

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 9th January 2018

At Kingsnorth Pavilion, Church Hill, Kingsnorth from 19.00

Present: Cllr Alison Breese (Chair, arrived 19.40), Cllr Anne Luery (Vice Chair), Cllr Stephen Dehnel, Cllr Patricia Moss, Cllr John Holland, Cllr Hilary Moorby, Cllr Aline Hicks, Cllr Shelley Barber, Cllr Jim Wedgbury

Also in attendance: Len Bunn – Parish Clerk, Christine Drury - Assistant Clerk (Finance), Marie Russell- Assistant Clerk (Admin), David Jenkins – Caretaker, Cllr Mike Angell

2 members of the public (incl Mike Ciccone)

19.00 The Vice Chair welcomed the Parish and Borough Councillors to the full Parish Council meeting, first of 2018.

1. Apologies

Jacqueline Male (commitment), Brad Bradford, Neil Shorter, Paul Bartlett, PCSO Anne Martin, Alison Breese (Late)

2. Declarations of Interest

AL is related to temporary member of staff. **PM** is related to KRCT trustee

3. Open Forum

None

4. Community Wardens & PCSO Reports

Community Warden did not attend.

PCSO report sent by e mail

This month has been a busy time for all the PCSO s, and across the district with Christmas and New Year.

I have been patrolling my hotspots to engage deter any anti-social behaviour. I have had very few problems, which is excellent considering the time of year. The Police have had lots of calls concerning A2070 and the Clover Leaf area with horses getting onto the road. These horses have even made it down into residential area of Park Farm. We, the Police, have now located the owners of the fields and are working to resolve the issues. These horses don't belong to the owners of the fields. Please be extra vigilant and aware of these horses if you are driving along these roads.

Regarding the Kingsnorth Speed watch, I am liaising with some of my PCSO colleagues to come out to support your Speed watch and hopefully we will get some volunteers. As soon as I have some dates I will be in contact with Len.

If you wish to report a crime call 999 in an emergency or 101. PCSO Martin 59654

PC reported that PCSOs will be assisting with operation of Speedwatch sign in Britannia Way on Friday 19th January at 2pm for approx 1 hour, volunteers welcome.

5. Borough & County Councillors Report

MA reported that KCC is finalising budget preparation, draft expected to go to print at end of week. Bridgefield Park is flooded and is expected to be suitable for use for 7 or 8 months of year. He has grant funds available towards CCTV operation at Recreation Centre.

AH reported that EKHT is looking for trustees.

JW reported that local ABC projects are underway.

6. Approve Minutes of 12th December 2017

AL proposed that minutes be approve after amendments. Insert PCSO report page 2362;" This month, the PCSOs have been busy doing speed checks across the Ashford area, including Kingsnorth. We understand that this is a problem within the whole of Ashford and we will do speed checks whenever we are able to. We hope that this helps to deter some of these drivers and make them more aware of the speeds they are doing. There have been no further calls about the fishing in Primrose Drive, however I am still patrolling the area when I can to engage and deter.

Kingsnorth School and the Pavilion car parks are still being patrolled regularly. I have moved on a few vehicles which I have seen and given words of advice including not to congregate in this area. I would just like to remind you that the Christmas season is now upon us so please be extra vigilant with your homes. Keep your curtains closed at night time. Try to leave expensive gifts out of sight and harm's way. After Christmas please bear in mind that packaging put out for collection is advertising items that you may have in your property. I would finally just like to wish you all a Merry Christmas and Happy New Year PCSO Martin 59654."

Page 2367; KPC to fund post "from budget allocation". **All agreed**

7. Matters Arising from Previous Minutes not on the Agenda or Action Sheet

Postponed until arrival of **AB**

8. Correspondence

PC has received a request from Cllr Male for a sabbatical period of 6 months to be followed by an extension of a further 6 months due to undertaking a course which clashed with meeting dates. Cllr Male to be kept apprised of developments as appropriate. **JH proposed and JW seconded that this should be granted. All agreed.**

HM has received no comments on Police Survey Questionnaire. PC will re-send requests for response within 2 weeks. HM - Parish Council should respond to local hospital consultation on A & E facilities. PC reported that KCC has sent out revised waste policies for recycling centres.

