



# KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 14<sup>th</sup> January 2014  
At Kingsnorth C of E Primary School, Church Hill, Kingsnorth from 19.00

**Present:** Cllr Moorby (Chairman), Cllr Shorter (from 2015), Cllr Ciccone, Cllr Breese, Cllr Stevens, Cllr Luery, Cllr Davis

& Cllr Snelling

Four members of the public

**In Attendance:** Cllr Hicks, Cllr Angell, Len Bunn (Clerk)

**The Chair opened the meeting and advised that the public would be excluded from part of the meeting due to the sensitive nature of matters being discussed from 17<sup>TH</sup> December 2013 as well as an item under Communications of the 14<sup>th</sup> January 2014.**

**1. Apologies:**

Cllr Wedgbury, Cllr Holland

**2. Declarations of Interest:**

Cllr Ciccone – Item 13 – Community Orchard

**3. Approve Minutes of 17<sup>th</sup> December 2013 – Subject to following amendments:**

Cllr Breese asked for the Terms of Reference for Champions to be added to these minutes as they were missing. Cllr Breese has advised all Councillors that if they need assistance with the Terms of Reference for the subject they are Championing to contact her and she will assist.

**Minutes as amended proposed by Cllr Breese and seconded by Cllr Ciccone. All agreed.**

**4. Matters arising from previous Minutes**

The Chair advised that she had had further discussions with Emma Wood regarding the proposed new Spin Project and clarified to everyone's satisfaction of how this was going to be introduced and run. The Chair felt that this project should be supported and the only item that was not clarified was the number of bikes that would be introduced. Having clarified all other previous concerns that were voiced at the October 2013 meeting the motion to support was seconded by Cllr Holland and all agreed that this project should be supported.

**5. Community Warden, PC and PCSO Reports:**

Did not attend.

Clerk advised that he had been advised by PCSO Peter Beasley that there had been a number of contents stolen from-sheds in and around Farmers Way and Coleman's Close.

The Clerk advised that he had still not been able to make contact with the new PCSO, Dan Smith, and Councillors expressed their concerns that service levels of the PCSO's did not appear to be up to the standard expected, especially since PCSO Graham Maxwell had been moved. The Clerk advised that he would continue to make contact as quickly as possible.

**6. Open Forum:**

Chris Westbrook expressed his concerns regarding the uncollected rubbish from the Washford Farm wooded area. This problem first started to be apparent after Travellers had left the site. A total of 14.5 tons of rubbish was removed by BIFA but rubbish still remained in hedgerows which include tyres, Tesco's supermarket trolleys' and bricks were also blocking the stream. He had reported this to

BIFFA and they supplied him with 6 black bags to collect this rubbish. Calls to ABC failed to receive any action.

Since July 2013, Mr Westbrook had noticed foil, bottles and needles in the woods and spray paint was now on trees marking out an area where drugs appear to possible being supplied and or taken. Cllr Luery advised Mr Westbrook that she was his Ward Councillor and would be contacting him shortly.

The Council thanked Mr Westbrook for his input and stated that the matter would be discussed after the meeting. **AL**

## 7. Questions to Councillor or Borough Councillors relevant to Parish

Cllr Shorter updated the Council concerning Pound Lane footpath and asked that Cllr Angel be thanked for the Pound Lane footpath work that he had done to bring this project to fruition.

Cllr Shorter advised the meeting that the ABC budget is now out for comment.

## 8. Personal Letters & Correspondence since Clerks Notes

No further correspondence had been received since the Clerks Notes but the Chairman brought to the attention of the Councillors the correspondence received from Kingsnorth C of E Primary School Headmaster, regarding the lack of gritting on Church Hill by the school. The Councillors agreed with the Headmasters concerns and the Chairman asked or the Clerk to contact the Highways Division to see what could be done during icy weather conditions. **LB**

## 9. Finance

### Payments received 1<sup>st</sup> December 2013 to 31<sup>st</sup> December 2013

**CXK Ltd – Youth Group 3 months payment** **£675.00**

<b>Total Income Received</b>	<b>£675.00</b>
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### Bank Reconciliation as at 31<sup>st</sup> December 2013

Balance at bank NatWest Current Account	£100.00
Balance at bank NatWest Direct Reserve Account	£129,444.00
Balance at bank NatWest SIBA Account	£7,958.00
NatWest Fixed Rate Bond – 5 Year Account	£16,000.00

