

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 14th March 2017

At Kingsnorth Pavilion, Church Hill, Kingsnorth from 19.00

Present: Cllr Breese (Chairman), Cllr Barber, Cllr Moorby, Cllr Dehnel, Cllr Luery, Cllr Holland, Cllr Hicks.

Also in attendance: Len Bunn – Parish Clerk, Christine Drury–Assistant to Parish Clerk, D. Jenkins - caretaker
2 members of the public.

19.00 The Chairman welcomed the Parish and Borough Councillors to the full Parish Council meeting.

1. Apologies:

Cllr Male, Cllr Bradford, Cllr Wedgbury (late), Cllr Mike Angell, Cllr Paul Bartlett, Community Warden.

2. Declarations of Interest

None declared

3. Members of the Public Items Open Forum

None

4. Community Warden & PCSO Report

No Community Warden or PCSO report received

5. Borough Councillors Report

AH reported that superfast fibre optic broadband is due to be installed in Tally Ho Road, Stubbs Cross, Magpie Hall Road and Chilmington Green Road. ABC has opened a One You Shop in Park Mall offering free health support and advice services. Ashford Water Group which was set up by Ashford's Future would be up dated and include an elected member.

6. Approve Minutes of the 14th of February 2017

Minutes approved. All agreed.

7. Matters arising from previous Minutes not on the Agenda or Action Sheet:

None

8. Correspondence

PC reported that the proposed sign which he had designed for barrier at car park had not met with approval from the School. They have objected to reference to "authorised vehicles". The committee felt that the School had misunderstood the wording. PC to have meeting with School to discuss and clarify that this would be for emergency situations only.

PC reported that the Parish has received a request for a donation of £250 from Kent & Sussex Air Ambulance. JH suggested that the donation should be increased to £400. All agreed to donation of £250.

9. Finance

Financial statement to 14.3.17

February Income from last report

	£	p
Kingsnorth Pilgrims	237.50	
M.Burt-MUGA	27.00	
Café funds held on behalf	200.00	
Metro Bank interest	5.00	
NW int SIBA a/c	1.10	
NW int 47793368	0.75	

Total to 28.2.17

471.35

March income

0.00

Total to 14.3 .17

471.35

Balances as at 28.2.17

NatWest current account	401.00
Petty Cash	307.20
Balance at NatWest Direct Reserve a/c	98305.54
Balance at NatWest SIBA Account	138276.45
Balance at Metro current account	9649.63
Balance at Metro reserve account	65182.70

KPC Cash Balance	312122.52
Bank Reconciliation as at 28.2.17	£ p
Opening Balance from 31.1.17	317160.91
Plus income during February	471.35
Less expenditure during February	19567.10
Subtotal	298065.16
Plus cheques not presented as at 28.2.17	14057.36
Subtotal	312122.52
Less Mar payments NW1530 onwards	7834.80
Plus income during March	0.00
Balance at meeting date 14.3.17	304287.72

Invoices Received & Payments due in February from last meeting date

	Ref	Net £ p	VAT £ p	Total £ p
GCWSPC - fuel shared handyman	NW1510	154.88	0.00	154.88
PJC Consultancy-KRC planning	NW1511	890.00	178.00	1068.00
Biffa-pavilion refuse	Metro DD	66.67	0.00	66.67
Employee #1-salary	NW1512	616.99	0.00	616.99
Cancelled	NW1513	0.00	0.00	0.00
Employee #2 - salary	NW1514	104.40	0.00	104.40
Cancelled	NW1515	0.00	0.00	0.00
Employee #3-salary	NW1516	570.10	0.00	570.10
Employee #4-salary	NW1517	1307.01	0.00	1307.01
Pavilion expenses	NW1517	287.62	0.00	287.62
L.Bunn - expenses	NW1518	56.70	0.00	56.70
Cancelled	NW1519	0.00	0.00	0.00
Cancelled	NW1520	0.00	0.00	0.00
J.Holland exp- printer ink Tesco	NW1521	21.66	4.33	25.99
L.Bunn expenses	NW1522	29.17	0.00	29.17
ABC planning footpath	NW1523	97.50	0.00	97.50
Wilson Landscape footpath 1st payment	NW1524	8000.00	0.00	8000.00
KRCT £1646.04+ 5 x £250	NW1525	2896.04	0.00	2896.04
CPRE membership	NW1526	36.00	0.00	36.00
Jade Farrin-pavilion refurb	NW1527	2500.00	0.00	2500.00
Kingsnorth Community Café held funds	NW1528	750.00	0.00	750.00
L.Bunn - expenses	NW1529	44.00	0.00	44.00
Total to 28.2.17		18428.74	182.33	18611.07

