

KINGSNORTH PARISH COUNCIL  
**Minutes of the Parish Council Meeting held on Tuesday 8<sup>th</sup> March 2016**  
**At Kingsnorth Pavilion, Church Hill, Kingsnorth from 1900**

**Present:** Cllr Breese, Cllr Barber, Cllr Moss, Cllr Wedgbury, Cllr Holland, Cllr Luery, Cllr Male  
Borough Councilors'

Also in attendance: Len Bunn – Parish Clerk - arrived 1930 due traffic hold up M20,  
Christine Drury – Assistant to Parish Clerk

1900 The Chairman welcomed the Parish Councillor's and also members of the Public to the full Parish Council meeting.

**1. Apologies:**

Cllr Dehnel (Leave), Cllr Moorby (Sick)

**2. Declarations of Interest**

None declared

**3. Members of the Public Items**

There were none.

**4. Community Warden & PCSO Reports**

PCSO's:

**Contact numbers for Kingsnorth Parish Police Community Support Officers**

(Only for Parish and Councillor's not for general public only email addresses to be given)

- PCSO SMITH ([56800@kent.pnn.police.uk](mailto:56800@kent.pnn.police.uk))- 07772226126 Park Farm/ Kingsnorth / Bridgefield & Knights Park
- PCSO PARISH ([58951@kent.pnn.police.uk](mailto:58951@kent.pnn.police.uk))- 07972004560, Washford Farm & Chartfields
- PCSO HUCKSTEPP ([58551@kent.pnn.police.uk](mailto:58551@kent.pnn.police.uk))- 07772221181, Washford Farm/ Chartfields/Knights Park
- PCSO HOODLESS ([58706@kent.pnn.police.uk](mailto:58706@kent.pnn.police.uk))- 07792433339, Stubbs Cross

**Kingsnorth report February 2016**

**(Figures- 07/02-07/03)**

**Park Farm**

**PCSO SMITH Reports-**

There have been the following crimes of note in the area-

- Criminal Damage, Knights Park, Rear window smashed on vehicle, believed linked to catapult damage in the area, no offenders caught.
- Criminal Damage, Tesco car park, Lorry driver has come out to find his window smashed by catapult damage, no offenders caught
- 3 x Criminal Damage, Knights Park where Windows have been damaged by possibly by catapult damage. All the properties are on the main alleyway. Police have increased patrolling in the area and highlighted issue to the Anti-Social behaviour vehicle for attention, no offenders caught to date but enquiries are on-going.

- Theft of Pedal Cycle, Bridgefield. Pedal cycle and fishing equipment stolen from insecure car port. Please secure pedal cycles even on your own premises with good quality padlocks.
- Theft of items from Building site, Bridgefield. On-going issues with overnight thefts mainly over the weekend from the large building site on Bridgefield. Local residents are advised to call 101 on any suspicious activity as persons should not be on the site late evening and night.
- Theft of moped, Bridgefield. Moped stolen from the driveway of property and later found dumped nearby in a field ditch. Residents are advised to secure moped and motorbikes with good padlocks.

There have been the following ASB of note calls in the area-

Several calls received regarding groups of youths throwing stones and using catapults, between hours of 1900-2200 Hours, Mainly from the Knights Park estate and using the alleyways. There have been 5 Criminal Damages in the past month; residents are advised to call the Police if youths are seen to throw stones or use a catapult. Police presence has been increased in the area.

Several calls received regarding door knocking from ADT and other companies over the past week. If door to door sales attend make sure they have valid ID on show and if unsure refuse to let them into the property.

The benches in the Bridgefield square have also been removed from the location; Anti-Social Behaviour has decreased recently in the area.

### **Washford/Coleman Kitchen (Chartfields)**

#### **PCSO PARISH Reports-**

Kingsnorth Parish Council Meeting

10th February – 6th March 2016

Dear Parish Councillors

I would like to apologise for not being able to attend the Parish council meeting this evening, however I have compiled a report for you relating to reported crime and ASB during February 2016.

I have also provided some crime prevention advice which I would request you pass on to others to enable them to safeguard their property and assist in fighting crime.

There has been an increase in ASB in the area of Washford farm with large groups of children gathering together. As there are 20-30 of them on a regular basis this is becoming intimidating to local residents. Dispersals Orders have been and a multi-agency meeting is planned for Thu 10<sup>th</sup> March 2016 to look at the problem.

#### **10/02/2016 – Criminal damage**

Washford farm road – A window was smashed on the front door of a property. The window was believed to be damaged by a rock or stone being thrown at the glass. House to house and other enquiries were made but there was no evidence found. This has been filed.