9. Finance

CD presented the financial report

Financial statement to 9.1.18

<u>December Income from last report</u>	£	p
MUGA		20.00
ABC N.S Defib KRCT		1320.00
ABC J.W Kitchen KRCT		1057.00
Metro Bank int		3.70
NW int 47793368		0.33
NW int 47793120 SIBA		11.08
<u>Total to 31.12.17</u>	2412.11	
<u>January Income</u>		
Geerings refund printer		349.79
KRCT PAT test		76.71
MUGA		25.00
Park Farm Rangers-pav		650.00
	1101.50	
<u>Balances as at 31.12.17</u>		
Balance at Metro current account		10737.35
Balance at Metro reserve account		65242.92
Balance at NatWest Direct Reserve a/c		8311.56
Balance at NatWest SIBA Account		88444.71
NatWest current account		100.00
Petty Cash		27.79
KPC Cash Balance	172864.33	
<u>Bank Reconciliation as at 31.12.17</u>		
Opening Balance from 30.11.17		180913.47
Plus income during December		2412.11
Less expenditure during December		15534.68
Subtotal	167790.90	
Plus cheques not presented at 31.12.17		5073.43
Subtotal	172864.33	
Less January payments NW1779 onwards		2110.23
Plus January income		1101.50
Balance at meeting date 9.1.18	171855.60	

Invoices Received & Payments due in December from last meeting date

	Ref	Net	VAT	Total
		£ p	£ p	£ p
Zurich Insurance	NW1763	2642.63	0.00	2642.63
Employee #1- salary	NW1764	710.70	0.00	710.70
Employee #2 - salary	NW1765	2311.79	0.00	2311.79
Employee #3 - salary	NW1766	128.80	0.00	128.80
Employee #4 - salary	NW1767	424.70	0.00	424.70
Employee #5- salary	NW1768	932.84	0.00	932.84
First Rescue defib (Cllr Shorter)	NW1769	1188.00	0.00	1188.00
M.Russell exp PC meeting December	NW1770	17.06	0.00	17.06
Crown Gas & Power - pavilion	MDD	136.30	0.00	136.30

BIFFA - refuse	MDD	110.86	0.00	110.86
James Lungley - website maintenance	NW1771	60.00	0.00	60.00
Cancelled	NW1772	0.00	0.00	0.00
Drain & Sewage Pumping - pavilion	NW1773	314.09	0.00	314.09
Employee #6 - salary	NW1774	573.61	0.00	573.61
HMRC-tax & NI	NW1775	2943.43	0.00	2943.43
Cancelled	NW1776	0.00	0.00	0.00
Sabre Solutions - computer maintenance	NW1777	810.00	0.00	810.00
M.Russell - exp - office nibbles	NW1778	112.90	0.00	112.90
NW Bank charges	DD	10.00	0.00	10.00
		13427.71	0.00	13427.71

January Expenditure

J.Lungley - website maint	NW 1779	60.00	0.00	60.00
KRCT - rent	NW1780	250.00	0.00	250.00
Employee #1- salary	NW1781	1771.23	0.00	1771.23
British Gas Service pavilion	NW1782	29.00	0.00	29.00
		2110.23	0.00	2110.23

Income £1320 received grant from Cllr Shorter - defibrillator for Recreation Centre

Income £1057 received grant from Cllr Wedgbury - kitchen equipment for Recreation Centre

1. Funds in SIBA account & direct Reserve account being held in reserve for funding for impact of Village Green, capital cost of Kestrel Park & Bridgefield leisure and recreation areas.

This will include cost of staffing and maintenance equipment.

Exact figures required will not be known until details of S106 funding are finalised.

2. Zurich Insurance - public and employee liability insurance

3. First Rescue - defibrillator for Recreation Centre financed by members grant from Cllr Shorter

4. Crown Gas & Power - pavilion utilities

5. Biffa - pavilion refuse

6. Drain & Sewage Pumping - pavilion drainage system service and maintenance

7. Sabre Solutions - computer maintenance contract

Budget Report for 2017/2018

<u>Income to 9.1.18</u>	Budget 2017/18	YTD	Variance
Precept	145484	145484	0
Grants	4660	4660	0
Interest	200	62	138
Pavilion	5500	1696	3804
MUGA	5580	1310	4270
Functions	50	75	-25
Shared Handyman	2250	41	2209
Other (ALT refund etc)	0	7273	-7273
Sub Total	163724	160601	3123
VAT reclaim	0	8906	-8906
Total	163724	169507	-5783
<u>Expenditure to 9.1.18</u>	Budget 2017/18	YTD	Variance
Salaries	70000	66083	3917
Section 137	0	0	0
Communications	2500	1492	1008
General Admin	15000	13855	1145
Subscriptions	1350	1316	34
KRCT-Rec Centre Build (excess over S106)	0	123355	-123355

KRCT - Rec Centre	1000	25235	-24235
Main & repair - Other	9000	3752	5248
Maint & Repair - Pl/Field	5800	3347	2453
Playing Field Improvements	2000	0	2000
Other Kestrel Park re-inv to ABC	0	3950	-3950
Travel	150	23	127
Pavilion	15000	5248	9752
MUGA	4000	0	4000
Capital/Asset	36000	19733	16267
Handyman Scheme	4000	4159	-159
Parish Office	3000	1750	1250
Sub Total	168800	273298	-104498
Reclaimable VAT	0	8404	-8404
Total	168800	281702	-112902

MA left the meeting at 19.25

10. Planning

HM presented the current planning applications:-

APPLICATION NUMBER: 17/01826/AS

APPLICATION FOR FULL PLANNING PERMISSION

ADDRESS: 62 ACORN CLOSE, KINGSNORTH, ASHFORD, KENT, TN23 3HR

APPLICANT: MR & MRS ABARY

PROPOSAL: RETROSPECTIVE APPLICATION FOR THE CONVERSION OF INTEGRAL GARAGE TO HABITABLE ACCOMMODATION.

