

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 14th November 2017

At Kingsnorth Pavilion, Church Hill, Kingsnorth from 19.00

Present: Cllr Alison Breese (Chair) Cllr Anne Luery (Vice Chair), Cllr Shelley Barber, Cllr Stephen Dehnel, Cllr Aline Hicks, Cllr Patricia Moss, Cllr Jacqueline Male, Cllr John Holland, Cllr Jim Wedgbury, Cllr Hilary Moorby

Also in attendance: Len Bunn – Parish Clerk (late), Christine Drury - Assistant Clerk (Finance), David Jenkins – Caretaker, Marie Russell- Assistant Clerk (Admin)

Neil Shorter, Paul Bartlett, Brad Bradford 6 members of the public (including Sue Past and Mike Ciccone)

19.00 The Chair welcomed the Parish and Borough Councillors to the full Parish Council meeting.

1. Apologies

Aline Hicks (holiday), Shelley Barber, Mike Angell, Jim Wedgbury, Paul Bartlett, Brad Bradford

2. Declarations of Interest

AL is related to temporary member of staff.

3. Open Forum

None

4. Community Wardens & PCSO Reports

Community Warden did not attend.

PCSO sent report by e mail:-

Over the last month the PCSO's have been working hard over the District, especially with Halloween and Bonfire Night. The PCSO team attended and patrolled the local firework displays. Two of my colleagues and I attended the Kingsnorth firework display and everyone seemed to enjoy the event.

I have been patrolling especially at night on foot patrol the Recreation Centre, all has been in order. I have introduced myself to the new Gym Manager Jenny and I wish her every success and best wishes for her business.

There had been a couple of calls in about Primrose Drive and the fishing. However in the last couple of week things seem to be calming down. Again this is one of my hot spots and I patrol whenever I can.

In the last couple of months Police have done a number of speed checks in Britannia Lane and tickets have been given out to offenders. I hope that the Kingsnorth speed watch gets some support from the local residents as this is affecting them.

I have been in contact with the caretakers from Kingsnorth School, regarding the ongoing issues with drugs in the car park. They now have CCTV and with my continued patrolling I hope that we can resolve this issue too.

With the dark nights now setting in please ensure you keep your cars secure, windows, doors locked, front gates closed at all times, lock all external doors. Spot lights can help deter offenders. Timer switches for lights when you are out at night or on holiday. Think about alarms for outer buildings.

PCSO 59654 Anne Martin

5. Borough & County Councillors Report

AH reported Southern Water is campaigning for customers to reduce water consumption. From April 2018 developers will be advised that cost of connection to main sewer is £360 for a new dwelling plus other connection charges being discussed with OFTWAT. CG Stakeholders discussed SUDS; secondary school will be opened on the site in 2022. 1688 households are on the ABC Housing Waiting List. From next year those who are likely to be made homeless will need to have a personal plan written up by officers.

BB had no report

NS reported that he had been asked about possible CG construction traffic using Britannia Lane. This would be looked into. **JH** asked about rough sleepers in Ashford, **JW** replied that all rough sleepers are offered accommodation and that sometimes this offer would be turned down.

JW reported that ABC-owned garages are in demand and there is a waiting list. ABC has been nominated as Council of the Year, being well run. Snowdogs initiative had been launched for Christmas 2018.

PB reported ABC will discuss Core Strategy in December. Planning application 17/1386 in Ashford Road has been refused on lack of vehicle turning facility. The footpath from Bridgefield to Finberry is now open, bus route to follow in January 2018.

6. Approve Minutes of 10th October 2017

AB proposed that minutes be approved after amendment (pg 2354 remove 2nd sentence). All agreed.

7. Matters Arising from Previous Minutes not on the Agenda or Action Sheet

AB reported KALC have responded to Right Home Right Place briefing.

8. Correspondence

Taylor Wimpey/Persimmon is holding meeting 30th November at Village Hall on next building phase at Bridgefield. Kent Police Policing Survey response required. Changes in Data Protection Regulations are being made in May 2018. Response has been drafted to Mr Chaplen but not yet sent. Brisley Farm S106 funds of £133K held by ABC planning department but not yet allocated. Christmas Carol Concert to be held on 17th December.

