

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 9th June 2015
At Kingsnorth Pavilion, Church Hill, Kingsnorth from 1900

Present: Cllr Breese, Cllr Moorby, Cllr Holland, Cllr Luery, Cllr Wedgbury (1950)

5 members of the public.

Borough Councillors: Cllr Neil Shorter

Also in attendance: Len Bunn – Parish Clerk, Christine Drury – Assistant to Parish Clerk &
Ben Joiner – Assistant Caretaker

1. The Chairman welcomed the members of the Parish Council & Borough Councillors and members of the Public.

2. Apologies:

Cllr Dehnel

3. Declarations of Interest:

None

4. Open Forum

No requests received from the public to speak

5. Members of the Public Items

None

6. Community Warden & PCSO Reports

Apologies received from the PCSO's who were otherwise engaged.

The Community Warden gave an update regarding the reorganization within the Community Wardens department. This reorganisation has meant that Kingsnorth Parish no longer has a dedicated Community Warden as the present Community Warden, Peter Beasley, will now also become responsible for Singleton. Having been responsible for these two areas previously he felt that Kingsnorth shouldn't see a vast difference in the dedicated representation within the Parish of Kingsnorth.

The Warden, on the request of the Parish Clerk, has now seen the damage done to the notice board in Langney Drive and he and the PCSO's will be monitoring this area for any future vandalism. The Parish Clerk advised the meeting that the damaged notice board would have to be replaced as the frame was twisted and damaged beyond repair and the locks had been stuck up with super glue. Cllr Luery advised the meeting that the bus shelter located next to the damaged notice board had now also been damaged.

7. Borough Councillor's Report

Cllr Neil Shorter

Cllr Shorter gave a full briefing to the meeting regarding his responsibilities within the new ABC administration. In addition he gave an update of the progress of works in the Elwick Road area as well as details regarding ABC's involvement with the Park Mall shopping complex. He also advised that the regeneration of International House was proceeding well and that the development to the south side of Elwick Road was now moving forward and planning for the new College had now been approved.

8. Approve Minutes of 12th May 2015:

The Minutes of the Meeting held on the 12th May 2015 were accepted as a true record, proposed by Cllr Holland & seconded by Cllr Luery. All agreed and were signed off by the Chairman.

9. Local Plan Committee Update:

Cllr Moorby advised that there was nothing to report on this item at the present time.

Cllr Breese advised that Local Plan Workshops would be held in the future but the commencement of these 'workshops' had been slightly delayed due to the recent Elections.

10. Matters Arising From Previous Minutes Not On The Agenda or Action Sheet:

There were none.

11. Correspondence:

The Parish Clerk confirmed that a meeting of the KCC's Regulation Committee Member Panel had met to discuss KPC's withdrawal of the adoption of Joys Wood as a Village Green. This withdrawal had been reviewed and accepted.

With regards to the Boundary Commissions Community Governance Review 2015 the Parish Clerk advised that he had written to this Commission advising the KPC wished to be fully involved in this review and that it was felt that the way in which the Parish of Kingsnorth had developed and continues to be growing it was of the utmost importance to increase the number of Parish Councillors represent Kingsnorth residents. As it is, residents in Bridgefield 1 and Bridgefield 2 had no dedicated Parish Councillor representing their interests.

12. Finance:

Payments received 1st May 2015 to 31st May 2015

Interest from Business Direct Reserve Account	£ 3.90
HMRC Vat refund 1.10.14 to 31.3 15	£3856.31

Total Income Received	£3860.21
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Balance at bank NatWest Current Account	£ 100.00
Petty Cash	£ 100.00
Balance at bank NatWest Direct Reserve Account	£ 98231.45
Balance at bank NatWest SIBA Account	£ 140543.11

KPC Cash Balance	£238974.56
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Bank Reconciliation as at 31st May 2015

