



KINGSNORTH PARISH COUNCIL

Approved Minutes of the Kingsnorth Parish Council meeting held on

Tuesday 12th November 2019

At the Kingsnorth Pavilion, Church Hill, Kingsnorth from 7.00pm

Present: Cllr Shelley Barber, Cllr Geoff Cosgrove, Cllr Bryan Curtis, Cllr Aline Hicks (Chair), Cllr Patricia Moss, Cllr Stuart Moss, Cllr James Ransley, Cllr Benjamin Townend, Cllr Jim Wedgbury (Parish and Borough Cllr).

Also, present: Christine Drury (Assistant Clerk, Finance), Borough Councillor Heather Hayward – Ashford Borough Council (ABC), Peter Le Rossignol (Parish Manager), PCSO Anne Martin, PCSO Matthew Morgan, Matt O'Neill (Assistant Caretaker), Marie Russell (Assistant Clerk, Admin), 5 members of the public.

1. Apologies.

Cllr Matthew Bridger, Borough Councillor Neil Shorter - Ashford Borough Council (ABC), Mr Mike Angell - Kent County Council (KCC).

All agreed to accept Cllr Matthew Bridger's apologies.

2. Declarations of Interest.

Cllr Bryan Curtis – Director of the company that provides web hosting to Kingsnorth Parish Council.

Cllr Stuart Moss – Chairman of the Kingsnorth Recreation Centre Trustees.

Cllr James Ransley – Voluntary declaration relating to planning application 12/00400, the applicant and agent are known by Cllr Ransley.

3. PCSO Report (Item moved forward)

Report was submitted by PCSO Anne Martin prior to the meeting and circulated to all members of the Parish Council. The full PCSO report can be found on the Kingsnorth Parish Council Website.

- PCSO's attended Bridgefield and Park Farm on Halloween which went well with not too many reports of eggs and flour being thrown.
- Car and Door handles are being tried across the Ashford District. Leaflets on how to keep your cars and possessions safe have been distributed.
- Stagecoach have stopped bus services going over the Bridge at Bridgefield after 6pm due to anti-social behaviour involving knife threats to drivers.

Cllr Curtis commented on his frustration that a meeting took place where Ashford Borough Council attended and said that CCTV would be installed in that area of Bridgefield back in July and it's still not been installed and no explanation has been given as to why it hasn't happened.

Action – Parish Manager to contact Alison Oates at Ashford Borough Council for an update on the CCTV and report back at the next meeting.

Cllr Wedgbury commented on car door handles being tried informing the PCSO's that this is happening around 6.30am all over Park Farm.

Cllr Wedgbury commented on the issue with the buses at Bridgefield and suggested that the PCSO's speak to the Social Housing providers telling them that the police expect them to throw those people out of their houses.

PCSO Anne Martin responded that the individuals need to be identified first.

Cllr Hayward suggested that PCSO Anne Martin speak with Cllr Tina Heyes who's the Borough Councillor for Bridgefield.

4. Public Comments and Observations. (Item moved forward)

The meeting was adjourned to allow members of the public to speak. Each speaker was given a maximum of three minutes each to raise issues with the Parish Council.

Mr Brad Bradford spoke on behalf of residents from Tally Ho Road.

- Drain at the junction of Tally Ho Road and Blindgrooms Lane has stopped working over the last two years causing flooding.
- Has been reported to Kent County Council numerous times.
- Verges of the houses from the corner have become saturated.
- When the weather turns colder and the water ices over, elderly residents will become stranded.
- Elderly resident who is disabled has been told by Kent County Council that the verge is her responsibility.
- Mr Bradford asked for the Parish Councils help.

Cllr Wedgbury commented that he believes that the Parish Council can do something about the situation by;

- Writing to Kent Highways and the portfolio holder for Adult Social Services.
- Telling Adult Social Services that Kent Highways are putting elderly residents at risk by failing to repair the drain.

Cllr Hayward commented that she will pass on the information of the elderly resident to Cllr Heyes and ask her to contact her.

Julian (Landlord of the Queen's Head Public House) spoke regarding the following;

- An idea which has been formulated to create a permanent Memorial to all the fallen in all conflicts in the Kingsnorth Parish.
- Asked how the Parish Council would feel about this being placed on the Kingsnorth Green and if they would support the idea.

