

KINGSNORTH PARISH COUNCIL

Minutes of the Parish Council AGM held on Tuesday 10th April 2018

At Kingsnorth Pavilion, Church Hill, Kingsnorth from 19.00

Present: Cllr Alison Breese (Chair), Cllr Anne Luery (Vice Chair), Cllr Patricia Moss, Cllr John Holland, Cllr Stephen Dehnel, Cllr Aline Hicks, Cllr Shelley Barber, Cllr Jim Wedgbury

Also in attendance: Len Bunn – Parish Clerk, Marie Russell- Assistant Clerk (Admin), David Jenkins – (Caretaker), Amanda Jenkins (Cleaner for Pavilion)

Mike Angell, Brad Bradford, Paul Bartlett, 7 members of the public (including Mike Ciconne and Sue Past), 1 x PCSO

19.00 The Chair welcomed the Parish and Borough Councillors to the full Parish Council meeting.

1. Apologies

None

2. Declarations Of Interest

PM is related to KRCT trustee

3. Report On Communications & Standing Orders

The Chair (AB) issues copies of the Kingsnorth Parish Council Standing Orders to the Parish Councillors.

AB proposes that we no longer have the Communications Group due to this group being formed to put together the Communications Strategy – **J.W proposed, A.L seconds**

AB proceeds with the review of Standing Orders, Area's highlighted which are to be agreed 1.4.5.

LB this needs to be 4 working days – **All Agreed**

AB suggest Staffing Committee meetings to be held at least quarterly – **All Agreed**

AB new addition to Standing Orders, to deal with regular staff supervision and monitor performance against set priorities. To monitor and approve requests for annual leave in accordance with contracts of employment – **AH proposed, SB seconds, All Agreed**

AB asks PC members if they're happy to accept the amalgamation of terms of reference and access and open spaces into one group to be called Pavilion, Open Spaces and Playing Fields Committee – **AH proposed, PM seconds**

AB asks if PC members are happy for the deletion of Communication Sub Committee – **JW proposed and AL seconds**

AB suggests quarterly meetings for the Local Plan Committee. The addition to the Local Plan Committee would be to provide a forum where large scale developments within the parish can be discussed, monitored and concerns raised – **All Agreed**

AB confirms that everyone's happy with amendments of the Standing Orders – **All Agreed**

4. Election Of Officers

AB announces the Election of Officers and steps down as Chairman

LB at this point in the AGM, the present Chairman steps down prior to the election of another Chairman or the re-election of previous Chairman. Does anyone have any nomination for the Chairman of Kingsnorth Parish Council? **JH nominates AB** as Chairman and **AH seconds. All agreed by show of hands.**

Vice Chairman – **AB** nominates **AL, JH seconds – All Agreed**

AB do we have members who are interested in sitting on the Staffing Committee – **JH, SD, AH, SB, PM, AL, AB and JW show their interest. SD proposed JW, AB seconded. AH, SB, AL supported, PM abstained. Elected JW as Chair.**

JW can I move that all sub-committees meet after tonight's Parish Council meeting to elect the chairman? As it's a single agenda item I think that's acceptable under the Parish rules.

JH I think that would be illegal because this is the AGM of the Parish Council and what's not on the agenda can't be discussed.

AH actually it does say 'election of officers including sub-committees so it is actually on this agenda.

LB Sub committees are elected at this present time after that, sub-committees select their own chairman. It would not normally be done at the same meeting. Legally it doesn't have to be done at the same meeting. If somebody wanted it done at the same meeting, we should have been advised and it would then have been put onto the agenda, which it has not. It would then need to be held under closed session.

JW as the word 'election' is on the agenda we can hold the meeting.

SD Once presumably this meeting is closed, it is closed and it is cleared. If the people concerned on the sub-committee wish to assemble thereafter presumably that is acceptable?

LB informally yes, but not formally.

AB LB is going to do a bit more research on this matter for us.

AB do we have members who are interested in sitting on the Pavilion, Open Spaces and Playing Fields Committee – **SD, PM, AH and AB show their interest.**

AB we do have 2 people who have been co-opted members – **Mike Ciccone & Sue Past.**

JW proposed SD, AH seconded, all supported. Elected SD as Chair.

AB do we have members who are interested in sitting on the Local Plan Joint Committee – **AH, PM, SD, AB and JH show their interest. AB proposed AH, SD seconded, all supported. Elected AH as Chair.**

AB we also need to select our representative to sit on Kingsnorth Recreation Centre Trustees. AL wishes to stand down in May at the annual meeting.