WARD: PARK FARM NORTH

OFFICER NAME: WILLIAM MCKANE

COMMENTS: **No Comment**

APPLICATION NUMBER: 17/01829

APPLICATION FOR FULL PLANNING PERMISSION

ADDRESS: 18 CHARMINSTER, KINGSNORTH, ASHFORD, KENT, TN23 5HU

APPLICANT: MR & MRS STOLWORTHY

PROPOSAL: PROPOSED GARAGE CONVERSION

WARD: WASHFORD

OFFICER NAME: WILLIAM MCKANE

COMMENTS: **No Comment**

(Note: Anne Luery has looked and supports)

AB arrived at 19.40 and took the Chair.

APPLICATION NUMBER: 17/01349

ADDRESS: LAND AT CHILMINGTON GREEN, ASHFORD ROAD, GREAT CHART, KENT

APPLICATION FOR FULL PLANNING PERMISSION

APPLICANT:

PROPOSAL: PHASE 1 (BRISLEY FARM EXTENSION) STRATEGIC SUSTAINABLE URBAN DRAINAGE SYSTEM (SUDS) WHICH INCLUDES, PIPED SURFACE WATER DRAINAGE AND MANHOLES, FORMATION OF SWALES AND REPROFILING OF EXISTING DITCHES, FORMATION OF AN ATTENUATION POND, CONSTRUCTION OF HEADWALLS, STRATEGIC FOUL WATER DRAINAGE AND ASSOCIATED WORKS WITHIN LAND AT CHILMINGTON GREEN.

WARD: WASHFORD, WEALD SOUTH

OFFICER NAME: PAOLO LESBORDES

COMMENTS: **We accept subject to KCC environmental regulations, DPD, bylaws of internal drainage board.**

APPLICATION NUMBER: 17/01851

APPLICATION FOR APPROVAL OF RESERVED MATTERS

ADDRESS: PROPOSED ELECTRICITY SUB STATION LAND REAR OF 25 HEDGERS WAY, KINGSNORTH, KENT

APPLICANT: MR REED, HODSON DEVELOPMENTS LTD

PROPOSAL: RESERVED MATTERS APPLICATION FOR THE CONSTRUCTION OF AN ELECTRICITY SUB-STATION AND ATTACHED FIBRE CABINETS TO SERVICE THE PROPOSED BRISLEY FARM HOUSING EXTENSION PURSUANT TO PLANNING PERMISSION REFERENCE 12/00400/AS

WARD: WASHFORD

OFFICER NAME: PAOLO LESBORDES

COMMENTS: **Support**

APPLICATION NUMBER: 17/01886/AS

APPLICATION FOR FULL PLANNING PERMISSION

ADDRESS: 20 GREENCROFT, KINGSNORTH, ASHFORD, TN23 5LG

APPLICANT: MR STEFAN DALTON

PROPOSAL: ERECTION OF A SINGLE STOREY SIDE EXTENSION

WARD: WASHFORD

OFFICER NAME: SALLY HODGSON

COMMENTS: **We feel more details are required as the application is for a single storey side extension. Drawing No CAD/03/17 shows 2nd storey.**

TO BE DISCUSSED AT MEETING

APPLICATION NUMBER: 15/00856/AS

ADDRESS: LAND AT POUND LANE, MAGPIE HALL ROAD, BOND LANE AND ASHFORD ROAD, KINGSNORTH, KENT

APPLICANT: PENTLAND HOMES LTD & JARVIS HOMES LTD C/o MR I BULL CONSULTANCY LTD

PROPOSAL: Outline application for a mixed use development comprising: - Up to 550 dwellings in a mix of size, type and tenure. - Up to 210 sq.m (gross internal floor space) of A1 – A5 uses, but with no individual units greater than 150 sq. m- Up to 180 sq. m (gross internal floor space) of community/leisure uses of Classes D1 and D2.- 1 form entry primary school. - Provision of local recycling facilities. - Provision of areas of formal and informal open space. - Installation of utilities infrastructure to serve the development, including flood attenuation, surface water attenuation, water supply, waste water facilities, gas supply, electricity supply (including sub-station, telecommunications infrastructure and renewal energy). - Transport infrastructure including a new access roundabout in the vicinity of the Ashford Road/Magpie Hall Road/Steeds Lane junction, new priority control junctions on Ashford Road, a new distributor road through the site to provide relief to the existing Ashford Road plus an internal network of roads and junctions, footpaths and cycle routes. - New planting and landscaping both within the proposed development and on its boundaries as well as ecological enhancement/mitigation works. - Associated ground works. ****SUBJECT TO AN ENVIRONMENTAL IMPACT ASSESSMENT****

