



KINGSNORTH PARISH COUNCIL

Approved Minutes of the Meeting of Kingsnorth Parish Council

Held on Tuesday 8th March 2022 at the Kingsnorth Pavilion at 7.00pm.

The meeting was also made available via Zoom and Facebook Live

Present: Cllr Geoff Cosgrove, Cllr Gaurav, Cllr Aline Hicks, Cllr Stuart Moss, Cllr James Ransley (Chair), Cllr Jim Wedgbury.

Also, present: Peter Le Rossignol (Parish Manager), Marie Russell (Assistant Clerk - Admin), 7 members of the public were present at the meeting.

Cllr Ransley informed all attendees that the meeting was being recorded for the purpose of minute taking, for publication on YouTube and live streaming on Facebook Live.

1. To note those, present and receive apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Manager prior to the meeting.

Cllr Shelley Barber, Cllr Katrina Giles, Cllr Patricia Moss, and Cllr Townend.

2. To receive declarations of interest.

Cllr Wedgbury declared an interest as a dog walker (due to residents speaking on dog walking on the conservation fields).

Cllr Hicks declared an interest as a dog walker (due to residents speaking on dog walking on the conservation fields).

Public Comments and Observations.

Introduction from Adam Childs, the new Team Vicar for Ashford Town Parish who is covering Kingsnorth and Shadoxhurst churches.

Verbal reports from external parties.

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors.

a. February PCSO Report.

PCSO Anne Martin submitted a link to her report prior to the meeting which was then circulated to all Councillors.

b. Ashford Borough Councillors' Reports

Cllr Trish Cornish, Park Farm North – No report received.

Cllr Tina Hayes, Kingsnorth Village and Bridgefield – No report received.

Cllr Heather Hayward, Roman Ward – No report received.

Cllr Neil Shorter, Washford Ward – No report received.

Cllr Wedgbury reported on the following.

- Attended Ashford Borough Councils Budget setting meeting, budget was passed.
- Ashford Borough Council have unanimously voted in favour of giving £5,000.00 to the Ukraine Appeal.

c. KCC Councillors' Reports

Cllr David Robey, Ashford Rural South – Cllr Robey submitted his report prior to the meeting which was circulated to all Councillors.

The Parish Office received apologies from Cllr David Robey prior to meeting.

Cllr Wedgbury made the following comments on Cllr Robey's report:

- Land Commission.
- SCN Transport.
- Council Tax.
- Consultation on bus routes.

Cllr Ransley asked if Councillors were happy for agenda item 8 to be moved forward due to residents wishing to speak on issues linked to the item. Councillors agreed.

8. Discuss draft report regarding the future management of Kingsnorth conservation fields.

The Parish Manager showed a picture of the conservation fields on the tv screen for all attendees to see. Cllr Ransley explained the current management of the conservation fields.

A resident spoke on behalf of a group of dog walkers within the Parish. It was asked if the Parish Council would consider designating an enclosed area for dog walkers to let their dogs off their leads to run, play and train.

A discussion took place between residents and Councillors on the management of the conservation fields. Cllr Ransley asked Councillors if they were happy to bring the future management and maintenance of the conservation fields as an agenda item to the next meeting.

Cllr Hicks suggested that the Parish Council should control the lease.

Cllr Ransley proposed that the management of the conservation will be included as an agenda item for the next meeting (12th April 2022) and in the meantime a letter be sent to Ashford Borough Council enquiring about a community asset transfer.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

3. Approval of Minutes Tuesday 8th February 2022.

To approve the minutes of the previous meeting and if in order sign as a true record.

Cllr Ransley reported that amendments had been made to agenda item 16 which now reads as follows: 'The Parish Manager Updated the Council that a sum of £1000 had been granted to Kingsnorth Recreation Centre Trustees by the Kingsnorth Community Café when they closed their account to support talented sports people living in the Parish. Ashford Borough Council had asked if the Parish Council would take this on otherwise it would be lost in the main budget'.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 5

ALL THOSE AGAINST -

ABSTENTIONS - 1

Motion moved.