	£	
Opening Balance from 30.4.15	241689.74	
Plus income during May	3860.21	
Less expenditure during May	(19914.03)	
Subtotal	<u>225635.92</u>	
Plus chqs not presented as at 31.5.15	13338.64	
Subtotal	<u>238974.56</u>	
Less June payments cheques 1163 onwards (see below)		(4726.48)
Plus June income to date(pavilion. hire £45, UK power compo £60)		<u>105.00</u>

Balance as at meeting date 9.6.15	<u>234353.08</u>
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Invoices Received & Payments Due In June 2015

		Recoverable		
		Net	VAT	£
M Cuernan internal auditor	NW1152	356.00	0.00	356.00
HMRC -5.2.15 to 5.4 15	NW1153	2554.93	0.00	2554.93
Employee #4 salary	NW1154	316.80	0.00	316.80
L Bunn expenses	NW1155	39.20	0.00	39.20
CPRE – membership	NW1156	36.00	0.00	36.00
Allotment Society - membership	NW1157	55.00	11.00	66.00
P Moss-Annual Meeting refreshments	NW1158	90.94	0.00	90.94
Nucadd-pavilion feasibility & plans	NW1159	600.00	0.00	600.00
ALT – management fee 1.4.15 to 31.3.16	NW1160	10000.00	2000.00	12000.00
Aquasof-salt pavilion	NW1161	34.56	0.00	34.56
BT-telephone & broadband	NW1162	126.95	25.39	152.34
Sub Total to 31.5.15		14210.38	2036.39	16246.77
Employee #1 – salary	NW1163	1529.22	0.00	1529.22
L Bunn – expenses travel etc	NW1164	29.00	0.00	29.00
KCC – safety wellingtons	NW1165	11.49	2.30	13.79
L Bunn – expenses travel & stamps	NW1166	15.12	0.00	15.12
Employee #2 – salary	NW1167	352.20	0.00	352.20
Employee # 3 - salary	NW1168	295.20	0.00	295.20
Gibbs – playing field maintenance	NW1169	1410.00	282.00	1692.00

Kingsnorth Electrical-pavilion lighting	NW1170	183.60	0.00	183.60
KCC-pavilion maintenance supplies	NW1171	73.14	0.00	73.14
KCC-pavilion maintenance supplies	NW1172	42.79	0.00	42.79
Employee #4-salary	NW1173	500.42	0.00	500.42
June to 9.6.15		4442.18	284.30	4726.48

Total to 9.6.15	£18652.56	£2320.69	£20973.25
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Notes:

1. Part funds in SIBA account & Direct Reserve account being held in reserve for funding for revenue impact of Village Green, capital cost of Brisley Farm leisure & recreation area and capital cost of Bridgefield leisure & recreation area. Exact figures required will not be known until details of S106 funding are finalised.
2. M Cuerden – internal auditor
3. L. Bunn expenses – travel & refreshments for Annual Parish Council meeting 12.5.15
4. P Moss expenses – refreshments for Annual Parish Meeting 19.5.15
5. NuCadd – pavilion extension feasibility study and plans
6. ALT – Recreation Centre management fee 1.4.15 to 31.3.16
7. Aquasof – salt for pavilion water softener
8. Gibbs – grass cut x 3, strim fence, strim trees, fertilizer, goalmouths

Budget 2015-2016

Income to 9.6.15

	<u>Budget 2015-2016</u>	<u>Year to Date</u>	<u>Variance</u>
Precept	136522	68261	68261
Grants	3920	1960	1960
Interest	381	116	265
Pavilion	2549	45	2504
Functions	418	0	418
Other	0	60	(60)
VAT reclaim	0	3856	(3856)
Total	143790	74298	69492