AB asks if there's anyone who'd be interested in being our representative, no interest shown by any members so AB will take the role in her capacity as chair but to be reviewed as it moves forward.

AB we also need a representative to sit on the Village Hall Trust – **SD shows his interest**

5. Open Forum

Kingsnorth resident Sue Mcgeever speaks about her concerns around the parish which include; Litter in general around the Parish, rat problems especially around the Moat and displaying of Minutes from the Parish Council Meetings.

Litter

AB we need guidance and support with regards to litter in the ditches and we also need a more coordinated approach to how we are going to tackle the litter problem. Sue is absolutely right in what she's saying however this is not something we can do on our own.

SD we are coming to a step change where we as individuals and a community need to take charge of it. That's why we're doing a lot of work with the staffing / restructuring and out of that, hopefully will flow a new set of responsibilities that will be negotiated downstream and we will then need to employ and pay for it. At least then we will have the staff and the professionalism to engage and start taking ownership and clear this mess which we do not want in our community. We recognise it, and we're going to move towards it. Now, how long it will take and whether we will achieve it is a different ballgame.

MC I can see what AB says re ditches. Perhaps we should draw to KCC's attention that Mill Hill needs to be done and perhaps they can move that forward.

Member of the public speak up regarding litter outside their property which they have to clear on a weekly basis. They ask about the possibility of fines being issued.

BB I'll take that on board and speak to our police colleagues and officers in Community Safety.

PCSO asks if members of the public could report such incidents with littering as members of the public have taken car registration numbers.

AB we've given this a good airing, it won't be resolved by one initiative, it is something we need to co-ordinate and come back on. This should be an agenda item for the Access & Open Spaces meeting.

Rats

LB I spoke to ABC's rat catcher last week. It's always been a problem, especially around the Moat. Rats are being attracted by water and fisherman feeding them.

AB it's about management. We're never going to get rid of them completely. These are the things which I raised to the officers, so we are going to have a meeting to hopefully gain a coordinated response.

Display of Parish Council Minutes

AB minutes are quite lengthy so would not fit onto the noticeboards.

LB legally we must put Agenda's up on display in our noticeboards but we do not have to do this with minutes. However, as you know these are put onto our website and people are welcome to come into or call the Kingsnorth Parish Council office.

6. Community Wardens & PCSO Reports

Community Warden did not attend.

PCSO Report

Nuisance bikes issues are still ongoing we, the Police, had a very busy Sunday afternoon with several calls coming in at the same time, at 3 different locations, regarding these nuisance bikes. Again, with thanks to our PCSO's, one of these groups was stopped and more section 59's have been issued. I have also been patrolling the whole of my area and hotspots. All has been in order and no issues to report.

JW on the A2070 motorbikes are racing between the two roundabouts. I did report this some time ago. There was also a white car with them and they were filming themselves racing. They seem to be there every Sunday. Also on the same road, people are overtaking each other on the pedestrian crossing.

PCSO I will report this back but if you see it happen again please phone it in again.

7. Borough & County Councillors Reports

PB the Borough Council has been looking at the trigger points on Finbury. 340 houses so that means they have passed the trigger point for Damara Way to be completed, I will get dates to you as quickly as possible. 401 is the trigger point (number of houses) for Rucklinge Avenue, they're approaching that to go into Finbury. 400 is the trigger point to agree the Community Centre which they are also approaching. 500 is the trigger point to make the traffic lights at the entrance of Finberry all directions. I know it's not your responsibility from the end of next year but thought you'd be interested in that because particularly the link to Bridgefield.

The Local Plan

The session I (PB) will be covering on behalf of Mersham, but also you if you'd like me to say anything, is on Separation of Settlements. One issue we do need to address is the rail halt. If KCC don't want it they need to write to ABC, which is what they're going to do, to get an agreed approach on it.

Last thing is the A28, you'll have seen in the paper that it's been deferred. If the lent funding for the chart dueling's going to fall away and it has to be spent by 2021, then it needs to be spent on Ashford projects rather than elsewhere in Kent. My idea, that I've suggested to officers is we use it to fund the link road between the Tesco roundabout and the Court Lodge development. That, I think, would be a terrific idea if we are all like-minded on that I think it could be very helpful.

PM Knights Park residents won't want this and are putting together a petition. Communication has been sent to ABC

AB I don't think the final route has been agreed yet.

