



KINGSNORTH PARISH COUNCIL

Approved Minutes of the Meeting of Kingsnorth Parish Council

Held on Tuesday 12th April 2022 at the Kingsnorth Pavilion at 7.00pm.

The meeting was also made available via Zoom and Facebook Live

Present: Cllr Shelley Barber, Cllr Geoff Cosgrove, Cllr Gaurav, Cllr Katrina Giles, Cllr Aline Hicks, Cllr Patricia Moss, Cllr Stuart Moss, Cllr James Ransley (Chair), Cllr Jim Wedgbury.

Also, present: Peter Le Rossignol (Parish Manager), Marie Russell (Assistant Clerk – Admin, via Zoom), 5 members of the public were present at the meeting.

1. To note those, present and receive apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Manager prior to the meeting.

Cllr Ben Townend

2. To receive declarations of Interest.

None received.

Public Comments and Observations.

None

Verbal reports from external parties.

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors.

a. March PCSO Report.

No report received.

b. Ashford Borough Councillors' Reports

Cllr Trish Cornish, Park Farm North – No report received.

Cllr Tina Hayes, Kingsnorth Village and Bridgefield – No report received.

Cllr Heather Hayward, Roman Ward – No report received. The Parish office received apologies from Cllr Hayward prior to the meeting.

Cllr Neil Shorter, Washford Ward – No report received. The Parish office received apologies from Cllr Shorter but Cllr Shorter managed to join the meeting at 7.30pm.

Cllr Wedgbury reported on the following:

- Update on reckless driving and antisocial behaviour on the A2070.
- Update on cameras on bus lanes in Bridgefield
- Plans for the Park Farm play park.
- Ashford United football club planning permission has been permitted.

c. KCC Councillors' Reports

Cllr David Robey, Ashford Rural South reported on the following:

- M20 Operation Brock.
- KCC budget.
- Bus stops in the Parish.
- Dungeness Power station.

3. Approval of Minutes Tuesday 8th March 2022.

To approve the minutes of the previous meeting and if in order sign as a true record.

4. Parish Community Grant Applications.

- a. To review community grant applications submitted in March 2022.
- b. To agree/approve/reject applications.

None received.

5. Parish Action Sheet.

- a. To review progress with items on the action sheet.
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions (such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.

The action sheet had been circulated to all Councillors prior to the meeting.

- Future of the Conservation Fields between Kingsnorth Village and Park Farm – Main agenda item number 7a.
- Contact landowners regarding potential footpath route(s) in 2021/2022 budget – Action carried forward.
- Purchase of a Flagpole to be placed within the Parish. Persimmons have in principle agreed to grant the license for the flagpole. Action carried forward.
- Kingsnorth Primary School Forest School request – Linked with main agenda item number 7a.
- Vision Statement on Climate Change – A draft vision should be received by the Parish Council next month. Action carried forward.
- Activities to celebrate the Queen’s Platinum Jubilee. Progress on plans being made. Next working group meeting to be scheduled.
- Southern Water issues – Email has been sent to the Ashford Borough Council Senior officer. No response yet received. Action carried forward.
- Kingsnorth Medical Practice appeal – The Parish Council is likely to encourage people to attend the hearing and speak there. Action carried forward.
- Speak with ABC Environmental department re Report It App – A response has been received and it is now known where things can be reported. Action completed.

Cllr Ransley asked Councillors if they had any actions that they would like to add to the Action Sheet. None added.

Cllr Ransley reported that an email had been received from Len Myatt (from Ashford Borough Council) requesting a meeting during the week commencing 25th April 2022, to discuss the area around the Moat and the Recreation Centre and invited Councillors to attend.

6. Policies

- a. To readopt Co-Option Procedure

Councillor Cosgrove commented and suggested that amendments be made. Amendments were noted by the Parish Manager.

Subject to Cllr Cosgrove’s amendments being made, Cllr Cosgrove proposed the re-adoption of the Co-option Procedure.

7. Management of Kingsnorth Conservation Fields

- a. To review draft options for management of the conservation fields and authorise any further action.

Discussions took place between Councillors on the management / maintenance of the conservation fields. The Parish Manager shared plans of the fields.

