Holland proposed acceptance of this action and this was seconded by Cllr Shorter. All agreed.

18. Standing Orders:

The newly updated Standing Orders that had been circulated to all Members were agreed by all.

19. Borough & Parish Council Elections Timetable:

The Clerk reconfirmed that we had received no nomination for 4 wards, Brisley Farm – 1 vacancy, Westhawk – 1 vacancy, Park Farm North – 1 vacancy & Park Farm South – 1 vacancy and co-opted Members would be required for these Wards. All nominations for Parish Councillors that were received had been elected unopposed and notices to this effect, supplied by ABC, had been posted on notice boards.

Cllr Davis had advised that he would not be seeking re-election and had handed in his notice to the Chairman. Cllr’s Shorter, Curtis and Ciccone had all decided not to stand as Parish Councillors and Members thanked them all for their support and assistance to the Parish Council and its residents during their tenure and it was hoped that perhaps they could still be involved in a capacity of some description in the future.

20. Washford Farm / Joys Wood Village Green Objections:

See Item 7

21. Items for next Agenda:

Cllr Hicks – Speeding Magpie Hall Road

There being no further business the meeting was closed at 2155 .

Next Parish Council Meeting will be Tuesday 12th May 2015 at 1900.

Signature: _____ Date _____