#### **26/02/2016 – Theft of motor vehicle**

Speldhurst Close there was a mini-moto stolen from a back garden. The mini-moto had been in the garden for several weeks as it had broken and no longer worked. The garden gate did not lock and was found open. No CCTV or witnesses. Filed pending further information.

#### **26/02/2016 – Criminal damage**

Speldhurst Close - Window smashed on a property. The son of the house and his friend were accused of damaging the window but the information provided did not match up so this was filed pending further information.

### 02/03/2016 – Burglary dwelling and theft

Speldhurst Close – Suspect has been named and has believed to of stolen jewellery and perfume from a property to which they were babysitting at. Investigation is still on-going.

### 01/03/2016 – Bridewell plantation

Persons have believed to be killing and trapping rabbits in the woods. The animal skins have been found in the woods on a regular basis. This information was passed onto the RSPCA and the wildlife officers have been made aware to deal with the information.

### 24/02/2016 – Fly tipping

Long length. A male witnessed fly tipping and got the details of the vehicle. The vehicle was later found left unoccupied by the driver. The vehicle was seized for evidence. Male driver reported for driving without a licence, no insurance or MOT.

28/02/2016 – A horse was reported to be walking unsupervised in and out of the road down Washford Farm road. The horse was collected by Greenyard services and taken to safety.

### Kingsnorth Village and Bridgefield

#### **PCSO Smith Reports-**

Continued thefts form the large Building site on Bridgefield, if any residents see persons on the sites during night hours with torchlights or any suspicious vehicles please call it through to the Police on 101.

Reports received from residents regarding youths being loud and congregating in the park late evening when dark. Also reports of youths throwing items off the bridge onto the grass banks. These incidents need to be reported whilst in progress in order for an officer to be deployed and hopefully apprehend the offenders.

Despite the Parish Council expressing their concerns regarding ASB in the Bridgefield area, PCSO Smith advised that ASB's are not being reported and as such there are no records of ASB are happening in Bridgefield.

### Stubbs Cross

#### **PCSO Gary CARR reports-**

Nothing to report

Please do not hesitate to contact me or in my absence my supervisor Sgt Trevor Brathwaite

E-mail [Trevor.Brathwaite@kent.pnn.police.uk](mailto:Trevor.Brathwaite@kent.pnn.police.uk).

#### **Community Warden-**

PB advised that he was looking at using a former site office as a base for youth activity with CXK and he was also working on a wheels initiative which he hopes to roll out at Kingsnorth.

AB asked if the PCSO's and the Community Warden could assist in a planned traffic management scenario with the school, as parking at the school and on Church Hill is now getting out of hand.

David Harmes the Community Warden Manager, gave an update following the review undertaken by KCC on the warden service. The number of wardens following the review is 70, which is a reduction of manpower and means that each warden has a larger patch. The voluntary warden scheme was reviewed due to low take up and now the cost is covered by KCC, Great Chart had more applicants than they needed. LB had requested that any additional applications should be considered for Kingsnorth and this has now been agreed.

JH explained how when residents did agree to carry out speed checks in the past they stopped due to threats from other residents and asked for assistance in this matter.

**5. Borough Councilor's Report:**

**Cllr Bradford:**

Brad, ABC Borough Councillor, introduced him and apologised for not attending earlier but our meetings clashed with his Scout group meetings.

He commented on the issue of dog mess at Bridgefield and said it was a problem all over the Borough.

LB suggested that as ABC no longer provides dog waste bags that KPC could provide them as they were inexpensive.

SB felt that responsible dog owners would buy their own bags and irresponsible owners would not use them.

Brad suggested that bags be located next to bins.

AB advised that dog waste could be deposited in ordinary bins as the contents all went to land fill. It was agreed that we would investigate the provision of bin bag dispensers at Bridgefield and report back to a future meeting on how this could be trailed.

**Cllr Hicks:**

AH ABC advised that work was progressing well at Jemmett road on the new campus.

As a school governor she reported that most parents lived within walking distance from school so they should be encouraged to leave their cars at home.

She had attended the Environment forum and they were supportive of our plans for the footpaths across Mike Ciccone's field and up to Bridgefield.

The sales office at Bridgefield was still promoting the rail halt but logistically this would never be built, JH concurred.

AB indicated her concern that the sales office were still telling residents that they would be getting a sports field when this had already been agreed not to provide. What pressure can ABC put on the developer to be open about what is being provided as KPC and ABC are getting the blame for omissions.

**6. Approve Minutes of the 9<sup>th</sup> February 2016:**

Minutes of last meeting approved. Proposed JH & seconded by AL. All agreed.