March Expenditure

BT-telephone	NW1530	170.92	34.18	205.10
HMRC PAYE	NW1531	3970.25	0.00	3970.25
James Lungley-website Feb + Mar	NW1532	120.00	0.00	120.00
L.Bunn-salary	NW1533	2017.79	0.00	2017.79
Southern Water	NW1534	105.60	0.00	105.60
Total Gas - pavilion	DD	416.06	0.00	416.06
		25229.36	216.51	25445.87

Part funds in SIBA account & direct Reserve account being held in reserve for funding for impact of Village Green, capital cost of Kestrel Park & Bridgefield leisure and recreation areas. Exact figures required will not be known until details of S106 funding are finalised.

1. PJC Consultancy - arboricultural and ecological survey of Recreation Centre and grounds in relation to planning permission
2. Pavilion expenses - decorating supplies, boxes and keys
3. ABC - Planning fee for footpath
4. Wilson Landscapes £8000 - first stage payment for footpath
5. KRCT £2896.04 - repayment of funds held on their behalf
6. Jade Farrin £2500 - fee for pavilion café area interior design
7. Kingsnorth Community Café £750 - repayment of funds held on their behalf
8. Southern Water - pavilion wastewater
9. KRCT one month funding payment

Budget Report

<u>Income to 14.3.17</u>	Budget 2016/17	YTD	Variance
Precept	141950	141950	0
Grants	5250	5250	0
Interest	736	489	247
Pavilion	4900	2974	1926
MUGA	5580	1207	4373
Functions	80	27	53
Shared Handyman	1500	2014	-514
Other	1000	19096	-18096
Sub Total	160996	173007	-12011
VAT reclaim	0	6066	-6066
Total	160996	179073	-18077

(ALT £21K)

<u>Expenditure to 14.3.17</u>	Budget 2016/17	YTD	Variance
Salaries	70000	52970	17030
Section 137	0	0	0
Communications	1000	1011	-11
General Admin	11000	15667	-4667
Subscriptions	1300	91	1209
KRCT - Rec Centre	0	8655	-8655
Main & repair - Other	1700	800	900
Maint & Repair - PI/Field	5400	3354	2046
Other	0	950	-950
Travel	122	207	-85
Pavilion	5000	10672	-5672
MUGA	4000	116	3884
Capital/Asset	52474	11256	41218
Handyman Scheme	6000	6445	-445
Parish Office	3000	2250	750
Sub Total	160996	114444	46552
Reclaimable VAT	0	4094	-4094
Total	160996	118538	42458

Ent Pk plans

10. Planning:

HM presented the current applications:

17/0091 – 5 Dove Close TN23 3NU

6 foot fence to boundary line to incorporate side garden as part of rear

Not supportive. Destroying amenity landscape of estate. Borough Councillor to pass to committee.

17/0238 – 4 Harrow Way TN23 3JB
Single storey rear extension to house and garage

No comment

17/0260 – 32 Saw Lodge Field TN23 3PB
First floor side extension

Support

17/0290 – 20 Jupiter Lane TN23 3RL
2 no 2 storey dwellings with associated facilities and parking

Object. Over development of site.

12/400 – Chilmington Green -Discharge of conditions

No comment

KCC/AS/44/2017 – John Wallis Academy, Millbank Road TN23 3HG
Two storey primary school with nursery.

No comment

HM has been asked to give comment on a potential application. The committee decided that it would be unwise for a Parish Councillor to give what may be construed as advice and to direct the applicant to ABC in the first instance.

