

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 14th October 2014
At Kingsnorth Recreation Centre, Kingsnorth from 19.30

Present: Cllr Breese, Cllr Moorby, Cllr Luery, Cllr Holland, Cllr Davis, Cllr Wedgebury, Cllr Shorter,
Cllr Ciccone
5 members of the public.
Borough Councillors: Mike Angell & Aline Hicks
Also in attendance: Len Bunn – Parish Clerk, Christine Drury – Assistant to Parish Clerk

1. The Chairman welcomed the members of the Parish Council, Cllr Angell, Cllr Hicks and members of the Public.
2. **Apologies:**
There were none.
3. **Declarations of Interest:**
Cllr Ciccone – Item 5 – Site submission for Local Plan.
Cllr Breese – Planning Application 14/01175/AS – Site close to where she lives.
4. **Open Forum:**
No request to speak received from any residents.

PCSO Dan Smith's report

Figures based on 09/09/14 to 14/10/2014

Park Farm

4 thefts from motor vehicles

2 thefts of pedal cycles – Both offenders apprehended

2 burglaries, other than from dwellings, – Pedal cycles

There has been an increase in thefts from motor vehicles in the area and visible patrolling is now being carried out. All thefts from motor vehicles have been from insecure vehicles so crime prevention leaflet drops have been conducted in the areas concerned.

Leaflets drops & posters have been placed on cycle sheds in the area and in addition the relevant blocks of flats have received a crime prevention leaflet.

ASB Issues

Nuisance vehicles have been reported along Sheepfold Lane, Poppy Mead as well as the A2070 Clover Leaf roundabout. High visibility patrolling and speed checks have been conducted.

Washford / Colemans Kitchen (Chartfields)

1 theft of a pedal cycle at Chartfields – Offender has been apprehended.

Community Warden unable to attend but reported the following:-

The Community Warden review will result will mean that Kingsnorth will not have a dedicated Warden in the Parish and that there will only be 6 or 7 Wardens over 2 areas. This will result in a reduction of Wardens from 12 to possibly 4 for the Ashford area.

Reports have been received by the Community Warden that someone is felling trees in the Reed Crescent woods. He asked that anyone seeing this report the matter to him as soon as possible.

KCC Councillor Mike Angell's report

The meeting was given an update on the consultation concerning the KCC budget and urged the meeting to respond to the documentation regarding this matter which he passed to the Clerk to circulate before the next Parish Councillors meeting in November 2014. Cllr Angell advised that these details were now on the KCC web site.

He also advised the meeting that he had just received a media release that could be circulated regarding the changes to the GP services in Ashford, details of which should take some of the pressure off of the A & E Departments. Details of this new procedure were passed to the Clerk to circulate to the Parish Councillors before the next Parish Council meeting in November 2014. So far it has been shown that this new initiative has saved £100k by reducing the number of unnecessary visits to A & E by the general public.

Borough Councillor Aline Hicks

Cllr Hicks along with other Borough Councillors explained what had happened concerning the meeting held on the 14th October 2014 regarding Chilmington Green & also clarified the fact that no decisions had yet been made regarding the Local Plan site submissions that were being considered and urged the Parish Council to make an initial comment as soon as possible in order for this to be considered.

KCC Councillor / Parish Councillor Jim Wedgebury

Cllr Wedgebury concurred with Cllr Hicks comments regarding the Local Plan site submissions, especially the need for an initial response to ABC from KPC.

He also advised the meeting that he was involved in the Chilmington Green consultation process.

In addition, he advised the meeting that the Willesborough Dyke cycle route was now open and that he was very pleased to see that this was now being used.

Borough Councillor / Parish Councillor Neil Shorter

Cllr Shorter gave a brief summary regarding the Chilmington Green meeting that he will be attending on the 15th October 2014 and the meeting agreed with his comments.

He also wanted to place on record his thanks to the Police for their assistance with the handling of his yearling cattle that has managed to escape onto the road which, without their help, could have been extremely dangerous not just to the cattle but also the general public.

