

**KINGSNORTH PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on Tuesday 9<sup>th</sup> September 2014**  
**At Kingsnorth Recreation Centre, Kingsnorth from 19.30**

**Present:** Cllr Moorby (Acting Chairman), Cllr Luery, Cllr Holland, Cllr Davis  
Five members of the public.  
Borough Councillor Peter Davison.

1. The acting Chair welcomed the members of the Council, Cllr Davison and members of the Public. The acting Chairman (Vice-Chairman) advised all that Cllr Breese was on vacation until the 16<sup>th</sup> October 2014.

**2. Apologies:**

Cllr Breese  
Cllr Wedgebury  
Cllr Shorter  
Cllr Ciccone

**3. Declarations of Interest:**

None declared.

**4. Open Forum**

No members of the public had requested to speak at the meeting.

Nobody was at the meeting from the Community Wardens or the PCSO's and no reports received.

Cllr Davison advised the meeting that the latest Cabinet meeting had been extremely lengthy and the report ran into a number of pages. If anyone required a copy a request could be made to Cllr Davison. The Chilmington Green development was still being discussed but there was nothing to discuss at this time.

**5. Local Plan Committee Update:**

The Local Plan Committee Chairman was unable to attend to give his report. However, following last week's LPC meeting, a few comments had been received which were being considered but in general it was essential that more residents become involved in the Local Plan process.

ABC are preparing a list of sites for consideration which will be made available later in the year.

There was an issue regarding the delivery of leaflets in Park Farm North and this matter is being considered to resolve this matter.

To date no further LPC meetings have been scheduled.

Cllr Moorby advised the meeting that she had been involved in the previous Local Plan and provided Councillors and the LPC with a print out of her CPRE response to the Local Plan on this previous occasion.

Cllr Moorby stated that Cllr Shorter & Ciccone felt that they were unable to attend the LP meetings due to their personal interest in this matter, however, Cllr Moorby felt that this was not correct and this would be looked into.

Cllr Moorby stated that she was very disappointed that the Borough Councillors of Kingsnorth had not been more actively involved in this matter and that only one Borough Councillor had attended any of the LPC meetings, to represent their residents.

Cllr Davison stated that he was not at all happy with the Land Submissions that had been received and that he was working on this matter very closely with ABC.

Cllr Moorby handed out copies of a draft response to the ABC Site Submissions that she and Cllr Breese had written for their consideration.

Cllr Holland proposed that as only 4 Parish Councillors were available at this meeting the LP matter should be discussed when all Parish Councillors were available, as this was a duty to all residents of Kingsnorth, and a special meeting should be called by the Parish Clerk. This was seconded by Cllr Luery and was carried 3 to 1.

Cllr Moorby stated that it should be the Parish Council leading on the LP and proposed that a referendum should be called. Cllr Holland reminded the Acting Chair that this item was not on the Agenda and should not be discussed at this meeting and reiterated that the Parish Clerk should call for an extraordinary meeting, when all Parish Councillors were available, to discuss this matter further.

**6. Approve Minutes of 8<sup>th</sup> July 2014:**

Minutes approved. Proposed by Cllr Holland and seconded by Cllr Luery and all agreed.

**7. Matters Arising From Previous Minutes Not On The Agenda or Action Sheet:**

There were none.

**8. Correspondence:**

The Clerk advised that he has received several letters of complaint regarding parking restrictions at Park Farm, and has passed them onto the appropriate body within ABC but it is generating a lot of work and discontent of residents. All of the complaints had been answered by ABC and KPC had been copied in on emails to the residents in question.

The Clerk advised that a complaint had been received from a resident regarding the concerns of some Bridgefield residents that Royal Mail are failing in their duty to provide a post box, as prescribed by OFCOM, within a quarter of a mile of 98% of the residents and that special arrangements should be made for the remaining 2% of residents. Some residents have to travel 1.2 miles to Kingsnorth Village Hall or 1.7 miles to Sheepfold Lane, which is unacceptable. The resident sent correspondence to Royal Mail Customer Services Division in Plymouth on the 25<sup>th</sup> August 2014 asking Royal Mail to meet their obligations under DUSP 1.8 published on the 13<sup>th</sup> June 2014 and is now awaiting a reply.

**9. WW1 Commemorations & Services**

The Clerk advised that ABC Ward & Borough Councillors have been requested to assist in the funding of the purchase of 3 WW1 Commemorative benches for the greens in Langley Drive, Riverside Close and the Moat and also 1 for the Buffer Zone which will be paid for by the Parish Council as previously agreed. The Clerk completed all of the necessary documentation for the grants but is still awaiting a response from two Borough Councillors.

Cllr Holland asked to be reminded of the costs of these benches and the Clerk advised that each bench was costing £599 excluding VAT, bolt down vandal proof fixings at £18 excluding VAT, delivery charge of £68 excluding VAT and £150 excluding VAT for installation.

