



KINGSNORTH PARISH COUNCIL

Approved Minutes of the Meeting of Kingsnorth Parish Council

Held on Tuesday 14th September 2021 at the Kingsnorth Pavilion at 7.00pm

The meeting was also made available via Zoom and Facebook Live

Present: Cllr Shelley Barber, Cllr Geoff Cosgrove, Cllr Kumar Gaurav, Cllr Patricia Moss, Cllr Stuart Moss, Cllr Ben Townend (Vice Chair), Cllr Jim Wedgbury.

Also, present: Christine Drury (Assistant Clerk – Finance) Via Zoom, Peter Le Rossignol (Parish Manager), Matt O’neill, PCSO Anne Martin, Borough Councillor Neil Shorter, Marie Russell (Assistant Clerk – Admin) and 2 members of the public.

Cllr Townend chaired the meeting in the absence of Cllr Ransley (Chair).

Cllr Townend informed all attendees that the meeting was being recorded for the purpose of minute taking, for publication on YouTube and live streaming on Facebook Live.

1. To note those, present and receive apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Manager prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for the member’s absence shall be accepted.

Cllr Aline Hicks, Cllr James Ransley (Chair), KCC Councillor David Robey.

2. Co-option to Kingsnorth Parish Council for Park Farm South.

a. Candidates to present to Parish Council what they hope to achieve as a Parish Councillor for Park Farm South (allocated time of 6 minutes per candidate).

- i. **Katrina Giles.**
- ii. **Gary Harrison.**

Each candidate spoke for up to 6 minutes outlining what they would hope to achieve as a Parish Councillor.

b. Questions to and from candidates, discussion on candidates.

Conversations took place between candidates and Parish Councillors.

c. Vote on co-option to Kingsnorth Parish Council.

Cllr Townend asked Councillors to vote in favour of their preferred candidate.

Cllr Barber – Garry Harrison
Cllr Cosgrove – Katrina Giles
Cllr Gaurav – Katrina Giles
Cllr P Moss – Katrina Giles
Cllr S Moss – Garry Harrison
Cllr Wedgbury – Garry Harrison
Cllr Townend – Katrina Giles

Councillors voted in favour of co-opting Katrina Giles.

(The Parish Manager informed Katrina that she will be required to complete some documentation before taking her seat on the Parish Council).

3. To receive declarations of Interest.

None.

Cllr Townend invited PCSO Anne Martin to provide her update so that she could leave the meeting to continue with her work.

PCSO Anne Martin provided updates on the following:

- Problems with people fishing on the pond in Primrose Drive
- Report of eggs being thrown at a property on Bluebell Road, this is criminal damage so if any residents encounter this they should report it to the Police.
- Reports of dangerous dogs not being controlled by their owners.

Cllr Neill Shorter spoke on an incident with a dog and cat on Washford Ward and commented that he was very disappointed that after he had advised the resident to report it to the Police, they declined to take it as a recorded incident. PCSO Anne Martin apologised to Cllr Shorter and confirmed that she will be feeding back to her Sergeant.

- Cllr Cosgrove raised the issue of E-Scooters. PCSO Anne Martin responded with updates on how the police are trying to tackle the ongoing issue.

Public Comments and Observations

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

Two members of the public spoke regarding their concerns on planning application 21/01579 (Prior notification for a proposed 15.0m phase 8 Monopole C/W wrapround cabinet at base and associated ancillary works. Location – Land on northside of roundabout at junction of Claudius Grove and Britannia Lane, Kingsnorth).

Several concerns from both members of the public were highlighted including:

- Mast will be double the height of houses which will cause visual harm to the estate.
- Britannia Lane will be dug up for the instillation of the infrastructure prior to the mast being installed which will cause additional traffic issues.
- Concerns of possible cancer health risks for families from the 5G Mast.
- Damages if the mast is hit by speeding drivers or damaged in strong winds.
- Devaluing of properties.

One resident provided what he believes could be a solution, which is to relocate the mast to a more appropriate site. The site suggested being the small industrial estate on Pound Lane which is not far from the proposed site. The resident believes that locating the mast on the industrial estate will have little environmental impact on residents and will still serve the area originally proposed.

Both members of the public asked for Kingsnorth Parish Councils support in objecting to this application.

Cllr Ransley had drafted a suggested comment for application 21/01579 which is as follows:

The Parish Council notes the assertion by the applicant on page 3 of the document '*Site Specific Supplementary Information*' that '*The cabinets are located at the base of the new pole and unless the site is located in Article 2(3) land these are PD without prior approval and do not form part of the proposal from a planning consideration perspective*'

The Parish Council does not agree with this position. The planning unit is clearly the mast together with such equipment as is necessary in order to provide the purported benefit of 5G coverage. The cabinets are not ancillary to the mast but a necessary part of the development.

Taking the applicants hypothetical situation above the Parish Council objects to the proposed mast as there are significant harms to the appearance of the area as well as restricting the footpath width and there is no planning gain from the proposals, as the application before us will not result in the delivery of 5G coverage.

Considering the mast together with the cabinets the development proposed results in the restriction of the width of the footpath to 1050mm (potentially less) for a distance of more than 6000mm. The Parish Council has obligations under the Equalities Act 2010 and we would draw attention to this restricted footpath width. We would highlight the following documents. The second document specifically highlighting that such a constraint for over 6m is unacceptable.

[Manual for the Streets \(publishing.service.gov.uk\)](#) (At paragraph 6.1, with sub paras)

[Inclusive mobility \(publishing.service.gov.uk\)](#) (At paragraphs 2.3 and 3.1)

The Parish Council would bring the appeal decision below to ABC's attention which demonstrates that these applications can be refused.