<b>KPC Cash Balance</b>	<b>£137,502.00</b>
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<b>Fixed Rate Bonds</b>	<b>£16,000.00</b>
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### Invoices Received & Payments Due In January 2014

		Net	Recoverable	
			VAT	£
Tony Rolfe 12 months hosting of web domain				
nm	NW790	38.39	00.00	38.39
BT	NW791	63.47	12.69	76.16
Helpful Hands Cleaning	NW792	187.50	37.50	225.00
Hilary Moorby	NW793	28.40	00.00	28.40
#1 Employee	NW794	317.85	00.00	317.85
#2 Employee	NW795	1481.55	00.00	1481.55
#3 Employee	NW796	257.68	00.00	257.68
L Bunn Expenses Dec-Jan	NW797	17.71	00.00	17.71
G Blackmer Pavilion Expenses	NW798	13.48	00.00	13.48
M Cuerden	NW799	434.00	00.00	434.00
PKF Littlejohn External Audit 2012/13	NW800	300.00	60.00	360.00
L Measday	NW801	640.00	00.00	640.00
Swift Security	NW802	264.00	52.80	316.80
<b>Total</b>		<b>£4,044.03</b>	<b>£162.99</b>	<b>£4,207.02</b>

The Clerk advised the Council that although the financial figures were fairly strong, a number of projects requiring funding included notice boards, dog bins & litter bins as well as new signage for the Pavilion and 2083

signage to the Parish office and building. Refurbishments of benches were also being accounted for within these figures. The Council was also reminded that a minimum balance in the account needed to be £45,000.00 as defined in finance guidelines.

### **11. Planning Applications needing a decision at this meeting**

13/01327/AS – 10 Acorn Close, Kingsnorth TN23 3HR – Erection of Summer House in rear garden – **No Objection**

13/01412/AS – 16 Harrow Way, Kingsnorth TN23 3JB – Proposed garage conversion to habitable room, extension of Single storey front extension garage/entrance hall & erection of a rear sunroom extension – **No Objection**

13/01418/AS – 28 Bluebell Close, Kingsnorth TN23 3NG – Creation of 2 dormers to front elevation – **No Objection**

13/01431/AS – 9 West Moors, Kingsnorth TN23 5UQ – Conversion of existing garage to utility & lounge extension – **No Objection**

13/01434/AS – Tesco Store, Moatfield Meadow, Kingsnorth TN23 3LU – Installation of retail pod to Class 1 premises

**Object – due to location considered to be in a hazardous position in relation to car parking & through traffic flow for car park**

13/01448/AS – 7 Temple Close, Kingsnorth TN23 3PW – Insertion of rear dormer extension to roof with roof extended & increased to form gable – **No Objection**

### **Decided Planning**

13/01310/AS – 20 Hestia Way, Kingsnorth TN23 3RH – Erection of conservatory to the rear elevation - **Permit**

### **12. Communications**

#### **Web site.**

Trevor Measday had been invited to attend the event in order to give a visual presentation of the new Kingsnorth Parish Council web site.

The presentation started with Trevor showing the basic 'skeleton' of the web site and invited comments from the Councillors and showed how the site could be navigated.

Councillors felt that the majority of the contents seemed to be quite adequate and that the menu was very easy to navigate. Various suggestions were made to enhance the site which Trevor took 'on board' and will amend some of the details that were requested.

Trevor reminded everyone that this was the Kingsnorth Parish Councils web site and although he had formed the skeleton of the site as agreed, the Parish Councillors were responsible for advising him of the contents that they required. Without these details the web site could not be processed any further. Some of the information that was required from a few Councillors included a brief summary of their personal information and although he had received everyone's photographs which he had added to the site, those Councillors who had submitted their photographs but not their summary, their personal page could not be finalised and would remain blank until this information was received. In addition to the Councillors, the public were also invited to make any comments that they felt pertinent.

Trevor advised the meeting that they could now access the web site on:-

[www.kingsnorthparishcouncil.co.uk](http://www.kingsnorthparishcouncil.co.uk)

The Chairman suggested that although the Clerk would be the main contact for the web site, Cllr Davis had expressed his interest in this project and as the Champion for Communications he would be responsible for monitoring this matter and keeping the Council advised of any additional ideas that would be of benefit.