4. Parish Community Grant Applications.

- To review community grant applications submitted in February 2022.**
- To agree/approve/reject applications.**

None received.

5. Parish Action Sheet.

- To review progress with items on the action sheet.**
- To assign individuals or groups of individuals for development / progressing items.**
- To authorise any actions (such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.**

The action sheet had been circulated to all Councillors prior to the meeting.

- Future of the Conservation Fields between Kingsnorth Village and Park Farm – Cllr Ransley will contact ABC to enquire about a community asset transfer.
- Contact landowners regarding potential footpath route(s) in 2021/2022 budget – Action carried forward.
- Purchase of a Flagpole to be placed within the Parish. Persimmons have in principle agreed to grant the license for the flagpole. Action carried forward.
- Kingsnorth Primary School Forest School request – Awaiting a more detailed proposal from Kingsnorth school. Action carried forward.

- Vision Statement on Climate Change – working group meeting was held on 9th February and another is planned for 9th March. Will be brought back to the next Parish Council meeting. Action carried forward.
- Activities to celebrate the Queen’s Platinum Jubilee. Working group meeting to be held on Wednesday 23rd March at 11am. Action carried forward.
- Southern Water issues – Email has been sent to the Ashford Borough Council Senior officer. No response yet received. Action carried forward.
- Kingsnorth Medical Practice appeal – Written statements only, not possible to apply for rule 6 status and will be considered by an informal hearing. Parish Council can attend and make additional submissions. Action carried forward.
- Speak with ABC Environmental department re Report It App – No response received yet. Action carried forward.
- Proposed school at Court Lodge – Letter has been sent to Cllr David Robey. Action complete.

Cllr Ransley proposed that a working group be formed to discuss the land mapping questionnaire and make submissions in time for the deadline. A meeting will be arranged, and all Parish Councillors will be invited.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

Cllr Wedgbury proposed that the Parish Council write a letter (to be sent right away) to the Land Mapping Commission Chairman and Vice Chairman stating that the timescale given to Parish Councils and other groups to make submissions is not acceptable and such groups should have more time for full meetings to be arranged to discuss in full before making their submissions.

PROPOSED BY CLLR WEDGBURY

SECONDED BY CLLR S MOSS

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

Cllr Ransley asked Councillors if they had any actions that they would like to add to the Action Sheet. None added.

6. Financial Matters.

a. Finance reports.

i. To receive the February Finance Report Documents.

1 March 2022 (2021-2022)

Kingsnorth Parish Council

BANK ACCOUNTS

Metro Bank Current a/c	£19,470.65
Metro Bank Reserve a/c	£60,002.23
NW Reserve 47793368	£8,143.75
NW SIBA 47793120	£100,598.97
NW Current 47793112	£100.00
Nationwide Building Society	£155,040.11
Total in Banks	343,355.71

Cash

GRAND TOTAL (Banks and Cash) £343,355.71

Kingsnorth Parish Council Net Position by Cost Centre and Code

Cost Centre Name

Admin	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	17	Travel Expenses				200.00		200.00
	21	Payroll				450.00	360.00	90.00
	22	HR Support				2,500.00	1,576.63	923.37
	23	Staff Training				2,000.00	381.00	1,619.00
	24	Councillor Training		35.00		1,500.00	219.00	1,316.00
	25	Councillor/Chairman's Allo				1,700.00	192.37	1,507.63
	26	Bank Charges				40.00	30.00	10.00
	27	Audit Fees				1,120.00	810.00	310.00
	28	Professional Fees				600.00	289.00	311.00
	29	Insurance				4,000.00	2,033.78	1,966.22
	30	Office Supplies, Postage &				2,000.00	1,135.17	864.83
	31	Telephone and Broadband				2,250.00	1,938.91	311.09
	32	Photocopier and Printer				2,000.00	1,066.49	933.51
	33	Computer Support and Ma				2,000.00	1,406.67	593.33
	34	Account Software				985.00	950.00	35.00
	35	Online HR Platform				150.00	108.00	42.00
	36	Parish Office Rent				3,000.00	1,500.00	1,500.00
	37	Parish Office - Mobile Pho				185.00	235.56	-50.56
	98	Explore Public Toilets at M				2,000.00		2,000.00
	99	Explore WW2 Pill Boxes				2,000.00	450.00	1,550.00
	101	Office Rates					402.52	-402.52
	102	Sunflower Competition					309.64	-309.64
				£35.00		30,680.00	£15,394.74	15,320.26

