

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
Kingsnorth Recreation Centre,
Field View, Ashford, Kent, TN23 3NZ
Telephone: 01233 502969

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To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 8th February 2022 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook. If you are not able to attend or not allocated a place but would like to raise anything with the council or ask a question, please [e-mail](mailto:manager@kingsnorthparishcouncil.gov.uk) the Parish Manager. To view the meeting please click on the link below or view on our Facebook page <https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

1. **To note those, present and receive apologies.**
2. **To receive declarations of interest.**

Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak, please contact the Parish manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

Introduction from Ashford United Football Club - Faye Hackwell, Marketing and Communications Executive

Verbal reports from external parties. (Maximum 15 minutes)

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. [PCSO's Report.](#)
- b. *Ashford Borough Councillor's Reports.*
- c. *KCC Councillor's Report.*

3. **Minutes**

- a. [Approval of Minutes of Tuesday 11th January 2022.](#)

(To view the minutes or any item in blue press Ctrl and click on the blue text).

4. **Parish community grant applications.**

- a. To review community grant applications submitted in January 2022.
 - i. Ark Drama 2000
- b. To agree/approve/reject applications.

5. **[To receive report on Park Security Patrols/Mobile CCTV and authorise any action.](#)**

6. **[To receive a draft outline of possible options for the future management of the conservation fields.](#)**

7. **[Receive initial quote/s for vegetation clearance for footpaths and consider authorising spend.](#)**

- 8. Parish action sheet.**
- a. [To review progress with items on the action sheet \(see appendix A\).](#)
 - b. To assign individuals or groups of individuals for development / progressing items.
 - c. To authorise any actions (*Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision*).
 - d. Consider spend of up to £50 for Park Farm girls football trophy.
- 9. Financial matters.**
- a. Finance Report
 - i. To receive the January Finance Report Documents.
 - b. To review invoices and consider authorising payment.
 - c. [To authorise increases to budget lines.](#)
 - d. [Pre Budget items requiring forward funding before April 2022.](#)
- 10. Planning matters.**
- a. [To consider all planning applications received in January.](#)
 - b. [To note decisions.](#)
 - c. To consider any Appeals and Enforcement Matters.
 - d. Any other planning matters.
- 11. Correspondence and written reports from external parties.**
- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
 - i. Consider signing up to Rural Kent Membership.
 - ii. [Response received from Stagecoach re damaged Bus Stop in Park Farm.](#)
 - b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.
- 12. Parish Manager Report.**
The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parish Officers since the last meeting.
- 13. Parish Councillors reports.**
Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.
- 14. The next or future Agenda(s).**
An indicative table showing intended dates for future items is in [Appendix B](#).
- a. To add / remove / amend items.
 - b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).
- 15. Date of Next Meeting Tuesday 8th March 2022**

Closed Session.

That under the Public Bodies (Admission to Meetings) Act 1960, the public, and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

16. Kingsnorth Recreation Centre – Receive update and authorise any action.

17. Kingsnorth Village Hall – Receive update and authorise any action.



Peter Le Rossignol (Kingsnorth Parish Council Manager)

Appendix A

PARISH ACTION SHEET

ACTIONS FROM JANUARY MEETING

<u>Matter</u>	<u>Ref.</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Arrange a meeting to discuss the Custodian Trustee contract on the Recreation Centre.	KP7		Parish Manager and Cllr Ransley.	This item was discussed in closed session during January's meeting.	Delete action.
Angling Society / Park Farm Moat	KP22	September 2020	Cllr Ransley / Parish Manager	One dose of Calcium Carbonate. Will take place on 25 th January 2022.	Ongoing.
Future of the conservation fields (between Kings. Village and Park Farm).	KP30	December 2020	Parish Manager / Cllr Ransley	Cllr Ransley to bring options to Councillors for February meeting	Action carried forward.
Contact landowners regarding potential footpath route(s) in 2021/2022 budget	KP32	January 2021	Parish Manager / Cllr Ransley	Application expected to be submitted during January.	Action carried forward.
Possibility of the Parish Council finding a suitable location and purchasing a flagpole for the Parish.	KP34	February 2021	Parish Manager	Parish Manager to report on progress	Action carried forward.
Planting of trees around the Parish.	KP39	April 2021	Parish Manager	New trees ordered to replace trees that have died around the boundary of the football pitch.	Complete. Delete action. View photo of trees.
Kingsnorth Primary School Forest School request.	KP40	June 2021	Parish Manager	Parish Manager to update.	Action carried forward.
Vision Statement on Climate Change.	KP41	June 2021	Cllr Ransley, Cllr Giles and Cllr Gaurav.	Working group formed for Vision Statement. Cllr Giles, Cllr Gaurav and Cllr Ransley will form the working group.	Action carried forward.
Southern Water issues.	KP46		Cllr Ransley/Parish Manager	Item to be carried over to February meeting.	Action carried forward.
Activities to celebrate the Queen's Platinum Jubilee.	KP44	October 2021	Parish Manager / Working Group.	Meeting to be held with working group to discuss plans.	Action carried forward.

<u>Matter</u>	<u>Ref.</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Consultation on traffic light system works by MacDonalds roundabout.	KP47		Cllr Ransley / Parish Manager.	Letter to be drafted to the Joint Transportation Board.	Complete View Response from JTB Chairman
Kingsnorth Medical Practice Appeal.	KP48	November	Cllr Ransley / Parish Manager.	Cllr Ransley to prepare and submit an application under delegated authority (rule 6 status).	Action carried forward.
Speak with ABC Environmental department re Report It App	KP49	January 2022	Cllr Ransley	Cllr Ransley to contact ABC to see if additional issues can be listed on the Report It App	Ongoing
Proposed School at Court Lodge.	KP50	January 2022	Cllr Ransley	Draft a letter to KCC portfolio holder for education to ask for increased funding to support the building of the school.	Ongoing

Appendix B

Future Agendas

An indicative table showing future items for the financial year.

<u>Topics</u>
<ul style="list-style-type: none">• Parish Vision Proposal.• Receive proposal for habitat planting /works.• Receive draft of 'Introduction to Kingsnorth' pack content.

Policy Review Months

Document	Review Month
Standing Orders	September
Data Protection and Privacy Policy	December
CHILD AND VULNERABLE ADULT SAFEGUARDING POLICY	
CO-OPTION PROCEDURE	April
FINANCIAL REGULATIONS	September
Kingsnorth Parish Council – Risk Assessment	September