

KINGSNORTH PARISH COUNCIL
Minutes of the Parish Council meeting held on Tuesday 14th June 2016
At Kingsnorth Pavilion, Church Hill, Kingsnorth from 1900

Present: Cllr Breese (Chairman), Cllr Luery (Vice Chairman) Cllr Barber, Cllr Moss, Cllr Male, Cllr Wedgbury (2000),
Cllr Holland, & Cllr Moorby
Kingsnorth Borough Councillors: Cllr Wedgbury
Also in attendance: Len Bunn – Parish Clerk & Christine Drury – Assistant to Parish Clerk
David Jenkins – Caretaker

1900 The Chairman welcomed the Parish Councillor's and also members of the Public to the full Parish Council meeting.

1. Apologies:

Cllrs Dehnel, Shorter, Hicks, Bradford, Bartlett

2. Declarations of Interest

None declared

3. Members of the Public Items

None

4. Community Warden & PCSO Reports

PCSO's:

Contact numbers for Kingsnorth Parish Police Community Support Officers

(Only for Parish and Councillor's not for general public only email addresses to be given)

- PCSO SMITH (56800@kent.pnn.police.uk)-, 07772226126 Park Farm/ Kingsnorth / Bridgefield & Knights Park
 - PCSO PARISH (58951@kent.pnn.police.uk)- 07972004560, Washford Farm & Chartfields
- PCSO HUCKSTEPP (58551@kent.pnn.police.uk)- 07772221181, Washford Farm/ Chartfields/Knights Park
 - PCSO HOODLESS (58706@kent.pnn.police.uk)- 07792433339, Stubbs Cross

Kingsnorth report May-June 2016

(Figures-10/05-09/06)

Park Farm

PCSO SMITH Reports-

I have been conducting several speed checks across the area with roads which I believe are most affected by speeding. I have received a positive response from the local community and I will be continuing these at random times.

PCSO SMITH and PCSO HUCKSTEPP will be attending the Furley Park School Fete on Saturday 25th June 2016 and will be able to provide Crime prevention tools and advice to any person who wishes to visit. There will also be bike marking available on this day.

There have been the following crimes of note in the area-

2 x Theft of Pedal Cycles from rear gardens, residents are reminded to secure there pedal cycles in their rear gardens as well as access points to the gardens.

1 x Criminal Damage to wing mirror of vehicle, believed to have been kicked off, no offenders caught, filed pending any further information

2 x Thefts from Bridgefield Community Shop, Young offenders have stolen E-Cigarettes, Offenders have been caught and dealt with by a community resolution and parents have paid for the items stolen.

There have been the following ASB of note calls in the area-

Call received from Tesco regarding nuisance youths throwing eggs at vehicles in the car park area, on arrival youths had already left.

Several calls received over the weekend surrounding the noise from the motorbikes on the A2070, on the stretch in question I am unable to conduct speed checks due to no safe location. I believe the only solution would be a long term solution of traffic management in the way of fixed speed cameras or speed bumps otherwise the situation will continue throughout all the summer months.

Washford Farm and Chartfields-

PCSO PARISH Reports-

Dear Parish Councillors

I would like to apologise for not being able to attend the Parish council meeting this evening, however I have compiled a report for you relating to reported crime and ASB during May 2016.

21st May – Greenscroft

A dog was off its lead and not under control or accompanied by its owner. The dog managed to chase a cat and get hold of it, unfortunately causing death. The owner of the dog was spoken to and was dealt with accordingly.

22nd May – Speldhurst

3 youths riding around on bikes, looking into vehicles and garages. When patrols attended there were no youths in the area but this could be due to the rain.

29th May – Speldhurst

Plants have been pulled up and taken out of some ones garden. No CCTV or witness saw this happen. Filed pending further information.

2nd June – Barley Way

A garage was broken into and a bike was stolen. The bike was attempted to be taken earlier in the month by a group of youths. Can't prove it was the same group linked but could be related.

21st May – Brisley Close

Push bike was stolen out of a back garden, there were other bikes in the garden but only one was taken. These were tied up with a padlock and this was cut. No CCTV, no evidence or witnesses.

