

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 12th May 2015
At Kingsnorth Pavilion, Church Hill, Kingsnorth from 1900

Present: Cllr Breese, Cllr Moorby, Cllr Holland, Cllr Luery, Cllr Dehnel, Cllr Wedgbury
3 members of the public.

KCC & Borough Councillors: Mike Angell, Paul Bartlett

Also in attendance: Len Bunn – Parish Clerk, Christine Drury – Assistant to Parish Clerk &
David Jenkins – Caretaker

- **Closed Session**

- **Closed Session closed at 1857 & members of the Public & Press invited into the main meeting at 1900**

- **Main Meeting**

1. The Chairman welcomed the members of the Parish Council, KCC & Borough Councillors and members of the Public.

2. **Apologies:**

Cllr Hicks

3. **Declarations of Interest:**

None

Meeting handed over to Parish Clerk by present Chairman Cllr Breese

4. **Election of Chairman**

Cllr Holland proposed Cllr Breese and this was seconded by Cllr Moorby. All agreed and the Parish Clerk handed the meeting to Cllr Breese

Election of Vice Chairman

Cllr Holland proposed Cllr Luery and seconded by Cllr Dehnel. There was one abstention and three Members agreed. Motion was carried.

Election of officers to sub Committees

Staffing Committee: Cllr's Holland, Moorby, Breese, Luery & Moss

Access & Open Spaces: Cllr's Wedgbury, Moorby, Dehnel, Barber, Moss & Breese

Local Plan Joint Committee: All Members

Planning Lead: Cllr Holland proposed Cllr Moorby seconded by Cllr Luery and all agreed

Pavilion & Playing Field Committee: Cllr's Moorby, Holland, Dehnel, Breese, Moss & Barber

Cllr Wedgbury left the meeting due to a prior commitment

5. **Open Forum**

No requests received from the public to speak

6. **Community Warden & PCSO Reports**

Apologies received from the Community Warden & PCSO's who were otherwise engaged. Reports from the Community Warden & PCSO's were distributed to those present.

Cllr Breese asked for the Pilot Warden Scheme to be placed on the Agenda for the June 2015 meeting

7. **Borough & County Councillors Reports**

KCC Cllr Angell

Cllr Angell requested that a member of the Parish Council to sit on the Committee of the Village Hall. This Committee normally meets 2 or three times a year. His full Annual Report will be given at the Annual Parish Meeting on the 19th May 2015.

Borough Councillor Paul Bartlett

Cllr Bartlett reported that funding for various projects on Bridgefield will be made available and gave an update of the studies that have been carried out so far at Bridgefield but the findings as yet have not been disclosed. These studies have been funded by ABC.

Crest Nicholson have advised that 35 units in Finberry are in the Parish of Kingsnorth and suggested that the Parish Clerk make contact with this developer regarding the provision of a Kingsnorth Parish Council notice board.

Network Rail were now undertaking a review of the security of their tracks and the 'Rail Halt' project was still being considered and Consultants have now been appointed to review this project. And the JTB are evaluating the proposed bus route to Bridgefield.

Cllr Bartlett advised that there was now a further problem of dog fouling near the play area at Bridgefield and asked the Parish Council for assistance in reducing this problem. The Parish Clerk advised that a new dog bin had already been purchased for Bridgefield and this would be installed once the location has been identified. Cllr Bartlett reconfirmed that the study being carried out by the Boundary Commission was progressing and that Mersham are considering a proposal to the Commission to place the Finberry development under their own single Parish rather than as it is now split between Mersham & Kingsnorth. Great Chart have also made similar observations with the proposed Chilmington Green development that is at present partly in the Parish of Kingsnorth.

Cllr Angell advised the meeting that the Finberry School was in the Parish Of Kingsnorth and that this could possible cause some confusion in time to come. After a full discussion it was decided that the Parish Clerk would meet with adjoining Parishes and possibly put forward a joint proposal.

In future, when discussing items relating to the Bridgefield development, the terminology of Bridgefield 1 for the original build & Bridgefield 2 for the new build would be used in order to avoid any confusion in the future and all agreed.

8. Approve Minutes of 14th April 2015:

Cllr Moorby asked that an amendment be made regarding the Joys Wood Village Green application and this was agreed.

With the amendments requested by Cllr Moorby the Chairman asked if the Members present agreed that these Minutes had been correctly recorded. Councillor Holland proposed acceptance and Cllr Luery seconded the motion. All agreed.

