

KINGSNORTH PARISH COUNCIL  
Minutes of the Parish Council Meeting held on Tuesday 9<sup>th</sup> February 2016  
At Kingsnorth Pavilion, Church Hill, Kingsnorth from 1900

**Present:** Cllr Breese, Cllr Barber, Cllr Moorby, Cllr Moss, Cllr Wedgbury, Cllr Holland  
Cllr Luery, Cllr Male & Cllr Dehnel  
Borough Councilors' Hicks, Angel, Shorter  
Also in attendance: Len Bunn – Parish Clerk, Christine Drury – Assistant to Parish Clerk

1900 The Chairman welcomed the Parish Councillor's and also members of the Public to the full Parish Council meeting.

**1. Apologies:**

Cllr Bartlett, Community Warden Beasley & PCSO Smith

**2. Declarations of Interest**

None declared

**3. Members of the Public Items**

There were none.

**4. Community Warden & PCSO Reports**

**PCSO's:**

Contact numbers for Kingsnorth Parish Police Community Support Officers  
**(Only for Parish and Councillor's not for general public only email addresses to be given)**

- PCSO SMITH (56800@kent.pnn.police.uk)-, Park Farm/ Kingsnorth / Bridgefield & Knights Park
  - PCSO PARISH ([58951@kent.pnn.police.uk](mailto:58951@kent.pnn.police.uk)) Washford Farm & Chartfields
    - PCSO CARR (57330@kent.pnn.police.uk) Stubbs Cross

**Kingsnorth report January 2016**

**(Figures 12/01-07/02)**

**Park Farm**

**PCSO SMITH Reports-**

There have been the following **crimes** of note in the area-

1 x Attempt Burglary, Property found to be insecure nothing appeared taken, no further lines of enquiries, no offenders caught

1x Criminal Damage to window, Property is alongside a footpath; appears a stone has been thrown at a window; no further lines of enquiries, no offenders caught.

There have been the following **ASB** of note calls in the area-

1 x Anti-Social Behaviour call regarding youths causing minor issues in New Bridgefield. Three youths were stopped and spoken to.

Parking issues around Furley Park School, I have spent time on the school gates patrolling the surrounding streets to assist with the bad parking, Ashford Borough Council traffic wardens have also been in attendance assisting and working with the school to help resolve the issues.

PCSO PARISH Reports-

**Crime**

- 24/01/16 – Burglary- Filmwell – A garage

Tools, meat and extension leads were taken. There are no lines of enquiry, no CCTV, filed pending further information.

- 01/02/16 – Theft by finding, Washford Farm road

Solar panel lights were put up at an address to prevent crime and these were removed by the offender. No lines of enquiry, nothing seen or heard.

- 20/01/16 – Criminal damage, Washford farm road

Glass window to a property was damaged and a small hole was left in the window.

- 23/01/16 – Criminal damage Forum Way

Solar panel damaged on the roof of an address. Filed pending further information

- 28/01/16 – Criminal damage Coleman's close

Vehicle has been damaged by being scratched Suspect has been identified, Enquiry on-going.

- 31/01/16 – Criminal damage Speldhurst Close

Vehicle damaged – dented and windows smashed, Male was arrested for this offence.

- 30/01/16 – Criminal damage Washford farm road Vehicle damaged,

Hammer marks, filed pending further information.

**Vehicle crime prevention advice.**

If you can garage your vehicle, you will reduce the risk of your car being targeted, however for the times you have to park on a driveway, on the road or in a public car park, here are some helpful tips:

- Garage your car whenever possible.
- Park in a well-lit area.
- Locks or other security devices act as a deterrent.
- Steering locks and gear locks are inexpensive and easy to fit.
- Consider installing an immobiliser or an alarm – and use it!
- Fit locking wheel nuts – they are inexpensive and easy to fit.
- Keep your keys in a safe place at all times.
- Remove keys from the ignition when you leave your vehicle – even for a few seconds.
- Have your registration no. or part of Vehicle ID no. etched onto the glass surfaces.
- Stereos and Sat Navs are some of the most sought after items - get one that is totally or partly removable and do not leave the support cradle in place or suction pad marks on the windscreen.