10th May – Broadmead

A rock has been thrown at a conservatory window, causing it to shatter. Filed pending further information.

19th May – Hestia way

Vehicle has had tyres let down and words scratched onto the bonnet. Believed to know the person who committed this offence.

24th May – Brentwood

A porch had its windows smashed with stones. It is believed that it was committed by a group of youths.

Kingsnorth Village and Bridgefield

Kingsnorth Village

PCSO Smith Reports-

Small Traveller Incursion on the Kingsnorth Playing fields quickly resolved. Local Farm owners are reminded to secure their fields with good locks and any suspicious behaviour please report quickly to the Police.

2 Acceptable Behaviour Agreements have been issued to 2 local youths in the area regarding their behaviour and causing Anti-Social Behaviour. Since these were issued and regular curfew checks conducted there has been a clear reduction in Anti-Social Behaviour across the area.

Several reports of abandoned vehicles in the area being dumped, if any vehicle seen believed to have been dumped, please could they be reported through to Ashford Borough Council.

Stubbs Cross

PCSO Andrew Hoodless reports-

Nothing to report

Please do not hesitate to contact me or in my absence my supervisor Sgt Trevor Brathwaite

E-mail Trevor.Brathwaite@kent.pnn.police.uk.

Community Warden

Not in attendance & no report received

Observations. LB confirmed that travelers had now left the playing fields and that this was handled in a very short period of time. He advised the meeting that two skips had now been placed at the entrance to the playing field to try to discourage any further illegal intrusions. During the period when travelers were on site a children's practice football match had had to be cancelled and also the use of the MUGA and Pavilion. LB also expressed concerns that the replacement new padlock that had on the tilt barrier had now also been removed and DJ had now replaced this with another new one. LB advised that as the Park Farm Rangers had a Presentation Match being held on the 18th June 2016, the skips would have to be removed in order to allow access to the playing fields for ice cream vans, bouncy castles etc. and asked everyone to be vigilant during the period in question. The skips would have to be removed on the 17th June 2016 and wouldn't be able to be replaced until the 20th June 2016. DJ will be liaising with the skip company when they are on site to see if at least some partial restrictions could still be possible from the 17th June 2016. On the 20th June 2016 there will be two skips placed at both entrances to the playing fields.

5. Borough Councilor's Report:

6. Approve Minutes of the 10th May 2016:

Minutes approved with amendments. All agreed

7. Matters arising from previous Minutes not on the Agenda or Action Sheet:

Bridgefield Consultation details and update were discussed and it was agreed that the summary and past updates would need to be included in KPC website. An update, received from Simon Harris of ABC regarding the process for engaging consultants, was duly noted by Members.

8. Local Plan Update

HM provided extracts from the Local Plan Document only where they affected Kingsnorth directly. The official version should now be posted on the ABC website tomorrow. It will not differ from the version as already handed out to you but, may be "tidied up" a bit.

Each area or site of suggested development considered by ABC is given with the text of how ABC envisages how the site may be developed. In no case is the entire site going to be covered with houses. Over half to three quarters will be left as open space. HM advised that to see these proposals look at the maps in the appendices. Any areas not designated for houses and other built development will be open fields and form part of the Ashford Green corridor which aims to provide green corridors for wild life which will allow movement of wildlife from areas west of Ashford to the east of Ashford, from the Discovery Park on Chilmington Green to the flood plain area known as Willesborough Dykes. On from this to the AONB on the north side of Ashford.

HM advised that it was essential to review the proposals not only for Kingsnorth but also for the rest of the Borough, including the villages. Members were asked to view the new developments areas that have been evenly spread around the Borough in order to see if Kingsnorth has been given too larger proportion of housing and why should this be the case.

HM advised Members that it was essential for them to check the Housing Trajectory Document, which includes the anticipated delivery date of the housing in question.

The policy sections of the plan should also be reviewed, such as development in the rural areas, design, protection of the landscape, and many other items which will affect the future of Kingsnorth.

LB and HM will try to find dates for the three meetings as previously highlighted. These will be communicated to Members as soon as possible. These dates need to be set taking into account **HM's** holidays between the 24th June and the 4th July 2016.