Cafe	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	62	Cafe Supplies		28.55		10,000.00	5,816.81	4,211.74
	63	Cafe Consumables					67.76	-67.76
	64	Cafe Workwear					141.08	-141.08
	65	Cafe Equipment		10.00			363.15	-353.15
	66	Cafe Admin					551.20	-551.20
	72	Cafe Donations					330.00	-330.00
				£38.55		10,000.00	£7,270.00	2,768.55

Capital	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	39	Capital					12,866.96	-12,866.96
	95	Benches				4,570.00	2,186.42	2,383.58
	96	Christmas Lights/Decorati				1,000.00	506.68	493.32
	97	Play Equipment				9,000.00		9,000.00
						14,570.00	£15,560.06	-990.06

Communications	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	19	Website				820.80	684.00	136.80
	20	E-mail				73.20	67.10	6.10
	78	Advertising and Awarenes					185.00	-185.00
	82	Mapping App				240.00	200.00	40.00
	93	Kingsnorth Welcome Pack				2,000.00		2,000.00
	94	Precept Letter				501.00	380.00	121.00
						3,635.00	£1,516.10	2,118.90

Forward Funding Budget Items 2022/23	Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
				Budget	Actual	Budget	Actual	Budget
	107	Queens Jubilee Event					1,500.00	-1,500.00
	108	Outdoor Cinema Event					847.50	-847.50
							£2,347.50	-2,347.50

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
1	Precept		243,302.30	243,302.30			
2	Grants		235.00	235.00			
5	Interest		240.00	75.11			-164.89
6	Pavilion Hire		1,000.00	319.38			-680.62
7	Pavilion Football		2,200.00	2,234.00			34.00
8	MUGA - School Hire		1,500.00	2,500.00			1,000.00
9	MUGA - Casual Hire		500.00	1,005.00			505.00
10	Maintenance		1,000.00	402.50			-597.50
11	Cafe Takings		10,000.00	12,228.75			2,228.75
12	Cafe Grants						
13	VAT Reclaim						
73	General Admin						
			259,977.30	£262,302.04			2,324.74

Kingsnorth Green Spaces		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
87	Footpath Creation				24,765.00	5,609.19	19,155.81
88	Sleeper Bridges				7,280.00	3,532.72	3,747.28
89	Bulb Planting				1,000.00	378.59	621.41
90	Community Farm Project				2,000.00		2,000.00
91	Bird Feeders				1,400.00	490.26	909.74
92	Habitat Planting/Works				2,500.00	1,911.87	588.13
					38,945.00	£11,922.63	27,022.37