[Appeal decision 3253283.pdf](#)

The proposal is contrary to-

- Local Plan Policy TRA5 – Planning for pedestrians
- Local Plan Policy SP1 D) and F)

-Local Plan Policy SP6 B) - High quality design – Ease of movement

In summary the Parish Council objects to the proposed scheme due the poor-quality design and harm to the appearance of the area.

Cllr S Moss proposed that Cllr Ransleys suggested comments be agreed.

Cllr P Moss seconded.

Cllr Wedgbury praised the members of public who put across their concerns on this application and proposed an alternative location for the 5G mast which Cllr Wedgbury feels should be an addition to Cllr Ransley's suggested comment.

Cllr Wedgbury raised and discussed planning application 21/01386/AS (Proposed Telecommunications mast west of, Bluebell Road, Kingsnorth, Kent. Prior Notification for proposed 5G telecoms installation: H3G Phase 8 20m high street pole c/w wrap-around cabinet and 3 further additional equipment cabinets) which had been previously discussed, and a comment agreed, during the August Parish Council meeting.

Cllr Wedgbury added that he felt the proposed site for the mast in Park Farm should be moved to the Cloverleaf or that end of Sheepfold Lane as that location he feels would be much more suitable.

Cllr Wedgbury suggested that both applications for the masts be combined and comments include the suggested alternative sites.

Cllr S Moss confirmed that he was happy to amend his proposal to include the alternative suggested site for planning application 21/01579 to Cllr Ransleys comments.

PROPOSED BY CLLR S MOSS SECONDED BY CLLR P MOSS
ALL THOSE IN FAVOUR - 7 ALL THOSE AGAINST - 0 ABSTENTIONS - 0
Motion moved.

Cllr Wedgbury proposed that an amendment to the previous comment (which was submitted on the planning portal) be submitted for application 21/01386 and that this application should be seen in conjunction with planning application number 21/01579.

PROPOSED BY CLLR WEDGBURY SECONDED BY CLLR BARBER
ALL THOSE IN FAVOUR - 5 ALL THOSE AGAINST - 0 ABSTENTIONS - 2
Motion moved.

Verbal reports from external parties.

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors.

a. PCSO's Report

This item was discussed earlier on the agenda so that PCSO Anne Martin could return to work.

b. Ashford Borough Councillors' Reports

Cllr Trish Cornish, Park Farm North – No report received.

Cllr Tina Hayes, Kingsnorth Village and Bridgefield – No report received.

Cllr Heather Hayward, Roman Ward – No report received.

Cllr Neil Shorter, Washford Ward – Cllr Shorter presented his report in person and updated on the following:

- Ashford Borough Council will be taking up to 10 Afghanistan families. They will be families that have selected based on the service they provided to the UK and other forces. Cllr Shorter added that there are a lot of people that feel that there is an objection on the basis that pre-existing families in the UK are not getting the houses that they are due. The families coming from Afghanistan are not going into Social Housing, they are going into private rented properties which is all externally funded from central Government.
- Cllr Shorter's new portfolio is Finance.
- Financial plan activities have begun.
- Finances of the Town / Borough are significantly better than what was envisioned 12 months ago.
- Government spending review.
- Town Centre reset. Trying to repopulate the town centre.

Cllr Jim Wedgbury, Park Farm South – Cllr Wedgbury provided an update in person which included the following:

- Cllr Wedgbury has been briefed, as a Borough Councillor, on the Stodmarsh situation.
- An issue with a particular Landlord has been resolved which means that Cllr Wedgbury can now help residents on Park Farm who live in his properties.
- Lots of anti-social behaviour on the A2070. Cllr Wedgbury has been working alongside others to try and resolve the situations. Hoping to start a special committee to look at ways to persuade Highways England and the Police to achieve the aim to reduce the anti-social behaviour.
- Landowners who are trying to prevent people using legal footpaths and bridleways within the Parish.
- Seeking advise against a decision from Ashford Borough planning officers on application number 21/01316/AS which has been granted to build on amenity land in Park Farm.
- Cllr Wedgbury does not feel that the proposed phone mast for Reed Crescent is appropriately located being too close to the Primary School. Will be suggesting an alternative location.

c. KCC Councillors' Reports

Cllr David Robey, Ashford Rural South – Report received and circulated prior to the meeting.

4. Approval of Minutes of Tuesday 10th August 2021.

To approve the minutes of the previous meeting and if in order sign as a true record.

The Parish Manger commented that Cllr Ransley had raised an amendment on page 2797 item 7e (i.)

Amendment should read 'To consider whether the Parish Council would like Court Lodge, and Kingsnorth Green developments to be part of the South Ashford Garden Community Management Organisation'.

Cllr Cosgrove proposed that the public minutes be signed as a true record.

PROPOSED BY CLLR COSGROVE

SECONDED BY CLLR BARBER

ALL THOSE IN FAVOUR - 5

ALL THOSE AGAINST - 0

ABSTENTIONS - 2

Motion moved.

5. Parish Community Grant Applications.

- a. To review community grant applications.**
- b. To agree/approve/reject applications.**

None received.

6. Parish Action Sheet.

- a. To review progress with items on the action sheet.**
- b. To assign individuals or groups of individuals for development / progressing items.**
- c. To authorise any actions (such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.**

The action sheet had been circulated to all Councillors prior to the meeting.