HM advised that a meeting of the Joint Local Plan Committee and KPC needs to be set in order to go through the Local Plan and to set out the format of the workshops.

SB asked if a truck stop was included in the Kingsnorth Local Plan but **AB** advised that this was not included in the Local Plan but advised Members that if it was considered that this presented a problem for KPC their views could be passed onto ABC.

AB advised the meeting that she had now been elected as the Chairman of the Ashford's KALC group and that they will be organizing workshops for all Parish Councils with the ABC planners where cross boundary issues would be discussed.

9. Correspondence:

No additional correspondence received.

10. Finance

As per a request from Parish Councillors it was agreed to move some expenditure finance matters to the end of the meeting, as a closed session.

Financial Statement 2016

May Income

	£	p
Interest from NW Business Direct Reserve A/C		4.31
Interest from Metro Bank A/C		18.71
Kingsnorth School MUGA		500.00
HMRC VAT refund		3089.92
ABC precept & grant		73600.00
Fabian - pavilion party hire & deposit		77.00
Total to 31.5.16		77289.94

June payments received to 14.6.16

Metro Bank interest		19.34
Total to 14.6.16		77309.28

Balances as at 31.5.16

	£	p
Balance at NatWest Current Account		100.00
Petty Cash		17.00
Balance at NatWest Direct Reserve Account		98280.97
Balance at NatWest SIBA Account		126803.24
Balance at Metro current account		10000.00
Balance at Metro reserve account		65054.87
KPC Cash Balance		300256.08

Bank Reconciliation as at 31.5.16

	£	p
Opening Balance from 30.4.16		225363.62
Plus income during May		77289.94
Less expenditure during May		9148.33
Subtotal		293505.23
Plus cheques not presented as at 30.4.16		6750.85
Subtotal		300256.08
Plus June income to date		19.34
Less June payments NW1380 onwards		7030.36

Invoices Received & Payments due in May from last meeting date

	Ref	Net		VAT		Total	
		£	p	£	p	£	p
Employee #1-salary	NW1359	1631.53		0.00		1631.53	
James Lungley-website	NW1360	60.00		0.00		60.00	
L Bunn-expenses	NW1361	36.83		0.00		36.83	
KCC-boots for litter picker	NW1362	21.99		4.40		26.39	
HMRC-tax & NI	NW1363	2452.45		0.00		2452.45	
Employee #2-salary	NW1364	405.30		0.00		405.30	
Employee #3-salary	NW1365	111.20		0.00		111.20	
Employee #4-salary	NW1366	369.00		0.00		369.00	
Allotment Society-subs	NW1367	55.00		11.00		66.00	
Gibbs & Sons- playing field maint	NW1368	260.00		52.00		312.00	
Culligan-annual service water softener	NW1369	287.00		0.00		287.00	
Zurich-Van ins (50% GCWSPC)	NW1370	329.29		0.00		329.29	
D.Jenkins-van diesel	NW1371	33.33		6.67		40.00	
British Gas-service pavilion boiler	NW1372	339.19		0.00		339.19	
KCC-stationery,caddy,1st aid kit	NW1373	112.30		22.46		134.76	
Employee #5-salary	NW1374	689.50		0.00		689.50	
L Bunn - expenses	NW1375	33.39		0.00		33.39	
NuCadd-masterplan	NW1376	200.00		0.00		200.00	
D Jenkins-van diesel	NW1377	41.67		8.33		50.00	
BT-telephone	NW1378	158.50		31.70		190.20	
Wellers Law-legal fees KRCT -April	NW1379	960.00		192.00		1152.00	

Total to 31.5.16

8587.47	328.56	8916.03
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June Expenditure