- Don't leave valuables in your vehicle – a coat on the back seat is a target for a thief.
- Consider marking all your property – especially the items you frequently take in the car.
- Lock all doors, windows and sunroof every time you leave your car, however briefly.
- Lockable fuel caps are advisable.
- Anti tamper number plate screws are available on the market

### **Kingsnorth Village and Bridgefield**

#### **PCSO Smith Reports-**

3 x Thefts from the building site overnight in Bridgefield.

a large quantity of tools, equipment, Vehicle batteries and red diesel was stolen. Offenders have rammed the main gates to gain access. Investigation is on-going.

If any residents see persons on the sites during night hours with torchlights or any suspicious vehicles please call it through to the Police on 101.

Reports received from residents regarding youths being loud and congregating in the park late evening when dark. Also reports of youths throwing items off the bridge onto the grass banks. These incidents need to be reported whilst in progress in order for an officer to be deployed and hopefully apprehend the offenders.

### **Stubbs Cross**

#### **PCSO Gary CARR reports-**

Nothing to report

Please do not hesitate to contact me or in my absence my supervisor Sgt Trevor Brathwaite

E-mail Trevor.Brathwaite @ kent.pnn.police.uk.

### **Community Warden – Peter Beasley:**

No report received

### **5. Borough Councilor's Report:**

#### **Cllr Bartlett:**

Councillors met with Highways England in January and he was disappointed to hear that they do not intend to provide traffic lights at the A2070 / Barrey Road Junction, nor do they plan to block off Kingsford Street from Highfield Lane. The first is important because traffic from the Retail Park needs a safe way of accessing the fast moving dual carriage way and the second is important because Highfield Lane will no longer be able to access the A20 directly, instead it will need to go through Mersham. There will be a Council meeting to discuss these issues on Wednesday 9 March at 7pm and everyone concerned is encouraged to attend. JH advised that he would be attending this meeting as a resident. There are ongoing problems with the traffic lights on the A2070 which are intermittently not working. These lights had been installed by Crest Nicholson to enable residents in Finberry to walk to Orbital to join the bus service. Each time they do not work please report it to the Sales Office in Finberry and this might encourage action. Let PB know as well, as he will keep a record of these lights not working as they are very important.

The Council is very close to issuing the planning consent required to further work to be carried out on the Local Needs Housing project in Bower Road, opposite Bower House. Ecological surveys will be carried out in the Spring and, providing no surprises come out of that, building work will begin in May 2017.

**Cllr Angell:**

MA reminded the meeting that KPC should have a Member on the Village Hall Management Committee and that this position should be filled as soon as possible. PC stated that this matter was on the Agenda and would be considered under item 9 of the Agenda. MA also advised that the management structure within the Village Hall has now been changed and the new Village Hall Caretaker is Kirstie Duncan Page after the retirement of Ann Lambert.

MA enquired about the ownership of the MUGA on the playing fields and how it could be accessed. PC confirmed that all of the details of the MUGA are shown on the Parish Councils web site and also on their Facebook page. He confirmed that additional promotional opportunities are being explored.

MA advised that a budget meeting at ABC was being held on the 11<sup>th</sup> February 2016 in order to consider the budget submissions which indicate an increase of 1.99% plus an increase of 2% for Social Care. This represents an increase of £43pa based on a Band D property.

**Cllr Shorter:**

NS reconfirmed that the budget for 2016/17 had now been submitted for approval and that this would be considered on the 11<sup>th</sup> February 2016.

NS advised that the final paperwork for the adoption of land in Riverside Close has now been approved as a Village Green and this documentation should be forwarded to KPC fairly soon. JH enquired why it was necessary for this item to be referred to the Town Centre Group and NS confirmed that this group now dealt with all disposals. AL & JH expressed their total dissatisfaction and frustration regarding the length of time that this had taken and the PC confirmed that he had also been advised that he should be receiving the necessary paperwork in the very near future and once received he will be liaising with local children in the area of what they would like to see included in the play equipment, a survey of which he had carried out some two years ago which was now probably out of date.