9. Finance

Financial statement to 14.11.17

<u>October Income from last report</u>	£	p
Hopewell-pav hire		27.00
ABC-S106 re KRC build	128574.84	
Oasis Church - pavilion	136.00	
NW int 47793120 SIBA	0.96	
NW int 47793368	0.12	
AH grant Speedwatch equipment	500.00	
Metro Bank int	5.00	
Total to 31.10.17	129243.92	

Balances as at 31.10.17

Balance at Metro current account	11666.82
Balance at Metro reserve account	65225.94
Balance at NatWest Direct Reserve a/c	8310.94
Balance at NatWest SIBA Account	144613.92
NatWest current account	100.00
Petty Cash	144.34
KPC Cash Balance	230061.96

Bank Reconciliation as at 31.10.17

Opening Balance from 30.9.17	180916.46
Plus income during October	129243.92
Less expenditure during October	82558.36
Subtotal	227602.02
Plus cheques not presented at 31.10.17	2459.94
Subtotal	230061.96
Less November payments NW 1722 onwards	47349.47
Balance at meeting date 14.11.17	182712.49

Invoices Received & Payments due in October from last meeting date

	Ref	Net		VAT		Total	
		£	p	£	p	£	p
Employee #1 - salary	NW1704	106.20		0.00		106.20	
Employee #2 - salary	NW1705	1762.60		31.82		1794.42	
Employee #3 -salary	NW1706	120.20		0.00		120.20	
Employee #4 -salary	NW1707	112.80		0.00		112.80	
Geerings-printer	NW1708	155.18		31.03		186.21	
KRCT 12 of 12	NW1709	250.00		0.00		250.00	
KCC-stationery	NW1710	16.00		3.20		19.20	
KRCT - KPC office rent Oct 17	NW1711	250.00		0.00		250.00	
Lister Wilder-safety eq	NW1712	99.62		19.93		119.55	
Playground Inspection co	NW1713	117.00		0.00		117.00	
Alliance Building Stage #8	NW1714	40043.40		0.00		40043.40	
Surrey Hills Solicitors-legal LA lease	NW1715	1058.00		211.60		1269.60	

Southern Electric 1.7 to 26.9 pavilion	DD	848.64	0.00	848.64
Biffa - pavilion refuse	MDD	75.98	0.00	75.98
Employee #5 -salary	NW1716	906.36	0.00	906.36
KCS litter pick+janitorial	NW1717	220.32	34.44	254.76
Business Stream- waste water	NW1718	116.35	0.00	116.35
Employee #6 - salary	NW1719	615.09	0.00	615.09
J.Holland-printer exp	NW1720	23.75	4.75	28.50
NuCadd-project fee #4	NW1721	1700.00	0.00	1700.00
		48597.49	336.77	48934.26

November Expenditure

CF Corporate Finance-photocopier	DD	146.10	29.22	175.32
SEWater 16/3-11/9	DD	100.89	0.00	100.89
James Lungley - website	NW1722	60.00	0.00	60.00
Gibbs & Sons - playing field	NW1723	250.00	50.00	300.00
KALC-comms workshop	NW1724	60.00	12.00	72.00
Cancelled	NW1725	0.00	0.00	0.00
L.Bunn - salary + expenses	NW1726	1801.22	0.00	1801.22
BT-telephone	MDD	231.74	46.34	278.08
KRCT-office rent	NW1727	250.00	0.00	250.00
Alliance stage #9	NW1728	43473.30	0.00	43473.30
Wilson L/Scape-KRCT hedges	NW1729	450.00	0.00	450.00
KCC-KRCT salt bin	NW1730	253.20	0.00	253.20
British Legion-poppy wreath	NW1731	18.50	0.00	18.50
L.Bunn - expenses	NW1732	52.48	9.50	61.98
Crown Gas & Power - pavilion	MDD	54.98	0.00	54.98
		47202.41	147.06	47349.47

1. Funds in SIBA account & direct Reserve account being held in reserve for funding for impact of Village Green, capital cost of Kestrel Park & Bridgefield leisure and recreation areas.

This will include cost of staffing and maintenance equipment.

Exact figures required will not be known until details of S106 funding are finalised.