Maintenance		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
40	Repairs				999.00	683.15	315.85
41	Playing Fields			2,350.00	8,000.00	10,063.14	286.86
42	Playing Fields CCTV				4,500.00	1,358.22	3,141.78
43	Playing Fields Playground				1,800.00	173.75	1,626.25
44	Van Lease		1,470.65		3,250.00	2,912.32	1,808.33
45	Vehicle Fuel				3,000.00	2,369.78	630.22
46	Vehicle Tax				50.00		50.00
47	Maintenance Vehicle Insur				900.00	1,175.01	-275.01
48	Workshop Rent				4,776.00	4,378.00	398.00
49	Workshop Rates				1,500.00		1,500.00
50	Workshop Insurance						
51	Workshop Electric				125.00	41.33	83.67
52	Maintenance Mobile Phon				370.00	325.81	44.19
53	Maintenance Loose Tools				1,500.00	613.77	886.23
54	Maintenance Staff Training				1,500.00	423.67	1,076.33
55	MUGA				100.00		100.00
71	Clothing				250.00	250.97	-0.97
83	Van Repair					629.26	-629.26
104	Kickstart Expenses		1,200.00			623.78	576.22
				£5,020.65	32,620.00	£26,021.96	11,618.69

Pavilion		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
56	Pavilion Gas				2,500.00	746.38	1,753.62
57	Pavilion Electricity				1,000.00	679.45	320.55
58	Pavilion Water		118.74		1,500.00	217.46	1,401.28
59	Pavilion Fire Safety & Sec				1,000.00	1,014.29	-14.29
60	Pavilion Waste Collection				2,000.00	1,655.76	344.24
61	Pavilion Cleaning		1,500.00		3,250.00	2,604.16	2,145.84
70	Pavilion Maintenance				4,975.00	3,352.26	1,622.74
				£1,618.74	16,225.00	£10,269.76	7,573.98

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council Net Position by Cost Centre and Code

Cost Centre Name

Recreation Centre		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
67	Contingency/Support				5,000.00	228.00	4,772.00
					5,000.00	£228.00	4,772.00

Salaries		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
14	Salaries Admin			64,842.00	46,300.95		18,541.05
15	Salaries Maintenance			27,743.00	19,468.76		8,274.24
16	Employer Payments			16,965.00	25,913.01		-8,948.01
103	Kickstart Salary		3,581.95		3,401.36		180.59
				£3,581.95	109,550.00	£95,084.08	18,047.87

Section 137		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
18	Section 137				6,100.00		6,100.00
80	Community Grants Fund				10,000.00	7,113.00	3,887.00
84	Park Security Patrols		1,000.00		2,500.00		2,500.00
85	Trial Real Nappies Loan S				1,500.00		1,500.00
86	Outdoor Film Show				1,750.00	5,291.19	-3,541.19
100	Free use of Pavilion				1,900.00		1,900.00
105	Outdoor Film Show donati		922.38			1,095.38	-173.00
106	Festive lights expenses					190.04	-190.04
				£1,922.38	23,750.00	£13,689.61	11,982.77

Subscriptions		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
38	Subscriptions				2,000.00	1,840.00	160.00
					2,000.00	£1,840.00	160.00

NET TOTAL		259,977.30	£274,519.31	286,975.00	£201,144.44	100,372.57
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1 March 2022 (2021-2022)

Kingsnorth Parish Council RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
210	Interest	01/02/2022		Metro Bank Reserve a		Interest	Metro Bank	X	0.59		0.59
211	Cafe Takings	01/02/2022		Metro Bank Current a/		Cafe takings	Paypal	X	90.23		90.23
215	MUGA - Casual Hire	01/02/2022		NW Current 47793112		MUGA Hire	Art of Football	X	120.00		120.00
216	Pavilion Football	02/02/2022		NW Current 47793112		Pavilion Hire	PFR	X	210.00		210.00
212	Cafe Takings	03/02/2022		Metro Bank Current a/		Cafe takings	Paypal	X	90.18		90.18
213	Cafe Takings	07/02/2022		Metro Bank Current a/		Cafe takings	Paypal	X	108.32		108.32
214	Pavilion Hire	07/02/2022		Metro Bank Current a/		Pavilion Hire	Scouts	X	61.88		61.88
218	Cafe Takings	08/02/2022		Metro Bank Current a/		Cafe takings	Paypal	X	113.80		113.80
219	Cafe Takings	10/02/2022		Metro Bank Current a/		Cafe takings	Paypal	X	120.60		120.60
220	Cafe Takings	14/02/2022		Metro Bank Current a/		Cafe takings	Paypal	X	99.42		99.42
221	Cafe Takings	15/02/2022		Metro Bank Current a/		Cafe takings	Paypal	X	105.35		105.35
217	Kickstart Salary	17/02/2022		NW Current 47793112		kickstart salary	Kent Invicta Chamber	X	716.39		716.39
223	Pavilion Hire	21/02/2022		NW Current 47793112		Pavilion Hire	Parishioner	X	30.00		30.00
222	Cafe Takings	24/02/2022		Metro Bank Current a/		Cafe takings	Paypal	X	43.97		43.97
224	Cafe Takings	28/02/2022		Metro Bank Current a/		Cafe takings	Paypal	X	115.38		115.38
225	Interest	28/02/2022		Metro Bank Reserve a		Interest	Metro Bank	X	0.46		0.46
226	Interest	28/02/2022		NW Reserve 47793361		Interest	Natwest	X	0.06		0.06
227	Interest	28/02/2022		NW SIBA 47793120		Interest	Natwest	X	0.85		0.85
Total									2,027.48		2,027.48