Cllr Hicks commented that a working party should be set up and suggests this being passed over to the Open Spaces Committee.

Action: Cllr Cosgrove to liaise with Julian regarding the possibility of a permanent memorial on the Kingsnorth Green.

5. Approve Minutes of 8th October 2019.

PROPOSED BY CLLR WEDGBURY SECONDED BY CLLR RANSLEY
ALL THOSE IN FAVOUR - 8 ALL THOSE AGAINST - 0 ABSTENTIONS - 0

Cllr Cosgrove didn't comment as he'd submitted his apologies for this meeting.

MOTION MOVED.

a) Approve Minutes of the extraordinary meeting held on 21st October 2019.

PROPOSED BY CLLR TOWNEND SECONDED BY CLLR WEDGBURY
ALL THOSE IN FAVOUR - 9 ALL THOSE AGAINST - 0 ABSTENTIONS - 0

MOTION MOVED.

b) Approve Minutes of the extraordinary meeting held on 4th November 2019.

Minutes were not approved due to amendments being requested by Cllr Townend.

Action – Office Admin to make amendments and the Parish Manager to circulate to all Parish Members for approval.

6. Matters Arising from the previous minutes (not reported elsewhere).

- Memorial Bench (Roman Ward) to be placed - Parish Manager to ask Mr Mike Angell (KCC) for an update. Action carried forward.
- Policies to be adopted by the Parish Council. Action carried forward.
- Bridleway – To be considered by the Parish Council when agreeing the new budget. Action carried forward.
- Letter to be sent to the Chief Constable regarding refusal to prosecute foreign lorry drivers for moving traffic offences. Parish Manager to action. Action carried forward.
- 18/01310/AS (Chilmington Green) – This application has now been decided by Ashford Borough Council Planning Department. Action to be removed.
- Dead trees in the Community Orchard – Ashford Borough Council have no paperwork on the replacement of dead trees in the Orchard. The Parish Council will replace the dead fruit trees. Action Completed.

- Safe crossing for John Wesley School – Mr Mike Angell (KCC) has funded a traffic survey. Action completed.
- Stewardship of the two fields in the centre of the Kingsnorth Green area –Mike Ciccone had spoken to Natural England who confirmed that there would be no subsidy for the Parish Council if they took over the two fields.

Cllr Ransley commented that even if the Parish Council decide not to take over the two fields, they should actively think who could take them over so that the fields don't just deteriorate.

Cllr Hicks suggested that the stewardship of the two fields be passed onto the Open Spaces Committee to discuss who may take it on.

Action – Cllr Cosgrove to discuss at the next Open Spaces Committee meeting, who may be suitable to take on the stewardship of the two fields in the centre of the Kingsnorth Green area.

- More pressure on developers. Draft letter to the Leader at ABC – Cllr Ransley to draft a letter to the Leader at ABC by next meeting (10th December). Action carried forward.
- Signage outside of Alfred House – Kent County Council said that the signage is not an issue. Action Completed.
- Road Signs within the Parish – a list is to be compiled of any unreadable / damaged road name signs within the Parish – Parish Manager to action. Action carried forward.
- Metroline invoice to be researched, reviewed and discussed, signed agreement found. Action completed.

7. Parish Council Reports

a. Parish Manager and Officers / Correspondence Reports.

The Parish Manager reported on:

- Partnership work with Great Chart and Singleton.
- Meeting with Community Café Founder and Vicar regarding funding. Was agreed that the funds would be distributed to the following;
 - Kingsnorth Primary School - PTA
 - Furley Park Primary Academy – PTA
 - The Teddington Trust
 - Friends of Kingsnorth Medical Practice
 - Ashford MIND Café
 - Speak Up
 - Kingsnorth Community Church
 - Kingsnorth Recreation Centre Trustees – Sports Grant Fund
- Opening of new Bridgefield Store
- Community CPR Training
- Meeting with Park Farm Playground Group
- Meeting with Taylor Wimpey and Bridgefield Residents
- Community Engagement
- Other work undertaken

Caretakers Report

Work for month of October 2019.