WARD: WEALD EAST, WEALD SOUTH

OFFICER NAME: SUE HEAD

COMMENTS: **We strongly object. We consider this application premature as the site has to be considered in the local plan EIP. We also object strongly about the roundabout at Smithfield crossroads. A roundabout in this position will result in more traffic on Magpie Hall road and Ashford road, both of which are already at capacity. The proposed road from Chilmington Green along Long Length and through the Court Lodge site and onto the Tesco roundabout would divert traffic from the centre of the village and the Parish Council supports this. We note that the applicants in this application are only proposing on areas proposed in the Local Plan however, they have surrounded these areas with a grey designation which they say are areas of possible development. We would strongly object to any further developments. We consider that a Master Plan should be produced for the Court Lodge site and the sites in this application. We consider that these two sites should be connected so that the open spaces being proposed form a corridor allowing free and connected movement for wildlife and for the movement of residents.**

Application Number: 17/01786/AS – Erection of an Xpress Centres Unit and signage at the existing Tesco Store

Application for advertisement consent.

Address: Tesco Stores Ltd, Moatfield Meadow, Kingsnorth, Ashford, Kent TN23 3LU

Applicant: Tesco Stores Ltd.

Proposal: Erection of 1 no internally illuminated fascia signage to unit and 4 no. non-illuminated fascia signage to unit; erection of 1 no. non-illuminated free-standing sign.

Ward: Park Farm North

Officer Name; Rob Bewick

Comments: **Support, provided that the opening hours and the hours of illuminated signage are the same as those of the car wash.**

No update on Local Plan

7. Matters Arising from Previous Minutes not on the Agenda or Action Sheet (deferred from earlier)

AB reported that KALC will be holding a Governance, Procedures and Transparency conference on the on 8th February at Ditton which would be valuable for all councillors to attend, following Parish Council acceptance of Business Plan (Master Vision) and the tasks involved in delivering.

AB suggested that a workshop for members should take place with external facilitator HR Services, an organisation recommended by KALC, and from it Parish Council should produce a proposed new staffing structure, to include all

roles that will be required to support the business plan, with supporting outline job descriptions and person specifications. A second workshop with staff to follow on, also facilitated by HR Services, costs to be ascertained and to be allocated from either Training or Kingsnorth Facility Upgrade (Masterplan) budget; **AB** and **PC** to write brief. **JW proposed and SD seconded that this should take place. HM abstained, JH disagreed, 7 others agreed. Carried.**

11. Minutes & Actions Arising from Committees / Groups:

- **Access & Open Spaces Sub Committee.**

HM has received report from ABC regarding proposals for management of Kingsnorth Country Park (preferred name Kingsnorth Green Corridor). All issues are covered. **AB** suggested await KWT response.

- **Pavilion and Playing Field Sub Committee**

No report

- **Staffing Committee**

JH called a staffing committee for 10.30am on January 23rd 2018 to take place in the Parish Office.

12. Kingsnorth Community Café Update

PC reported that the Christmas Party held in December had been very successful. Proceeds are yet to be finalised and are to be divided equally between Paula Carr Trust and Woodchurch Driving for the Disabled. An Easter function is being considered. A coffee morning to support Children's Cancer is also being considered. There is approximately £4k held in the bank account, £1k allocated for grant to Park Farm Rangers. An events calendar is being compiled including Danny Hall Foundation Day (July), Tesco Fun Day (September) and hopefully Summer/Country Fayre. **SD** emphasised that his plans for the Country Fayre are still on hold.

13. Kingsnorth Recreation Centre Update and Financial Status

AL reported that she has held an extra meeting with LA in an attempt to negotiate a workable rental figure and to agree Version 7 of the lease; after 1.5 hours plus 1 extra hour of discussion neither was agreed by LA. A subsequent vote at Trustee meeting did not uphold (2-1) a threat of a "lockout" due to adverse publicity and poor reflection on Recreation Centre. Another temporary hall hire agreement to be issued up to 31st January 2018. ABC backs proposal to change locks if lease unsigned.

At this point meeting was closed to public at 20.45

14. Items for Next Agenda

None

There being no further business the meeting was closed at 21.10

Next Parish Council Meeting will be Tuesday 13th February 2018 at 19.00.

Signature: _____ Date _____