- Arrange a meeting to discuss the Custodian Trustee contract on the Recreation Centre – Awaiting a response from ABC. Action carried forward.
- Angling Society/Park Farm Moat – Ashford Borough Council are still looking to do some further investigation works on the drainage situation to find out whether there is a leak. The Parish Manager provided an update on the silt survey and the survey of the fish stock – approval has now been received from the Environment Agency and a date for the survey should be confirmed soon. Action carried forward.
- Future of the Conservation Fields – action carried forward.
- Contact landowners regarding potential footpath route(s) in 2021/2022 budget – Parish Manager updated that the Parish Council has now registered with Land Registry, but it does not provide us with what we were hoping for so title deeds and plans to identify landowners. Draft drawings of the proposed footpath are just to be finalised and then will be submitted to Ashford Borough Council planning department. Action carried forward.
- Purchase of a Flagpole to be placed within the Parish. Still awaiting a response from the portfolio holder. Action carried forward.
- Planting of trees / flowers around the Parish – Cllr Ransley reported that up to £1,000.00 has been agreed for the purchasing of bulbs to plant in the Parish. A draft leaflet is currently being looked at.

Parish Manager has some ideas for potential locations to plant the bulbs and will looking for more in each Parish Ward. Action carried forward.

- Meeting with Kingsnorth Primary School to discuss Parish land for a forest school – meeting will be held on Monday 20th September; Parish Manager will email details to all Councillors if they wish to attend. Action carried forward.
- Vision Statement on Climate Change - what the Parish Council have achieved so far to be published on the Kingsnorth Parish Council website. A meeting was held on 8th September to begin putting together some ideas based on the original vision statement. These ideas will be presented to the Parish Council at the October meeting (12th October).
- Write a letter to ABC regarding the Insurance Policy for Kingsnorth Recreation Centre. Action completed.
- Research public toilets at the Moat (budget item) – utility search to take place to see the viability of this idea.
- Play equipment for Kingsnorth playing field (budget item) – quotes for equipment are substantially higher than budgeted. Parish Manager to look at alternative options.

Cllr S Moss suggested some form of exercise trail be investigated.

Cllr Cosgrove also suggested the possibility of tree plaques.

Cllr P Moss suggested activities for older residents be considered.

Cllr S Moss added that older teenagers should also be considered.

Cllr Townend asked Councillors if they had any actions which they would like to add to the Action Sheet. None added.

7. Policies for approval documents to review.

a. Standing Orders.

Cllr Cosgrove proposed that the Standing Orders be approved.

PROPOSED BY CLLR COSGROVE

SECONDED BY CLLR S MOSS

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

b. Financial Regulations.

Cllr S Moss proposed that the Financial Regulations be approved.

PROPOSED BY CLLR S MOSS

SECONDED BY CLLR GAURAV

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

c. Parish Council Risk Assessment.

Cllr S Moss proposed that the Parish Council Risk Assessment be approved.

PROPOSED BY CLLR S MOSS

SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

8. Bridleway Benches.

a. To consider and authorise actions on the types of benches to be sited on the new bridleway.

The Parish Manager had circulated pictures of bench ideas for the Parish Councillors to choose from.

Cllr Gaurav proposed that a mixture of two styles of the recycled plastic benches, in the same colour, be purchased.

PROPOSED BY CLLR GAURAV

SECONDED BY CLLR BARBER

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 1

ABSTENTIONS - 0

Motion moved.

Cllr Townend asked Councillors if they would like to consider a memorial bench being purchased in memory of Brian Curtis which would be placed in Bridgefield. If Councillors vote in favour the Parish Manager will gather quotes and present them at the October Parish Council meeting.

Cllr Wedgbury proposed that the Parish Manager should gather quotes to present at the next meeting (October 12th) to potentially purchase a memorial bench for Brian Curtis.

PROPOSED BY CLLR WEDGBURY
ALL THOSE IN FAVOUR - 7
Motion moved.

SECONDED BY CLLR S MOSS
ALL THOSE AGAINST - 0

ABSTENTIONS - 0

9. Financial Matters

a. To receive the August Finance Report Documents.

Kingsnorth Parish Council

BANK ACCOUNTS

Metro Bank Current a/c	£5,748.43
Metro Bank Reserve a/c	£75,199.71
NW Reserve 47793368	£8,143.35
NW SIBA 47793120	£137,066.36
NW Current 47793112	£100.00
Nationwide Building Society	£85,004.58
Total in Banks	311,262.43
Cash	0.00
GRAND TOTAL (Banks and Cash)	£311,262.43

Kingsnorth Parish Council
Net Position by Cost Centre and Code (Between 01/04/2021 and 31/08/2021)

Cost Centre Name

Admin	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	17	Travel Expenses	0.00	0.00	0.00	200.00	0.00	200.00
	21	Payroll	0.00	0.00	0.00	450.00	180.00	270.00
	22	HR Support	0.00	0.00	0.00	2,500.00	716.65	1,783.35
	23	Staff Training	0.00	0.00	0.00	2,000.00	0.00	2,000.00
	24	Councillor Training	0.00	0.00	0.00	1,500.00	0.00	1,500.00
	25	Councillor/Chairman's Allowance	0.00	0.00	0.00	1,700.00	0.00	1,700.00
	26	Bank Charges	0.00	0.00	0.00	40.00	10.00	30.00
	27	Audit Fees	0.00	0.00	0.00	1,120.00	210.00	910.00
	28	Professional Fees	0.00	0.00	0.00	600.00	289.00	311.00
	29	Insurance	0.00	0.00	0.00	4,000.00	0.00	4,000.00
	30	Office Supplies, Postage & Admin	0.00	0.00	0.00	2,000.00	461.85	1,538.15
	31	Telephone and Broadband	0.00	0.00	0.00	1,500.00	948.29	551.71
	32	Photocopier and Printer	0.00	0.00	0.00	2,000.00	559.00	1,441.00
	33	Computer Support and Maintainan	0.00	0.00	0.00	2,000.00	339.99	1,660.01
	34	Account Software	0.00	0.00	0.00	985.00	950.00	35.00
	35	Online HR Platform	0.00	0.00	0.00	150.00	108.00	42.00
	36	Parish Office Rent	0.00	0.00	0.00	3,000.00	1,250.00	1,750.00
	37	Parish Office - Mobile Phone	0.00	0.00	0.00	370.00	103.56	266.44
	98	Explore Public Toilets at MOAT	0.00	0.00	0.00	2,000.00	0.00	2,000.00
	99	Explore WW2 Pill Boxes	0.00	0.00	0.00	2,000.00	100.00	1,900.00
	101	Office Rates	0.00	0.00	0.00	0.00	202.52	-202.52
	102	Sunflower Competition	0.00	0.00	0.00	0.00	268.43	-268.43
			£0.00	0.00	£0.00	30,115.00	£6,697.29	23,417.71