- Cut grass for the cricket club.
- Strim overgrown brambles around the entrance to the inside of the cricket club around Ashford road.
- Cut the grass to the perimeter of the orchard, also around the war memorial bench, Kingsnorth village green, and Riverside Close.
- Cut down overhanging branches behind goal posts and clear away.
- Clear out storeroom, fit new timber shelving with coat hangers, put casters to bottom of cleaner's box and handles to the front.
- Contact D. Brown to measure the height restrictor for him to price up for the repair and fit new parts.
- Assisted welder with repairs to the height barrier to cut out damaged parts and reweld new parts.
- Replace emergency light fitting in the disabled toilet, put on test for 3 hours, fill out documents 2 visits.
- Meet up with buildings surveyor regarding photographs of the cracks and marry them up with the actual cracks in the pavilion.
- Replace the broken light bulbs in the loft space of SOL. check the lighting in the Gym.

- Update the noticeboards re-fit one noticeboard Perspex.
- Fit new baby change unit in the disabled toilet.
- Open and close the pavilion clean and tidy, take all tables and chairs etc out of the changing rooms for the football club to use.
- Manual handling course.
- Tidy workshop sharpens various tools, check both defibrillators.
- Finished cutting and removing hedges around slice of life carpark.
- ROSPA checks to equipment at Riverside Close and Kingsnorth Playing Field.
- Install whiteboard in workshop. Litter picking various areas.
- Measure windows for Pete in phone boxes in Ashford Road and Magpie Hall Road.
- Deal with the accident to our van and collect hire van.
- Remove both chainsaw blades and sharpen.
- Fix oil feed to pole chainsaw.
- Help source leak and assist repair in slice of life and Little Acorns.
- Complete online PAT testing course.
- Take pictures of company assets and start to make a list in the workshop.

b. Councillors Reports.

Cllr Hicks invited Parish Councillors to report on any activities since the last Parish Council meeting (8th October).

Cllr Curtis reported on the following;

- Meeting with the Vicar and Community Café founder regarding distributing charity donations.
- Attended a meeting with Taylor Wimpey regarding the Bridgefield extension.
- Cllr Curtis attended and opened the new Bridgefield Store.

Cllr Hicks formally thanked Cllr Curtis and the Parish Manager for their work on getting the Community Café charity donations agreed and distributed.

Cllr Ransely reported on the following;

- Attended a litter pick which takes place each month around the Moat and is organised by the Park Farm Playground Project. They pay for all their own black bags / litter pickers etc.

Cllr Ransley asked if the Parish Council could maybe consider this within their budget?

Cllr Curtis commented that he had previously organised litter picks and confirmed that the equipment was provided by Serco from the Borough Council by emailing Street Scene.

Cllr Hicks suggested holding a forum in the spring with groups such as the Park Farm Playground Project and inviting a representative from Ashford Borough Council along too to plan a 'Parish Spring Clean'.

- Development scheme for Moat Park isn't going ahead now but the Park Farm Project are looking to fundraise for a new slide.

Cllr Hicks comments that the Park Farm Project may wish to apply for the Parish Council 'Community Fund' once the budget has been agreed.

Cllr P Moss reported on the following;

- Neighbourhood Watch issues – car doors being tried around the Parish.
- Knights Park residents litter picking.
- Signs for speeding traffic around Britannia Lane and surrounding areas.

Cllr Hicks reported on the following;

- Attended the rail summit in Maidstone on 15th October.
- Annual inspection of the River Board 23rd October.
- Singleton and Great Chart Parish Council meeting discussing Chilmington on 10th October.
- Cllr Hicks and the Parish Manager attended the Remembrance Service at Kingsnorth Church. Cllr Hicks suggested that maybe a procession for next year's event may be a good idea with the Church, Parish Council and the Queen's Head pub involved. Cllr Hicks also suggested that it may be a nice idea if Poppies could be placed on lampposts around the Parish for next year.

Cllr Wedgbury reported on the following;

- Planting of Spring flowers around the Parish
- Public toilets somewhere within the Parish

Cllr Wedgbury commented over his concerns on road closures in response to Cllr Hicks suggestion of a procession event for next years Memorial Service.

Cllr Hicks responded that this had been spoken about and there would be conversations with the relevant authorities on road closures prior to any formal arrangements.