### **13. Community Orchard**

Nothing to report

### **14. Kingsnorth Recreation Centre**

Cllr Snelling advised the meeting that at the last meeting with the ALT the following was reported:

- All trustees who fail to attend the Trustees meetings will be contacted to reconfirm their requirement to attend all meetings
- The Spinning project is going ahead and should commence in March 2014. New bikes were now being purchased rather than second hand ones as the warranty on new equipment was 5 years. Storage of equipment from the Spinning operation was still being considered and it hadn't been decided as yet if a container would be used for this purpose. In the meantime the equipment will be stored in the main hall when the lounge is required for other purposes.
- The Chairman asked Cllr Snelling where funds were going to be provided from to purchase the equipment as the funds promised by KPC were locked into a Deposit Account and could not be accessed earlier than the expiry date of the Agreement with Nat West. Cllr Shorter reminded the meeting that these funds could be accessed but some loss of interest would be levied. Cllr Shorter also advised that some 106 funds may also have been 'ear marked' for this new project.
- Cllr Snelling advised that there was a good take up of Gym membership and although profit was still a negative figure, financial forecast figures indicated a forward trend. **PS**

### **15. Highways & Footpaths**

The Chairman advised the meeting that Footpath AV302 has now become very overgrown and is now restricting access for people walking along the footpath. Cllr Ciccone advised that he would check the area and arrange to have any remedial work carried out as may be required. **MC**

Cllr Shorter advised that a new yellow line area is having to be operated in the Park Farm and Bridgefield areas due to a new hourly bus service that is going to be operated shortly, through to the William Harvey Hospital. In addition emergency services are also experiencing difficulties accessing residential areas due to cars being parked along the roads, thus restricting the width of vehicles that can pass these parked vehicles. Part of these restrictions will run along Bluebell Way through to the bridge. White indication lines are also being laid down. Traffic calming is also being planned at the Kingsnorth C of E Primary School.

### **16. Pavilion and Playing Field & Open Spaces**

The Clerk has checked the damaged portion of the fencing running around the playing field area as reported previously by Cllr Hicks. It appears that some of the fencing, which is chain link fencing, has been purposely broken down by unknown persons who are using the area as a short cut. Other parts of the fencing were broken down during a spate of thefts from residential properties backing onto the field. When asked, Cllr Shorter confirmed that he has had to frequently repair the fencing running along part of his land to avoid his cattle escaping. The Clerk advised that remedial work will have to include new fencing and quotes will be obtained.

The Clerk advised that new Kingsnorth Parish Council signage will shortly be affixed to the Pavilion giving details of contact numbers for bookings and emergencies. In addition, two further signs will be affixed showing the logo of the Park Farm Rangers Football Club and the Kingsnorth Pilgrims football club and indication that the playing field are the home grounds of their football clubs. These two signs will be affixed to the Pavilion wall facing the car park so that visiting teams will be aware of

where to go. It will also indicate to the public the fact that local football clubs use the Kingsnorth Parish Council facilities and that these facilities are available for hire.

The Chairman advised that at a meeting she had with the Kingsnorth C of E Primary School the Headmaster advised that they use the new playing field for P.E when the ground that they use at present is unusable due to adverse weather conditions. The Chairman asked the Clerk to discuss this with the school and to ensure that the Parish Council are aware of known dates and times during school terms that may be required. This is especially important due to the length of the football season, which frequently has to be extended due to adverse weather conditions.

#### **17. Precepts lists and dates for meetings**

The Clerk distributed the proposed Precept figures that were to be received by ABC by the 24<sup>th</sup> January 2014.

The band D equivalent 2014/15 properties will be 4074 which is an increase of 81 properties when compared to 2013/14.

The Precept figures indicated an increase of 45% over and above the 2012/2013 figures. This increase is due to one off payments for a number of items due to the continued expansion of the Kingsnorth Parish. Within the Precept the following have been 'ring fenced':

1. Funding for revenue impact of Village Greens - £5,350
2. Capital cost of Village Greens - £10,350
3. Capital cost of Brisley Farm leisure & recreation area - £10,000
4. Capital cost of Bridgefield leisure & recreation area - £15,000

#### **18. Champions List**

No further updates.

#### **19. Items for next Agenda**

None

There being no further business to discuss, the Chair thanked everyone for attending and the meeting closed at 2110.

**The next main Parish Council meeting Tuesday 11<sup>th</sup> February 2014 at 1900.**