Cllr Ransley invited Mike Ciccone to speak about the conservation fields.

Cllr Wedgbury suggested this item be deferred and a working group for the conservation fields be formed.

Cllr Ransley asked Councillors who would like to be part of the working group for the conservation fields.

Cllr Wedgbury and Cllr Hicks will be part of the working group, Mike Ciccone and residents will also be invited to attend.

PROPOSED BY CLLR WEDGBURY
ALL THOSE IN FAVOUR - 9
Motion moved.

SECONDED BY CLLR HICKS
ALL THOSE AGAINST - 0

ABSTENTIONS - 0

8. Management of Bus Shelters in Kingsnorth

- a. To review report and map of bus shelters in Kingsnorth Parish and authorise any further action.**

Cllr Ransley provided an update on the maintenance of bus shelters within Kingsnorth.

Cllr Wedgbury commented on the positioning of a new bus stop on Bluebell Road and suggested an urgent complaint be made due to its dangerous position.

Cllr Ransley suggested Cllr Wedgbury's comment be noted and added as an action sheet item on the next agenda to request a safety audit from KCC.

Cllr Hicks suggested that the following bus shelters are taken on by the Parish Council and added to their asset register:

- Entrance Park bus shelter
- Queen's Head bus shelter
- Reed Crescent bus shelter

Cllr Ransley summarised that the Parish Council will be writing to KCC to accept their offer on the Reed Crescent bus shelter, accepting responsibility of the bus shelters located near the Queen's Head and opposite Kingsnorth Medical Practice, and writing to Ashford Borough with regards to the remaining two bus shelters saying that we do not know who manages them and to try and resolve who is responsible.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

9. Climate Change Working Group

- a. To receive an initial report from the Climate Change Working Group and authorise any further action.**

The Parish Manager reported on the climate change working group meetings which had taken place.

Cllr Gaurav has put together a matrix where the Parish Council can assess the impact on the environment and climate change for potential future projects.

10. Park Farm MOAT

- a. To receive an update on proposed works on the MOAT and authorise any further action.**

Cllr Ransley reported on an email which had been received from Ashford Borough Council which asked if the Parish Council would like to take a community asset transfer on the moat in its present state.

A discussion took place between Councillors.

Cllr Wedgbury proposed that the Parish Council does not take the community asset transfer.

PROPOSED BY CLLR WEDGBURY

SECONDED BY CLLR S MOSS

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

11. Financial Matters.

- a. Finance reports.**

- i. To receive the March Finance Report Documents.**

Kingsnorth Parish Council

BANK ACCOUNTS

Metro Bank Current a/c	£15,722.54
Metro Bank Reserve a/c	£60,002.74
NW Reserve 47793368	£8,143.82
NW SIBA 47793120	£91,336.28
NW Current 47793112	£100.00
Nationwide Building Society	£155,046.06
Total in Banks	330,351.44