Cllr Shorter confirmed the status of various initiatives that are being carried out around Ashford's town centre and also advised that he was visiting London on the 15th October 2014 in order to assist in the promotion of ABC and advised that various advertising methods would be used to promote local Ashford businesses which will include an 'App' that could be used.

5. Local Plan Committee Update:

Cllr Moorby reminded the meeting of the urgent need for the Parish Council to make an initial response to ABC regarding the site submissions. At the meeting on the 9th September 2014 the Parish Council were unable to table a draft due to the very low attendance of Parish Councillors. Cllr Moorby advised the meeting that the Clerk had tried to arrange an extraordinary meeting on the subject but he had been unable to arrange a mutually convenient date and time for all of the Parish Councilors to meet in order to agree a response to the site submissions that could then be sent to ABC.

Cllr Moorby reminded the meeting that Kingsnorth had to date taken a major share of development in the area and as such felt that the Parish Council should oppose any further major development in the area that could possibly link Cheesemans Green and Chilmington Green together, thus forming a third Urban extension. In order to move this matter forward without any further delay, it was agreed that Cllr's Breese and Moorby would work together on a draft for ABC which would be circulated to all of the Parish Councillors before advising ABC of their conclusions.

Cllr Breese was very supportive of ABC's proposals for growth in area not only to encourage an increase in employment in the area but also the regeneration of the town centre. However, these items are very closely linked, and she felt that it was essential to know how any regeneration could be related to any increase in residential housing and as such proposed that the KPC should request ABC to advise what their strategic plans were for the area.

Cllr Shorter confirmed that the two processes were not linked at the moment but would be in the future and, as such, Cllr Breese withdrew her proposal for the time being.

Cllr Moorby advised the meeting that she would be attending the Chilmington Green planning committee meeting being held on the 15th October 2014 in order to put forward Kingsnorth Parish Councils stand on this subject. In addition, in reply to Cllr Shorters comments regarding the inclusion of Brisley Farm in the scheme, Cllr Moorby felt that these were not acceptable as she felt that this should remain as part of Kingsnorth.

6. Approve Minutes of 9th September 2014:

Cllr Moorby took over this item as Cllr Breese was on leave for this meeting. Cllr Breese asked for an amendment for audit purposes under item 7 Finance to confirm that Cllr Holland could be added as a signatory on the bank accounts of KPC.

With the above amendment, the minutes were proposed by Cllr Shorter & seconded by Cllr Ciccone and all agreed.

7. Matters Arising From Previous Minutes Not On The Agenda or Action Sheet:

None were raised.

8. Correspondence:

Details regarding a consultation paper regarding KCC Community Wardens were discussed and concerns raised, about the possible reduction of 79 Community Wardens in Kent being reduced to 40 due to budget restraints. These reductions would result in the Kingsnorth Parish no longer having a dedicated Community Warden. Members were asked to collect the Community Warden service consultation document from the Parish Office when they left. It is extremely important that we as the Parish Council should complete this document as a matter of urgency. The consultation runs from the 29th September 2014 to the 9th November 2014 and the responses will be presented to the KCC Council's Transport & Environment Cabined Committee on the 5th December 2014. If the proposal is agreed it will be implemented on the 1st April 2015.

KPC have been requested to provide a community contact in the case of an emergency in the Parish and the Parish Clerk and Assistant to the Parish Clerk agreed that their details could be provided for this purpose.

9. WW1 Commemorations & Services

The Clerk advised the meeting that the 4 Memorial Benches that had been ordered were ready for delivery but they have had to be put on hold until the Parish Councillors advised him of exactly where they should be installed. Cllr Moorby has already advised that one should be positioned in the Orchard area in front of the Oak trees.

The request for grants for these benches had been passed to three Borough Councillors and to date one Borough Councillor had arranged for the funds to be paid into the PC current account and this has been received.

