

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
Kingsnorth Recreation Centre,
Field View, Ashford, Kent, TN23 3NZ
Telephone: 01233 502969

Email: manager@kingsnorthparishcouncil.gov.uk

Website: www.kingsnorthparishcouncil.gov.uk

To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 12th October 2021 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded. If you have an issue with this, please contact the Parish Manager.

We will be streaming the meeting live on Zoom and Facebook. If you are not able to attend or not allocated a place but would like to raise anything with the council or ask a question, please [e-mail](mailto:manager@kingsnorthparishcouncil.gov.uk) the Parish Manager. To view the meeting please click on the link below or view on our Facebook page <https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

1. **To note those, present and receive apologies.**
2. **To receive declarations of interest.**

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak, please contact the Parish manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

Verbal reports from external parties.

(Maximum 15 minutes)

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. [PCSO's Report.](#)
- b. *Ashford Borough Councillor's Reports.*
- c. *KCC Councillor's Report.*

3. **[Approval of Minutes of Tuesday 14th September 2021.](#)**

To approve the minutes of the previous meeting and if in order sign as a true record.

4. **Parish community grant applications.**

- a. To review community grant applications submitted in September 2021.
 - i. [Kingsnorth Church](#)
- b. To agree/approve/reject applications.

5. **Parish action sheet.**

- a. [To review progress with items on the action sheet \(see appendix A\).](#)
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions (*Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision*).

6. **To discuss Parish Councillors having Parish Council branded clothing.**

- a. To consider authorising any further action.

7. **To discuss communication between councillors and in between monthly council meetings.**

- a. To consider authorising any further action.

8. **To discuss Southern Water Issues Regarding Sewage**

- a. To consider authorising any further action.

9. **To receive an update on meeting with Kingsnorth Primary School re Forest School Location**
 - a. [Review proposal presented by Kingsnorth Primary School.](#)
 - b. To consider authorising any further action.

10. **[To discuss potential winter drive in Cinema Event.](#)**
 - a. To consider authorising any further action.

11. **Financial matters.**
 - a. [To receive the September Finance Report Documents.](#)
 - b. To review invoices and consider authorising payment.
 - c. [To receive an update on the new bank accounts.](#)
 - d. [To consider purchase of a trailer to transport mower.](#)
 - e. [Consider sending maintenance team on chainsaw course.](#)

12. **Planning matters.**
 - a. [To consider all planning applications received.](#)
 - b. [To note decisions.](#)
 - c. To consider any Appeals and Enforcement Matters.
 - d. Any other planning matters.

13. **Correspondence and written reports from external parties.**
 - a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
 - b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

14. **[Parish Manager's report.](#)**

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parishes Officers since the last meeting.

15. **Parish Councillors reports.**

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

16. **The next or future Agenda(s).**

An indicative table showing intended dates for future items is in [Appendix B](#).

 - a. To add / remove / amend items.
 - b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

17. Date of Next Meeting Tuesday 9th November 2021



Peter Le Rossignol (Kingsnorth Parish Council Manager)

Closed Session.

That under the Public Bodies (Admission to Meetings) Act 1960, the public, and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

18. **To receive a report from Kingsnorth Village Hall Parish Council Representative on progress to date.**

19. **To receive an update on the Kingsnorth Recreation Centre.**
 - a. To consider authorising any further action.

20. **To receive a staffing update/pay proposal.**

Appendix A

PARISH ACTION SHEET

ACTIONS FROM SEPTEMBER MEETING

<u>Matter</u>	<u>Ref.</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Arrange a meeting to discuss the Custodian Trustee contract on the Recreation Centre.	KP7		Parish Manager and Cllr Ransley.	Meeting with ABC holder by Chair. Update expected	Communication from ABC expected. Action carried forward.
Angling Society / Park Farm Moat	KP22	September 2020	Cllr Ransley / Parish Manager	Survey booked for 20 th Oct.	Await survey results. Action carried forward.
Future of the conservation fields (between Kings. Village and Park Farm.)	KP30	December 2020	Parish Manager / Cllr Ransley	Cllr Ransley to update.	Action carried forward.
Progressing the Footpath	KP32	January 2021	Parish Manager / Cllr Ransley	Draft plans shared with residents. Parish Manager to update.	Develop planning documents for submission.
Possibility of the Parish Council finding a suitable location and purchasing a flagpole for the Parish.	KP34	February 2021	Parish Manager	Cllr Ransley chased the Portfolio Holder	Awaiting a response from the portfolio holder. Action carried forward.
Planting of trees / flowers around the Parish.	KP39	April 2021	Parish Manager	Leaflets prepared and ready for collection and distribution	Action carried forward.
Kingsnorth Primary School Forest School request.	KP40	June 2021	Parish Manager	On main agenda	Action carried forward.
Vision Statement on Climate Change.	KP41	June 2021	Parish Manager / Cllr Ransley	Informal meeting with Cllrs held to discuss	To be brought to November PC
Research public toilets at the Moat.	KP42	(Budget Item)			Utility search to take place to see the viability of the idea.
Play equipment for Kingsnorth Playing Field.	KP43	(Budget Item)			Parish Manager to look at different options and prices.

Appendix B

Future Agendas

An indicative table showing future items for the financial year.

<u>Topics</u>
<ul style="list-style-type: none">• Parish Vision Proposal.• Receive Proposals for Kingsnorth Pavilion Playground Play Equipment.• Receive proposal for habitat planting /works.• Purchase trees and agree planting of trees in the Parish.• Receive draft of 'Introduction to Kingsnorth' pack content.

(Add policy document review dates to above)