PM the residents whose boundaries finish where the open land is have all received letters and it goes from the back fences of their gardens. I've got the paperwork.

PB this will be spoken about at the inspectors meeting. Could you please email me the letter that's been received? Clearly there is to be a debate on this.

SD I attended the Strategic transport briefing and it was stated that there will not be a rail halt station.

AB can I pick up on PB's offer please, if you would represent us until such time that we can regroup that would be very much appreciated - **PB Agrees**

BB as a cabinet member for Highways and Transport I am very confident that within 3 months the work will start on the A28 dueling and there will never be a railway halt.

I know that there has been some worry generated now about the fact that the hospitals trust may make a decision to move its Emergency Department over to Canterbury. This has been in the paper and there are lots of discussions about that. Just to reassure you that this is speculative at the moment and the East Kent and CCG, or the NHS, will make the decision in the long run based on the best health outcome they can get for the people of Kent.

From the community safety prospective, I am frustrated that we don't have many police officers out there. If you could allow PCSO's on first to give there reports that would really help.

8. Approve Minutes of 13th March 2018

No Amendments – AH proposed and JW seconds

9. Matters Arising from Previous Minutes not on the Agenda or Action Sheet

AB the only matter I had was the handyman scheme which we picked up on the Agenda.

10. Correspondence

AB I have raised with you all that ABC are doing a Civic Awards Scheme for nominating people who really do a lot of community work, volunteer and really are the heart and souls of the community, and we are invited to put nominations forward. I did ask if we could make a posthumous application

and I had clarification today that we can. I had considered that Hilary may be a good person for us to consider.

AB on the 25th May new rules and regulations regarding Data Protection come into force. We collectively wrote to the Borough Council to see if by paying them they'd sign off our Data Protection Policy. We haven't yet had a resolution on this but I would just like to seek some delegation to resolve it one way or another. Are people happy for us to pursue that? – **All Agree**
My proposal is that maybe MR and I (AB) just do the basic bits and also cleanse our website.

7. Finance – LB presented the financial report.

Financial statement to 31.3.18

<u>March Income from last report</u>	£	p
Ashford Angels	24.00	
Café-funds charity	300.10	
KCC-M.Angell-KRCT-£4000	0.00	
MUGA	44.00	
NW int 47793368	0.32	
NW int 47793120 SIBA	3.00	
Metro Bank int	10.01	
<u>Total to 31.3.18</u>	381.43	

<u>Balances as at 31.3.18</u>	
Balance at Metro current account	7638.79
Balance at Metro reserve account	65274.02
Balance at NatWest Direct Reserve a/c	8312.58
Balance at NatWest SIBA Account	69024.07
NatWest current account	100.00
Petty Cash	58.30
KPC Cash Balance	150407.76

<u>Bank Reconciliation as at 31.3.18</u>	
Opening Balance from 28.2.18	153678.87
Plus income during March	381.43
Less expenditure during March	5553.12
Subtotal	148507.18
Plus cheques not presented at 31.3.18	1900.58
Subtotal	150407.76

Invoices Received & Payments due in March from last meeting date

	Ref	Net	VAT		Total	
		£	£	p	£	p
P.Moss-Cllr allowance	NW1833	150.00	0.00		150.00	
J.Holland-Cllr allowance	NW1834	150.00	0.00		150.00	
J.Holland - travel exp	NW1835	11.48	0.00		11.48	
M.Russell - expenses+dictaphone	NW1836	32.69	0.00		32.69	
Employee #1- salary	NW1837	979.00	0.00		979.00	
Employee #2 salary	NW1838	700.38	0.00		700.38	
Employee #3-salary	NW1839	1472.36	0.00		1472.36	
Employee #4-salary	NW1840	303.00	0.00		303.00	
Employee #5 - salary	NW1841	128.80	0.00		128.80	
Cancelled	NW1842	0.00	0.00		0.00	
Employee #6- salary	NW1843	601.60	0.00		601.60	
L.Bunn - expenses batteries	NW1844	12.00	0.00		12.00	
British Gas-Heatsafe	NW1845	359.84	0.00		359.84	

Crown Gas & Power-pavilion	MDD	224.04	0.00	224.04
Biffa - refuse	MDD	94.98	0.00	94.98
M.Russell - expenses	NW1846	8.20	0.00	8.20
HR Services - advice	NW1847	368.54	73.71	442.25
KALC-J.Holland training	NW1848	60.00	12.00	72.00
re: H.Moorby - Cllr allowance	NW1849	200.00	0.00	200.00
Woodchurch Driving-charity event	NW1850	192.00	0.00	192.00
L.Bunn - expenses	NW1851	15.60	0.00	15.60
NW Bank - charges	DD	10.00	0.00	10.00
Leaseplan-van service	DD	41.91	8.38	50.29
		6116.42	94.09	6210.51

