

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
Kingsnorth Recreation Centre,
Field View, Ashford, Kent, TN23 3NZ
Telephone: 01233 502969

Email: manager@kingsnorthparishcouncil.gov.uk

Website: www.kingsnorthparishcouncil.gov.uk

To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 10th August 2021 starting at 7.00pm and to be held in the Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.

Please be aware that Parish Council Meetings are recorded. If you have an issue with this, please contact the Parish Manager.

We will be streaming the meeting live on Zoom and Facebook. If you are not able to attend or not allocated a place but would like to raise anything with the council or ask a question, please [e-mail](mailto:manager@kingsnorthparishcouncil.gov.uk) the Parish Manager. To view the meeting please click on the link below or view on our Facebook page <https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

1. To note those, present and receive apologies.

2. To receive declarations of interest.

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak, please contact the Parish manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

Verbal reports from external parties.

(Maximum 15 minutes)

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. [PCSO's Report.](#)
- b. *Ashford Borough Councillor's Reports.*
- c. *KCC Councillor's Report.*

3. [Approval of Minutes of Tuesday 13th July 2021.](#)

To approve the minutes of the previous meeting and if in order sign as a true record.

4. Parish community grant applications.

- a. To review community grant applications submitted in June/July 2021.
 - i. Park Farm Rangers FC:
 - ii. 2nd Kingsnorth Park Farm Brownies
- b. To agree/approve/reject applications.

5. Parish action sheet.

- a. [To review progress with items on the action sheet \(see appendix A\).](#)
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions (*Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision*).

6. Parish Ward Vacancy for Park Farm South.

- a. To provide an update to councillors.

7. Financial matters.

- a. [To receive the July Finance Report Documents.](#)
- b. To review invoices and consider authorising payment.
- c. To receive an update on the new bank accounts.

8. Planning matters.

- a. [To consider all planning applications received.](#)
- b. [To note decisions.](#)
- c. To consider any Appeals and Enforcement Matters.
- d. Any other planning matters.
 - i. To consider whether the Parish Council would like Courtlodge, and Kingsnorth Green developments to be part of the South of Ashford Garden Community CMO.
 - ii. To consider writing a letter voicing concerns over the decision on Stodmarsh Lakes and Wetland scheme.

9. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

10. [Parish Manager's report.](#)

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parishes Officers since the last meeting.

11. Parish Councillors reports.

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

12. The next or future Agenda(s).

An indicative table showing intended dates for future items is in [Appendix B](#).

- a. To add / remove / amend items.
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

13. Date of Next Meeting Tuesday 14th September 2021

Closed Session.

That under the Public Bodies (Admission to Meetings) Act 1960, the public, and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

14. Security Proposals

- a. To receive a proposal on various security options for the Parish Council to consider and potentially authorise any actions.

15. Correspondence

- a. Letter to be sent to monitoring office at Ashford Borough Council.



Peter Le Rossignol (Kingsnorth Parish Council Manager)

PARISH ACTION SHEET

ACTIONS FROM JULY MEETING

<u>Matter</u>	<u>Ref.</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Arrange a meeting to discuss the Custodian Trustee contract on the Recreation Centre.	KP7		Parish Manager and Cllr Ransley.	Cllr Ransley to provide any updates	Awaiting a response from ABC. Legal team are busy. Action carried forward.
Angling Society / Park Farm Moat	KP22	September 2020	Cllr Ransley / Parish Manager	Parish Manager / Cllr Ransley to update.	Awaiting Survey. Action carried forward.
Kingsnorth Village Hall	KP28	December 2020	Cllr Ransley	(closed).	
Future of the conservation fields (between Kings. Village and Park Farm.	KP30	December 2020	Parish Manager / Cllr Ransley	Cllr Ransley to update.	Meeting held on 21 st July 2021. Cllr Ransley to provide an update.
Contact landowners regarding potential footpath route(s) in 2021/2022 budget	KP32	January 2021	Parish Manager / Cllr Ransley	Parish Manager to update.	Working group to provide an update on any progress since July meeting.
Possibility of the Parish Council purchasing a flagpole.	KP34	February 2021	Parish Manager	Parish Manager to report on progress	Parish Manager to contact Aspire and update at August meeting.
Signage for the Community Café.	KP36	April 2021	Parish Manager	Parish Manager to update.	Noticeboards have now been ordered. Parish Manger to update on installation.

<u>Matter</u>	<u>Ref.</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Look at planting of flowers around the Parish.	KP39	April 2021	Parish Manager	Parish Manager to update.	Parish Manger to arrange a walk around the Parish with Councillors. Parish Manager to speak with landowners in the Parish to see if they would consider the planting of trees on their land. Up to £1,000 has been agreed for the purchase of bulbs to plant around the Parish.
Kingsnorth Primary School Forest School request.	KP40	June 2021	Parish Manager	Parish Manager to update.	Attempted to arrange a meeting but could not agree a date. Action carried forward.
Vision Statement on Climate Change	KP41	June 2021	Parish Manager / Cllr Ransley		Vision Statement to be drafted.

Appendix B

Future Agendas

An indicative table showing intended dates for future items. Regularly scheduled items in black with frequency in brackets and other items in blue.

<u>Month</u>	<u>Topics</u>
September	<ul style="list-style-type: none"> • Harvest service. • Purchase trees and agree planting of trees in the Parish. • Receive proposal for habitat planting /works. • Receive draft of 'Introduction to Kingsnorth' pack content. • Receive proposal for security patrols, so this can be shared with ABC.
October	<ul style="list-style-type: none"> • Receive proposals for Kingsnorth Pavilion playground play equipment.

(Add policy document review dates to above)