Cafe	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	62	Cafe Supplies	0.00	0.00	0.00	10,000.00	2,639.32	7,360.68
	63	Cafe Consumables	0.00	0.00	0.00	0.00	12.00	-12.00
	64	Cafe Workwear	0.00	0.00	0.00	0.00	121.14	-121.14
	65	Cafe Equipment	0.00	0.00	0.00	0.00	10.99	-10.99
	66	Cafe Admin	0.00	0.00	0.00	0.00	254.20	-254.20
	72	Cafe Donations	0.00	0.00	0.00	0.00	0.00	0.00
			£0.00	0.00	£0.00	10,000.00	£3,037.65	6,962.35

Capital	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	39	Capital	0.00	0.00	0.00	0.00	2,871.40	-2,871.40
	95	Benches	0.00	0.00	0.00	4,570.00	150.00	4,420.00
	96	Christmas Lights/Decorations	0.00	0.00	0.00	1,000.00	0.00	1,000.00
	97	Play Equipment	0.00	0.00	0.00	9,000.00	0.00	9,000.00
			£0.00	0.00	£0.00	14,570.00	£3,021.40	11,548.60

Communications	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	19	Website	0.00	0.00	0.00	820.80	342.00	478.80
	20	E-mail	0.00	0.00	0.00	73.20	30.50	42.70
	78	Advertising and Awareness Camp.	0.00	0.00	0.00	0.00	185.00	-185.00
	82	Mapping App	0.00	0.00	0.00	240.00	200.00	40.00
	93	Kingsnorth Welcome Pack	0.00	0.00	0.00	2,000.00	0.00	2,000.00
	94	Precept Letter	0.00	0.00	0.00	501.00	0.00	501.00
			£0.00	0.00	£0.00	3,635.00	£757.50	2,877.50

Income	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	1	Precept	0.00	243,302.30	121,886.15	0.00	0.00	-121,416.15
	2	Grants	0.00	235.00	1,500.00	0.00	0.00	1,265.00
	5	Interest	0.00	240.00	28.64	0.00	0.00	-211.36
	6	Pavilion Hire	0.00	1,000.00	75.00	0.00	0.00	-925.00
	7	Pavilion Football	0.00	2,200.00	764.00	0.00	0.00	-1,436.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code (Between 01/04/2021 and 31/08/2021)

<u>Cost Centre Name</u>						
8 MUGA - School Hire	0.00	1,500.00	1,000.00	0.00	0.00	-500.00
9 MUGA - Casual Hire	0.00	500.00	630.00	0.00	0.00	130.00
10 Maintenance	0.00	1,000.00	192.50	0.00	0.00	-807.50
11 Cafe Takings	0.00	10,000.00	4,796.35	0.00	0.00	-5,203.65
12 Cafe Grants	0.00	0.00	0.00	0.00	0.00	0.00
13 VAT Reclaim	0.00	0.00	0.00	0.00	0.00	0.00
73 General Admin	0.00	0.00	0.00	0.00	0.00	0.00
	£0.00	259,977.30	£130,872.64	0.00	£0.00	-129,104.66

<u>Kingsnorth Green Spaces</u>		<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
87	Footpath Creation	0.00	0.00	0.00	24,765.00	12.00
88	Sleeper Bridges	0.00	0.00	0.00	7,280.00	2,887.76
89	Bulb Planting	0.00	0.00	0.00	1,000.00	0.00
90	Community Farm Project	0.00	0.00	0.00	2,000.00	0.00
91	Bird Feeders	0.00	0.00	0.00	1,400.00	0.00
92	Habitat Planting/Works	0.00	0.00	0.00	2,500.00	0.00
		£0.00	0.00	£0.00	38,945.00	£2,899.76
						36,045.24

<u>Maintenance</u>		<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
40	Repairs	0.00	0.00	0.00	999.00	174.62
41	Playing Fields	0.00	0.00	0.00	8,000.00	10,040.00
42	Playing Fields CCTV	0.00	0.00	0.00	4,500.00	1,358.22
43	Playing Fields Playgrounds	0.00	0.00	0.00	1,800.00	0.00
44	Van Lease	0.00	0.00	1,470.65	2,500.00	1,010.60
45	Vehicle Fuel	0.00	0.00	0.00	1,500.00	888.92
46	Vehicle Tax	0.00	0.00	0.00	50.00	0.00
47	Maintenance Vehicle Insurance	0.00	0.00	0.00	900.00	1,175.01
48	Workshop Rent	0.00	0.00	0.00	4,776.00	1,990.00
49	Workshop Rates	0.00	0.00	0.00	1,500.00	0.00
50	Workshop Insurance	0.00	0.00	0.00	0.00	0.00
51	Workshop Electric	0.00	0.00	0.00	125.00	21.18
52	Maintenance Mobile Phones	0.00	0.00	0.00	185.00	253.87
53	Maintenance Loose Tools	0.00	0.00	0.00	1,500.00	215.67
54	Maintenance Staff Training	0.00	0.00	0.00	1,500.00	76.67
55	MUGA	0.00	0.00	0.00	100.00	0.00
71	Clothing	0.00	0.00	0.00	250.00	3.82
83	Van Repair	0.00	0.00	0.00	0.00	508.59
104	Kickstart Expenses	0.00	0.00	0.00	0.00	0.00
		£0.00	0.00	£1,470.65	30,185.00	£17,717.17
						13,938.48