Cllr Moorby asked for clarification of the 'Handyman Scheme' and the Parish Clerk issued details of the application that had been sent to ABC. To this end, Great Chart felt that they would prefer to put their own proposals forward for this scheme rather than a joint proposal from Great Chart & Kingsnorth. The Parish Clerk issued documentation to the meeting with an analysis of the ground maintenance plan produced by ABC to show which items affected the Kingsnorth Parish Council. He advised that to date no response had been received from ABC regarding this matter.

The Chairman asked if the Members present agreed that these Minutes had been correctly recorded. Councillor Holland proposed acceptance and Cllr Moorby seconded the motion. All agreed.

9. Local Plan Committee Update:

Cllr Moorby advised that there was nothing to report on this item.

Cllr Breese advised that Local Plan Workshops would be held in the future in the Old School Building and dates would be advised when known.

10. Matters Arising From Previous Minutes Not On The Agenda or Action Sheet:

Cllr Breese advised that the Annual Parish meeting would be held in the main hall of Kingsnorth C of E Primary School and would commence at 1830 in order that the public could view the proposed plans for the MUGA, an extension to the Pavilion including the car parks and footpaths and also possible changes at the Kingsnorth Recreation Centre.

The Chairman advised that she wanted the meeting to be more informal than in the past in, order that residents could view the projects being worked on and this could then be seen as a consultation event as it was extremely important for residents to be kept advised of plans for the future of Kingsnorth and all agreed that this was a good idea.

11. Correspondence:

It was confirmed by the KCC that the Parish Councils application for Joys Wood to be considered as a Village Green had been denied and although the Parish Council had withdrawn the application this had also been denied as once an application had been made this could not be withdrawn until it had been reviewed by KCC's Regulation Committee Member Panel which the Parish Clerk advised was scheduled to be heard on the 19th May 2015.

12. Finance:

Payments received 1st April 2015 to 30th April 2015

Interest from Business Direct Reserve Account	£ 4.04
Interest from Bond account	£ 12.27
Interest from SIBA account	£ 95.97
ABC - precept 1 st payment	£70221.00

Total Income Received	£ 70333.28
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Balance at bank NatWest Current Account	£ 100.00
Balance at bank NatWest Direct Reserve Account	£ 98227.55
Balance at bank NatWest SIBA Account	£ 144211.47

KPC Cash Balance	£ 242539.02
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Bank Reconciliation as at 30th April 2015

	£
Opening Balance from 31.3.15	175191.90
Plus income during April	70333.28
Less expenditure during April	(2986.16)
Sub total	<u>242539.02</u>
Less chqs not presented as at 30.4.15	(288.07)
Sub total	<u>242250.95</u>
Less May payments as below	(7184.63)
Balance as at meeting date 12.5.15	<u>235066.32</u>

Fixed Rate Bond – Account Matured - £16000 now transferred to current a/c
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Invoices Received & Payments Due In May 2015

		Recoverable		
		Net	VAT	£
Employee #1 - salary	NW1091	1529.22	0.00	1529.22
Employee #2 - salary	NW1092	457.65	0.00	457.65
Employee #3 - salary	NW1093	490.90	0.00	490.90
Employee # 4 - salary	NW1141	316.80	0.00	316.80
Southern Water - pavilion	NW1142	132.32	0.00	132.32
Culligans – water softener	NW1143	328.80	0.00	328.80
Geerings - photocopier	NW1144	91.25	18.24	109.49
BT – telephone & broadband	NW1145	126.83	25.36	152.19
Employee # 1- salary	NW1146	1529.22	0.00	1529.22
Gibbs & Sons	NW1147	380.00	76.00	456.00
KCC	NW1148	119.90	23.98	143.88
Employee #2 – salary	NW1149	332.20	0.00	332.20
D Jenkins – pavilion expenses	NW1150	44.80	0.00	44.80
Employee #3 - salary	NW1151	576.80	0.00	576.80
South East Water - pavilion	DD	79.72	0.00	79.72
British Gas - boiler maint pavilion	DD	329.32	0.00	329.32
CF Corporate Finance – photocopier	DD	146.10	29.22	175.32
		£7011.83	£172.80	£7184.63

Notes:

1. Part funds in SIBA account & Direct Reserve account being held in reserve for funding for revenue impact of Village Green, capital cost of Brisley Farm leisure & recreation area and capital cost of Bridgefield leisure & recreation area. Exact figures required will not be known until details of S106 funding are finalised.
2. Culligan's – replaces chq NWB 1066 (26.2.15) lost in post
3. Geerings - photocopier
4. BT – telephone & broadband
5. Gibbs & Sons – playing field 5 cuts, strim fence line, strim around trees
6. KCC – stationery, litter picking equipment and consumables
7. Jenkins – pavilion expenses, paint etc.
8. British gas pavilion boiler maintenance
9. CF Corporate Finance – photocopier

The Parish Clerk confirmed that an Internal Audit had now been completed and that no major errors had been noted. The Auditor did question the VAT that had been claimed as this had not been completed for over three years, however, the Parish Clerk advised details as to how the refunds had been calculated and agreed by HMRC.