Cash

GRAND TOTAL (Banks and Cash) £330,351.44

Vouche Code	Date	Minute	Bank	Description	Supplier	VAT Type	Net	VAT	Total
621	01/03/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	14.00	0.00	14.00
622	01/03/2022		Metro Bank Current a/c	Waste	Trident Waste Management L	X	93.30	0.00	93.30
624	01/03/2022		Metro Bank Current a/c	cleaning	EJP Cleaning Services	X	261.00	0.00	261.00
623	01/03/2022		Metro Bank Current a/c	Reusable Nappies	Baba+Boo	Z	150.00	0.00	150.00
626	02/03/2022		Metro Bank Current a/c	KALC -Course	KALC	S	40.00	8.00	48.00
625	04/03/2022		Metro Bank Current a/c	Maintenance	Lister Wilder	S	4.14	0.83	4.97
628	07/03/2022		NW Current 47793112	Workshop lease	Van & Car	Z	398.00	0.00	398.00
627	07/03/2022		Metro Bank Current a/c	HR Support	HR Support UK	S	143.33	28.67	172.00
630	09/03/2022		Metro Bank Current a/c	Zoom fee	Zoom	S	11.99	2.40	14.39
631	09/03/2022		Metro Bank Current a/c	Telephone	BT	S	174.37	34.87	209.24
629	09/03/2022		Metro Bank Current a/c	Path Clearance	LAMB - LATORE' LTD	S	960.00	192.00	1,152.00
633	10/03/2022		Metro Bank Current a/c	Purple Guide	The Events Industry Forum Lt	S	25.00	5.00	30.00
632	10/03/2022		Metro Bank Current a/c	COVID Stones	Baker Ross Ltd	S	30.37	6.08	36.45
634	10/03/2022		Metro Bank Current a/c	Office supplies	Tesco	X	10.15	0.00	10.15
646	14/03/2022		NW Current 47793112	Van rental	Leaseplan	S	202.12	40.42	242.54
635	15/03/2022		Metro Bank Current a/c	Van fuel	Fuel Genie	S	155.01	31.00	186.01
	16/03/2022		Metro Bank Current a/c	Website	Whisper Media	X	68.40	0.00	68.40
636	16/03/2022		Metro Bank Current a/c	COVID Stones	Baker Ross Ltd	S	98.71	19.74	118.45
637	16/03/2022		Metro Bank Current a/c	COVID Stones Paint	Amazon	S	33.32	6.67	39.99
638	16/03/2022		Metro Bank Current a/c	COVID Stones Paint	Amazon	S	33.32	6.67	39.99
647	17/03/2022		NW Current 47793112	Tax & NI	HMRC	X	1,636.26	0.00	1,636.26
639	17/03/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	9.20	0.00	9.20
640	18/03/2022		Metro Bank Current a/c	E-mail Addresses	Whisper Media	Z	6.10	0.00	6.10
642	21/03/2022		Metro Bank Current a/c	Office cleaning	SharkNinja Europe Ltd	S	6.66	1.33	7.99
641	21/03/2022		Metro Bank Current a/c	Pension contributions	NEST	X	396.62	0.00	396.62
643	21/03/2022		Metro Bank Current a/c	Temporary Event Notice	ABC	X	21.00	0.00	21.00
644	23/03/2022		Metro Bank Current a/c	Cafe Donation	Kingsnorth School PFA	X	41.00	0.00	41.00
645	23/03/2022		Metro Bank Current a/c	Event Insurance	Zurich	X	168.00	0.00	168.00
652	23/03/2022		NW Current 47793112	boiler contract	British Gas	X	63.56	0.00	63.56
673	24/03/2022		NW Current 47793112	Staff Mobile Phones	BT	S	22.00	4.40	26.40
674	24/03/2022		NW Current 47793112	Staff Mobile Phones	BT	S	44.00	8.80	52.80
658	25/03/2022		Metro Bank Current a/c	Cafe supplies	Bradleys	X	148.27	0.00	148.27
648	25/03/2022		NW Current 47793112	Salaries	Salaries	X	6,923.02	0.00	6,923.02
653	25/03/2022		NW Current 47793112	breaker	Trade UK	S	126.67	25.33	152.00
654	25/03/2022		NW Current 47793112	Goods	Trade UK	S	27.45	5.49	32.94
655	25/03/2022		NW Current 47793112	Loose tools	Trade UK	S	9.16	1.83	10.99
656	28/03/2022		Metro Bank Current a/c	Grant	Ashford Church Team	X	715.00	0.00	715.00
657	28/03/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	6.90	0.00	6.90
659	29/03/2022		Metro Bank Current a/c	survey	clive Holden	Z	350.00	0.00	350.00
660	30/03/2022		NW Current 47793112	Pavilion security system	Chubb	X	165.60	0.00	165.60
662	30/03/2022		NW Current 47793112	Printer	ASL	S	9.41	1.88	11.29
661	30/03/2022		Metro Bank Current a/c	land documents	Land Registry	X	6.00	0.00	6.00
663	31/03/2022		Metro Bank Current a/c	Payroll	Accounts Unlocked	S	30.00	6.00	36.00
672	31/03/2022		NW Current 47793112	Bank charges	Natwest	X	10.00	0.00	10.00
664	31/03/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	4.60	0.00	4.60
665	31/03/2022		Metro Bank Current a/c	Cafe	The NGW Group	X	24.78	0.00	24.78
666	31/03/2022		Metro Bank Current a/c	Cafe supplies	Landseil	X	191.27	0.00	191.27
667	31/03/2022		Metro Bank Current a/c	Cafe supplies	Bloss	Z	84.00	0.00	84.00
668	31/03/2022		Metro Bank Current a/c	Pump Service	B N Pumps Limited	X	390.00	0.00	390.00
Total							14,543.06	437.41	14,980.47