<u>Pavilion</u>		<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
56	Pavilion Gas	0.00	0.00	0.00	2,500.00	542.86
57	Pavilion Electricity	0.00	0.00	0.00	1,000.00	350.65
58	Pavilion Water	0.00	0.00	0.00	1,500.00	217.46
59	Pavilion Fire Safety & Security	0.00	0.00	0.00	1,000.00	512.52
60	Pavilion Waste Collection	0.00	0.00	0.00	2,000.00	630.74
61	Pavilion Cleaning	0.00	0.00	0.00	2,025.00	931.77
70	Pavilion Maintenance	0.00	0.00	0.00	4,975.00	2,033.05
		£0.00	0.00	£0.00	15,000.00	£5,219.05
						9,780.95

<u>Recreation Centre</u>		<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
67	Contingency/Support	0.00	0.00	0.00	5,000.00	142.50
		£0.00	0.00	£0.00	5,000.00	£142.50
						4,857.50

<u>Salaries</u>		<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code (Between 01/04/2021 and 31/08/2021)

Cost Centre Name

14 Salaries Admin	0.00	0.00	0.00	64,842.00	20,706.27	44,135.73
15 Salaries Maintenance	0.00	0.00	0.00	27,743.00	8,798.74	18,944.26
16 Employer Payments	0.00	0.00	0.00	16,965.00	11,830.61	5,134.39
103 Kickstart Salary	0.00	0.00	0.00	0.00	0.00	0.00

£0.00	0.00	£0.00	109,550.00	£41,335.62	68,214.38
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Section 137

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
18	Section 137	0.00	0.00	0.00	6,100.00	0.00	6,100.00
80	Community Grants Fund	0.00	0.00	0.00	10,000.00	5,506.00	4,494.00
84	Park Security Patrols	0.00	0.00	0.00	2,500.00	0.00	2,500.00
85	Trial Real Nappies Loan Scheme	0.00	0.00	0.00	1,500.00	0.00	1,500.00
86	Outdoor Film Show	0.00	0.00	0.00	1,750.00	2,736.19	-986.19
100	Free use of Pavilion	0.00	0.00	0.00	1,900.00	0.00	1,900.00
105	Outdoor Film Show donation	0.00	0.00	55.00	0.00	55.00	0.00

£0.00	0.00	£55.00	23,750.00	£8,297.19	15,507.81
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Subscriptions

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
38	Subscriptions	0.00	0.00	0.00	2,000.00	1,620.00	380.00

£0.00	0.00	£0.00	2,000.00	£1,620.00	380.00
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NET TOTAL

£0.00	259,977.30	£132,398.29	282,750.00	£90,745.13	64,425.86
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6 September 2021 (2021-2022)