Voucher Code	Date	Minute	Bank	Description	Supplier	VAT Type	Net	VAT	Total	
569 Capital	01/02/2022		Metro Bank	Current a/c	Noticeboards	Parish Noticeboard Co	S	2,422.50	484.50	2,907.00
570 Pavilion Waste Collection	01/02/2022		Metro Bank	Current a/c	Waste	Trident Waste Management Ltd	X	70.20	0.00	70.20
574 Pavilion Cleaning	01/02/2022		Metro Bank	Current a/c	cleaning	EJP Cleaning Services	X	256.50	0.00	256.50
575 Queens Jubilee Event	02/02/2022		Metro Bank	Current a/c	Fun Fair	The Fun Firm	X	1,500.00	0.00	1,500.00
576 Cafe Supplies	04/02/2022		Metro Bank	Current a/c	Cafe supplies	Tesco	Z	10.95	0.00	10.95
580 Workshop Rent	07/02/2022		NW Current	47793112	Workshop lease	Van & Car	Z	398.00	0.00	398.00
577 Telephone and Broadband	07/02/2022		Metro Bank	Current a/c	Telephone	BT	S	155.98	31.19	187.15
578 HR Support	07/02/2022		Metro Bank	Current a/c	HR Support	Outset UK	S	143.33	28.67	172.00
579 Photocopier and Printer	07/02/2022		NW Current	47793112	Printer	CF Corporate Finance	S	236.98	47.40	284.38
581 Office Supplies, Postage & Admin	08/02/2022		Metro Bank	Current a/c	Parish Sticker	Medash Signs	S	35.00	7.00	42.00
586 Van Lease	09/02/2022		NW Current	47793112	Van rental	Leaseplan	S	202.12	40.42	242.54
594 Office Supplies, Postage & Admin	09/02/2022		Metro Bank	Current a/c	Stationery	Amazon	S	24.98	4.99	29.95
592 Office Supplies, Postage & Admin	09/02/2022		Metro Bank	Current a/c	Zoom fee	Zoom	X	14.39	0.00	14.39
583 Outdoor Cinema Event	10/02/2022		Metro Bank	Current a/c	Outdoor film show	Silent Disco	S	847.50	169.50	1,017.00
584 Repairs	10/02/2022		Metro Bank	Current a/c	Maint goods	Sam Turner & Sons	S	46.00	9.20	55.20
582 Community Grants Fund	10/02/2022		Metro Bank	Current a/c	Grant	ARK Drama 2000	X	1,300.00	0.00	1,300.00
595 Cafe Equipment	14/02/2022		Metro Bank	Current a/c	cafe equipment	Amazon	X	7.59	0.00	7.59
593 Computer Support and Maintenance	15/02/2022		Metro Bank	Current a/c	Website	Microsoft	S	55.52	11.10	66.62
585 Cafe Admin	16/02/2022		Metro Bank	Current a/c	cafe training	A Grimmer	X	24.00	0.00	24.00
587 Employer Payments	17/02/2022		NW Current	47793112	Tax & NI	HMRC	X	2,004.12	0.00	2,004.12
588 Vehicle Fuel	18/02/2022		Metro Bank	Current a/c	Van fuel	Fuel Genie	S	163.87	32.78	196.65
591 Cafe Supplies	18/02/2022		Metro Bank	Current a/c	Cafe supplies	Landsell	X	151.82	0.00	151.82