**10. Finance:**

**Payments received 1<sup>st</sup> August 2014 to 31<sup>st</sup> August 2014**

Interest From Business Direct Reserve Account	£ 31.19
Kingsnorth Pilgrims F/C 1/2 Year Subscription	£ 200.00
Ark Activities	£ 85.00

<b>Total Income Received</b>	<b>£ 316.19</b>
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**Bank Reconciliation as at 31<sup>st</sup> August 2014**

Balance at bank NatWest Current Account	£385.00
Balance at bank NatWest Direct Reserve Account	£98,163.65
Balance at bank NatWest SIBA Account	£37,112.29

<b>KPC Cash Balance</b>	<b>£135,660.94</b>
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<b>Fixed Rate Bonds – 5 Year Account</b>	<b>£ 16,000.00</b>
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**Invoices Received & Payments Due In September 2014**

		Recoverable		
		Net	VAT	£
KCC	NW889	157.02	31.40	188.42
HMRC May/June/July	NW890	2062.69	00.00	2062.69
Brooknight Security	NW891	248.00	49.60	297.60
Air Ambulance Grant/Donation	NW892	100.00	00.00	100.00
KCC	NW893	123.91	24.78	148.69
First Rescue Defibrillator	NW894	1270.00	254.00	1524.00
BT	NW895	78.70	15.74	94.44
L Cooke Install dog bin Bridgefield & repair		170.00	00.00	170.00

vandalised guttering	NW896			
Kingsnorth with Shadoxhurst Church 2014 donation	NW897	1000.00	00.00	1000.00
Helpful Hands Pavilion Cleaning August	NW898	75.00	15.00	90.00
David Jenkins Caretaker Pavilion Expenses	NW899	29.89	00.00	29.89
Len Bunn Expenses	NW900	77.63	00.00	77.63
Employee #1 including 1 Pavilion clean	NW961	416.90	00.00	416.90
Employee #2	NW962	1496.25	00.00	1496.25
Gibbs & Son Cuts/ Strim. Mark out football pitches as directed	NW963	970.00	194.00	1164.00

<b>£8,275.99</b>	<b>£ 584.52</b>	<b>£ 8,860.51</b>
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**Notes:**

1. Part funds in SIBA account & Direct Reserve account for one off payments for funding for revenue impact of Village Green, capital cost of Brisley Farm leisure & recreation area and capital cost of Bridgefield leisure & recreation area.
2. One new Dog Bin supplied and fitted in Bridgefield.
3. Final billing received from Brooknight security & Helpful Hands Cleaning. Pavilion alarm monitoring now being carried out by Chubb & the Police who will respond to any alarm activation. Cleaning & Litter Picking now being carried out in-house to reduce overheads.

Cllr Davis, on behalf of the PCC, thanked the Parish Council for their donation of £1,000 for 2014 to assist with the overheads of the village church.

Due to the holidays of Cllr Breese & Luery there would be insufficient signatories for bank cheques. It was proposed that Cllr Holland be added to the list of signatories.

**11. Planning:  
Applications needing a decision at this meeting**

- 14/00836/AS – 12 Centurion Walk, Kingsnorth TN23 3FQ – Change of use of land to residential and erection of a 1.8m close board fence – **No comment**
- 14/01070/AS – Land Parcel 5 Park Farm East, Hamstreet Bypass, Kingsnorth  
Erection of 33 dwellings including 3 affordable housing units with access roads, footpaths, cycle ways, drainage & associated car parking provision, bicycle parking and groundwork's – **Object – Unacceptable parking provisions resulting in possible parking problems**
- 14/01080-/AS – 48 Lucilla Avenue, Kingsnorth TN23 3PS – Erection of 2 storey side extension – **No Objection**
- 14/01118/AS – 8 Langney Drive, Kingsnorth TN23 5UF – Erection of a single storey rear Extension – **No Objection**
- 14/01140/AS – 40 Brisley Court, Kingsnorth TN23 3GE – Part conversion of integral garage into habitable room – **No Objection**

**12. Minutes & Actions Arising from Committees / Groups**  
No reports

**13. Communications:**

No report submitted by Cllr Davis as he was unsure how to obtain this report from the web site and would contact Trevor Measday regarding this matter. The Clerk asked him not to contact Trevor due to his medical retirement.

The Parish Clerk advised that due to the resignation of Trevor Measday due to medical reasons he has asked for assistance in the finalizing of his web site training from within the Parish and is now nearly up to date with this familiarization of the handling of the web site.

**14. Pavilion & Playing Field:**

The Clerk advised the meeting that a defibrillator had now been ordered for the Pavilion but this would not be permanently installed until such time as the CCTV cameras had been installed due to possible vandalism.

The Clerk reported that the Tesco Fun Day had been a great success & that despite the very late advertising of the event a large number of residents from the Parish had attended. The event was held by Tesco's and all monies collected were being donated to Diabetes UK. Patricia Moss of the PPG group, who had a number of tables at the event, advised the meeting that Tesco's had informed her that £1002 had been collected for the charity.

**15. Kingsnorth Recreation Centre:**

Cllr Holland advised that the next Trustees meeting was going to be held on the 16<sup>th</sup> September 2014 and that a report from this meeting would be submitted at the next Parish Council meeting.

Due to the deterioration of the white lining in the KRC car park Cllr Holland advised that ABC would be renewing the lining on the 11<sup>th</sup> September 2014.

**16. Standing Orders:**

Cllr Moorby reported that no further progress has been made in finalizing the new Standing Orders.

**17. Parish Councillor Vacancies:**

In view of the two resignations of Parish Councillors Stevens and Measday, the Clerk requested guidance as to whether the remaining Parish Councillors thought it was necessary to advertise these vacancies so close to the next General Elections in 2015. It was generally thought that the vacancies should be advertised as soon as possible but further guidance should be sought from the Electoral Services Department.

**18. Village Green Application – Joys Wood:**

Cllr Luery advised that the Village Green application submitted for Joys Wood had been declined on a few technicalities the main one being as to whether the land being applied for was 'as of right' or 'of right'. This matter is now going to be pursued and guidance is being sought.

**19. Closed Session:**

**20. Items for next Agenda:**

Standing Orders (HM)

CCTV report (LB)

Review of Complaints Policy (HM)

**21. Next Parish Council Meeting will be Tuesday 14<sup>th</sup> October 2014**

There being no further business to discuss, the Chairman closed the meeting at 2100.