Income

Café funds charity event Diabetes UK,KCC £4000 grant from M.Angell for Rec Centre CCTV

Expenditure

1. Funds in SIBA account & direct Reserve account being held in reserve for funding for impact of Village Green, capital cost of Kestrel Park & Bridgefield leisure and recreation areas. This will include cost of staffing and maintenance equipment. Exact figures required will not be known until details of S106 funding are finalised.
2. M.Russell -expenses-greetings cards and dictaphone for minute taking.
3. British Gas Heatsafe - contract for pavilion boiler service.
4. Crown Gas, BIFFA - pavilion utility supplies and refuse
5. HR Services - advice
6. KALC - Planning workshop
7. Leaseplan - van service at main dealer.

Budget Report for 2017/2018

<u>Income to 31.3.18</u>	Budget 2017/18	YTD	Variance
Precept	145484	145484	0
Grants	4660	4660	0
Interest	200	104	96
Pavilion	5500	1773	3727
MUGA	5580	1498	4082
Functions	50	75	-25
Shared Handyman	2250	41	2209
Other (ALT refund etc)	0	5701	-5701
Sub Total	163724	159336	4388
VAT reclaim	0	8906	-8906
Total	163724	168242	-4518
<u>Expenditure to 31.3.18</u>	Budget 2017/18	YTD	Variance
Salaries	70000	81707	-11707
Section 137	0	1000	-1000
Communications	2500	832	1668
General Admin	15000	17018	-2018
Subscriptions	1350	1402	-52
KRCT-Rec Centre Build (excess over S106)	0	123355	-123355
KRCT - Rec Centre	1000	17127	-16127
Maint & Repair - Other	9000	3752	5248
Maint & Repair - Pl/Field	5800	3347	2453

Playing Field Improvements	2000	0	2000
Other Kestrel Park re-inv to ABC	0	4708	-4708
Travel	150	76	74
Pavilion	15000	7958	7042
MUGA	4000	0	4000
Capital/Asset	36000	19750	16250
Handyman Scheme	4000	4385	-385
Parish Office	3000	2250	750
Sub Total	168800	288667	-119867
Reclaimable VAT	0	9114	-9114
Total	168800	297781	-128981

LB Presented the Draft Financial Regulations document that had been circulated. JH proposed and SB seconded that these be accepted. All agreed.

8. Planning

MR presented the current planning applications:

APPLICATION NUMBER: 18/00369/AS

ADDRESS: BARN AT WIXS FARM, ASHFORD ROAD, KINGSNORTH, KENT

APPLICANT: MR DARRAN BEAN

PROPOSAL: PRIOR NOTIFICATION OF THE CHANGE OF USE OF AN EXISTING LIGHT INDUSTRIAL BUILDING (B1/B8) TO PROVIDE A SINGLE RESIDENTIAL DWELLING (C3).

WARD: WEALD SOUTH, WEALD EAST

OFFICER NAME: KELLY JETHWA

COMMENTS TO BE SUBMITTED BY: 12TH APRIL (EXTENSION AGREED)

COMMENTS: OBJECT, DUE TO LOSS OF EMPLOYMENT SITE IN THE RURAL AREA AND IT'S AGAINST THE LOCAL PLAN

APPLICATION NUMBER: 18/00388/AS

ADDRESS: 13 HADRIAN GARDENS, KINGSNORTH, ASHFORD, KENT, TN23 3PH

APPLICANT: MR DARREN PULLEN

PROPOSAL: TWO STOREY REAR EXTENSION WITH SINGLE STOREY REAR ELEMENT

WARD: PARK FARM NORTH

OFFICER NAME: MICHAEL SCAPLEHORN

COMMENTS TO BE SUBMITTED BY: 12TH APRIL

COMMENTS: SUPPORT

APPLICATION NUMBER: 18/00408/AS

ADDRESS: 48 ACORN CLOSE, KINGSNORTH, ASHFORD, KENT, TN23 3HR

APPLICANT: MR K SALISBURY

PROPOSAL: RAISING OF GARAGE ROOF TO FORM ROOM OVER GARAGE.

