

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 8th November 2016

At Kingsnorth Pavilion, Church Hill, Kingsnorth from 19.00

Present: Cllr Breese (Chairman), Cllr Barber, Cllr Moss, Cllr Male, Cllr Holland, Cllr Moorby, Cllr Luery

Borough Councillors: Cllr Paul Bartlett, Cllr Aline Hicks

Also in attendance: Len Bunn – Parish Clerk, Christine Drury – Assistant to Parish Clerk

19.00 The Chairman welcomed the Parish and Borough Councillors to the full Parish Council meeting.

1. Apologies:

Cllr Mike Angell, Cllr Bradford, PCSO Andrew Huckstepp, Community Warden Peter Beasley.

2. Declarations of Interest

None declared

3. Members of the Public Items

None

4. Community Warden Report

None

PCSO Report

PCSO Andrew Huckstepp 58551 reported:-

As I am sure you are all aware we have been undergoing a number of changes within our PCSO teams in the last month. While this has an effect on us PCSOs in the way we work it should have little impact on the community in general. For the parish council all this will mean is that I am now the Parish council liaison officer for the urban areas of Ashford and therefore your single point of contact for any community issues that may arise from the meetings.

This month we have been carrying out high visibility patrols in the ward paying close attention to Washford Farm and Park Farm in order to deter low level and anti-social behaviour. As you are all aware we have just had fireworks night and all the PCSO's that were on duty over the weekend were attending any incidents that arose from the weekend and it was a very successful weekend. With very little issues reported.

As we are getting close to the winter I would like to bring to your attention that it is at this time of year it is getting darker in the evenings and it is easier to see into people's homes so please consider closing curtains make sure that no valuables and Christmas presents are in view. Also I would like to take this opportunity to advise everyone to be vigilant and consider their security at this time of the year. If you wish to report any crimes to police please use 101 and if it is an emergency 999

5. Borough Councillors Reports:

PB reported that the recent consultation on Bridgefield Park had been successful and that planning permission should go ahead for February. Allocation of funding had been an issue for residents; £600K has been suggested for Bridgefield Park; there is a further £800+K available as yet unallocated. **AB** suggested that designating an area as "grazing" on the plan was misleading and that the use of an area as grazing land was part of managing the wetland habitat and not "farming".

PB reported that the environmental impact statement for Court Lodge development excludes the Pound Lane Strategic Link Road. Britannia Lane would be used as an alternative. The Link Road is included in Ashford Transport Priorities in KCC Local Transport Plan consultation.

The Pentland/Jarvis application has been extended to February 2017.

The Damara Way to Finberry road should be completed in 2017. The Crest Nicholson Southern Link Road should be completed by 2018.

Damian Green will be attending a meeting at Mersham Village Hall on February 17th 2017, all invited to attend.

AH reported Biffa will be checking that rubbish for recycling is suitable and any bins containing incorrect items will not be collected as this can contaminate entire lorry load. Information and advice is available on ABC website.

The possible merger of 5 East Kent Councils, Ashford, Canterbury, Shepway, Thanet and Dover is still being examined.

6. Approve Minutes of the 11th October 2016:

Minutes approved. All agreed.

7. Matters arising from previous Minutes not on the Agenda or Action Sheet:

HM asked about protocol on how to behave in an emergency. **PC** has information in Office

8. Correspondence

None

9. Finance

Financial statement to 8.11.16

<u>October Income</u>	£ p
Metro Bank interest	18.72
Caffyns MUGA	28.00
NatWest interest 47793368	4.17
Held on behalf of café	550.00
<u>Total to 31.10.16</u>	600.89

<u>Nov income</u>	
VAT refund	2975.73
Kingsnorth School - MUGA	500.00
Total to 8.11.16	4076.62

Balances as at 31.10.16	
NatWest current account	100.00
Petty Cash	92.20
Balance at NatWest Direct Reserve Account	98301.56
Balance at NatWest SIBA Account	148966.13
Balance at Metro current account	10000.00
Balance at Metro reserve account	65149.09
KPC Cash Balance	322608.98

Bank Reconciliation as at 31.10.16	£ p
Opening Balance from 30.9.16	331650.67
Plus income during October	600.89
Less expenditure during October	11744.04
Subtotal	320507.52
Plus cheques not presented as at 31.10.16	2101.46
Subtotal	322608.98
Less Nov payments NW onwards	2970.08
Plus income during November	3475.73
Balance at meeting date 8.11.16	323114.63

Held on behalf of KRCT £126.86, Café £550.00, included in above balance

Invoices Received & Payments due in October from last meeting date

	Ref	Net	VAT	Total
		£ p	£ p	£ p
R.Wilson Landscapes-install bollards & barrier	NW1130	2450.00	0.00	2450.00
GCWSPC-van diesel 50%	NW1132	27.00	0.00	27.00
Employee # 1-salary	NW1133	579.20	0.00	579.20
Employee #2-salary	NW1134	96.80	0.00	96.80
D.Jenkins-expenses- taps keys etc	NW1135	441.67	7.01	448.68
Arien Design-replace front notice bd	NW1136	205.00	41.00	246.00
Land Registry-Riverside Close	NW1137	40.00	0.00	40.00
Zurich Ins - annual ins	NW1138	2102.79	0.00	2102.79
Southern Electric-pavilion electricity	DD	1124.17	0.00	1124.17
L.Bunn - expenses	NW1139	40.75	0.00	40.75
Employee #3-salary & expenses	NW1140	658.98	0.00	658.98
KALC-Finance Conference	NW1443	60.00	12.00	72.00
British Telecom-phone	NW1444	167.16	33.43	200.59
Zurich Ins-LCAS fee	NW1445	95.00	19.00	114.00
KCC-pav supplies	NW1441	19.14	0.00	19.14
Total to 31.10.16		8107.66	112.44	8220.10