Gibbs & Son-playing field maintenance	NW1380	860.00		172.00		1032.00	
Wellers Law-legal fees KRCT- May	NW1381	192.00		38.40		230.40	
ABC-pavilion monitor 1.4-30.6.16	NW1382	600.00		120.00		720.00	
James Lungley-website	NW1383	60.00		0.00		60.00	
Employee #1 - salary	NW1384	1631.53		0.00		1631.53	
KCC-pavilion cleaning supplies	NW1385	123.78		0.00		123.78	
Court Enforcement Services	NW1386	375.00		75.00		450.00	
Able Investigations (HH)	NW1387	2000.00		400.00		2400.00	
Medash Signs-magnetic van signs	NW1388	161.00		32.20		193.20	
Lexis Nexis-info books	NW1389	189.45		0.00		189.45	

Total to 14.6.16

14780.23	1166.16	15946.39
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Notes:

1. Part funds in SIBA account & direct Reserve account being held in reserve for funding for revenue impact of Village Green, capital cost of Brisley & Bridgefield and recreation areas. Exact figures required will not be known until details of S106 funding are finalised.
2. Gibbs - 3x grass cut, strim fence line, cut round trees, mark out pitches,
3. Culligan annual water softener service-pavilion
4. Zurich - van insurance, 50% to be charged to GCWSPC re shared handyman scheme
5. Gibbs & Sons- 3x grass cut, strim fence line, cut round trees, repair pitches, slit pitches
- 6 Court Enforcement Services-£375+VAT - cancelled service-travellers on playing field eviction
7. Able Investigations - £2000 + VAT - cost of eviction service re travellers on playing field

Budget Report

Income to 14.6.16

Precept			
Grants			
Interest	Budget 2016/17	YTD	Variance
Pavilion	141950	70975	70975
MUGA	5250	2625	2625
Functions	736	66	670
Shared Handyman	4900	291	4609
Other	5580	585	4995
Sub Total	80	27	53
VAT reclaim	1500	0	1500
Total	1000	50	950
Expenditure to 14.6.16			
	160996	74619	86377
	0	3090	-3090
Salaries	160996	77709	83287
Section 137			
Communications			
General Admin			
Subscriptions			
Recreation Centre	Budget 2016/17	YTD	Variance
Main & repair - Other	70000	10436	59564
Maint & Repair - Pl/Field	0	0	0
Other	2000	180	1820
Travel	10000	5679	4321
Pavilion	1300	55	1245
MUGA	0	0	0
Capital/Asset	1700	36	1664
Handyman Scheme	5400	1180	4220
Parish Office	0	0	0
Sub Total	122	0	122
Reclaimable VAT	5000	869	4131
Total	4000	0	4000
	52474	0	52474
Legal fees re KRCT included in Gen Admin £1152 (2016/2017) plus £984 from 2015/2016	6000	565	5435
Total to date = £2136	3000	0	3000
Eviction fees included in Gen Admin £2375 + VAT	160996	19000	141996

Gen Admin figure includes Legal fees + eviction fees in 2016/2017 = **£3527**

Remainder of finance expenditure matters moved to the end of the meeting under closed session.

11. Planning:

Applications needing a decision at this meeting

16/00663/AS – Jobens Farm, Steeds Lane, Kingsnorth TN26 1NH – Removal of Condition 3 of

APP/E2205/A/12/2188513– **Object. This was a temporary 3 year agreement only and the site should be returned back to its original state. The Inspectorate has already ruled that this site is not suitable as a permanent site. Block plan provided is inadequate as it does not appear to reflect what is currently on the site.**

16/00671/AS – 59 Primrose Drive, Kingsnorth TN23 3NP – Proposed rear sun room extension–**No objection**

16/00703/AS - 8 Farmers Way, Kingsnorth TN23 3FY – Proposed new double garage – **No comment**

16/00799/AS – Alfred House, Ashford Road, Kingsnorth TN26 1NJ – Widening of entrance into Property from the highway from 5m to 10m – **Support**

16/00820/AS – 17 Rutledge Avenue, Kingsnorth TN25 7AD – Proposed single storey rear extension – **No objection**

15/00850/AS – Shipley Hatch, Ashford Road, Kingsnorth TN23 3EW – Erection of two storey, two bedroom Dwelling and new associated access – **No objection**

12. Minutes & Actions Arising from Committees / Groups:

Access & Open Spaces Sub Committee:

HM presented the Minutes from the sub-committee as well as a detailed plan of the projects in question which clearly defined the definitive footpath is blue. **HM** stated that the Community Orchard will be inspected on the 16th June 2016 in order to evaluate the fruit trees and what maintenance may now be required.