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Admin		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
17	Travel Expenses				200.00		200.00
21	Payroll				450.00	390.00	60.00
22	HR Support				2,500.00	1,719.96	780.04
23	Staff Training				2,000.00	421.00	1,579.00
24	Councillor Training		35.00		1,500.00	219.00	1,316.00
25	Councillor/Chairman's Allo				1,700.00	192.37	1,507.63
26	Bank Charges				40.00	40.00	
27	Audit Fees				1,120.00	810.00	310.00
28	Professional Fees				600.00	289.00	311.00
29	Insurance				4,000.00	2,033.78	1,966.22
30	Office Supplies, Postage &				2,000.00	1,169.97	830.03
31	Telephone and Broadband				2,250.00	2,113.28	136.72
32	Photocopier and Printer				2,000.00	1,075.90	924.10
33	Computer Support and Ma				2,000.00	1,351.15	648.85
34	Account Software				985.00	950.00	35.00
35	Online HR Platform				150.00	108.00	42.00
36	Parish Office Rent				3,000.00	1,500.00	1,500.00
37	Parish Office - Mobile Pho				185.00	257.56	-72.56
98	Explore Public Toilets at M				2,000.00		2,000.00
99	Explore WW2 Pill Boxes				2,000.00	800.00	1,200.00
101	Office Rates					402.52	-402.52
102	Sunflower Competition					309.64	-309.64
				£35.00	30,680.00	£16,153.13	14,561.87

Cafe		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
62	Cafe Supplies		28.55		10,000.00	6,275.05	3,753.50
63	Cafe Consumables					92.54	-92.54
64	Cafe Workwear					141.08	-141.08
65	Cafe Equipment		10.00			363.15	-353.15
68	Cafe Admin					551.20	-551.20
72	Cafe Donations					371.00	-371.00
				£38.55	10,000.00	£7,794.02	2,244.53

Capital		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
39	Capital					12,993.63	-12,993.63
95	Benches				4,570.00	2,186.42	2,383.58
96	Christmas Lights/Decorati				1,000.00	506.68	493.32
97	Play Equipment				9,000.00		9,000.00
					14,570.00	£15,686.73	-1,116.73

Communications		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
19	Website				820.80	807.92	12.88
20	E-mail				73.20	73.20	
78	Advertising and Awarenes					185.00	-185.00
82	Mapping App				240.00	200.00	40.00
93	Kingsnorth Welcome Pack				2,000.00		2,000.00
94	Precept Letter				501.00	380.00	121.00
					3,635.00	£1,646.12	1,988.88

Forward Funding Budget Items 2022/23		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
107	Queens Jubilee Event		10.00			1,689.00	-1,679.00
108	Outdoor Cinema Event					847.50	-847.50
				£10.00		£2,536.50	-2,526.50

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
1	Precept		243,302.30	243,302.30			
2	Grants		235.00	235.00			
5	Interest		240.00	82.47			-157.53
6	Pavilion Hire		1,000.00	381.26			-618.74
7	Pavilion Football		2,200.00	2,444.00			244.00
8	MUGA - School Hire		1,500.00	2,500.00			1,000.00
9	MUGA - Casual Hire		500.00	1,195.00			695.00
10	Maintenance		1,000.00	402.50			-597.50
11	Cafe Takings		10,000.00	13,725.71			3,725.71
12	Cafe Grants						
13	VAT Reclaim						
73	General Admin						
			259,977.30	£264,268.24			4,290.94