596 Cafe Equipment	18/02/2022		Metro Bank	Current a/c	cafe equipment	Amazon	X	5.99	0.00	5.99
589 E-mail	18/02/2022		Metro Bank	Current a/c	E-mail Addresses	Whisper Media	Z	6.10	0.00	6.10
597 Cafe Equipment	18/02/2022		Metro Bank	Current a/c	cafe equipment	Amazon	X	8.99	0.00	8.99
598 Van Repair	18/02/2022		Metro Bank	Current a/c	van repair	e bay	X	11.98	0.00	11.98
599 Cafe Supplies	20/02/2022		Metro Bank	Current a/c	Cafe supplies	Tesco	X	15.50	0.00	15.50
605 Pavilion Fire Safety & Security	21/02/2022		NW Current	47793112	Pavilion security system	Chubb	X	330.81	0.00	330.81
601 Cafe Supplies	21/02/2022		Metro Bank	Current a/c	Cafe supplies	Brakes	X	355.59	0.00	355.59
602 Cafe Equipment	22/02/2022		Metro Bank	Current a/c	cafe equipment	First Aid 4 Less	X	82.08	0.00	82.08
600 Cafe Supplies	22/02/2022		Metro Bank	Current a/c	Cafe supplies	Landsell	X	105.29	0.00	105.29
603 Office Supplies, Postage & Admin	22/02/2022		Metro Bank	Current a/c	Office supplies	Tesco	S	12.50	2.50	15.00
606 Pavilion Maintenance	23/02/2022		NW Current	47793112	Pavilion Boiler Cover	British Gas	X	63.56	0.00	63.56
613 Capital	24/02/2022		NW Current	47793112	laminator	KCS	S	129.99	26.00	155.99
615 Clothing	24/02/2022		NW Current	47793112	Workwear	Trade UK	S	28.28	5.66	33.94
617 Maintenance Loose Tools	24/02/2022		NW Current	47793112	Workshop	Trade UK	S	70.51	14.10	84.61
611 Parish Office - Mobile Phone	24/02/2022		NW Current	47793112	Staff Mobile Phones	BT	S	22.00	4.40	26.40
612 Maintenance Mobile Phones	24/02/2022		NW Current	47793112	Staff Mobile Phones	BT	S	44.00	8.80	52.80
604 Cafe Equipment	24/02/2022		Metro Bank	Current a/c	cafe equipment	Cafe Volunteer	X	10.00	0.00	10.00
614 Pavilion Cleaning	24/02/2022		NW Current	47793112	Pavilion supplies	KCS	X	86.02	0.00	86.02
616 Pavilion Maintenance	24/02/2022		NW Current	47793112	Pavilion maint	Trade UK	X	29.53	0.00	29.53
607 Salaries Admin	25/02/2022		NW Current	47793112	Salary	Salaries	X	6,544.62	0.00	6,544.62
618 Outdoor Film Show	28/02/2022		Metro Bank	Current a/c	Outdoor film show	Filmbank	S	139.00	27.80	166.80
619 Payroll	28/02/2022		Metro Bank	Current a/c	Payroll	Accounts Unlocked	S	30.00	6.00	36.00
620 Employer Payments	28/02/2022		Metro Bank	Current a/c	Pension contributions	NEST	X	382.26	0.00	382.26
Total								18,585.91	962.01	19,547.92