**7. Matters arising from previous Minutes & not on the Agenda or Action Sheet:**

AB advised that budget provision existed to cover the costs of speed awareness signs and this could be used to cover the cost of traffic surveys.

**8. Local Plan:**

In Hilary's absence AB asked the Borough Councillors when they could report the outcome of the call for sites as this information was already in the public arena and we were looking foolish. AH felt we should seek advice from ABC planning.

**9. Correspondence:**

Poppy Mead. ASB and the removal of the benches. To date the CXK youth group have visited this area and on several occasions and only one occasion found any groups of youths, all of whom were very well behave and polite. LB confirmed that now the benches had been removed he has received some complaints from residents in this area complaining that the benches had been removed and should be replaced.

Bensted. LB gave an update from ABC showing a plan of three sites ABC would like KPC to consider taking over. This would fall within the remit of the Shared Handyman Scheme. It was agreed to give the clerk delegated authority to negotiate as suitable contract and report back for approval. AB proposed & AL seconded. All agreed.

**10. Finance:**

**Payments Received 1st Feb 2016 to 29th Feb 2016**

	£	p
Interest from NatWest Business Direct Reserve Account	4.17	
Park farm Rangers- MUGA	114.00	
<b><u>Total to 29.2..16</u></b>	<b>118.17</b>	

**March payments received to 8.3.16**

ABC-members grants NS &amp;BB for Kingsnorth Medical Practice 1000.00

**Total Income Received** 1118.17**Balances as at 29.2.16**

	£	p
Balance at NatWest Current Account	100.00	
Petty Cash		17.00
Balance at NatWest Direct Reserve Account	98268.59	
Balance at NatWest SIBA Account	67966.64	
Balance at Metro current account	10000.00	
Balance at Metro reserve account	65000.00	

**KPC Cash Balance** 241352.23**Bank Reconciliation as at 29.2.16**

	£	p
Opening Balance from 31.1.16	242766.56	
Plus income during February		118.17
Less expenditure during February	8310.85	
Subtotal	234573.88	

Plus cheques not presented as at 29.2.16 6778.35

**Subtotal** 241352.23

Less Mar Payments cheques NW1318 onwards 1994.37

Plus March receipts 1000.00

**Balance as at meeting date 8.3.16** 240357.86**Invoices Received & Payments due in February from last meeting date**

	Ref	Net		VAT		Total	
		£	p	£	p	£	p
J.Holland-expenses ink	NW1306	17.00		0.00		17.00	
L.Bunn-expenses	NW1307	34.92		0.00		34.92	
J.Male- expenses - domain name	NW1308	7.20		0.00		7.20	
Employee #1-salary	NW1309	368.20		0.00		368.20	
Employee #2-salary	NW1310	86.40		0.00		86.40	
Employee #3-salary	NW1311	538.30		0.00		538.30	
ABC-CCTV monitoring MUGA	NW1312	574.63		0.00		574.63	
H.Moorby-exp ink	NW1313	85.00		0.00		85.00	
Culligan-water soft service	NW1314	337.20		0.00		337.20	
BT-telephone	NW1315	145.20		29.04		174.24	
SSE - festive lighting electricity	NW1316	45.83		9.15		54.98	
Kingsnorth PCC	NW1317	1000.00		0.00		1000.00	
<b>Sub Total to 29.2.16</b>		<b>3239.88</b>		<b>38.19</b>		<b>3278.07</b>	
Chubb-callout-false alarm	NW1318	157.37		0.00		157.37	
James Lungley-website maint	NW1319	60.00		0.00		60.00	
Kingsnorth Medical Practice	NW1320	1777.00		0.00		1777.00	
<b>Total to 8.3.16</b>		<b>5234.25</b>		<b>38.19</b>		<b>5272.44</b>	

Notes:

- 1.Part funds in accounts being held in reserve for funding for revenue impact of Village Green, capital cost of Brisley Farm & Bridgefield recreation areas. Exact figures required will not be known until details of S106 funding are finalised.
- 2 .Kingsnorth PCC grant to cover cost of producing Parish magazine & maintenance of churchyard
- 3.Chubb call out to false alarm - adjusted PIR
- 4.Kingsnorth Medical Practice - ABC members grants have been paid into KPC account, £1000 received, notification advice of £777 (TH & PB) has been received from ABC

## Budget 2015-2016

### Income to 8.3.16

	Budget 2015/16	YTD	Variance
Precept	136522	136522	0
Grants	3920	3920	0
Interest	381	656	-275
Pavilion	2549	3152	-603
MUGA	0	335	-335
Functions	418	36	382
Other	0	2807	-2807
Sub Total	143790	147428	-3638
VAT reclaim	0	7299	-7299
Total	143790	154727	-10937