Kingsnorth Green Spaces		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
87	Footpath Creation				24,765.00	6,569.19	18,195.81
88	Sleeper Bridges				7,280.00	3,532.72	3,747.28
89	Bulb Planting				1,000.00	378.59	621.41
90	Community Farm Project				2,000.00		2,000.00
91	Bird Feeders				1,400.00	490.26	909.74
92	Habitat Planting/Works				2,500.00	1,911.87	588.13
					38,945.00	£12,882.63	26,062.37

Maintenance		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
40	Repairs				999.00	714.74	284.26
41	Playing Fields		2,350.00		8,000.00	10,063.14	286.86
42	Playing Fields CCTV				4,500.00	1,358.22	3,141.78
43	Playing Fields Playground				1,800.00	173.75	1,626.25
44	Van Lease		1,470.65		3,250.00	3,114.44	1,608.21
45	Vehicle Fuel				3,000.00	2,524.79	475.21
46	Vehicle Tax				50.00		50.00
47	Maintenance Vehicle Insur				900.00	1,175.01	-275.01
48	Workshop Rent				4,776.00	4,776.00	
49	Workshop Rates				1,500.00		1,500.00
50	Workshop Insurance						
51	Workshop Electric				125.00	41.33	83.67
52	Maintenance Mobile Phon				370.00	369.81	0.19
53	Maintenance Loose Tools				1,500.00	622.93	877.07
54	Maintenance Staff Training				1,500.00	423.67	1,076.33
55	MUGA				100.00		100.00
71	Clothing				250.00	250.97	-0.97
83	Van Repair					629.26	-629.26
104	Kickstart Expenses		1,200.00			623.78	576.22
				£5,020.65	32,620.00	£26,861.84	10,778.81

Pavilion		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
56	Pavilion Gas				2,500.00	746.38	1,753.62
57	Pavilion Electricity				1,000.00	679.45	320.55
58	Pavilion Water			118.74	1,500.00	217.46	1,401.26
59	Pavilion Fire Safety & Sec				1,000.00	1,179.89	-179.89
60	Pavilion Waste Collection				2,000.00	1,749.06	250.94
61	Pavilion Cleaning		1,500.00		3,250.00	2,865.16	1,884.84
70	Pavilion Maintenance				4,975.00	3,805.82	1,169.18
				£1,618.74	16,225.00	£11,243.22	6,600.52

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code

Cost Centre NameRecreation CentreCode Title

67 Contingency/Support

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
			5,000.00	228.00	4,772.00
			5,000.00	£228.00	4,772.00

SalariesCode Title

14 Salaries Admin
 15 Salaries Maintenance
 16 Employer Payments
 103 Kickstart Salary

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
			64,842.00	51,200.71	13,641.29
			27,743.00	21,492.02	6,250.98
			16,985.00	27,945.89	-10,960.89
		3,581.95		3,401.36	180.59
		£3,581.95	109,550.00	£104,039.98	9,091.97

Section 137Code Title

18 Section 137
 80 Community Grants Fund
 84 Park Security Patrols
 85 Trial Real Nappies Loan S
 86 Outdoor Film Show
 100 Free use of Pavilion
 105 Outdoor Film Show donati
 106 Festive lights expenses

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
			6,100.00	195.72	5,904.28
		1,000.00	10,000.00	7,828.00	3,172.00
			2,500.00		2,500.00
			1,500.00	150.00	1,350.00
			1,750.00	5,316.19	-3,566.19
			1,900.00		1,900.00
		922.38		1,095.38	-173.00
				190.04	-190.04
		£1,922.38	23,750.00	£14,775.33	10,897.05

SubscriptionsCode Title

38 Subscriptions

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
			2,000.00	1,840.00	160.00
			2,000.00	£1,840.00	160.00