Pavilion & Playing Field Sub-Committee:

In the absence of the P&PF Sub Committee Chairman, **AB** stated that although no recent meetings had been held it had been agreed at the May 2016 Parish Council meeting to grant the Kingsnorth Community Cafe project a six month rent free period for the use of the Kingsnorth Pavilion as part of the Parish Council's contribution towards the set up costs. This new project will be in the interests of the whole Kingsnorth Community. This agreement will be reviewed by the P&PF subcommittee prior to the agreement coming to an end.

Staffing Committee:

JH advised that no recent meetings of the Staffing Committee had been held but that **LB** had now taken his annual leave and the Assistant Clerk will be taking her leave shortly. Staff appraisals have also commenced and once these had been completed a Staffing Committee meeting will be held and any matters from this meeting will be presented at the Parish Council's July 2016 meeting.

13. Shared Handyman Scheme:

LB advised that the vehicle for this scheme had now been delivered and that all equipment had now been purchased and that the project was moving forward on a 50/50 basis with GCESPC. The Kingsnorth Caretaker had now been fully trained in the handling and maintenance of all of the equipment that had been purchased, with the exception of training for the use of the chain saw. The work for this project in Kingsnorth will be carried out between the Caretaker and Assistant Caretaker but the meeting was reminded that to date no grants will be received from ABC or KCC. **LB** further advised that this scheme is to handle such complaints as overgrown hedges, grass, brambles as well as other complaints that may be highlighted by residents as causing a problem. Quite often ABC or the KCC are unable to assist with these complaints in a timely fashion due to contractual restraints. In addition to this he advised that the contractor that had been carrying out maintenance on the Village Green opposite the Queens Head was now longer able to do so and as such this maintenance will now be carried out by our own staff on a regular basis. With the possibility of other areas in Kingsnorth coming under the management of KPC this scheme will be a very important aspect of this work. However, the JD's of the staff carrying out this work will have to be reviewed in order to ensure that all aspects of this work are covered adequately. In addition, the old litter picking route now needs to be revisited due to the continuing major growth of the Parish now and in the future. **LB** stated that a joint meeting with GCWSPC had been set up for the 15th June 2016 in order to discuss any operational issues of this scheme that may arise in the future.

AB suggested that the Kingsnorth litter picking route should be reviewed due to the continuing growth of the Kingsnorth Parish. The Shared Handyman Scheme will continue to be used for this service.

14. Kingsnorth Recreation Centre Update

Following the Parish Councils May 2016 meeting whereby **JH** had been elected to sit on the board of Trustees for the KRC, he had reluctantly had to stand down from this position for a number of personal issues. In view of this KPC had proposed **LB** as a spokesman on behalf of KPC and **AL** as a substitute. However, **AB** stated that this appointment had been challenged by KRCT as the appointee was not a Parish Councillor. **LB** clarified the authority of KPC to select their representatives as clearly defined in the Trust Deed documentation whereby there is no stipulation that the Trustee has to be a Parish Councillor. In addition, **LB** advised that it is not open for other Trustees to object to an appointment as the power to appoint is solely one for the appointing body, KPC, and the appointment takes effect from the day and date on which notification of the appointment is received by the KRC Secretary as shown in paragraph 5(b) and based on this documentation the Parish Council reconfirmed their selection. Naturally, should matters change in the future this would need to be reconsidered, if appropriate. **AB** advised that the next meeting of the KRCT and the KPC Chairman & Vice Chairman will be held in the Parish Office on the 22nd June 2016 at 1500.

15. Items for next Agenda:

KRC Trustees & KPC Meeting 27th June 2016
Local Plan update

- 16. 2100. Chairman asked for a Closed Meeting for the next items and members of the public & observers were asked to leave the meeting. JH proposed HM seconded and all agreed.**

There being no further business the meeting was closed at 2135.

Next Parish Council Meeting will be Tuesday 12th July 2016 at 1900.

Signature: _____ Date _____