2. KRCT £250 final payment of agreed support for one year

3. Playground Inspection Co-inspection of playground equipment on playing field - some items requiring attention

4. Surrey Hills Solicitor attendance by solicitor during discussion of LA lease

5. Electricity, refuse, incoming and waste water for pavilion

6. Gibbs & Sons-3 x cuts, strim fence line

7. Wilson Landscapes-cutting hedges at Recreation Centre-re-charged to KRCT

8. KCC-salt bin for Recreation Centre - recharged to KRCT

9. British Legion - poppy wreath for Remembrance service

Budget Report for 2017/2018

<u>Income to 14.11.17</u>	Budget 2017/18	YTD	Variance
Precept	145484	145484	0
Grants	4660	4660	0
Interest	200	48	152
Pavilion	5500	1046	4454
MUGA	5580	1189	4391
Functions	50	75	-25
Shared Handyman	2250	41	2209
Other (ALT refund)	0	4469	-4469
Sub Total	163724	157012	6712

VAT reclaim	0	1264	-1264
Total	163724	158276	5448
Expenditure to 14.11.17	Budget 2017/18	YTD	Variance
Salaries	70000	49416	20584
Section 137	0	0	0
Communications	2500	562	1938
General Admin	15000	10146	4854
Subscriptions	1350	1316	34
KRCT-Rec Centre Build (excess over S106)	0	122801	-122801
KRCT - Rec Centre	1000	24575	-23575
Main & repair - Other	9000	3671	5329
Maint & Repair - Pl/Field	5800	3217	2583
Playing Field Improvements	2000	0	2000
Other Kestrel Park re-inv to ABC	0	3950	-3950
Travel	150	22	128
Pavilion	15000	4186	10814
MUGA	4000	0	4000
Capital/Asset	36000	19733	16267
Handyman Scheme	4000	3926	74
Parish Office	3000	1250	1750
Sub Total	168800	248771	-79971
Reclaimable VAT	0	8219	-8219
Total	168800	256990	-88190

CD reported that S106 fund money £128,575 has been received from ABC and £500 from AH as member's grant towards cost of Speed Indicator Display equipment.

AB suggested a separate meeting to discuss budget and precept, all agreed.

10. Planning:

APPLICATION NUMBER: 17/01517/AS

NAME / ADDRESS: MR & MRS C BRIERLEY, 55 LUCILLA AVENUE, KINGSNORTH, ASHFORD, KENT, TN23 3PU

PROPOSAL: SINGLE STOREY REAR EXTENSION, FIRST FLOOR EXTENSION OVER EXISTING GARAGE WITH EXTENSION TO ROOF SLOPE TO FRONT.

COMMENTS: **Support**

APPLICATION NUMBER: 17/01430/AS

NAME / ADDRESS: MR BARRY CLEMENTS, SHIPLEY HATCH, ASHFORD ROAD, KINGSNORTH, ASHFORD, KENT, TN23 3EW

PROPOSAL: RETROSPECTIVE APPLICATION FOR THE REMOVAL OF RENDER / TIMBER CLADDING / FITTING NEW WOODEN WEATHERBOARDS.

COMMENTS: **(Listed building Consent) No comment**

APPLICATION NUMBER: 17/01575/AS

NAME / ADDRESS: MR DARRAN BEAN, BARN AT, WIXS FARM, ASHFORD ROAD, KINGSNORTH, KENT

PROPOSAL: PRIOR APPROVAL FOR CHANGE OF USE FROM AGRICULTURAL BARN TO ONE DWELLING HOUSE AND ASSOCIATED OPERATIONAL DEVELOPMENT.

COMMENTS: **(Change of Use) No comment**

APPLICATION NUMBER: 17/01170/AS

NAME / ADDRESS: LAND AT CHILMINGTON GREEN, ASHFORD ROAD, GREAT CHART, KENT

PROPOSAL: 12/00400/AS. A COMPREHENSIVE MIXED USE DEVELOPMENT THAT COMPRISES OF UP TO 5,750 RESIDENTIAL UNITS; 19,000m2 MIX USE, EDUCATION, COMMUNITY USES, LEISURE USES, PROVISION OF FORMAL AND INFORMAL OPEN SPACE AND THE INSTALLATION OF STRATEGIC INFRASTRUCTURE. "LAYOUT, ACCESS, SCALE, LANDSCAPING AND APPEARANCE OF DEVELOPMENT AT CHILMINGTON GREEN FOR THE 346 RESIDENTIAL DWELLINGS, WHICH COMPRISES OF A MIX OF TWO BEDROOM APARTMENTS, TWO, THREE, FOUR AND FIVE BEDROOM HOUSES WITHIN LAND PARCELS B,C,J & K WITHIN MAIN AAP PHASE 1"

