

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
Kingsnorth Recreation Centre,
Field View, Ashford, Kent, TN23 3NZ
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To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 14th June 2022 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook. If you are not able to attend and would like to raise anything with the council or ask a question, please [e-mail](#) the Parish Manager.

To view the meeting please click on the link below or view on our Facebook page

<https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

1. **To note those, present and receive apologies.**
2. **To receive declarations of interest.**

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak, please contact the Parish manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

Verbal reports from external parties.

(Maximum 15 minutes)

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. PCSO's Report.
 - b. *Ashford Borough Councillor's Reports.*
 - c. *KCC Councillor's Report.*
3. **Minutes**
 - a. [Approval of Minutes of Tuesday 10th May 2022.](#)
(To view the minutes or any item in blue press Ctrl and click on the blue text).
 4. **Parish community grant applications.**
 - a. To review community grant applications submitted in May 2022.
 - i. [1st Kingsnorth Guides Application.](#)
 - b. To agree/approve/reject applications.
 5. **Parish action sheet.**
 - a. [To review progress with items on the action sheet \(see appendix A\).](#)
 - b. To assign individuals or groups of individuals for development / progressing items.
 - c. To authorise any actions *(Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision).*
 6. **Management of Kingsnorth Conservation Fields**
 - a. [To review recommendation by working group on the future management of the conservation fields and authorise any further action.](#)

7. **Cost of Living Support Programme**
 - a. [To receive report and authorise any actions.](#)
8. **Jubilee Events Update**
 - a. [To receive update and authorise any actions.](#)
9. **Kingsnorth Park Patrols**
 - a. To receive update and authorise any actions.
10. **Financial matters.**
 - a. Finance Report
 - i. [To receive the May Finance Report Documents.](#)
 - b. [To review invoices and consider authorising payment.](#)
 - c. To approve the 2021/22 Annual Governance and Accounting Statement by resolution.
 - i. [Approve the Annual Governance Statement and agree that the Chair signs the statement at this meeting.](#)
 - ii. [Approve the Accounting Statement prepared and signed by the Responsible Finance Officer and agree that the Chair counter signs the statement at this meeting.](#)
 - iii. The period of public rights will start on 20th June 2022 -and end 29th July 2022
 - d. [To receive, note and discuss the findings from our internal audit report.](#)
11. **Planning matters.**
 - a. [To consider all planning applications received in May.](#)
 - b. [To note decisions.](#)
 - c. To consider any Appeals and Enforcement Matters.
 - i. Update on the Kingsnorth Medical Practice Appeal.
 - d. Any other planning matters.
 - i. [Review license for heavy good vehicles along Steeds Lane.](#)
12. **Correspondence and written reports from external parties.**
 - a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
 - b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.
13. **[Parish Manager Report.](#)**

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parish Officers since the last meeting.
14. **Parish Councillors reports.**

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.
15. **The next or future Agenda(s).**

An indicative table showing intended dates for future items is in [Appendix B.](#)

 - a. To add / remove / amend items.
 - b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).
16. **Date of Next Meeting Tuesday 12th July 2022**



Peter Le Rossignol (Kingsnorth Parish Council Manager)

Closed Session

That under the Public Bodies (Admission to Meetings) Act 1960, the public, and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

17. **Operation London Bridge**

Appendix A

PARISH ACTION SHEET

ACTIONS FROM MAY MEETING

<u>Matter</u>	<u>Ref</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Future of the conservation fields (between Kings. Village and Park Farm).	KP30	December 2020	Parish Manager / Cllr Ransley	Item on main agenda.	Action open.
Contact landowners regarding potential footpath route(s) in 2021/2022 budget	KP32	January 2021	Parish Manager / Cllr Ransley	Cllr Ransley / Parish Manager to provide update.	Action open.
Possibility of the Parish Council finding a suitable location and purchasing a flagpole for the Parish.	KP34	February 2021	Parish Manager	Flagpole installed on Tuesday 24 th May Action now Complete	Action Complete.
Kingsnorth Primary School Forest School request.	KP40	June 2021	Parish Manager	Schools to be consulted as part of conservation fields working group.	Action open.
Activities to celebrate the Queen's Platinum Jubilee.	KP44	October 2021	Parish Manager / Working Group.	Parish Manager to provide an update on how the event went.	Action open.
Southern Water issues.	KP46		Cllr Ransley/Parish Manager	Contact Southern Water to highlight residents' complaints on sewage.	Action open.
Email KCC and ask for a Safety audit to be carried out on a bus stop on Park Farm.	KP50	April 2022	Cllr Ransley / Parish Manager	Cllr Wedgbury to respond.	Action open.
Meeting with Len Mayatt. Kingsnorth Recreation Centre / Conservation Fields / Moat.	KP51	May 2022	Cllr Ransley / Parish Manager	Cllr Ransley / Parish Manager to update.	Action Complete.
Climate Change – Working Group	KP52	May 2022	Cllr. Giles/ Cllr. Gaurav/ Cllr. Ransley	Update on meeting held on Wednesday 1 st June.	Action Open

Appendix B

Future Agendas

An indicative table showing future items for the financial year.

<u>Topics</u>
<ul style="list-style-type: none">• Parish Vision Proposal.• Receive proposal for habitat planting /works.• Receive draft of 'Introduction to Kingsnorth' pack content.

Policy Review Months

Document	Review Month
Standing Orders	September
Data Protection and Privacy Policy	December
CHILD AND VULNERABLE ADULT SAFEGUARDING POLICY	
CO-OPTION PROCEDURE	April
FINANCIAL REGULATIONS	September
Kingsnorth Parish Council – Risk Assessment	September