Cllr Breese advised that she had been invited to lay a wreath on Remembrance Day and to give a speech on behalf of the Parish Council. The Clerk was requested to arrange for the purchase of a wreath from the British Legion.

10. Finance:

Payments received 1st September 2014 to 30th September 2014

Interest From Business Direct Reserve Account	£ 34.42
Final Precept receipt from ABC for 2014/15	£68,148.50

Total Income Received	£ 68,182.92
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Bank Reconciliation as at 30th September 2014

Balance at bank NatWest Current Account	£100.00
Balance at bank NatWest Direct Reserve Account	£98,198.07
Balance at bank NatWest SIBA Account	£98,520.92

KPC Cash Balance	£196,818.99
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Fixed Rate Bonds – 5 Year Account	£ 16,000.00
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Invoices Received & Payments Due In October 2014

		Recoverable		
		Net	VAT	£
Cancelled Cheque	NW964	00.00	00.00	00.00
Play Inspection Company	NW965	71.94	00.00	71.94
KCC	NW966	56.06	11.21	67.27
ALT	NW967	750.00	00.00	750.00
Drain & Sewerage Pumping	NW968	328.50	65.70	394.20
KCC	NW969	79.01	15.80	94.81
Brooknight Security	NW970	256.00	51.20	307.20
KCC	NW971	60.62	12.13	72.75
BT	NW972	73.98	14.79	88.77
PKF Littlejohn	NW973	400.00	80.00	480.00
Employee #1	NW974	1496.25	00.00	1496.25
L C Cooke	NW975	300.00	00.00	300.00

Cancelled Cheque	NW976	00.00	00.00	00.00
L Bunn – Expenses	NW977	74.31	00.00	74.31
KCC	NW978	7.69	1.54	9.23
Gibbs & Son	NW979	260.00	52.00	312.00
Priory Printing	NW980	237.85	00.00	237.85
KCC	NW981	74.69	14.94	89.63
L Bunn – Expenses	NW982	26.39	00.00	26.39
OCS Group Ltd	NW983	12.48	2.50	14.98
Cancelled Cheque	NW984	00.00	00.00	00.00
Employee #2	NW985	647.50	00.00	647.50
D Jenkins – Pavilion Expenses	NW986	19.48	00.00	19.48
Employee #3	NW987	324.00	00.00	324.00
Employee #4	NW988	707.25	00.00	707.25

£5,940.00	£ 321.81	£ 6,261.81
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Notes:

1. Part funds in SIBA account & Direct Reserve account being held in reserve for funding for revenue impact of Village Green, capital cost of Brisley Farm leisure & recreation area and capital cost of Bridgefield leisure & recreation area. Exact figures required will not be known until details of S106 funding are finalised.
2. One new Dog Bin supplied and fitted in Bridgefield.
3. Play Inspection Company – Annual inspection of children’s play area in Pavilion areas.
4. ALT – Parish office rental Oct – Dec 2014
5. Drain & Sewerage Station Services – Service of pump station at Kingsnorth Pavilion. Non return valve inspection will be required shortly.
6. Final billing received from Brooknight security for the month of August 2013. Pavilion alarm monitoring now being carried out by Chubb & the Police who will respond to any alarm activation.
7. PKF Littlejohn LLP - Professional services rendered in connection with External Audit of Annual Return for year ended March 2013.
8. L Cooke – Installation of a new dog bin in playing field area and installation of new notice board opposite John Wesley School. Repair of vandalised chain link fencing around playing field, which included 2.4mtrs angle iron & 0.05ltr of anti climb paint.
9. Gibbs & Son – Playing field maintenance
10. Priory Printing - Printing of ‘Keep Kingsnorth Green and general stationery.
11. L Bunn – Renewal of Kingsnorth domain name.
12. Litter picking and Pavilion cleaning now taken in house.

Cllr Shorter asked the Clerk to clarify the payments to KCC and was advised that these were for consumables from KCS.