AL highlighted to NS that the situation regarding Benstead was still unresolved. NS reminded the meeting that this item had been deferred due to the General Election and that he would now follow this matter up with the appropriate Departments.

**Cllr Wedgbury:**

JW advised that the junction 10 consultation by Highways England was proceeding but that Highways England's input did not include the implications of Chilmington Green. HM advised that a group of Parish Councils that were most affected by this project would be giving a joint response to the proposals. JH advised that he wished to speak at this Consultation meeting on the 10<sup>th</sup> March 2016 and asked the meeting if he should speak as a concerned resident or as a Parish Councillor. As HM is attending on behalf of the KPC it was agreed that JH should speak as a resident only.

**Cllr Hicks:**

AH advised that plans for a school in Finberry were still proceeding.

**6. Approve Minutes of the 12<sup>th</sup> January 2016:**

Minutes of last meeting approved. Proposed JW & seconded by AL. All agreed.

**7. Matters arising from previous Minutes & not on the Agenda or Action Sheet:**

None

**8. Local Plan:**

AB gave an update following a meeting with Simon Cole from ABC and the Ashford KALC group looking at the LP and advised that the results of the first cut of sites being put forward for consideration would be made known around April/May and that the Neighborhood plans may not be the best way of ensuring local views were taken into account in the LP process and that they were time consuming and expensive. A lighter touch may be sufficient which is what KPC presentation at their workshops had followed.

HM advised that ABC will be using regulation 19 to progress the LP which is a shorter process but includes further consultation.

JW advised that developers had appealed against the current ABC LP but this appeal had been rejected.

**9. Correspondence:**

PC Stated that he had been advised by MA that KPC should have a Member on the Management Committee of the Village Hall as already indicated by MA under item 5. AB asked if there were any volunteers and SD put himself forward to represent KPC and all agreed acceptance of his offer.

PC advised that he had received a request from Great Chart with Singleton Parish Council Parish Clerk asking for a 50% payment towards the cost of hard standing around the container being used for the Shared Handyman Scheme. In view of the fact that it had already been agreed to share costs of this scheme on a 50/50 basis the PC was advised to contact the GCWSPC PC and confirm that we would accept a 50% recharge for this work based on their quote of £1,800. The PC reconfirmed that all equipment was to hand for the Shared Handyman Scheme and that the van ordered for this purpose was scheduled to be delivered in April 2016. Both Parish Councils logos had also been ordered and will be affixed magnetically to the vehicle and the Dealer had agreed to line the interior of the van with ply and that this would be completed without charge.

PC advised that he had received a request from the Church for a contribution to the Parish Magazine & the upkeep of the graveyard. It was agreed that this support had been given in the past and that a sum of £1,000 had been included in the Budget for this matter and all agreed that this financial support should be given once again.

Chilmington Green: HM, JH and SD attended the meeting. There was concern over the implications for Junction 10A as discussed; we agreed that HM would be the KPC rep on the joint Parish Council group looking at this issue. HM advised that earlier correspondence with the Consultant, Ian Dicks who was looking at traffic management, had indicated that they were only looking at any additional traffic movements within the estate and not any implications for surrounding roads. HM had undertaken a traffic survey along MHR , and that there were 7,000 traffic movements per 16 hour day and this may now need to be revisited and the methodology used checked, to ensure it complies with industry good practice. NS reminded us that some work had already been done and that we should use this as our starting point. HM will follow up and report back to the Parish Council. AB suggested that there should be a budget for this to cover the cost of traffic surveys across the Parish, covering the roads most affected by Chilmington Green and all agreed. ABC councillors will also be requested to contribute towards these costs and the figure set at the next meeting. Action HM.

The PC advised that complaints from Bridgefield residents were still being received regarding ASB by groups of youths. This matter had been referred to the Community Warden and PCSO's and the CXK Youth Workers were also informed and would be seeking to make contact with youths in the area. PM asked if a similar initiative could be rolled out at Westhawk.

JM suggested Bridgefield residents set up a Neighborhood Watch scheme and the PC advised that Kingsnorth Community Warden, Peter Beasley, was the person to advise on how this can be set up.

