

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
Kingsnorth Recreation Centre,
Field View, Ashford, Kent, TN23 3NZ
Telephone: 01233 502969

Email: manager@kingsnorthparishcouncil.gov.uk

Website: www.kingsnorthparishcouncil.gov.uk

To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 9th November 2021 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook. If you are not able to attend or not allocated a place but would like to raise anything with the council or ask a question, please [e-mail](#) the Parish Manager. To view the meeting please click on the link below or view on our Facebook page <https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

- 1. To note those, present and receive apologies.**
- 2. To receive declarations of interest.**

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak, please contact the Parish manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

Verbal reports from external parties.

(Maximum 15 minutes)

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- PCSO's Report.*
- Ashford Borough Councillor's Reports.*
- KCC Councillor's Report.*

- 3. [Approval of Minutes of Tuesday 12th October 2021.](#)**
(To view the minutes or any item in blue press Ctrl and click on the blue text).
 - To approve the minutes of the previous meeting and if in order sign as a true record.
- 4. Parish community grant applications.**
 - To review community grant applications submitted in October 2021.
 - To agree/approve/reject applications.
- 5. Parish action sheet.**
 - [To review progress with items on the action sheet \(see appendix A\).](#)
 - To assign individuals or groups of individuals for development / progressing items.
 - To authorise any actions *(Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision).*
- 6. [To receive an update on Town Council Status.](#)**
- 7. [To receive draft policy and quote on branded clothing for Councillors.](#)**
- 8. To receive an update on allotments/conservation fields and authorise any action.**
- 9. [Update on the MOAT fishing survey and authorise any action.](#)**
- 10. [Budget Review/Update.](#)**

11. Update on Christmas Decorations and authorise any action.

12. Financial matters.

- a. [To receive the October Finance Report Documents.](#)
- b. [To review invoices and consider authorising payment.](#)
- c. [To receive a quote for replacement of Parish Council noticeboards.](#)
- d. [To authorise renewal of Parish Council insurance.](#)
- e. [To receive and note external audit report.](#)

13. Planning matters.

- a. [To consider all planning applications received.](#)
- b. [To note decisions.](#)
- c. To consider any Appeals and Enforcement Matters.
- d. Any other planning matters.

14. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.
 - i. Proposed correspondence to Ashford Parishes regarding A&E at William Harvey Hospital (draft to follow).

15. Parish Manager's report.

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parishes Officers since the last meeting.

16. Parish Councillors reports.

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

17. The next or future Agenda(s).

An indicative table showing intended dates for future items is in [Appendix B](#).

- a. To add / remove / amend items.
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

18. Date of Next Meeting Tuesday 14th December 2021



Peter Le Rossignol (Kingsnorth Parish Council Manager)

Closed Session.

That under the Public Bodies (Admission to Meetings) Act 1960, the public, and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

19. Update on Kingsnorth Recreation Centre.

20. To receive an update on the Kingsnorth Village Hall and authorise any action.

PARISH ACTION SHEET

ACTIONS FROM OCTOBER MEETING

<u>Matter</u>	<u>Ref.</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Arrange a meeting to discuss the Custodian Trustee contract on the Recreation Centre.	KP7		Parish Manager and Cllr Ransley.	Was discussed in closed session during October meeting, Cllr Ransley to update.	Cllr Ransley and the Parish Manager have now attended a meeting with the portfolio holder. This will be discussed further in closed session under item 18 of the agenda. Action carried forward.
Angling Society / Park Farm Moat	KP22	September 2020	Cllr Ransley / Parish Manager	Parish Manager to update on survey.	Parish Manager to provide an update on Fish Stocks and Silt Survey. Action carried forward.
Future of the conservation fields (between Kings. Village and Park Farm.	KP30	December 2020	Parish Manager / Cllr Ransley	Cllr Ransley to update.	Action to be added to main agenda for November. Action carried forward.
Contact landowners regarding potential footpath route(s) in 2021/2022 budget	KP32	January 2021	Parish Manager / Cllr Ransley	Parish Manager to update.	Parish Manager to look at ecology surveys. Action carried forward.
Possibility of the Parish Council finding a suitable location and purchasing a flagpole for the Parish.	KP34	February 2021	Parish Manager	Parish Manager to report on progress	Cllr Ransley will attend an Ashford Borough Council Cabinet meeting. Action carried forward.
Planting of trees / flowers around the Parish.	KP39	April 2021	Parish Manager	Parish Manager to update.	Leaflets have been printed and distribution taking place. Parish Manager to update. Action carried forward.

<u>Matter</u>	<u>Ref.</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Kingsnorth Primary School Forest School request.	KP40	June 2021	Parish Manager	Parish Manager to update.	Conditions on the proposal to be brought back to members during November meeting. Action carried forward.
Vision Statement on Climate Change.	KP41	June 2021	Parish Manager / Cllr Ransley		Action carried forward.
Research public toilets at the Moat.	KP42	(Budget Item)	Cllr Wedgbury.		Cllr Wedgbury to update on his meeting with ABC Portfolio Holder. Action carried forward.
Play equipment for Kingsnorth Playing Field.	KP43	(Budget Item)	Parish Manager		Parish Manager to look at different options and prices. Action carried forward.
Activities to celebrate the Queen's Platinum Jubilee.	KP44	October 2021	Parish Manager / Working Group.		Working group created to discuss potential activities within the Parish. Provide an update. Action carried forward.
Councillor training	KP45	October 2021	Parish Manager	Parish Manager to update	Parish Manager to circulate available training for Councillors to all Councillors and action any requests to attend. Action carried forward.

Appendix B

Future Agendas

An indicative table showing future items for the financial year.

<u>Topics</u>
<ul style="list-style-type: none">• Parish Vision Proposal.• Receive Proposals for Kingsnorth Pavilion Playground Play Equipment.• Receive proposal for habitat planting /works.• Purchase trees and agree planting of trees in the Parish.• Receive draft of 'Introduction to Kingsnorth' pack content.

(Add policy document review dates to above)