11. Minutes & Actions Arising from Committees / Groups:

- **Access & Open Spaces Sub Committee**

HM reported on Chilmington Green stakeholders committee. The one seat available is allocated to Great Chart Parish Council. **AH** also attends and agreed to produce a quarterly report reduced to bullet points only for brevity. **HM** reported that the joint footpath and bridleway application to KCC was now at risk due to objection received re: footpath. Committee agreed to abandon footpath application and pursue bridleway only. **HM** to correspond with Melanie at KCC. Work is commencing at Kestrel Park. Correspondence for the appeal at Jobens Farm, Steeds Lane has been sent to Inspector. Planning application for hard surface to footpath has been submitted. Responsibility for Joys Wood is still undecided. Emma Powell has taken over Ann Davies' position at ABC. **HM** has had a definitive footpath meeting with Sue Past representative of Ramblers Association. **SD** reported that young people are congregating in various places in the green buffer zone, including in the disused concrete pillbox; he suggested providing a bus stop style meeting place. The suggestion was noted.

- **Pavilion and Playing Field Sub Committee**

SD had distributed a review report of the Community Café and proposals for rent/rent free extension. **JH** proposed that a further 12 months rent free + KPC cover utilities should be granted seconded by **SB**. Vote: 5 yes, 1 no, 1 abstention. Passed.

PC reported that Park Farm Rangers requires more storage due to membership increase. The existing container is now aged and in poor condition. **AB** suggested creating more communal storage space at end of pavilion which PFR could have use of as well as other organisations. **PC** reported that the MUGA has been hired for 16 weeks from the end of March by Tune IN2Futsal Soccer training.

- **Staffing Committee:**

JH reported that Parish Clerk will be taking 5 days leave at end of March and also 15 days in June.

12. Kingsnorth Recreation Centre Update

AL reported that 106 funding for KRC has been approved. Planning permission is still not yet approved and ABC have requested a further time extension. It was hoped to undertake the building work while Little Acorns is closed for summer holidays. The Deed of Variation has been signed by KPC and ABC, the Management Agreement with Slice of Life has not yet been finalised. **AL** and **TM** will be present on handover to take possession of all access keys. **JH** enquired whether the public have been kept up to date on the imminent changes. **PC** replied that ALT has not permitted any information to be available inside the Centre, only outside and that ALT are being tardy in replying to enquiries and providing essential employment information.

8.30 pm - Cllr Wedgbury arrived 8.30pm

13. Electoral Boundary Review

AB introduced the electoral boundary review, deadline for comments April 3rd. The map supplied was difficult to decipher. Recommendation included one extra Councillor for Bridgefield but Stubbs Cross ward did not appear on the map. The committee believed that the Parish should have at least 13 Councillors. **HM** and **JH** agreed to visit ABC offices to ascertain the correct information on boundaries and Councillor numbers and to report back.

14. Masterplan

AB reported on a meeting with Ben Moyles of ABC to discuss joint ABC/KPC Masterplan and consultation timetable. The presentation should take place at Annual Meeting on May 16th and to be adopted in June. Chairs of relevant committees to lead on issues; **HM** for footpaths, **SD** on Village Hall. Stakeholder workshops to be facilitated by Christina Fuller. Stakeholders include KPC, Chair of Access and Open Spaces, Chair of Pavilion and Playing Field, Village Hall, KRCT, Vicar, School Governor Chairman, Bowls Club and Cllr Shorter. **SD** commented that car parking is a paramount issue

SD proposed that £1200 is allocated by KPC as Custodian Trustees to cover the cost of conditional survey for the Village Hall to decide on renovation or replacement.

PC reported that the Community Café has obtained a 5 star rating. Tesco Fun Day will take place at playing field on 10th September. Tesco and Wyvern School are organizing a joint event to take place at the Tesco store and the Community Café on March 30th. Annual Parish meeting will take place on May 16th at either School or Recreation Centre. **SD** commented on the parlous state of the hedgerows surrounding Tesco store; **PC** reported that litter picking schedules and routes are being reviewed.

15. Items for Next Agenda

- Information overloads, workload and reserves
- MUGA – summer holidays

There being no further business the meeting was closed at 22.00.

Next Parish Council Meeting will be Tuesday 11th April 2017 at 19.00.

Signature: _____ Date _____