Cllr Shorter proposed the financial details as being accepted and this was seconded by Cllr Ciccone and all agreed.

11. Planning: Applications needing a decision at this meeting

14/00852/AS – Land at Chart Road, Kingsnorth – Erection of chalet bungalow & detached garage with new access – **Object** – This development will affect the overall appearance and character of the area.

14/01152/AS – 9 Conker Close, Kingsnorth TN23 3LL – Erection of two storey side extension & conversion of existing garage to habitable room. Existing drive & dropped kerb extended - **Object** – Possible HMO resulting in over development & lack of sufficient parking facilities.

- 14/01175/AS – Land between Myrtle Court & White Chimneys, Ashford Road, Kingsnorth Kent – Formation of new vehicular access to field with 5 bar entrance gate
Object – Already quite adequate access that is already in use. The proposed new access is completely unsafe & dangerous as it is on the brow of a hill.
- 14/01201/AS – Cold Comfort, Magpie Hall Road, Kingsnorth TN26 1HE – Change in external materials with the insertion of door & rooflights on North & South elevations. Insertion of doors to West & East elevation – **Support**
- 14/01218/AS - 4 Dove Close, Kingsnorth TN23 3NU – Erection of single storey rear extension and conversion of integral garage – **No Comment**

12. Minutes & Actions Arising from Committees / Groups

Cllr Breese advised the meeting that a Pre – Precept meeting should be arranged before the next PC meeting and that she will be sending out a timetable and a request for Parish Councillors to provide details of their requests for expenditure items in order to make the Pre-Precept meeting meaningful. She advised if these details were not forthcoming they could not be considered at a later date and would therefore not be included in the 2015/16 Precept budget. Cllr Breese also stated that she would be picking out elements of the 5 year plan that Trevor Measday had tabled, prior to his resignation due to medical problems.

Cllr Shorter advised that he felt that all sub committees should continue despite the loss of 2 Parish Councillors.

13. Communications:

The Clerk advised that he was now finding his ‘way around’ the PC website after the loss of Trevor Measday and that a member of the public has also tried to assist him in this matter. The website is being used on a very regular basis and that there had been 195 visitors in the past month and 724 pages had been viewed.

Cllr Breese reported that a meeting held on the 13th October 2014 regarding the MUGA, adjacent to the Kingsnorth C of E Primary School, & Bridgefield had been extremely useful and it was agreed by all that there should be various stages in this matter and that the MUGA should take priority followed by the car parks.

The meeting created an excellent opportunity to discuss numerous other matters including the Village Hall and the shortage of meeting halls in the Parish.

14. Pavilion & Playing Field:

The Clerk advised that a defibrillator had now been purchased and paid for and this machine was now in the Parish Office and would be affixed to the Pavilion wall. Due to possible vandalism of this equipment it had still not been installed until the CCTV system had been agreed upon. However, due to the possible length of time that the CCTV system was approved a number of Councillors suggested that this life saving equipment should be installed immediately.

15. Kingsnorth Recreation Centre:

Cllr Holland advised the meeting that KPC always have to pay for the hire of rooms in the KRC but to date, the Parish Office, for which KPC have to pay a monthly rent, is being used free of charge for KRC Trustee meetings. He requested the meetings approval that he could raise this matter at the next Trustee’s meeting. This was agreed.

16. Standing Orders:

Nothing to report.

17. Parish Councillor Vacancies:

The Clerk advised that the PC were now able to advertise for two replacement Parish Councillors for Stubbs Cross and Brisley Farm and that these vacancies now appeared on the PC website as well as the Parish notice boards. To date he confirmed that he had received some correspondence from residents on this matter.

18. Village Green Application – Joys Wood:

Cllr Luery advised that the application for a village green at Joys Wood had been declined but that this refusal seemed mainly due to some wordings and that she will be working on this matter in the future.

20. Items for next Agenda:

None carried forward.

21. Next Parish Council Meeting will be Tuesday 11th November 2014