WARD: PARK FARM NORTH

OFFICER NAME: WILLIAM MCKANE

COMMENTS TO BE SUBMITTED BY: 12TH APRIL

COMMENTS: SUPPORT

APPLICATION NUMBER: 18/00434/AS

ADDRESS: 10 RUFFETS WOOD, KINGSNORTH, KENT, TN23 3QQ

APPLICANT: MR D SHARPE

PROPOSAL: REAR SINGLE STOREY EXTENSION

WARD: PARK FARM SOUTH

OFFICER NAME: MICHAEL SCAPLEHORN

COMMENTS TO BE SUBMITTED BY: 13TH APRIL

COMMENTS: SUPPORT

APPLICATION NUMBER: 18/00395/AS

ADDRESS: LAND AT CHILMINGTON GREEN, ASHFORD ROAD, GREAT CHART, KENT

APPLICANT: MR REED (HODSON DEVELOPMENTS)

PROPOSAL: RESERVED MATTERS APPLICATION RELATING TO STRATEGIC FOUL DRAINAGE WORKS, WHICH INCLUDE, FOUL DRAINAGE AND MANHOLES, A PUMPING STATION (INCLUDING ACCESS AND SERVICE AREA) AND ASSOCIATED WORKS PURSUANT TO OUTLINE PERMISSION GRANTED UNDER 12/00400/AS

WARD: GREAT CHART WITH SINGLETON NORTH, WEALD SOUTH

OFFICER NAME: SUE HEAD

COMMENTS TO BE SUBMITTED BY: 27TH APRIL

COMMENTS: THE DEVELOPER NEEDS TO HAVE AN AGREEMENT WITH SOUTHERN WATER REGARDING A MUTUALLY AGREED DISCHARGE POINT. WHAT IS THE DEVELOPERS SOLUTION FOR REMOVAL OF SEWERAGE IF THERE IS INSUFFICIENT FLOW TO USE THE PUMPING STATION?

APPLICATION NUMBER: 18/00493/AS

ADDRESS: THE JOHN WALLIS CHURCH OF ENGLAND ACADEMY, MILLBANK ROAD, KINGSNORTH, ASHFORD, TN23 3HG

APPLICANT: DAVID ADAMS / HAYLEY PORTER-ASLET

PROPOSAL: ADDITION OF A GAMES COURT WITH RAMPED ACCESS WITHIN THE BOUNDARY OF THE APPROVED SCHEME FOR THE NEW PRIMARY SCHOOL FOR THE JOHN WALLIS ACADEMY (PLANNING CONSENT REFERENCE AS/17/236

WARD: STANHOPE (ASHFORD), WASHFORD

OFFICER NAME: MARK CHAPLIN

COMMENTS TO BE SUBMITTED BY: 27TH APRIL

COMMENTS: SUPPORT

9. Minutes & Actions Arising from Committees / Groups:

- **Access & Open Spaces Sub Committee**

SD can I have an update on the servicing and insolation of paths?

LB It's purely been stalled for the winter and they've indicated to me that providing we have no torrential rain in the next 3 weeks they'll be able to get on with it.

SD this comes into the wider aspect of the maintenance plan and what's going on in the wider area. I need to get my head around exactly what's going on because now the committee is going to take that on it's a case of refreshing to make sure I'm right up to speed.

AB when we were considering a memorial for Hilary, I had suggested the possibility of naming that bridle path 'Hilary Way', I wanted to ask your formal approval to make that recommendation and find out from ABC and KCC if we cannot call it 'Hilary Way' but I think this would be a fitting idea – **All Agreed**

- **Kingsnorth Conservation Area and Kingsnorth Playing Field**

SD my vision continues to develop. To move this on is a massive task, which in the forthcoming reorganisation and upskilling I see that being able to move forward in time.

SD with regards to the Pavilion, I feel there are no changes with this.

LB Park Farm Rangers have confirmed to me that they've secured another container which will be put onto the field once the ground dries up.

AH what has been decided with the ABC carpark?

SD nothing is decided, there is a concept, there is a vision but that's interlinked with everything else.

SD Kingsnorth Conservation Area that encompasses the area from Bridgefield down to Ashford Road and beyond, that is progressing. The top field at Bridgefield has a form of funding from 106 monies so that can move on and what is going to happen there, subject to our agreement, is that they will repair and realign the fences. The key fence to be realigned is at the top where we'd like to have a play area for the Bridgefield side. The second half is the proposal for the Kent Wildlife Trust to undertake that process to produce a management plan that will cost around £7,500 and what ABC is willing to do is pay half. Once that's signed off and we're willing to move forward, it's a case then of getting them onsite with myself (SD), MC and SP to go down each element of the area and along with the connected areas to draw up a plan on how it'll be maintained and what it's going to be used for. The next question and stage after that is how is it going to be funded and how's it going to be managed.