NET TOTAL

259,977.30 £276,495.51 286,975.00 £215,687.50 87,805.71

Kingsnorth Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
Admin		35.00	35.00 (3500%)	30,680.00	16,153.13	14,526.87 (47%)	14,561.87
Cafe		38.55	38.55 (3855%)	10,000.00	7,794.02	2,205.98 (22%)	2,244.53
Capital			0.00 (N/A)	14,570.00	15,686.73	-1,116.73 (-7%)	-1,116.73
Communications			0.00 (N/A)	3,635.00	1,646.12	1,988.88 (54%)	1,988.88
Forward Funding Budget Items 202:		10.00	10.00 (1000%)		2,536.50	-2,536.50 (-2536%)	-2,526.50
Income	259,977.30	264,268.24	4,290.94 (1%)			0.00 (N/A)	4,290.94
Kingsnorth Green Spaces			0.00 (N/A)	38,945.00	12,882.63	26,062.37 (68%)	26,062.37
Maintenance		5,020.65	5,020.65 (502065)	32,620.00	26,861.84	5,758.16 (17%)	10,778.81
Pavilion		1,618.74	1,618.74 (161874)	16,225.00	11,243.22	4,981.78 (30%)	6,600.52
Recreation Centre			0.00 (N/A)	5,000.00	228.00	4,772.00 (95%)	4,772.00
Salaries		3,581.95	3,581.95 (358195)	109,550.00	104,039.98	5,510.02 (5%)	9,091.97
Section 137		1,922.38	1,922.38 (192238)	23,750.00	14,775.33	8,974.67 (37%)	10,897.05
Subscriptions			0.00 (N/A)	2,000.00	1,840.00	160.00 (8%)	160.00
NET TOTAL	259,977.30	276,495.51	16,518.21 (6%)	286,975.00	215,687.50	71,287.50 (24%)	13

Total for ALL Cost Centres		276,495.51			215,687.50	
V.A.T.		7,832.13			11,729.16	
GROSS TOTAL		284,327.64			227,416.66	

Vouche Code	Date	Bank	Description	Supplier	VAT Type	Net	VAT	Total
228 Cafe Takings	01/03/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	89.50	0.00	89.50
229 Cafe Takings	03/03/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	100.60	0.00	100.60
234 MUGA - Casual Hire	04/03/2022	NW Current 47793112	MUGA Hire	Art of Football	X	90.00	0.00	90.00
252 Pavilion Hire	07/03/2022	NW Current 47793112	Pavilion Hire	Scouts	X	61.88	0.00	61.88
233 Cafe Takings	07/03/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	29.96	0.00	29.96
235 Cafe Takings	08/03/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	129.34	0.00	129.34
236 Cafe Takings	10/03/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	107.34	0.00	107.34
237 Pavilion Football	10/03/2022	NW Current 47793112	Pavilion Hire	PFR	X	210.00	0.00	210.00
238 Cafe Takings	14/03/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	89.80	0.00	89.80
239 Cafe Takings	15/03/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	108.53	0.00	108.53
240 Cafe Takings	17/03/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	52.84	0.00	52.84
241 Cafe Takings	21/03/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	86.72	0.00	86.72
242 Cafe Takings	22/03/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	122.63	0.00	122.63
243 Cafe Takings	24/03/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	136.18	0.00	136.18
244 Cafe Takings	28/03/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	173.30	0.00	173.30
245 Cafe Takings	29/03/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	177.04	0.00	177.04
246 Cafe Takings	31/03/2022	Metro Bank Current a/c	Cafe takings	Paypal	X	93.18	0.00	93.18
247 Interest	31/03/2022	Metro Bank Reserve a/c	Interest	Metro Bank	X	0.51	0.00	0.51
248 Interest	31/03/2022	NW Reserve 47793368	Interest	Natwest	X	0.07	0.00	0.07
251 Interest	31/03/2022	NW SIBA 47793120	Interest	Natwest	X	0.83	0.00	0.83
250 MUGA - Casual Hire	31/03/2022	NW Current 47793112	MUGA Hire	Art of Football	X	100.00	0.00	100.00
249 Queens Jubilee Event	31/03/2022	Metro Bank Current a/c	Country Fayre Stall Payme Tropic Tropic - with Judi		X	10.00	0.00	10.00
Total						1,970.25		1,970.25

Cllr Ransley asked all Councillors if they had any queries or comments on the March Finance report. Cllr Hicks asked for a breakdown on Café equipment purchases, Parish Manager to email the breakdown to Cllr Hicks after the meeting.

b. To review invoices and consider authorising payment.