COMMENTS: **Object to any deviations from original masterplan**

APPLICATION NUMBER: 17/01644/AS

NAME / ADDRESS: MR C CERIT, 59 PRIMROSE DRIVE, KINGSNORTH, ASHFORD, KENT, TN23 3NP

PROPOSAL: PROPOSED TWO STOREY SIDE EXTENSION.

COMMENTS: **This planning application is incorrect as in section 7 it is stated that no trees are likely to be affected by this application, however there is one very large ancient tree on this site which has been protected since the development of the estate in the 90's. We feel that this tree should have a TPO on it. We request that this planning application goes to the planning committee. We feel that this application could damage the existing tree and that an Arboricultural report is required. In addition a bat survey should be carried out.**

HM reported that permission had been granted on 14th October on application for works on footpath; she will meet with contractor on site to discuss and suggested, as a courtesy, to inform Head of Kingsnorth School as parking will be required.

AB suggested possibility of setting up a Planning sub Committee to help spread the huge load that the Local Plan entailed. Some members were taking on more than a fair share of duties.

SB left meeting at 20.30

11. Minutes & Actions Arising from Committees / Groups:

- **Access & Open Spaces Sub Committee.**

HM has distributed minutes of meeting held on 9th November including summary of meeting with ABC on 1st November to discuss the draft management plan for Kingsnorth Country Park, management by KPC. Terry Jones of ABC to provide an up to date map. Conversion of permissive path to bridleway and to delete footpath across grazing field – deletion of footpath opposed and bridleway section only to go forward. This has not happened but now being progressed by a different KCC staff member. Cost expected to be £23,000 committee proposed KPC allocate £10,000 in budget to help fund project.

PC arrived at 20.45 (Held up on motorway)

Green Lane at end of Steeds Lane is now subject of appeal; complications on designation have arisen but Parish council still considers the lane should be a bridleway. Kestrel Park has been officially opened but not yet signed over to KPC. Bridgefield Park – work underway, not yet signed over to KPC. Footpath along dyke on Park farm has been rejuvenated by Aspire, grass verges cut back and footpath cleared; high hedges will be cut back and lowered to make footpath more user friendly.

- **Pavilion and Playing Field Sub Committee**

SD reported that Kingsnorth School had held an excellent and well attended firework display.

- **Staffing Committee**

JH reported that Assistant Caretaker has returned to work on light duties. A Staffing Committee meeting will be arranged in near future. **JH** thanked the Parish Council for his birthday celebration.

12. Kingsnorth Community Café Update

PC reported that no figures are available for October. The Halloween event had been very well attended with £103 profit. Volunteers are working with MR on the Christmas event which is approaching full booking. A Christmas Day lunch has been proposed to be discussed with volunteers at meeting tomorrow, venues to be decided.

13. Kingsnorth Recreation Centre Update

PC reported that building work has now been completed and keys handed over. **SOL** have commenced fitness classes in the Hall, the GYM area is being re-furbished and equipment due to be installed shortly. Windows and gutters have been cleaned, showers and toilets need redecoration. Reception desk and carpet tiles are being installed in reception area. A defibrillator should be installed-cost £1188, research possibility of members' grants.

AL thanked KPC staff for their assistance during the building and transition stages.

Financial details to be dealt with under closed session.

14. Telephone Boxes

PC has obtained a cost of £1494 for defibrillator to be installed in red telephone box in Steeds Lane with BT supplying electrical link and the wording at top of box to be changed. Members were unsure if this box would be the best to house this equipment as others were in more densely populated areas. Decision was deferred.

JW left the meeting at 21.20

15. Items for Next Agenda

None

Meeting was closed to the public at 21.25

**There being no further business the meeting was closed at 22.15
Next Parish Council Meeting will be Tuesday 12th December 2017 at 19.00.**

Signature: _____ Date _____