- Cllr Wedgbury is currently speaking with traffic wardens to get them to attend Furley Park Primary Academy more frequently due to some very inconsiderate and dangerous parking issues.

c. Parish Council Committee Reports.

To receive update reports from Parish Council Committees and Groups.

Staffing Committee

Nothing to report.

Finance Committee

Cllr S Moss reported on the following;

- Attended a working group meeting to discuss the budget.
- Meeting to be arranged within the next couple of weeks to clarify the budget and set the precept.

Cllr Cosgrove commented that the Parish Council voted on 23rd October to increase the precept by 5% however, following the due diligence, Cllr Cosgrove suggested that the Parish Council proposed to rescind that proposal and relook at the budget in the light of the new figures.

PROPOSED BY CLLR COSGROVE

SECONDED BY CLLR CURTIS

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS – 0

MOTION MOVED.

Finance Committee members agreed to a meeting being held on Thursday 21st November, 7.00pm at the Kingsnorth Pavilion.

Cllr Curtis suggested that in time for the Finance Meeting, costs be established for the Bridleway and thought be given to the structural concerns with the Pavilion.

Cllr Cosgrove commented that an independent structural engineers survey had been carried out and a report was submitted to the Parish Council with all the options.

Open Spaces / Pavilion Committee

Cllr Cosgrove reported on the following;

- Trees are being taken down around the Pavilion as recommended by the Structural Engineer and tags are in place to monitor any movement.

Communications Committee

The Parish Manager commented on the following in the absence of Cllr Bridger;

- Communication Committee meeting will be arranged in the next few weeks to discuss the new website going live.

Cllr Curtis suggested that the link to the website be emailed to Parish Members to look at.

Cllr Hicks suggested that maybe the Communications Committee meeting be held at 18.30pm on 21st November just before the Finance Committee meeting.

Community Café Committee

- Café has been very busy.
- Exceeding projected income.
- Meeting held with the volunteers which was all very positive.
- Activities for Christmas during the last week of the school term have been discussed.
- Breakfast with Father Christmas, tickets are almost sold out.

8. Reports from External Parties (Sent Prior to Meeting):

Reports that were submitted prior to the meeting were circulated to all members of the Parish Council.

a. KCC Councillors Report

No report received.

b. Ashford Borough Councillors Report

Cllr Hayward presented her report for Roman Ward.

- **Brisley Farm extension - Parcel R**

I have no further update regarding the status of application 19/01032/AS "Parcel R" or my request for it to be 'called in'. I notice that the application 'target date' of 15th October has now passed.

- **Imagine Playcentre**

I had a very productive meeting with the owners of Imagine last week, discussing guest parking and safety for residents. During the meeting they made a number of positive suggestions.

- **Britannia Lane / Chart Road Safety**

Following on from the meeting with Imagine, and in reaction to KCC's rejection of my request improvements to the roads in the area (due to lack of fatalities), I set up a petition to KCC listing a number of areas the residents, owners of Imagine and myself would like actioned. We would like to reach 1000 signatures by 31st Dec 2019. The petition has been running for 24 hours at the time of writing and has already reached 144 signatures.

The petition can be found here: www.britannialane.org

- **Street Pastors**

In other news I thought Parish Council members may be interested that I was recently appointed as the council representative onto the management team of the Ashford Street Pastors. This team go out every Friday evening into the town centre: checking in on rough sleepers, handing out flip flops when party goers stiletto heels break, and ensuring the drunk & vulnerable get home safely. It has been really humbling to spend time meeting the 25 strong team of volunteers and I look forward to championing their service further.

- **Brisley Community Centre**

£133,000 sat in the S106 pot to do with Chartfields for a Community Centre which will expire in 2 years' time.

A proposal has been put together using the money towards the Singleton Environmental and creating the 'Brisley Room'. Cllr Hayward will be holding a meeting with the Chair of Great Chart Parish Council at the Singleton Environmental Centre on Tuesday 19th November at 7.00pm to discuss the proposal with residents.