- KALC invoice received for £1,655.00+VAT
- Park Patrols invoice £655.20+VAT

PROPOSED BY CLLR GAURAV

ALL THOSE IN FAVOUR - 9

Motion moved.

SECONDED BY CLLR RANSLEY

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

c. To receive a report on the energy supply renewal for the Pavilion and authorise any action.

The Parish Manager had circulated the energy supply quotes to Councillors prior to the meeting.

Councillors discussed the energy options.

Cllr Ransley asked Councillors if they were in favour of the 24-month or 36-month contract.

Cllr Wedgbury proposed a 36-month contract, Cllr Hicks seconded.

Cllr Ransley talked through various contract options for gas and electricity.

Cllr Gaurav proposed that the 36-month contract for Renewable Electricity be selected.

PROPOSED BY CLLR GAURAV
ALL THOSE IN FAVOUR - 9
Motion moved.

SECONDED BY CLLR GILES
ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Cllr Wedgbury proposed that the 36-month contract for Renewable Gas be selected.

PROPOSED BY CLLR WEDGBURY
ALL THOSE IN FAVOUR - 9
Motion moved.

SECONDED BY CLLR GAURAV
ALL THOSE AGAINST - 0

ABSTENTIONS - 0

12. Planning Matters.

a. To consider all planning applications received in February.

The Parish office circulated the planning summaries report to all Parish Council Members prior to the meeting.

Application Number: 18/01310/CONE/AS

Address: Land at Chilmington Green, Ashford Road, Great Chart, Kent

Proposal: Discharge of condition 5 (Highway Safety - Preventing inappropriate parking)

Ward:

Comments: Cllr Ransley suggests – The Parish Council objects to the application due to the absence of double lines, as explained in greater detail by KCC Highways.

Application Number: 19/00475/CONC/AS

Address: Parcel Q, Land at Chilmington Green, Ashford Road, Great Chart, Kent

Proposal: Discharge of conditions: 5 (Visual Amenity), 6 (Highway Safety), 10 (Section 38 Highway Safety) & 12 (Protect & Enhance amenity of the area)

Ward:

Comments: Cllr Ransley suggests – The Parish Council objects to the application and would echo the concerns raised by KCC Highways and Great Chart Parish Council. We have previously expressed concern regarding whether the ‘non-material’ amendments (NMA’s) would result in the scheme not being of an adoptable standard. We attach a map highlighting the example of parking spaces before and after the NMA’s.

Application Number: 12/00400/COAI/AS

Address: Land at Chilmington Green, Ashford Road, Great Chart, Kent

Proposal: Discharge Conditions 22 (Travel Plan), 30 (Highway Safety/Vehicle turning points etc), 34 (Footpaths/Carriageways), 65 (Resident’s information pack re landscaping), 75 (Water consumption), 90 (CEMP), 93 (Archeology).

Ward: Kingsnorth Village, Bridgefield Ward, Roman Ward, Washford Ward

Comments: Cllr Ransley suggests – The Parish Council objects to the application supporting KCC’s comment regarding the vehicle tracking. We also object to the retrospective discharge of an archaeology condition (93) which reads as being a pre-commencement condition. We also await the further details requested by Southern Water for condition 75.

Application Number: 22/00379/AS

Address: 31 Langney Drive, Kingsnorth, Ashford, Kent, TN23 5UL

Proposal: Expansion of existing front porch and replacement of existing rear conservatory with a single storey extension

Ward: Washford Ward

Comments: Cllr Ransley suggests – Support

Application Number: 22/00399/AS

Address: Brockmans Farm, Brockmans Lane, Bilsington, Ashford, TN25 7JB

Proposal: Prior notification for agricultural barn for storage

Ward: Kingsnorth Village

Comments: Cllr Hicks suggested comment: Can see nothing to prevent this agricultural project being a genuine use, therefore suggest Support.

Application Number: 22/00409/AS

Address: Rovers Retreat, Shipley Hatch, Ashford Road, Kingsnorth, Ashford, Kent, TN23 3EW

Proposal: Change of use of former domestic garage currently used for canine hydrotherapy to an annex.