Other=£60 compo UK Power, £100 refundable deposit, £1000 from Colin Stone re KRC,  
£623 K/N School land swap legal fees, H.Moorby £24-Brogdale  
£1000-ABC members grants to be paid to Kingsnorth Medical Practice (£777-TH & PB-to come)

### Expenditure to 8.3.16

	Budget 2015/16	YTD	Variance
Salaries	55000	42357	12643
Section 137	2500	1000	1500
Communications	6000	1707	4293
General Admin	12784	8377	4407
Subscriptions	1500	91	1409
Recreation Centre	10000	10000	0
Main & repair - Other	415	1269	-854
Maint & Repair - PI/Field	5705	3430	2275
Other	0	1801	-1801
Travel	411	88	323
MUGA	0	1174	-1174
Pavilion	4430	2790	1640
Capital/Asset	38000	9645	28355
Handyman Scheme	0	4474	-4474
Parish Office	3915	2250	1665
Sub Total	140660	90453	50207
Reclaimable VAT	0	5887	-5887
Total	140660	96340	44320

£1777 paid to Kingsnorth Medical Practice from grants received from ABC members

AB had circulated a draft Precept 2016 Newsletter and all agreed with the content, other than a few spelling errors. A minor change regarding the Consultation at Bridgefield indicating that no decisions had yet been made and more information on how to contact the Parish Council and get engaged would also be useful. Rather than hand deliver LB was asked to contact ABC to see if they could deliver our Newsletter along with their Council Tax bill.

#### **11. Planning:**

##### **Applications needing a decision at this meeting**

16/00190/AS – 28 Primrose Drive, Kingsnorth TN23 3NP – Proposed conversion of rear of garage to provide study & conservatory link – **No objection**

16/00193/AS – 59 Primrose Drive, Kingsnorth TN23 3NP – Conversion of garage to provide gym & alterations to existing windows to front elevation living accommodation - **No**

**comment**

- 16/00213/AS - 7 Caesar Avenue, Kingsnorth TN23 3PZ – Ground floor to rear with part first floor extension extension – **No objection**
- 16/00222/AS – 28 Lucilla Avenue, Kingsnorth TN23 3PS – Erection of front porch & conversion of garage to living accommodation – **No comment**
- 16/00249/AS – Glenmore Lodge, Chart Road, Kingsnorth TN23 3JF – Proposed mini augered pile underpinning & crack repairs to existing single storey rear left hand projection and localised demolition & reconstruction of single storey rear right hand projection on new piled foundation - **No objection**
- 15/00296/AS – 17, Rutledge Avenue, Kingsnorth TN25 7AD – Proposed new entrance porch – **No Objection**
- 16/.00319/AS – 1 Vespasian Way, Kingsnorth TN23 3QX – Proposed conversion of garage to habitable space & single storey rear extension – **No comment**

**12. Minutes & Actions Arising from Committees / Groups:**

JH advised that a new part time Assistant Caretaker had been appointed and Adrian Ellingworth will commence his duties shortly.

JH reported that due to excessive3 workload LB & CD had been unable to take their full annual leave entitlement and as if this could be carried forward to the next year.

SB advised that there are restrictions on the number of leave days that can be carried forward and that KPC will have to limit the number of days carried over in order to comply with the maximum published. All agreed.

AL reported that boulders had now been placed at the entrance of Joys Wood to prevent illegal encampments but still allow access for pedestrians and mowers and this action was welcomed by everyone.

**13. Kingsnorth Recreation Centre:**

**Held in Closed Session under item 16.**

**14. Pavilion & Playing Field:**

LB explained the history behind the various plans for the pavilion and how these had changed due to VAT implications. The revised plans showed two buildings, the new build being classed as an annex to the existing connected by a flat roof. The cost was coming in circa £500k excluding fit out, this was more than we had in reserves but there were funding opportunities available that we could pursue once we get planning permission.

AB proposed we give LB the authority to submit a planning application as set out in the schedule of fees for the project up to stage 1.

AB suggested we draw up a master plan for the whole area so we could see how the various projects, car park, MUGA, pavilion and footpaths all link together. This would assist LB and sub-committee chairs to make decisions about areas of crossover.

**15. Items for next Agenda:**

Update of any meetings held with ABC & the KRCT to discuss the service provider contract for the KRC.

**16. 2100. Chairman asked for a Closed Meeting for the next items and members of the public & observers were asked to leave the meeting.**

**There being no further business the meeting was closed at 2140.**

**Next Parish Council Meeting will be Tuesday 12<sup>th</sup> April 2016 at 1900.**

Signature: \_\_\_\_\_ Date \_\_\_\_\_