1 March 2022 (2021-2022)

Kingsnorth Parish Council Summary of Receipts and Payments Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Admin		35.00	35.00 (3500%)	30,680.00	15,394.74	15,285.26 (49%)	15,320.26
Cafe		38.55	38.55 (3855%)	10,000.00	7,270.00	2,730.00 (27%)	2,768.55
Capital			0.00 (N/A)	14,570.00	15,560.08	-990.08 (-6%)	-990.08
Communications			0.00 (N/A)	3,635.00	1,516.10	2,118.90 (58%)	2,118.90
Forward Funding Budget Items 202:			0.00 (N/A)		2,347.50	-2,347.50 (-2347%)	-2,347.50
Income	259,977.30	262,302.04	2,324.74 (0%)			0.00 (N/A)	2,324.74
Kingsnorth Green Spaces			0.00 (N/A)	38,945.00	11,922.63	27,022.37 (69%)	27,022.37
Maintenance		5,020.65	5,020.65 (50206%)	32,620.00	26,021.96	6,598.04 (20%)	11,618.69
Pavilion		1,618.74	1,618.74 (161874)	16,225.00	10,269.76	5,955.24 (36%)	7,573.98
Recreation Centre			0.00 (N/A)	5,000.00	228.00	4,772.00 (9%)	4,772.00
Salaries		3,581.95	3,581.95 (35819%)	109,550.00	95,084.08	14,465.92 (13%)	18,047.87
Section 137		1,922.38	1,922.38 (192238)	23,750.00	13,689.61	10,060.39 (42%)	11,982.77
Subscriptions			0.00 (N/A)	2,000.00	1,840.00	160.00 (8%)	160.00
NET TOTAL	259,977.30	274,519.31	14,542.01 (5%)	286,975.00	201,144.44	85,830.56 (29%)	13
Total for ALL Cost Centres		274,519.31			201,144.44		
V.A.T.		7,832.13			11,291.75		
GROSS TOTAL		282,351.44			212,436.19		

Cllr Ransley asked all Councillors if they had any queries or comments on the February Finance report.

Cllr Ransley asked the Parish Manager to run through Code 39 – Capital Items. The Parish Manager provided a breakdown of capital items.

Cllr Hicks asked a question on Section 137 expenditure. Cllr Ransley and the Parish Manager responded.

Cllr Cosgrove commented on the presentation of the cost centres summary.

b. To review invoices and consider authorising payment.

£1,152.00 for vegetation clearance works on the conservation fields and Washford Ward.

Cllr Wedgbury proposed that this the invoice be paid.

PROPOSED BY CLLR WEDGBURY

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

c. To consider authorising the payment of Parish office rent.

Invoice received from Freedom Leisure for Parish office rent.

Cllr Ransley proposed that a letter be written to the Ashford Borough Council Solicitor and Freedom Leisure copied in.

PROPOSED BY CLLR COSGROVE

SECONDED BY CLLR WEDGBURY

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

d. To receive an update and authorise any action regarding Kent Rural membership.

Cllr Ransley proposed that the membership for Kent Rural is not purchased.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR S MOSS

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

e. To discuss renewal of KALC membership for 2022/23

Cllr Wedgbury proposed that that the KALC membership be renewed.

PROPOSED BY CLLR WEDGBURY

SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR - 5

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

7. Planning Matters.

a. To consider all planning applications received in February.

The Parish office circulated the planning summaries report to all Parish Council Members prior to the meeting.

Application Number: 22/00072/AS

Address: Land east of Wood Lane Skylark Way and, Lapwing Drive, Kingsnorth, Kent

Proposal: Proposed construction of a new public footpath

Ward: Park Farm North Ward, Park Farm South Ward

Comments: No comment to be made.