9. Financial Matters.

a. Finance Report

Christine Drury presented the Financial Statement which was also circulated prior to the meeting

Financial statement to 12.11.19

<u>October Income</u>	£	p
ABC-HH grant training	120.00	
Café card receipt	22.16	
Ashford Cricket Club	100.00	
Café card receipt	21.08	
Café PO receipt	263.50	
Café card receipt	17.59	
PFR - pav	342.50	
Café card receipt	29.42	
Café card receipt	18.08	
Acclaim Driver-pav	148.50	
Café PO receipt	260.00	
Café card receipt	14.25	
Café card receipt	18.63	
Café card receipt	26.63	
Café PO receipt	258.00	
T.Heyes grant café	500.00	
Cafe card receipt	11.74	
Café card receipt	22.15	
Cafe card receipt	11.20	
Café card receipt	16.55	
Café PO receipt	130.03	
Cafe card receipt	13.90	
NW int 47793368	1.41	
NW int 47793120	39.09	

Metro Bank int	16.70
Total to 31.10.19	2423.11

Balances as at 31.10.19

Balance at Metro current account	10653.05
Balance at Metro reserve account	65559.14
Balance at NatWest Direct Reserve a/c	8332.70
Balance at NatWest SIBA Account	220675.99
NatWest current account	100.00
Petty Cash	104.40
Metro Bank credit card	0.00
KPC Cash Balance	305425.28

Bank Reconciliation as at 31.10.19

Opening Balance from 30.9.19	325429.12
Plus income during October	2423.11
Less expenditure during October	22426.95
Subtotal	305425.28
Less expenditure during Nov	2954.95
Plus income during Nov	3389.01
Balance as at 12.11.19	305859.34

Invoices Received & Payments due in October

	Ref	Net £ p	VAT £ p	Total £ p
Asda café supplies	MDC	17.75	0.00	17.75
Nest pension	MDD	442.78	0.00	442.78
Accounts Unlocked-payroll	MDD	30.00	6.00	36.00
Tesco-café supplies	MDC	14.66	0.00	14.66
Zurich Ins-cafe	BACS	62.49	0.00	62.49
Mainstream Training-1st aid train	MDC	85.00	0.00	85.00
Employee exp- chain sharpener Lidl	BACS	16.66	3.33	19.99
Employee-vice,glue,vac bags	BACS	59.36	0.00	59.36
KRCT office rent	BACS	250.00	0.00	250.00
Zurich annual ins	BACS	3209.93	0.00	3209.93
Cannon Hygiene-sani unit pav	BACS	3.12	0.00	3.12
EPS Design-pav structural	BACS	780.00	0.00	780.00
Vending Services-Coffe m/c(grant)	BACS	354.00	0.00	354.00
Van & Car w/shop lease	SO	398.00	0.00	398.00
BT telephone	MDD	199.48	39.89	239.37
Tesco-café supplies	MDC	12.15	0.00	12.15
Amazon-café bags & ties	MDC	14.69	0.00	14.69
Tesco-café supplies	MDC	15.38	0.00	15.38
Makro-café sweets	MDC	120.19	0.00	120.19
Tesco-milk office	MDC	0.80	0.00	0.80
Amazon-café bags	MDC	9.18	0.00	9.18
Landsell-café drinks	MDC	204.31	0.00	204.31
HMRC tax & NI	BACS	2428.76	0.00	2428.76
Crown Gas n Power	MDC	38.69	0.00	38.69
Leaseplan-van lease	DD	239.86	47.97	287.83
RBL-poppy wreath	PC	25.00	0.00	25.00