Kingsnorth Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
196	Parish Office - Mobile	02/08/2021		Metro Bank		phone charger	TheMax	S	5.32	1.07	6.39
207	Online HR Platform	02/08/2021		NW Current		HR Support	SMB	S	108.00	21.60	129.60
195	Cafe Supplies	02/08/2021		Metro Bank		Cafe supplies	Tesco	X	3.27	0.00	3.27
197	Cafe Supplies	02/08/2021		Metro Bank		Cafe supplies	Bradleys	X	52.30	0.00	52.30
201	Parish Office Rent	02/08/2021		NW Current		Office rent	KRCT	X	250.00	0.00	250.00
204	Office Rates	02/08/2021		NW Current		Office rates	ABC	X	40.00	0.00	40.00
205	Computer Support and	02/08/2021		NW Current		Antivirus	Sabre Solutions	X	240.00	0.00	240.00
206	Audit Fees	02/08/2021		NW Current		Audit	Lionel Robbins	X	210.00	0.00	210.00
208	Pavilion Cleaning	02/08/2021		NW Current		Pavilion deep clean	EJP Cleaning Services	X	216.00	0.00	216.00
200	Advertising and	03/08/2021		Metro Bank		signs	Medash Signs	S	185.00	37.00	222.00
202	Workshop Rent	06/08/2021		NW Current		Workshop lease	Van & Car	Z	398.00	0.00	398.00
194	HR Support	09/08/2021		Metro Bank		HR Support	Outset UK	S	143.33	28.67	172.00
203	Van Lease	09/08/2021		NW Current		Van rental	Leaseplan	S	202.12	40.42	242.54
198	Pavilion Gas	09/08/2021		Metro Bank		Pavilion gas	SSE	X	0.57	0.00	0.57
199	Office Supplies, Postage	09/08/2021		Metro Bank		parking	ABC	X	4.00	0.00	4.00
209	Workshop Electric	09/08/2021		NW Current		workshop electricity	Van & Car	X	21.18	0.00	21.18
210	Explore WW2 Pill Boxes	09/08/2021		NW Current		survey	clive Holden	X	100.00	0.00	100.00
214	Capital	10/08/2021		NW Current		signs	Medash Signs	X	222.00	0.00	222.00
217	Contingency/Support	10/08/2021		Metro Bank		boiler contract	British Gas	X	28.50	0.00	28.50
216	Telephone and	12/08/2021		Metro Bank		Telephone	BT	S	186.92	37.38	224.30
219	Outdoor Film Show	12/08/2021		Metro Bank		film	Amazon	S	7.11	1.42	8.53
215	Vehicle Fuel	13/08/2021		Metro Bank		Van fuel	Fuel Genie	S	106.37	21.28	127.65
221	Cafe Supplies	13/08/2021		Metro Bank		Cafe supplies	Tesco	X	6.36	0.00	6.36
212	Playing Fields	16/08/2021		NW Current		Playing field	P W Judges	S	10,040.00	2,008.00	12,048.00
225	Maintenance Mobile	16/08/2021		Metro Bank		Mobile phone	cgx	S	149.99	30.00	179.99
211	Community Grants Fund	16/08/2021		NW Current		Grant	Park Farm Brownies	X	756.00	0.00	756.00
213	Employer Payments	16/08/2021		NW Current		Tax & NI	HMRC	X	1,946.25	0.00	1,946.25
222	Cafe Supplies	16/08/2021		Metro Bank		Cafe supplies	Bradleys	X	73.10	0.00	73.10
224	Office Supplies, Postage	16/08/2021		Metro Bank		Zoom fee	Go Cardless	X	11.99	0.00	11.99
220	Outdoor Film Show	17/08/2021		Metro Bank		toilets	Express Toilets	S	480.00	96.00	576.00
223	Cafe Supplies	17/08/2021		Metro Bank		Cafe supplies	Landsell	X	252.26	0.00	252.26
231	Pavilion Waste Collection	18/08/2021		Metro Bank		Waste	Biffa	X	120.14	0.00	120.14
233	Website	18/08/2021		Metro Bank		Website	Whisper Media	X	68.40	0.00	68.40
232	E-mail	18/08/2021		Metro Bank		E-mail Addresses	Whisper Media	Z	6.10	0.00	6.10
227	Photocopier and Printer	19/08/2021		NW Current		Printer	CF Corporate Finance	S	236.98	47.40	284.38

Kingsnorth Parish Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
237	Outdoor Film Show	19/08/2021		Metro Bank		Workwear	HIVIS	S	21.28	4.26	25.54
238	Outdoor Film Show	19/08/2021		Metro Bank		signs	Value Products	S	37.80	7.56	45.36
234	Cafe Supplies	19/08/2021		Metro Bank		Cafe supplies	Simply Ice Cream	X	120.96	0.00	120.96
226	Pavilion Maintenance	23/08/2021		NW Current		Pavilion Boiler Cover	British Gas	X	63.56	0.00	63.56
228	Community Grants Fund	23/08/2021		NW Current		Grant	PFR	X	4,750.00	0.00	4,750.00
235	Cafe Supplies	23/08/2021		Metro Bank		Cafe supplies	Tesco	X	6.40	0.00	6.40
236	Professional Fees	23/08/2021		Metro Bank		Subscription	SLCC	Z	289.00	0.00	289.00
229	Account Software	24/08/2021		NW Current		Accounts package	Scribe Accounts	S	950.00	190.00	1,140.00
230	Playing Fields CCTV	24/08/2021		NW Current		CCTV	ABC	S	608.22	121.64	729.86
239	Outdoor Film Show	24/08/2021		Metro Bank		P A Hire	Kent PA Hire	X	120.00	0.00	120.00
243	Maintenance Mobile	25/08/2021		NW Current		Staff Mobile Phones	BT	S	38.37	7.67	46.04
248	Outdoor Film Show	25/08/2021		NW Current		security	SXL Security	X	450.00	0.00	450.00
242	Parish Office - Mobile	26/08/2021		NW Current		Staff Mobile Phones	BT	S	19.17	3.84	23.01
249	Capital	26/08/2021		NW Current		generator	Trade UK	S	249.99	50.00	299.99
240	Outdoor Film Show	26/08/2021		Metro Bank		donation	Just Giving	X	55.00	0.00	55.00
241	Cafe Supplies	26/08/2021		Metro Bank		Cafe supplies	Landsell	X	190.59	0.00	190.59
244	Salaries Admin	26/08/2021		NW Current		Salary	P Le Rossignol	X	2,346.10	0.00	2,346.10
245	Salaries Admin	26/08/2021		NW Current		Salary	C Drury	X	673.65	0.00	673.65
246	Salaries Maintenance	26/08/2021		NW Current		Salary	M O'Neill	X	1,683.10	0.00	1,683.10
247	Salaries Admin	26/08/2021		NW Current		Salary	M Russell	X	1,059.57	0.00	1,059.57
250	Payroll	31/08/2021		Metro Bank		Payroll	Accounts Unlocked	S	30.00	6.00	36.00
251	Mapping App	31/08/2021		Metro Bank		Mapping App	Field Margin Ltd	S	200.00	40.00	240.00
Total									30,840.32	2,801.21	33,641.53