Ward: Kingsnorth Village

Comments: Cllr Hicks suggested comment: I think we should support this application given that there is a policy for standalone annexes, but also reinforce that it should not be sold off separately in the future.

Application Number: 12/00400/COAJ/AS

Address: Land at Chilmington Green, Ashford Road, Great Chart, Kent

Proposal: Discharge of Condition 89 (Main AAP Phase 2 - Construction Environmental Management Plan).

Ward:

Comments: Cllr Ransley suggests – We do not comment as it is outside our Parish and doesn't appear likely to impact our residents.

Application Number: 12/00400/COAK/AS

Address: Land at Chilmington Green, Ashford Road, Great Chart, Kent

Proposal: Discharge of condition 38 (Timely provisions of informal/natural green space within each main App phase (Main AAP Phase 2))

Ward:

Comments: Cllr Ransley suggests – We do not comment as it is outside our Parish and doesn't appear likely to impact our residents.

Cllr Wedgbury proposed that all planning application comments be noted and logged on the Ashford Borough Council planning portal and that the Parish Council should make additional comments on the Church Commissioners planning application for Mersham Parish.

PROPOSED BY CLLR WEDGBURY

SECONDED BY CLLR MOSS

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

b. To note decisions.

Decisions were noted, no questions from Councillors.

c. To consider any appeals and enforcement matters.

Kingsnorth Medical Practice appeal – Cllr Ransley will look up the date of the hearing and circulate it to all Councillors.

Cllr. Gaurav asked if the Parish Council would be asking any experts to speak at the appeal on various elements of the appeal and application. Cllr Ransley confirmed that Ashford Borough Council had suggested that we fall behind their objections to the appeal. The Parish Council will of course liaise with the planning officer and call on any further experts once we are aware of the appeal hearing date.

Cllr Ransley reported on an email from Ashford Borough Council regarding S106.

d. Any other planning matters.

i. To receive information on the Pillbox Survey and Historical Report and authorise any further action.

Cllr Ransley reported on the recommendations on the Pillbox survey and historical report.

- Send report to Ashford Kent remembering the way it was (Facebook group)
- Contact Andy Rogers at Kent County Council (most senior officer of heritage)
- Consider commenting on the Kingsnorth Green application as its largely encircled by the Pillboxes
- Submit to Ashford Borough Councils heritage officer

Recommendations were proposed by Cllr Wedgbury.

PROPOSED BY CLLR HICKS

SECONDED BY CLLR WEDGBURY

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

13. Correspondence and written reports from external parties.

a. To consider correspondence and written reports received by the Parish Council and authorise any actions.

Cllr Ransley reported that a response had been received on S106 funding for schools.

Parish Manager reported that he had been contacted by Ashford United and they have asked for a Councillor to present the girls football team trophy. Cllr Wedgbury volunteered to present the trophy on 23rd April 2022. Park Farm Rangers will also be presenting their trophy once a date has been confirmed. Cllr Ransley reported that the Parish Council will be advertising the Village Hall AGM as requested by Alison Breese. Alison also provided an update on the Village Hall in her email correspondence.

b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

None.

14. Parish Manager Reports.

The Parish Manager may provide any updates (not addressed earlier on the agenda) on the work of the Parishes Officers since the last meeting.

Parish Manager added the following to his report:

- Parish Newsletter for April has been published. 306 residents have now signed up to receive the newsletter.

15. Parish Councillors reports.

Members of the Parish Council may provide updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

Cllr Hicks reported on the following:

- Attended Ark Dramas production 'Rock Bottom'.
- Village Hall update.

16. The next or future Agenda(s).

- To add / remove / amend items.**
- To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).**
 - Email KCC and ask for a Safety audit to be carried out on a bus stop on Park Farm.

17. Date of Next Meeting

Tuesday 10th May 2022.

Cllr S Moss proposed that the Parish Council meet at 6pm on Tuesday 10th May for the Kingsnorth Parish Council AGM and continue with the Annual Parish meeting at 7pm.

PROPOSED BY CLLR S MOSS

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 9

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

There being no further business, Cllr Ransley closed the main meeting at 8.28pm

Signature: _____

Date: _____