

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
Kingsnorth Recreation Centre,
Field View, Ashford, Kent, TN23 3NZ
Telephone: 01233 502969

Email: manager@kingsnorthparishcouncil.gov.uk

Website: www.kingsnorthparishcouncil.gov.uk

To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 22nd June 2021 starting at 7.00pm and to be held in the Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF

Please be aware that Parish Council Meetings are recorded. If you have an issue with this, please contact the Parish Manager.

The Parish Council is required to allow public attendance to physical meetings but only to the number which can be accommodated within the current guidance. With regret we must limit attendance at the pavilion by the public to ensure safety of participants. If you wish to attend, please notify the Parish Manager by 10am on Tuesday 22nd June. Places will be allocated on a first come first served basis (if room permits) if you e-mail the Parish Manager.

We will be streaming the meeting live on Zoom and Facebook. If you are not able to attend or not allocated a place but would like to raise anything with the council or ask a question, please [e-mail](mailto:manager@kingsnorthparishcouncil.gov.uk) the Parish Manager. To view the meeting please click on the link below or view on our Facebook page <https://www.facebook.com/KingsnorthPC> :

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

1. To note those, present and receive apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Manager prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for the member's absence shall be accepted.

2. To receive declarations of interest.

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak, please contact the Parish manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

Verbal reports from external parties.

(Maximum 15 minutes)

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. [PCSO's Report.](#)
- b. *Ashford Borough Councillor's Reports.*
- c. *KCC Councillor's Report.*

3. [Approval of Minutes of Tuesday 4th May 2021.](#)

To approve the minutes of the previous meeting and if in order sign as a true record.

4. Parish community grant applications.

- a. To review community grant applications submitted in May 2021.
- b. To agree/approve/reject applications.

5. Parish action sheet.

- a. [To review progress with items on the action sheet \(see appendix A\).](#)
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions (*Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision*).

6. **Climate Change Proposal – Cllr Aline Hicks**

- a. Discussion around Cllr. Hicks Report.
- b. Councillors' ideas on future climate change actions.

7. **Budget Project Updates**

- a. [Reusable nappy programme.](#)
- b. [Outdoor cinema event.](#)
- c. [New footpath creation.](#)
- d. [Installation of sleeper bridges.](#)
- e. [Installation of benches.](#)
- f. [To consider signing the license to install benches and sleeper bridges.](#)
- g. [Agree to budget for works for the football pitches.](#)
- h. [Receive quotes for new notice boards for pavilion and Washford.](#)

8. **Financial matters.**

- a. [To receive the May Finance Report Documents.](#)
- b. [To approve and sign annual governance statement 2020/21.](#)
- c. [To agree and sign the annual accounting statement 2020/21.](#)
- d. To review invoices and consider authorising payment.
- e. To receive an update on the new bank accounts.
- f. [To receive an update on internal audit report and approve if received.](#)

9. **Planning matters.**

- a. [To consider all planning applications received.](#)
- b. [To note decisions.](#)
- c. To consider any Appeals and Enforcement Matters.
 - i. To consider delegated authority to the Parish Manager to apply for third party status should the application for a medical practice and associated housing go to appeal.
- d. Any other planning matters.
 - i. To consider further actions for Court Lodge application prior to planning committee.

10. **Correspondence and written reports from external parties.**

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.
- c. Proposed correspondence.
 - i. Consider press release regarding future of the Play Park and Moat in Park Farm.
 - ii. Consider a letter regarding the retention of the A & E at the William Harvey Hospital.

11. **Parish Managers report.**

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parishes Officers since the last meeting.

12. **Parish Councillors reports.**

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

13. **The next or future Agenda(s).**

An indicative table showing intended dates for future items is in [Appendix B](#).

- a. To add / remove / amend items.
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

14. **Date of Next Meeting Tuesday 13th July 2021**



Peter Le Rossignol (Kingsnorth Parish Council Manager)

Appendix A

PARISH ACTION SHEET

ACTIONS FROM MAY MEETING

<u>Matter</u>	<u>Ref.</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Arrange a meeting to discuss the Custodian Trustee contract on the Recreation Centre.	KP7		Parish Manager and Cllr Ransley.	Cllr Ransley to provide any updates	Awaiting a response from ABC. Legal team are busy.
Arrange a planning discussion with ABC to discuss replacement of Parish noticeboards, bus stops in Kingsnorth Village Ward, toilets at the Moat plus planning advice on construction of footpath in Park Farm South.	KP17	August 2020	Parish Manager / Cllr Ransley	Cllr Ransley sent revised correspondence to ABC. Meeting held on 29 th March.	E-mail received close item.
Angling Society / Park Farm Moat	KP22	September 2020	Cllr Ransley / Parish Manager	Parish Manager / Cllr Ransley to update.	Action carried forward. Proposed press release re future of the park and Moat.
Kingsnorth Village Hall	KP28	December 2020	Cllr Ransley	(closed).	
Future of the conservation fields (between Kings. Village and Park Farm.	KP30	December 2020	Parish Manager / Cllr Ransley	Cllr Ransley to update.	Future meetings to be advertised on social media.
Mowing regime for KCC maintained verges and wildlife	KP31	January 2021	Parish Manager / Cllr Ransley	No progress	Cllr Ransley will research this more and report back at May meeting.
Possibility of the Parish Council purchasing a flagpole.	KP34	February 2021	Parish Manager	Parish Manager to report on progress	A discussion with ABC is to take place before any decision is made by Councillors. Parish Manager contacting Aspire.

<u>Matter</u>	<u>Ref.</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Signage for the Community Café.	KP36	April 2021	Parish Manager	Parish Manager to update.	Parish Manager to look at costs for a noticeboard for outside the Café. Item on meeting Agenda.
Budget Items to be discussed	KP37	April 2021	Parish Manager / Cllr Ransley		Cllr Ransley to arrange a meeting with Councillors to discuss potential projects.
Look at planting of flowers around the Parish.	KP39	April 2021	Parish Manger	Parish Manger to update.	Parish Manger to look at where the Parish Council can provide bulbs if residents plant in a public facing garden.

Appendix B

Future Agendas

An indicative table showing intended dates for future items. Regularly scheduled items in black with frequency in brackets and other items in blue.

<u>Month</u>	<u>Topics</u>
June	<ul style="list-style-type: none"> Receive proposal for Real Nappies Scheme.
July	<ul style="list-style-type: none"> Receive draft of 'Introduction to Kingsnorth' pack content. Receive proposal for security patrols, so this can be shared with ABC.
August	<ul style="list-style-type: none"> Receive proposals for Kingsnorth Pavilion playground play equipment.
September	<ul style="list-style-type: none"> Harvest service Purchase trees and agree planting of trees in the Parish. Receive proposal for habitat planting /works.
October	

(Add policy document review dates to above)