6 September 2021 (2021-2022)

Kingsnorth Parish Council

RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
86	Interest	01/08/2021		Metro Bank		Interest	Metro Bank	X	3.19	0.00	3.19
76	Pavilion Hire	02/08/2021		NW Current		Pavilion Hire	Parishioner	X	75.00	0.00	75.00
74	Cafe Takings	03/08/2021		Metro Bank		Cafe takings	Paypal	X	63.59	0.00	63.59
75	Maintenance	04/08/2021		Metro Bank		Rec Centre maint	KRCT	X	37.50	0.00	37.50
77	Cafe Takings	10/08/2021		Metro Bank		Cafe takings	Paypal	X	103.09	0.00	103.09
87	Cafe Takings	17/08/2021		Metro Bank		Cafe takings	Paypal	X	113.07	0.00	113.07
78	MUGA - Casual Hire	24/08/2021		NW Current		MUGA Hire	TuneIn2Futsal	X	300.00	0.00	300.00
79	Cafe Takings	24/08/2021		Metro Bank		Cafe takings	Paypal	X	72.35	0.00	72.35
80	Cafe Takings	25/08/2021		Metro Bank		Cafe takings	Paypal	X	197.59	0.00	197.59
88	Outdoor Film Show	25/08/2021		Metro Bank		donation	Paypal	X	55.00	0.00	55.00
81	Interest	31/08/2021		NW Reserve		Interest	Natwest	X	0.07	0.00	0.07
82	Interest	31/08/2021		NW SIBA		Interest	Natwest	X	1.36	0.00	1.36
83	Interest	31/08/2021		Metro Bank		Interest	Metro Bank	X	1.46	0.00	1.46
Total									1,023.27	0.00	1,023.27

6 September 2021 (2021-2022)

Kingsnorth Parish Council Summary of Receipts and Payments Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Admin				30,115.00	6,697.29	23,418	23,418
Cafe				10,000.00	3,037.65	6,962	6,962
Capital				14,570.00	3,021.40	11,549	11,549
Communications				3,635.00	757.50	2,878	2,878
Income	250,977.30	130,872.64	-120,105				-120,105
Kingsnorth Green Spaces				38,945.00	2,899.76	36,045	36,045
Maintenance		1,470.65	1,471	30,185.00	17,717.17	12,468	13,938
Pavilion				15,000.00	5,219.05	9,781	9,781
Recreation Centre				5,000.00	142.50	4,858	4,858
Salaries				109,550.00	41,335.62	68,214	68,214
Section 137		55.00	55	23,750.00	8,297.19	15,453	15,508
Subscriptions				2,000.00	1,620.00	380	380
NET TOTAL	259,977.30	132,398.29	-127,579	282,750.00	90,745.13	192,005	64,426

Total for ALL Cost Centres

132,398.29

90,745.13

V.A.T.

1,722.85

5,554.04

GROSS TOTAL

134,121.14

96,299.17

Cllr Townend asked all Councillors if they had any queries or comments on the August Finance report. None raised.

Cllr S Moss commented that Christine Drury (Finance Clerk) does a good job, Cllr P Moss asked for Cllr S Moss comment to be noted in the Minutes.

b. To review invoices and consider authorising payment.

None

c. To receive an update on the new bank accounts.

Parish Manager will put together a proposal for the next meeting (Oct 12th).

d. To receive report on survey of Kingsnorth WW2 Pillboxes.

Authorise Parish Manager to spend up to £700.00 on Pillbox report/research.

**PROPOSED BY CLLR WEDGBURY
ALL THOSE IN FAVOUR - 7**

**SECONDED BY CLLR BARBER
ALL THOSE AGAINST - 0**

ABSTENTIONS - 0

Motion moved.

10. Planning Matters

a. To consider all planning application received.

The Parish office circulated the planning summaries report to all Parish Council Members prior to the meeting.

Application Number: 21/01478/AS

Address: Braeside Business Park, Ashford Road, Kingsnorth, Ashford, Kent, TN26 1NJ

Proposal: Extension and alterations to expand existing workshop provisions

Ward: Kingsnorth Village

Comments: no objection on the condition that the hedge adjacent to the road should be retained at the present height and ideally allowed to grow taller or incorporate standard sized trees to provide screening.

Application Number: 21/01509/AS

Address: 3 Primrose Drive, Kingsnorth, Ashford, Kent, TN23 3NP

Proposal: Garage conversion to living accommodation

Ward: Park Farm South

Comments: Object, on the grounds that the works have already been completed without planning permission including the addition of a carport which has already been built retrospectively.

Application Number: 21/01526/AS

Address: Abelites, Steeds Lane, Kingsnorth, Ashford, TN26 1NQ

Proposal: Lawful development certificate - proposed - Use of the land for siting a mobile home for use ancillary to the main dwelling.

Ward: Kingsnorth Village

Comments: No comment

Application Number: 21/01525/AS

Address: Abelites, Steeds Lane, Kingsnorth, Ashford, TN26 1NQ

Proposal: Erection of a timber single storey granny annexe for ancillary use to the main dwelling

Ward: Kingsnorth Village

Comments: No comment

Application Number: 21/01497/AS

Address: Maple House, Blindgrooms Lane, Shadoxhurst, Ashford, Kent, TN26 1HN

Proposal: Proposed single storey rear extension. Extension & alteration to garage form detached annexe.

Ward: Weald South ward, Kingsnorth Village, & Bridgefield Ward

Comments: No comment

Application Number: 21/01562/AS

Address: 14 Conker Close, Kingsnorth, Ashford, Kent, TN23 3LL

Proposal: Replacement single storey rear extension

Ward: Park Farm North

Comments: Support

Application Number: 21/01416/AS

Address: 64 Running Foxes Lane, Singleton, Ashford, Kent, TN23 5LR

Proposal: Removal of existing Conservatory and replace with new extension

Ward: Washford Ward

Comments: Marie Russell to contact Cllr Ransley as this application appears to be outside of the Kingsnorth Parish.

9.00pm - Cllr Cosgrove proposed the suspension of standing orders in that no meeting should last more than two hours.