SD expressed concern over the condition of the footpaths to the school and asked if the left over top dressing we had could be spread further to provide a dry path. This would be a temporary measure while we try to resolve this on a permanent basis and the route and surface treatment of the footpaths in the area would be considered.

HM gave an update on footpaths and advised that KCC had prioritised our application.

**10. Finance:**

**Payments Received 1st Jan 2016 to 31st Jan 2016**

	£	p
Interest from NatWest Business Direct Reserve Account	3.90	
Twinning Association-pavilion hire	49.00	
Park farm Rangers-	204.00	
Kingsnorth Pilgrims	225.00	
<b><u>Total to 31.1.16</u></b>	<b>481.90</b>	
<b>February payments received to 9.2.16</b>	0.00	
<b><u>Total Income Received</u></b>	<b>481.90</b>	

**Balances as at 31.1.16**

	£	p
Balance at NatWest Current Account	100.00	

Petty Cash	17.00
	98264.4
Balance at NatWest Direct Reserve Account	2
	149202.
Balance at NatWest SIBA Account	77
	247584.
<b>KPC Cash Balance</b>	19
<b>Bank Reconciliation as at 31.1.16</b>	<b>£ p</b>
	249179.
Opening Balance from 31.12.15	17
Plus income during January	481.90
Less expenditure during January	6867.87
	242793.
Subtotal	20
Plus cheques not presented as at 31.1.16	4790.99
	247584.
<b>Subtotal</b>	19
Less Feb Payments cheques NW1301 onwards	4986.78
	242597.
<b>Balance as at meeting date 9.2.16</b>	41
	75000.0
<b>Transfer to Metro Bank reserve account</b>	0
	167597.
<b>Balance at NatWest Bank</b>	41
	242597.
<b>Total</b>	41

**Invoices Received & Payments due in January from last meeting date**

	Ref	Net	VAT	Total
		£ p	£ p	£ p
James Lungley-website	NW1291	60.00	0.00	60.00
L.Bunn-expenses	NW1292	10.14	0.00	10.14
Zurich Insurance	NW1293	1991.48	0.00	1991.48
Employee #1-salary	NW1294	538.50	0.00	538.50
Sabre Solutions-Jan-Dec 16	NW1295	810.00	0.00	810.00
Gail Howard-deposit returned see income	NW1296	50.00	0.00	50.00
T S Drew-pavilion path repair	NW1297	197.00	0.00	197.00
Edibleculture-prune orchard trees	NW1298	240.75	0.00	240.75
BT-telephone	NW1299	133.24	26.64	159.88
Gala Lights-extension cable Xmas lights	NW1300	80.00	16.00	96.00
Southern Electric-pavilion electricity	DD	56.80	0.00	56.80
<b>Sub Total to 31.1.16</b>		<b>4167.91</b>	<b>42.64</b>	<b>4210.55</b>
CF Corporate Finance-photocopier	DD	146.10	29.22	175.32
KCC-festive light connections	NW1301	168.52	33.70	202.22
Geerings-photocopier	NW1302	90.34	18.06	108.40
Employee #2-salary	NW1303	1631.53	0.00	1631.53
James Lungley-website	NW1304	60.00	0.00	60.00
HMRC-PAYE & NI	NW1305	2809.31	0.00	2809.31
			<b>123.6</b>	
<b>Total to 9.2.16</b>		<b>9073.71</b>	<b>2</b>	<b>9197.33</b>

Notes:

1. Part funds in SIBA account & direct Reserve account being held in reserve for funding for revenue impact of Village Green, capital cost of Brisley Farm & Bridgefield leisure and recreation areas. Exact figures required will not be known until details of S106 funding are finalised.
2. Zurich Insurance includes premium for MUGA
3. Sabre Solutions computer back up and service contract January to December 2016
4. KCC- Fit commando socket to Streetlight and install festive lighting
5. £75K transferred from NatWest to Metro Bank