November Expenditure

SE Water-pavilion	DD	95.34	0.00	95.34
CF Corporate Finance-photocopier	DD	146.10	29.22	175.32
Nu Cadd-KRCT plans final instalment	NW1442	750.00	0.00	750.00
Geerings-photocopier	NW1446	91.23	18.24	109.47
Employee #1-salary	NW1447	1647.95	0.00	1647.95
Gibbs & Sons-playing field	NW1448	140.00	28.00	168.00
N.Hulme-expenses re ALT finances	NW1449	24.00	0.00	24.00

Total to 8.11.16

2894.62	75.46	2970.08
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1. Part funds in SIBA account & direct Reserve account being held in reserve for funding for impact of Village Green, capital cost of Kestrel Park & Bridgefield leisure and recreation areas.
2. R.Wilson Landscapes installation of bollards and height restriction barrier at entrance to playing field
3. D.Jenkins expenses- replacement keys and padlocks, water tap, wrench, toilet seats.
4. Gibbs & Sons- 3 x cuts, strim fence line, cut round trees.
5. Cost of obtaining detailed financial information re: ALT

Budget Report**Income to 8.11.16**

	Budget 2016/17	YTD	Variance
Precept	141950	141950	0
Grants	5250	5250	0
Interest	736	371	365
Pavilion	4900	1245	3655
MUGA	5580	1151	4429
Functions	80	27	53
Shared Handyman	1500	1634	-134
Other	1000	-466	1466
Sub Total	160996	151162	9834
VAT reclaim	0	6066	-6066
Total	160996	157228	3768

Other - Includes £1039.90 paid on behalf of Community Café from their funds

Expenditure to 8.11.16

	Budget 2016/17	YTD	Variance
Salaries	70000	29022	40978
Section 137	0	0	0
Communications	1000	681	319
General Admin	11000	11782	-782
Subscriptions	1300	55	1245
KRCT	0	500	-500
Main & repair - Other	1700	636	1064
Maint & Repair - Pl/Field	5400	3264	2136
Other	0	0	0
Travel	122	20	102
Pavilion	5000	5834	-834
MUGA	4000	116	3884
Capital/Asset	52474	2938	49536
Handyman Scheme	6000	4820	1180
Parish Office	3000	1500	1500
Sub Total	160996	61168	99828
Reclaimable VAT	0	3099	-3099
Total	160996	64267	96729

Budget Meeting

JH suggested that “number of residents” should read “number of properties” in notes. Agreed.

AB suggested that amount of £2500, pavilion decorative improvements budgeted for 2017/2018, should be spent in current year. Budget figures to be revised to reflect this change.

10. Planning:

16/1500/AS and 16/1502/AS - 60 & 61 Bryony Drive, Kingsnorth TN23 3RF

Change of use of amenity land to residential garden and new wall.

Object – land is part of footway, wall forms a visual interruption and goes against original design.

16/1541/AS – Glebe Cottage, Church Hill, Kingsnorth TN23 3EQ

Listed Building Consent. Replacement boiler and extraction flue. **No objection.**

16/1552/AS – 7 Woodside, TN23 5LQ

Two-storey side extension. **No objection.**

16/1586/AS – Land rear of Ashford Packing Equipment, Pound Lane

2 no B1 office units and creation of car parking spaces. **No objection.**

11. Minutes & Actions Arising from Committees / Groups:

Access & Open Spaces Sub Committee:

The meetings held by BDP Consultants at Furley Park School and Queens Head on November 3rd to discuss proposed recreational facilities at Bridgefield Park were well attended. Feedback showed that the majority was in favour of “zoning”, but there were questions over “grazing”, and the allocation of funding generated by Bridgefield properties being potentially used in other local areas. **AB** commented that some residents want nothing whereas others want everything so some will be disappointed. The planning application is to go in shortly and will then be available for public comment.

HM reported that two quotes for work on footpaths in the buffer zone have been sought. One tender has been received from Wilson Landscapes at £38 per square metre for 500m length, suggested width 1.5m. The second contractor has not yet submitted a quote. A third contractor should be contacted. A planning application has to be submitted for mechanical operations.

HM reported that she, **AB** and **PC** had attended a meeting with ABC project manager of Kestrel Park. **HM** considers the main meadow is in poor condition and suggests that KPC should not take over management until ABC has cleared the area of weeds. The area of newly planted trees at the top of the site is also in poor condition. **HM** and **PC** to meet with Aspire to see if they can clear the site before KPC takes it over.

Pavilion and Playing Field Sub Committee

No report.

Staffing Committee:

To be dealt with in closed session.

12. Kingsnorth Recreation Centre Update

AL reported that she had attended a meeting with TM, architect and builder at KRC to go through the proposed plans. A survey will be required before building can be commenced. It was hoped to commence external work prior to summer holidays and temporary buildings may need to be considered. Costs are likely to exceed the amount of 106 funds available and ABC has been informed of this. **AB** suggested that KRCT should review their contract with Little Acorns with possibility of increase in rental due to enhanced facilities and that Little Acorns should bear the cost of any special facilities that they may require. Plans to be submitted to ABC in December.

13. Items for next Agenda:

- Omission Sites Local Plan
- Monthly report on Community Cafe

There being no further business the meeting was closed at 20.30.

Next Parish Council Meeting will be Tuesday 13th December 2016 at 19.00.

Signature: _____ Date _____