PROPOSED BY CLLR COSGROVE

SECONDED BY CLLR S MOSS

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

Application Number: 21/01579/AS – This application had been moved forward and discussed earlier on the agenda.

Address: Land on northside of roundabout at junction of Claudius Grove and, Britannia Lane, Kingsnorth, Kent

Proposal: Prior Notification for proposed 15.0m Phase 8 Monopole C/W wrapround Cabinet at base and associated ancillary works.

Ward: Roman Ward

Application Number: 21/01583/AS

Address: 14 Snowbell Road, Kingsnorth, Ashford, Kent, TN23 3NF

Proposal: Proposed first floor side extension

Ward: Park Farm South Ward

Comments: Support

Application Number: 12/00400/AM10/AS

Address: Land at Chilmington Green, Ashford Road, Great Chart, Kent

Proposal: Non material amendment to planning conditions.

Ward: NA Great Chart

Comments: The PC objects to this application and would comment that-

- The Secondary School comprises a large area within this phase and to claim that it is non-material to remove it from any ecological mitigation conditions and master planning seems clearly wrong. The fact that they were included within the conditions in the first place (where it must have been demonstrated that the condition was necessary) means that the starting position should be that the conditions as written are necessary.
- The applicant has provided no view from an ecologist to support the proposed changes being non-material and explain how the aims of the conditions will be provided if the school area is excluded from all the conditions listed.
- A non-material amendment is not capable of being used to vary conditions in this way. The only case when a NMA could be used to vary conditions is where a revised underlying scheme is being submitted (which is non-material) and a non material change to a condition is required. There is no underlying fully permitted scheme here as there is no reserved matters consent. The European Courts have been clear that the UK operates a multistage consent system. This application would need to be a section 73 application as there is no underlying scheme due to reserved matters have not been submitted. As a Section 73 Application you would be required to consult statutory consultees such as KCC Ecology.
- Paragraph 4 of Section 96A TCPA states 'The power conferred by subsection (1) may be exercised only on an application made by or on behalf of a person with an interest in the land to which the planning permission relates.' The condition that the applicant seeks to vary is greater in extent than their own land (or that of their client).

The Parish Council notes that the applicant omitted the reasons behind the Conditions being imposed when they chose to list them, for completeness the reasons were-

-Condition 17 - Phasing and Masterplanning / Reason - To ensure that the development of the sites for which Reserved Matters approval is sought are carried out in a sustainable and coherent manner

-Condition 60 - Details of Hedge and / or Hedgerow Retention / Reason - To ensure the continuity of the amenity afforded by existing hedges or hedgerows

-Condition 80 - Bat Mitigation and / or Enhancement - To protect the existing populations of species of bats and areas of habitats that are important to bats and to improve habitats that bats depend on within the site.

-Condition 81 - Dormouse mitigation and enhancement / Reason - To protect the existing populations of dormice and areas of wildlife habitats and to improve habitat on the site that dormice depend on.

-Condition 83 - Reptile mitigation and Enhancement / Reason - To protect the existing populations of reptile and areas of wildlife habitats and to improve habitat on the site that reptiles depend on.

-Condition 84 - Bird mitigation and Enhancement / Reason - To protect the existing populations of breeding and wintering birds and areas of wildlife habitats and to improve habitat on the site that breeding and wintering birds depend on.

-Condition 85 - Badger mitigation and enhancement / Reason To protect the existing populations of badgers and areas of wildlife habitats and to improve habitat on the site that badgers depend on.

Cllr Wedgbury proposed that all comments be accepted and put onto the ABC planning portal.

PROPOSED BY CLLR WEDGBURY

SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

b. To note decisions

Decisions were noted.

c. To consider any appeals and enforcement matters.

No new appeals.

d. Any other planning matters.

i. To consider authorising a Councillor from the Parish Council to attend and speak at the planning committee for Court Lodge or Kingsnorth Green.

Cllr Townend proposed that Cllr Ransley should attend and speak at the planning committee for Court Lodge or Kingsnorth Green.

PROPOSED BY CLLR TOWNEND

SECONDED BY CLLR BARBER

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

11. Correspondence and written reports from external parties.

a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.

i. Consider invitation to attend a meeting of the O&S S106 Task Group – 21st September 2021.

Cllr S Moss proposed that Cllr Ransley attends the Task Group and if he is unable to attend then Cllr Wedgbury will attend as a reserve.

PROPOSED BY CLLR S MOSS

SECONDED BY CLLR P MOSS

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

12. Parish Manager Report.

The Parish Manager may provide any updates (not addressed earlier on the agenda) on the work of the Parishes Officers since the last meeting.

The Parish Manager had circulated his report to all Councillors prior to the meeting.

The Parish Manager added thank to Matt O'neill and Marie Russell and her family for their support with the outdoor cinema event which was a huge success. Cllr Townend seconded the Parish Managers thanks to the staff involved in helping the event run so smoothly.

The Parish Manager informed Councillors that Darren is fitting in well and working hard as part of the maintenance team. The Chamber of Commerce have confirmed that we are the only Parish Council employing someone through the Kickstart Scheme.

13. Parish Councillors reports.

Members of the Parish Council may provide updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

Cllr Wedgbury reported that he and Cllr Hicks had both attended a JTB meeting.

14. The next or future Agenda(s).

a. To add / remove / amend items.

b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

Cllr Cosgrove requested that Southern Water issues regarding sewage, could be added as an agenda item for the October meeting.

15. Date of Next Meeting

Tuesday 12th October 2021.

There being no further business, Cllr Townend closed the meeting at 9.26pm

Signature: _____

Date: _____