### **Budget 2015-2016**

#### **Income to 9.2.16**

	<b>Budget 2015/16</b>	<b>Year to Date</b>	<b>Varian ce</b>
<b>Precept</b>	136522	136522	0
<b>Grants</b>	3920	3920	0
<b>Interest</b>	381	652	-271
<b>Pavilion</b>	2549	3152	-603
<b>MUGA</b>	0	221	-221
<b>Functions</b>	418	36	382
<b>Other</b>	0	1807	-1807
<b>Sub Total</b>	143790	146310	-2520
<b>VAT reclaim</b>	0	7299	-7299
<b>Total</b>	143790	153609	9819

Other=£60 compo UK Power, £100 refundable deposit, £1000 from Colin Stone re KRC,  
£623 K/N School land swap legal fees, H Moorby £24-Brogdale

#### **Expenditure to 9.2.16**

	<b>Budget 2015/16</b>	<b>Year to Date</b>	<b>Varian ce</b>
<b>Salaries</b>	55000	41364	13636
<b>Section 137</b>	2500	0	2500
<b>Communications</b>	6000	839	5161
<b>General Admin</b>	12784	8520	4264
<b>Subscriptions</b>	1500	91	1409
<b>Recreation Centre</b>	10000	10000	0
<b>Main &amp; repair - Other</b>	415	1269	-854
<b>Maintenance &amp; Repair - PI/Field</b>	5705	3430	2275
<b>Other</b>	0	24	-24
<b>Travel</b>	411	88	323
<b>Pavilion</b>	4430	2296	2134
<b>Capital/Asset</b>	38000	10445	27555
<b>Handyman Scheme</b>	0	4474	-4474
<b>Parish Office</b>	3915	2250	1665
<b>Sub Total</b>	140660	85090	55570
<b>Reclaimable VAT</b>	0	5822	-5822
<b>Total</b>	140660	90912	49748

### **11. Planning:**

## Applications needing a decision at this meeting

16/01601/AS – 2 Shipley Mill Close, Kingsnorth TN23 3NR – Two storey extension – **No objection**

16/00062/AS – 8 Claygate, Kingsnorth TN23 5YG – Conversion of garage to living accommodation - **No comment**

16/00083/AS – 5 Park Wood Close, Kingsnorth TN23 3NQ – Proposed single storey extension – **No objection**

16/000124/AS – Bilham Lawn Parcel B9, Land at Cheeseman’s Green – Cheesemans Green Lane, Kingsnorth  
Construction of 86 new dwellings with associated services – **No objection**

16/00125/AS – Land south of Captains Wood, Land at Cheesemans Green, Cheesemans Green Lane,  
Kingsnorth – **No objection**

15/01573/AS – The Offices, Church Hill, Kingsnorth TN23 3EF – Conversion from business (B1) to residential  
dwelling (C3) – **No Objection**

### 12. Minutes & Actions Arising from Committees / Groups:

SD advised that a meeting of the PPF Sub Committee was still to be arranged and that he would do this in the near future.

JH advised that no Staffing Committee meetings had been held but interviews would take place shortly for the position of Part Time Litter Picker/ Assistant Caretaker but to date, only two applications have been received.

### 13. Kingsnorth Recreation Centre:

**Held in Closed Session under item 16.**

### 14. Pavilion & Playing Field:

SD highlighted his concerns regarding the flooding of the footpath between the Pavilion and the School which still needs to be addressed. The PC advised that some grade 1 aggregate had been laid in the areas most susceptible to flooding but although this had improved things slightly, puddling had now been moved to other areas. SD advised that there was still a substantial amount of unused aggregate behind the Pavilion that should now be used. The PC advised that he would arrange a meeting between a ground worker and SD in order to obtain a quote for the improvement that was being suggested.

### 15. Items for next Agenda:

Update of any meetings held with ABC & the KRCT to discuss the service provider contract for the KRC.

### 16. 2100. Chairman asked for a Closed Meeting for the next items and members of the public & observers were asked to leave the meeting.

**There being no further business the meeting was closed at 2145.**

**Next Parish Council Meeting will be Tuesday 8<sup>th</sup> March 2016 at 1900.**

Signature: \_\_\_\_\_ Date \_\_\_\_\_