13. Planning:

Applications needing a decision at this meeting

- 15/00498/AS – 19 Broadmead, Kingsnorth TN 23 5LJ - Erection of two storey extension, first floor rear extension & porch to front - Kingsnorth – Retrospective. Four outbuildings
- **Object**
- 15/00513/AS – T K Banbury Transport, Blindgrooms Lane, Shadoxhurst, TN26 1HN – **Support after discussions with Shadoxhurst PC**
- 15/00556/AS – 2 Butterside Road, Kingsnorth TN23 3PD – Conversion of existing garage to habitable accommodation - **Support**
- 15/00565/AS & 15/00566/AS – Taylor Farm, Bond Lane, Kingsnorth TN23 3ES – 1. Part two storey/part single storey replacement rear extension. 2. Listed building consent – Part two storey/part single storey replacement rear extension to include realignment of partition wall & doors to first floor bathroom/bedroom & creation of new door opening to extension at first floor; enlargement of opening to extension at ground floor with replacement door & removal of window - **Support**
- 15/00569/AS – Land at Cheesemans Green, Cheesemans Green Lane Kingsnorth – Details of strategic surface water drainage including, attenuation basin & underground geocell attenuation, formation of newt/reptile mitigation area, landscaping features, ecological & landscape management plans & associated works - **Support**
- 15/00595/AS – Pickenden, Stumble Lane, Kingsnorth TN23 3EY – Erection of 4 no. out buildings in rear garden (retrospective) – **Support**
- 00/00000/ Street record, Millbank Road, Kingsnorth (old extent between Millbank/Britannia Lane Junction & Pound Lane/Chart Road junction – road to be renamed Millbank Road (part) between junction with Britannia Lane & Chart Road/Pound Lane. Proposed road name Britannia Lane – **No comment**

Decisions

- 15/00413 – Myrtle Court – **Permit**
- 15/00560 – 47 Tally Ho Road – **Proposed development would be lawful. Rear extension**
- 15/00402 – 19 Acorn Close - **Permit**
- 15/00341 – Land rear of Millbank Road – **Condition complied with**
- 15/00334 – Berries, Magpie Hall Road – **Permit**
- 15/01527 – 4 Woodside – **Amend Plans, Permit**
- 15/00256 – Glenvarloch, Magpie Hall Road – **Permit**
- 15/ 01294 – Cold Comfort Farm, Magpie Hall Road – **Discharge of conditions. Fence Permit**

14. Minutes & Actions Arising from Committees / Groups:

Cllr Moorby advised that the Pavilion & Playing Field subcommittee had met to discuss the architects drawing for a possible extension to the Pavilion to make it more fit for purpose and proposed that the feasibility study for this extension be supported and that plans for this extension could also be displayed at the Annual Parish meeting on the 19th May 2015. All agreed.

Cllr Breese suggested that, in order to keep costs in line with budgets, it would be prudent to leave the main Pavilion building as it is, but with minor modifications, and the new extension could then possibly be treated as a new build which would not be subject to VAT.

15. Communications:

The Parish Clerk advised that the new web site was now fully operational but training in this area was still required but in the meantime Bryan Curtis has kindly agreed to assist in this matter.

16. Pavilion & Playing Field:

The Clerk advised that having held discussions with the Outreach Worker from the Church it was agreed that coffee mornings could be trialed at the Pavilion for 6 weeks. As this is a new start up project the Parish Clerk requested that the minimum charge of £25 be reduced or possibly removed for the trial period only. Members agreed that the charge could be reduced to £12.50 per session, but for the trial period only when it would be reviewed.

Cllr Moorby gave details of a meeting held by Gibbs the ground maintenance contractor for the playing fields and believed that they gave a good impression of the works that they carried out. In addition, The Parish Clerk had obtained another quotation for the works and that this was far in excess of the present charges and as such the present package was excellent value for money. This present contract with Gibbs is valid for a further 12 months.

17. Kingsnorth Recreation Centre Report:

This item under ‘Closed Session’ prior to the main meeting

18. Items for next Agenda:

- Kingsnorth Recreation Centre
- Community Wardens Scheme
- External Auditor Report for approval

There being no further business the meeting was closed at 2135.

Next Parish Council Meeting will be Tuesday 9th June 2015 at 1900.

Signature: _____ Date _____