Application Number: 22/00236/AS

Address: 9 Richborough Way, Kingsnorth, Ashford, Kent, TN23 3RP

Proposal: Proposed vehicle crossover and drive

Ward: Roman Ward

Comments: No Comment

Application Number: 22/00307/AS

Address: 14 Conker Close, Kingsnorth, Ashford, Kent, TN23 3LL

Proposal: Replacement single storey rear extension. Revised scheme to application 21/01562/AS

Ward: Park Farm North

Comments: Support

Comments were agreed by all Councillors.

b. To note decisions.

Decisions were noted, no questions from Councillors.

c. To consider any appeals and enforcement matters.

Kingsnorth Medical Practice appeal which was discussed earlier on the agenda.

Court Lodge ground investigation works have begun.

d. Any other planning matters.

Construction on the pumping station at the bottom of Long Length has started.

i. To review public footpath AW306A and comment if required.

No comments required.

8. Discuss draft report regarding the future management of Kingsnorth conservation fields.

This item was discussed earlier in the agenda.

9. Discuss Ashford Community Lottery and authorise any actions.

Cllr Ransley proposed that the Parish Council does not promote the lottery.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR GAURAV

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

10. Parish targets for 2022/23

- Either a target number of litter picking hours per month or target that every street in the Parish (below a certain speed limit) is picked at least once in the year. We can then have a map showing which ones have been covered, can simply be a printout with the streets marked with a highlighter as they are done.
- Walk every public footpath/bridleway etc in the parish once in a year and report any blocked routes / excess vegetation etc. Have a map highlighting as this is done, as with the litter picks.
- Management plan for every asset that potentially costs the PC over £500 per annum (on average) to maintain. Plan should cover the life of the asset(s) i.e., the useable life of the bus stops up until replacement. Or a period of 10 years i.e., the football pitches. Include a brief history and then look forward to what work is anticipated in the future, doesn't need to be more than an A4 size. Then add these to the new Parish Councillors pack.
- Some targets may come from the climate meeting.
- Demonstrate a 5% saving on the budget.

Cllr Cosgrove commented that targets should come with a reward, so if targets are met, what is the incentive? Cllr Ransley will feed Cllr Cosgrove's comment back to the staffing committee.

11. Review proposal by Kent County Council regarding bus stop in Park Farm.

Parish Manager to produce a map of bus stops in the Parish for the next meeting to establish the size of the problem.

12. Correspondence and written reports from external parties.

a. To consider correspondence and written reports received by the Parish Council and authorise any actions.

Email received from Ashford Borough Council proposing that the Parish Council take on the Moat. This will be an agenda item for the next meeting to be held on 12th April 2022.

b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

None.

13. Parish Manager Reports.

The Parish Manager may provide any updates (not addressed earlier on the agenda) on the work of the Parishes Officers since the last meeting.

The Parish Manager had circulated his report to all Councillors prior to the meeting.

- The Parish Manager ordered stones for school children to decorate for the anniversary of the first Coronavirus lockdown.
- The report for the Pillboxes has been received, the Parish Manager will upload and circulate the link.

14. Parish Councillors reports.

Members of the Parish Council may provide updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

Cllr Wedgbury reported on the following:

- Police operations on the A2070.
- Cloverleaf issues, Cllr Wedgbury suggested that KCC be contacted.

Cllr Hicks reported on the following:

- Attended an environmental event which discussed a metal recycling scheme and the Queen's green canopy.
- Attended a joint transportation board (JTB) meeting. Consultation to extend B-Line to Finberry. Additional parking for the sorting office in Tannery Lane.

15. The next or future Agenda(s).

- a. To add / remove / amend items.
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

16. Date of Next Meeting

Tuesday 12th April 2022.

Cllr Ransley announced that the Parish Council will now move to a closed session.

Under the public bodies admission to meetings act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

All members of the public, and members of staff (excluding the Parish Manager) left the meeting.

There being no further business, Cllr Ransley closed the main meeting at 8.18pm

Signature: _____

Date: _____