Fuel Genie-van fuel	MDD	135.79	27.14	162.84
Nisbets café goods	MDC	50.32	0.00	50.32
Safetybootsuk-protective clothing	MDC	87.50	0.00	87.50
Bradleys-café supplies	MDC	309.17	0.00	309.17
Tesco café supplies	MDC	9.91	0.00	9.91
SSE elec pav	DD	286.96	0.00	286.96
Tesco cafe supplies	MDC	4.35	0.00	4.35
MacMillan café donation	MDC	585.00	0.00	585.00
Metroline KRCT CCTV	BACS	2340.00	0.00	2340.00
ABC w/shop rates	SO	109.00	0.00	109.00
British Gas pav boiler	DD	30.58	0.00	30.58
Tesco café supplies	MDC	0.55	0.00	0.55
Amazon-whiteboard w/shop	MDC	24.78	4.96	29.74
Amazon-staple gun x 2	MDC	21.48	4.30	25.78
Tesco-hire van fuel	MDC	50.00	10.00	60.00
Tesco café supplies	MDC	10.00	0.00	10.00
Tesco café supplies	MDC	16.80	0.00	16.80
BT-mobiles	DD	39.00	7.80	46.80
Nisbets café knives + bags	MDC	39.57	0.00	39.57
ABC-printing maps Vision	BACS	291.40	58.28	349.68
Employee-salary	BACS	2103.14	0.00	2103.14
Emoloyee-salary	BACS	1076.45	0.00	1076.45
Employee-salary	BACS	144.63	0.00	144.63
Employee-salary	BACS	602.55	0.00	602.55
Employee-salary	BACS	1657.26	0.00	1657.26
Employee-salary	BACS	1321.79	0.00	1321.79
Trade UK	BACS	359.96	27.52	387.48
KALC-Cllr course	MDC	50.00	10.00	60.00
High speed training-PAT(Caretaker)	MDC	30.00	6.00	36.00
BIFFA-waste	MDD	122.64	0.00	122.64
Metro Bank-PO setup fee café	DD	40.00	0.00	40.00
ASL - printer	BACS	80.30	16.06	96.36
Whisper Media-e mail addresses	BACS	74.50	0.00	74.50
Landsell-café supplies	MDC	59.75	0.00	59.75
NEST-pension	MDD	434.17	0.00	434.17
Ashford Church Team-café donate	BACS	306.00	0.00	306.00
Tesco - café supplies	MDD	18.12	0.00	18.12
Accounts Unlocked-payroll	MDD	30.00	6.00	36.00
Tesco-cafe supplies	MDC	6.60	0.00	6.60
Tesco-van diesel	MDC	64.62	12.92	77.54
Landsell-café supplies	MDC	81.99	0.00	81.99
		22138.87	288.17	22426.95

Income in November

Café PO receipt	MAC			193.95
Cafe card receipt	MAC			38.32
PFR - pav	AC			342.50
Café card receipt	MAC			36.84
Café card receipt	MAC			14.00
KRCT - Metroline	MAC			2340.00
Cafe receipt	MAC			175.00
Café receipt	MAC			36.80

Café card receipt	MAC			11.60
Ashford Recover rfnd	MAC			200.00
				3389.01

Expenditure in November

CF Corporate Finance-printer	DD	146.10	29.22	175.32
Outset UK HR support	MDD	143.33	28.67	172.00
Tesco - café supplies	MDC	13.30	0.00	13.30
Tesco - café supplies	MDC	7.24	0.00	7.24
KALC-Dynamic Councillor course	MDC	50.00	10.00	60.00
ABC-CCTV1.7.19-30.9.19	BACS	750.00	150.00	900.00
Citron Hygiene-pav disposal 1 yr	BACS	237.98	0.00	237.98
Paypal Ebay-fish keys	MDC	5.80	0.00	5.80
British Telecom-telephone	MDD	199.95	39.99	239.94
Outset UK HR support (Nov)	MDD	143.33	28.67	172.00
Van & Car - w/shop rent	SO	398.00	0.00	398.00
Ashford Recovery-van	MDC	279.00	0.00	279.00
Leaseplan-van rental	DD	239.86	47.97	287.83
Tesco - café supplies	MDC	6.54	0.00	6.54
		2620.43	334.52	2954.95

Budget Report for 2019/2020

<u>Income to 12.11.19</u>	<u>Budget 2019/20</u>	<u>YTD</u>	<u>Variance</u>
Precept	247500	247500	0
Grants	4669	4669	0
Interest	200	296	-96
Café	0	3796	-3796
Pavilion	1000	3453	-2453
MUGA	2500	1510	990
Maint	0	500	-500
Other Bridleway KCC/Kestrel Park	5100	12540	-7440
Sub Total	260969	274264	-13295
VAT reclaim	0	2286	-2286
Total	260969	276550	-15581
<u>Expenditure to 12.11.19</u>			
Salaries	128000	62912	65088
Section 137	3500	1000	2500
Communications	1000	565	435
General Admin	25000	10642	14358
Subscriptions	1500	1648	-148
Travel	200	14	186
Capital/Asset	21000	1796	19204
Parish Office	3000	1750	1250
Maint & Repair - Other	3000	1554	1446
Maint & Repair - PI/Field	6000	2280	3720
Pavilion	14000	4595	9405
MUGA	100	39	61
Maintenance Team	17000	6857	10143
Kingsnorth Conservation Area	5000	0	5000