AH looking forward, we're going to have a huge lot of developments on the other side of Mill Hill. What are we doing about considering the conservation areas for there?

AB that's one of the reasons that I suggested we reinvent the joint Local Plan Committee because that's the more appropriate forum. Once we've reconstituted that committee that will be the more appropriate forum to invite a developer along to have that discussion.

SD the next one is Bridgefield. I did call for an all agency meeting on there as I wasn't happy. They're now agreed to the points I've made and found additional money, they've also agreed to rectify those points and hopefully the work will restart again once the area begins to dry out.

SD the next one is the Village Hall. I've spoken to Mike about another meeting and we're going to push that.

AB I'd like to bring up the residential questionnaire on the Master Plan. I would like the first version of it out on the website and Facebook page prior to our Parish Council meeting in June to tease out any issues and then for a hard version to go out to all residents along with any other correspondence. In principle are you happy that we do this simple questionnaire? – **All Agreed**

- **Staffing Committee**

JH we held a staffing committee meeting on the 4th April. Minutes were taken.

AB staff issues will be discussed in closed session. We will approve minutes of that meeting then.

10. Kingsnorth Recreation Centre Update and Financial Status

AL the biggest thing is that we've lost yet another Trustee. We are now down to just one signatory. We will need to meet with the bank to rectify this. The financial statement hasn't really changed, it's still very fragile. Utility supplier has now been changed so hopefully this will give us slightly more breathing space. Two of the Trustees are now actively looking into becoming an incorporated charity to alleviate the trustees liability and to be able to claim back VAT. There is an ongoing list of issues at the centre and I understand **LB** had **ABC** down to the centre to speak about the flood which occurred over Easter. The flood began in Little Acorns Nursery.

LB as far as I'm aware the trustees did take out insurance, if so that will cover any claims.

AL we have the trustees AGM on 1st May at 7pm in the small hall at the recreation centre.

LB the Recreation Centre is now becoming very busy, Slice of Life Gym are doing a great job and new activities are being added all the time for all ages.

11. Kingsnorth Community Café Report

LB the Community Café is still suffering from lack of volunteers and due to that is still only able to open up for a maximum of 3 days per week from 12.30-4pm however, it is still making money for the community. We have been looking into grants from the 'Tesco Bags of Help Scheme' and also the One Stop Shop.

- **Handyman Scheme**

LB the maintenance of Kestrel Park is to be handed over around May time. If this does happen, we do not have the correct equipment to maintain it. A meeting was held for Access & Open Spaces in which I presented details of all the equipment that we would require and **MC** kindly assisted us in choosing the right type of equipment. That was brought to the Parish Councils attention on the 8th August 2017, where it was proposed by Access and Open Spaces that the additional equipment will be required and the type of equipment. On this area there does need to be 2 people working for health & safety reasons. Equipment maintenance will also need to be looked at. **DJ** is able to sign off the equipment on a monthly basis but he cannot do the annual checks. The company that already does the annual check has agreed to incorporate this with our other equipment.

LB thanks **MC** for all of his help and guidance with the selection of equipment.

SD if we want Kestrel Park functioning well we have got to pay for it. We're going to be into the summer season soon so we really need to move this.

AB we also need to remember that any equipment we purchase will also be used for Bridgefield.

My recommendation was that members approve the purchase of equipment as set out in the report as soon as contracts with **ABC** regarding the maintenance of Kestrel Park have been signed, taking into account the delay in completing this transaction a margin of 10% should be given to the Parish Clerk to take into consideration any inflation on price - **SD proposed, AH seconds.**

AB my second recommendation was that a report on the long term implications of uncoupling our arrangements with Great Chart with Singleton Parish Council will be presented in a future meeting, after which we would formally advise them of our intentions – **JH proposed, AH seconds**

AB **LB** has been doing a little research with regards to a meeting being held in closed session directly after this.

LB Legal wise, I'm quite happy that you can hold that meeting.

At this point meeting was closed to public and staff at 21.20

12. Items for Next Agenda

None

There being no further business the meeting was closed

Next Parish Council Meeting will be Tuesday 10th April 2018 at 19.00.

Signature: _____

Date _____