

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
Kingsnorth Recreation Centre,
Field View, Ashford, Kent, TN23 3NZ
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Email: manager@kingsnorthparishcouncil.gov.uk
Website: www.kingsnorthparishcouncil.gov.uk

To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 14th September 2021 starting at 7.00pm and to be held in the Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.

Please be aware that Parish Council Meetings are recorded. If you have an issue with this, please contact the Parish Manager.

We will be streaming the meeting live on Zoom and Facebook. If you are not able to attend or not allocated a place but would like to raise anything with the council or ask a question, please [e-mail](mailto:manager@kingsnorthparishcouncil.gov.uk) the Parish Manager. To view the meeting please click on the link below or view on our Facebook page <https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

1. To note those, present and receive apologies.

2. Co-option to Kingsnorth Parish Council for Park Farm South.

- a. Candidates to present to Parish Council what they hope to achieve as a Parish Councillor for Park Farm South (allocated time of 6 minutes per candidate).
 - i. Katrinna Giles.
 - ii. Gary Harrison.
- b. Questions to and from candidates, discussion on candidates.
- c. Vote on co-option to Kingsnorth Parish Council.

3. To receive declarations of interest.

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak, please contact the Parish manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

Verbal reports from external parties.

(Maximum 15 minutes)

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. [PCSO's Report.](#)
- b. *Ashford Borough Councillor's Reports.*
- c. *KCC Councillor's Report.*

4. [Approval of Minutes of Tuesday 10th August 2021.](#)

To approve the minutes of the previous meeting and if in order sign as a true record.

5. Parish community grant applications.

- a. To review community grant applications submitted in August 2021.
- b. To agree/approve/reject applications.

6. Parish action sheet.

- a. [To review progress with items on the action sheet \(see appendix A\).](#)
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions (*Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision*).

7. Policies for approval documents to review.

- a. [Standing Orders.](#)
- b. [Financial Regulations.](#)
- c. [Parish Council Risk Assessment.](#)

8. Bridleway Benches.

- a. [To consider and authorise actions on the types of benches to be sited on the new bridleway.](#)

9. Financial matters.

- a. [To receive the August Finance Report Documents.](#)
- b. To review invoices and consider authorising payment.
- c. To receive an update on the new bank accounts.
- d. [To receive report on survey of Kingsnorth WW2 Pillboxes.](#)
 - i. Authorise Parish Manager to spend up to £700.00 on Pillbox report/research.

10. Planning matters.

- a. [To consider all planning applications received.](#)
- b. [To note decisions.](#)
- c. To consider any Appeals and Enforcement Matters.
- d. Any other planning matters.
 - i. To consider authorising a councillor from the Parish Council to attend and speak at the planning committee for Courtlodge or Kingsnorth Green.
 - ii. [To discuss possible response to the installation of a mobile phone mask in Britannia Lane.](#)

11. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
 - i. [Consider Invitation to attend a meeting of the O&S S106 Task Group - 21st September 2021.](#)
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

12. [Parish Manager's report.](#)

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parishes Officers since the last meeting.

13. Parish Councillors reports.

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

14. The next or future Agenda(s).

An indicative table showing intended dates for future items is in [Appendix B](#).

- a. To add / remove / amend items.
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

15. Date of Next Meeting Tuesday 12th October 2021



Peter Le Rossignol (Kingsnorth Parish Council Manager)

PARISH ACTION SHEET

ACTIONS FROM AUGUST MEETING

<u>Matter</u>	<u>Ref.</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Arrange a meeting to discuss the Recreation Centre.	KP7		Parish Manager and Cllr Ransley.	Cllr Ransley to provide any updates	Awaiting a meeting with the relevant ABC Portfolio Holder(s)
Angling Society / Park Farm Moat	KP22	September 2020	Cllr Ransley / Parish Manager	Parish Manager / Cllr Ransley to update.	Awaiting Survey. Action carried forward.
Future of the conservation fields (between Kings. Village and Park Farm.	KP30	December 2020	Parish Manager / Cllr Ransley	Cllr Ransley to update.	Prepare a proposal and bring to a future KPC meeting
Contact landowners regarding potential footpath route(s) in 2021/2022 budget	KP32	January 2021	Parish Manager / Cllr Ransley / Cllr S Moss	Parish Manager to update.	Working group to provide an update on any progress since July meeting.
Possibility of the Parish Council purchasing a flagpole.	KP34	February 2021	Parish Manager	Parish Manager to report on progress	Awaiting a response from the ABC Portfolio Holder
Look at planting of flowers around the Parish.	KP39	April 2021	Parish Manager	Parish Manager to update.	Up to £1,000 has been agreed for the purchase of bulbs to plant around the Parish. Draft leaflet to be designed – Action carried forward.
Kingsnorth Primary School Forest School request.	KP40	June 2021	Parish Manager	Parish Manager to update.	Meeting still to be arranged. Action carried forward.
Vision Statement on Climate Change	KP41	June 2021	Parish Manager / Cllr Ransley		Meeting to be arranged for before Septembers Parish Council Meeting.
Write a letter to ABC regarding the Insurance Policy for Kingsnorth Recreation Centre.	KP42	August 2021	Cllr Ransley		Completed
Research Public Toilets at the MOAT	KP43	September 2021 – Budget Item			
Play equipment for Kingsnorth Playing Fields.	KP44	September 2021 – Budget Item			

Appendix B

Future Agendas

An indicative table showing intended dates for future items. Regularly scheduled items in black with frequency in brackets and other items in blue.

Month	Topics
October	<ul style="list-style-type: none">• Receive proposals for Kingsnorth Pavilion playground play equipment.• Receive proposal for habitat planting /works.• Purchase trees and agree planting of trees in the Parish.• Receive draft of 'Introduction to Kingsnorth' pack content.
	<ul style="list-style-type: none">•
	<ul style="list-style-type: none">•

(Add policy document review dates to above)