Kingsnorth Facility Upgrade(incl f/path)	18000	14735	3265
Contingency/KRCT support	10000	2440	7560
Café	0	3397	-3397
Sub Total	256300	116224	140076
Reclaimable VAT	0	4032	-4032
Total	256300	120256	136044

Admin

Access & Open Spaces

Staffing

Cllr Ransley commented on Metro Banks credit rating.

Cllr Hicks suggested that this be picked up at the next Finance Committee meeting.

Councillors note acceptance of the Finance Report.

PROPOSED BY CLLR RANSLEY SECONDED BY CLLR BARBER

ALL THOSE IN FAVOUR - 8

ALL THOSE AGAINST -

ABSTENTIONS - 1

MOTION MOVED.

The Parish Manager addressed Parish Councillors regarding an invoice query for Cllr S Moss who attended a 'Trust and Charity Law' training course in January 2019 but wasn't a Parish Councillor at that time. The Parish Manager asked if the invoice should be paid by the Kingsnorth Recreation Centre Trustees or the Parish Council and confirmed the total of the invoice was £67.00.

Cllr Hicks asked all Parish Members if they agree to the invoice being paid by Kingsnorth Parish Council

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

MOTION MOVED.

10. Planning Matters.

a. To consider all Planning Applications received.

Cllr James Ransley circulated the planning summaries report with his suggested comments to all Parish Council Members prior to the meeting.

Cllr Hicks suggested that moving forward, all planning application be commented on by their ward members.

b. To note decisions.

Cllr Hicks and Cllr Ransley presented the planning applications to the Parish;

Application Number: 19/01493/AS

Address: The Homelands, Ashford Road, TN26 1NJ

Proposal: Lawful Development Certificate Use of Existing Space for One Overnight Caretaker

Parish Council Comment: No Comment

Application Number: 19/01412/AS

Address: 49 Acorn Close, Kingsnorth – (Park Farm North)

Proposal: Change of use from amenity to garden land and erection of fencing (retrospective)

Parish Council Comment: The Parish Council objects to this application. The land in question is public amenity land which is privately owned but maintained for the benefit of the community. The development was deliberately structured in this way and the Parish Council will object to any erosion of these principles on estates within the Parish. New location of the boundary causes harm to the open nature of the estate and brings built form hard up to the boundary of the footpath. This is not consistent with the built form in the locality.

From an ecology perspective we object to the fragmentation of the movement corridor to the west side of the bridleway. The tree corridor along the A2070 and Railway is known to have a population of Dormice who, themselves and their habitat, benefit from protections under the law as a European protected species. The loss of habitat, which we accept is small here, results in a fragmentation of the wider movement corridor at a point where it is already narrow, with dormice being extremely reluctant to move at ground level in the open.

Were permission to be granted we would highlight that it is good practice to have a gap at the bottom of the fence or a 5-inch hole at regular intervals for hedgehogs etc. Fences are widely acknowledged to be

significantly contributing to population decline. We would therefore request that this is secured by condition.

Application Number: 16/00850/CONB/AS

Address: Shipley Hatch, Ashford Road, Kingsnorth, Ashford, Kent, TN23 3EW

Proposal: Re-discharge of conditions 7 & 8

Parish Council Comment: The Parish Council objects to the suggestion that there is no landscaping required and would prefer to see hedging rather than fences. The original permission required such a scheme to be submitted and the condition can only have been justified if it met the appropriate tests to be considered necessary. This development is in the setting of Listed buildings and now has prominent fencing which is clearly visible from the road. A landscape scheme is needed both to reduce the impact of the new dwelling on those listed buildings and the prominence from the road. Also, the lost mixed hedging was in an area where dormice are known to be present and as such, we believe that the landscaping suggested by the condition is necessary to mitigate some of the habitat/connectivity loss.