Expenditure to 9.6.15

	<u>Budget 2015-2016</u>	<u>Year to Date</u>	<u>Variance</u>
Salaries	55000	10752	44248
Section 137	2500	0	2500
General Admin	12784	1537	11247
Subscriptions	1500	91	1409
Recreation Centre	10000	10000	0
Maint& Repair Other	415	0	415
Maint& Repair Pl/Field	5705	1930	3775
Travel	411	47	364
Pavilion	4430	1338	3092
Capital/asset	44000	0	44000
Parish Office	3915	254	3661
Reclaimable VAT	0	2527	(2527)
Total	140660	28476	112184

The Parish Clerk provided Copies to all of the Parish Councillors in attendance for their approval as per Agenda item 12 Finance item 3. Cllr Holland proposed acceptance of the figures and seconded by Cllr Moss. All agreed that these could be submitted to the External Auditor.

13. Planning:

Applications needing a decision at this meeting

- 15/00690/AS – 5 Church Hill TN23 3EF- Demolition of existing single storey side extension & erection of two storey side extension including internal garage - **Supporting**
- 15/00646/AS – 9 Ploughmans Way, Kingsnorth TN23 3HU – Single storey extension & increase in height of roof to garage – **Supporting**
- 15/00641/AS – 9 Primrose Drive, Kingsnorth TN23 3NP – Proposed two storey rear extension - **Supporting**
- 15/00716/AS – 8 Claygate, Kingsnorth TN23 5YG – Single storey rear extension with changes to roof detail & fenestration on existing extension - **Supporting**
- 15/00750/AS – Tesco Stores Ltd, Moat Field Meadow, Kingsnorth TN23 3LU – Removal of Condition 26 on planning permission reference 11/00068/AS to allow deliveries on a 24 hour basis – **Objecting**
- 15/00621/AS - MUGA Kingsnorth Playing Fields, Church Hill, Kingsnorth - **Own application**
- KCC/AS/0121/2015 – Land at Finberry Village, Mersham – Consultation for creation of a 2 form Primary School comprising of two storey building, access, car parking & pick up / drop off bays, external play areas including MUGA, informal play area & grass playing field with hard & soft landscaping - **Supporting**

Decided Planning Applications

- 15/00556/AS - 2 Butterside Road, Kingsnorth TN23 3PD – Conversion of & extension to existing Garage to create habitable accommodation

14. Minutes & Actions Arising from Committees / Groups:

Cllr Moorby advised the meeting that the Community Orchard had now started to become overgrown and that Michael Ciccone had arranged to tidy up the area in general. In addition, Cllr Moorby advised that there were some fruits on the trees that needed to be removed and asked those present if they would kindly assist in picking this fruit. There were a number of volunteers and it was agreed that this would be carried out on the 13th June 2015 and if necessary also the following weekend.

Cllr Holland highlighted that some staff appraisals were now due and that a meeting would need to be arranged at a mutually agreed date & time.

15. Communications:

An update of the Community Warden Scheme was presented by the Community Warden under item 6 of the meeting.

The Parish Clerk advised that the new web site was now fully operational and some very basic training had been received but to date he has not amended anything on the web site.

16. Pavilion & Playing Field:

The Clerk advised that with the introduction of the CCTV system in and around the Pavilion there has been a reduction of vandalism of late. He also reminded the meeting that this system would need to be enhanced, should an extension to the Pavilion be approved, and advised that he is scheduled to have a meeting with the ABC Monitoring Department on the 24th June 2015 to discuss this matter.

18. Items for next Agenda:

This item was on the Agenda to be heard after the ‘closed session’ but was moved forward to accommodate this ‘closed session’.

MUGA update

Start of Business Plan

Date of Open Spaces subcommittee meeting & relevant report

At this point of the meeting Cllr Wedgbury proposed the exclusion of the press and public in order to move into a Closed Session. This was seconded by Cllr Moorby and all agreed.

The closed session finished at 2023 & the public & press were invited back into the meeting.

There being no further business the meeting was closed at 2035.

Next Parish Council Meeting will be Tuesday 14th July 2015 at 1900.

Signature: _____ Date _____