Application Number: 19/01457/AS

Address: 4 Stumble Lane, Kingsnorth, Ashford, Kent, TN23 3EY

Proposal: Two storey rear extension and detached garage

Parish Council Comment: The Parish Council would be minded to accept this scheme subject to clarification about where the proposed 4 car parking space are, it would be helpful to see this on plan. Quadruple tandem parking up to the garage would not be acceptable. If it is proposed that the front garden accommodates the majority of the parking then we would like to see a plan submitted, as we will be particularly concerned that a significant strip of hedging is retained along Stumble Lane. This is important to retain the rural character of the lane and the hedges are a significant feature of the lane which help define that character and distinguish it from the suburban estates.

The Parish Council would request that an informative is added regarding appropriate hours for noisy construction activity.

Application Number: 18/00652/CONA/AS

Address: Land South of Park Farm East, Hamstreet Bypass, Kingsnorth, Ashford, Kent

Proposal: Discharge of conditions (Site management / Phasing / Archaeological Works)

Parish Council Comment: The Parish Council wishes to comment to request that –

- There should be a noticeboard on the site boundary which contains relevant details and is updated regularly to let residents know what works are occurring and are expected over the next month. This is justified as it is common for residents to be unsure about what works are occurring and raise issues to parish & borough councillors, as well as the parish and borough council. Often on the matter of if works are in accordance with plans. This often takes a significant amount of time to resolve for both parties including the developer. A proactive measure will save much anxiety.
- The Parish Council had been led to believe at a recent meeting that the start time for construction activities was 8.30am rather than 8.00am. Residents and the Parish Council would prefer 8.30am
- The Parish Council would like to see a distinction drawn between work hours and noisy working hours. For example, piling and other such highly noisy activities should not commence before 9am.
- The Parish Council has concerns about deliveries being made with HGV's during the school peak times on local roads. We would like to see some measure to address this included within the document. Particularly in the early stages until the Brockmans lane access open.

Cllr Ransley left the meeting whilst application 12/00400/CONZ/AS was discussed due to making a voluntary declaration.

Application Number: 12/00400/CONZ/AS

Address: Land at Chilmington Green, Hamlet Phase

Proposal: Discharge of condition requiring construction management plan

Parish Council Comment: Kingsnorth Parish Council worry that the silt will run off from the surrounding network and go into the new drains. Kent Highways need to ensure that the drainage outside the red circle is capable of dealing with the run-off.

Cllr Ransley re-enters the meeting.

Application Number: 19/01502/AS

Address: 21 Haywain Close, Kingsnorth, Ashford, TN23 3QL

Proposal: Certificate of Lawful Use of Development (single storey rear extension)

Parish Council Comment: General Comment – The Parish Council would request that an informative is added regarding appropriate hours for noisy construction activity.

The planning application comments were agreed by all members of the Parish Council.

c. To consider any Appeals and Enforcement Matters

A summary of Ashford Borough Councils Decisions on planning applications discussed in previous meetings was documented.

No appeals or enforcement matters – all agreed.

d. Any other planning matters

None.

11. Festive Gathering

Cllr Hicks spoke regarding the possibility of Kingsnorth Parish Council holding a festive gathering on 13th December 2019.

Great Chart and Singleton had also invited Kingsnorth Parish Council along to join them at the Singleton Environmental Centre for a Christmas Meal.

Cllr Hicks asked all Parish Councillors if they would be happy for Kingsnorth Parish Council to hold their own festive gathering on Friday 13th December.

PROPOSED BY CLLR HICKS SECONDED BY CLLR COSGROVE
ALL THOSE IN FAVOUR – 9 ALL THOSE AGAINST - 0 ABSTENTIONS – 0
MOTION MOVED.

12. Replacement of Trees removed from around the Pavilion

The Parish Manager confirmed that he has contacted the Woodland Trust to hopefully win a bid for a large number of trees to plant within the Parish.

Cllr Hicks suggested speaking with Tom Payne who is our Tree Warden with regards to planting the trees within the Parish.

13. Items to be placed on next agenda

None

There being no further business, Cllr Hicks closed the meeting at 8.40pm

The next meeting will be on Tuesday 10th December 2019 at 7:00pm.

Signature: _____

Date: _____