



KINGSNORTH PARISH COUNCIL
Approved Minutes of the Annual Meeting of Kingsnorth Parish Council
Held on Tuesday 10th May 2022.
Kingsnorth Pavilion 7.00pm

Present: Cllr Shelley Barber, Cllr Geoff Cosgrove, Cllr Kumar Gaurav, Cllr Katrina Giles, Cllr Aline Hicks, Cllr James Ransley (Chair), Cllr Ben Townend (Vice Chair), Cllr Jim Wedgbury.

Also, present: Peter Le Rossignol (Parish Manager), Matt O'neill (Grounds and Maintenance Supervisor), Marie Russell (Assistant Clerk – Admin), 1 member of the public attended the meeting.

Meeting began at 7.10pm - Cllr Ransley apologised for the meeting starting late which was due to the Annual Parish meeting slightly overrunning.

1. To Elect a Chair for the next 12 months.

Cllr Townend proposed that Cllr Ransley remains Chair for the next 12 months

Cllr Barber seconded Cllr Townend's proposal.

Cllr Ransley asked all Councillors if they had any alternative motions.

None raised.

PROPOSED BY CLLR TOWNEND

SECONDED BY CLLR BARBER

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

2. To Elect a Vice-Chair for the next 12 months.

Cllr Cosgrove proposed Cllr Giles be elected as Vice-Chair.

Cllr Ransley proposed Cllr Townend remain as Vice-Chair.

Cllr Wedgbury seconded Cllr Ransley's proposal.

Cllr Ransley asked all Councillors if they had any alternative motions.

None raised.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR WEDGBURY

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST -

ABSTENTIONS - 1

Motion moved.

3. To review committee structures and appoint Councillors to outside bodies/committees.

a. To consider the continuation of current arrangements of all Parish Council Committees

- Community Café Committee – Cllr Townend, Parish Manager, Café Volunteers.
- Staffing Committee – Cllr Townend, Cllr Hicks, Cllr Ransley.

Cllr Ransley proposed that the Café Committee and Staffing Committee be appointed as listed and the Appeals Committee be deferred to the next meeting.

PROPOSED BY CLLR BARBER

SECONDED BY CLLR GILES

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST -

ABSTENTIONS - 2

Motion moved.

b. To appoint Councillors or representatives to the following outside bodies.

- i. KALC – (Ashford area) – Cllr Hicks, Cllr Ransley.

Cllr Barber proposed that Cllr Hicks and Cllr Ransley remain appointed.

PROPOSED BY CLLR BARBER

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

- ii. Kingsnorth Village Hall Committee – Alison Breese

Cllr Ransley proposed that Alison Breese remains appointed.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

4. To note those, present and receive apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Manager prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for the member's absence shall be accepted.

Cllr P Moss, Cllr S Moss.

5. To receive declarations of Interest.

Cllr Hicks – on the Village Hall Committee.

Cllr Ransley – Deputy Chair Political for the Conservatives and involved in running the campaign for the 2023 Borough Councillor elections.

Public Comments and Observations

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council.

No requests were received.

Verbal reports from external parties.

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors.

a. PCSO's Report

A PCSO Adam Brooks and Police Special Officer Darren Hill were present at this meeting. They introduced themselves and provided an update on the following:

- Neighbourhood policing / getting back out into the Community.
- Changes with PCSO's

PCSO Adam Brooks asked if Councillors had any questions or concerns.

Cllr Wedgbury raised:

- Youths illegally fishing
- Motorcyclists speeding / racing on A2070.
- Cars drifting around roundabouts.

PCSO advised not to engage with the youths and that residents should report it by dialling 101 or using a live chat option via the Kent Police website.

PCSO Adam Brooks added that it is very hard for Police/PCSO's to manage community issues if they are not reported so asked that everyone report such issues as they happen. The more intelligence that the Police receive enables intel to go from a scattergram approach to a laser approach, so they know who to target. Dealing with cars drifting around roundabouts is very difficult as it is so sporadic, and police rely heavily on reports coming in detailing car makes/models and registration numbers where possible to help them. Once they are caught a Section 9 will be issued for cars being used in an anti-social manner, which then goes on them and the vehicle for 12 months and if they are in that or another vehicle acting in an antisocial manner then the car can be ceased.

Cllr Giles commented on issues which herself and residents have encountered when trying to call 101 or use the online option.

PCSO Adam Brooks suggested that residents try the Kent Police live chat option available online if they are encountering issues with getting through on 101.

7.36pm Councillor Wedgbury had to leave the meeting due to personal reasons.

Cllr Hicks asked about the possibility police attending Magpie Hall Road with a speed gun.

Parish Manager added that the Parish Council have several sites registered with speed watch.

Cllr Cosgrove raised the following:

- E-scooters and bicycles using public footpaths.

b. Ashford Borough Councillors' Reports

Cllr Trish Cornish, Park Farm North – Cllr Cornish submitted a report and newsletter which was circulated prior to the meeting. The Parish office received apologies from Cllr Cornish.

Cllr Tina Hayes, Kingsnorth Village and Bridgefield – No report received.

Cllr Heather Hayward, Roman Ward – Cllr Hayward submitted a report which was circulated prior to the meeting. The Parish office received apologies from Cllr Hayward.

Cllr Neil Shorter, Washford Ward – No report received. The Parish office received apologies from Cllr Shorter.

c. KCC Councillors' Reports

Cllr David Robey had been in attendance at the Annual Parish meeting and provided an update in that meeting.

6. Approval of Minutes of Tuesday 13th April 2021.

To approve the minutes of the previous meeting and if in order sign as a true record.

Cllr Ransley proposed that the public minutes be signed as a true record.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

7. Parish Community Grant Applications.

a. To review community grant applications submitted in April 2022.

b. To agree/approve/reject applications.

Friends of Kingsnorth Medical Practice.

Applying for a total of £1695.49

A conversation took place between Councillors and the Parish Manager.

Cllr Hicks proposed that the grant application be accepted.

Cllr Ransley raised concerns that the grant is for a business as there is no separate account, so it is not charitable.

Cllr Townend proposed that inadequate paperwork had been received so the grant should be declined until all information is received at which point the grant can be reconsidered.

Cllr Ransley seconded the motion from Cllr Townend.

PROPOSED BY CLLR TOWNEND

SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR - 6

ALL THOSE AGAINST - 1

ABSTENTIONS - 0

Motion moved.

8. Religious Festivals and Holidays

a. To discuss and review religious festivals/holidays and agree any further action.

The Parish Manager had circulated a report prior to the meeting for all Councillors to view. The report consisted of 2 options:

Option 1 – Do not post about any religious holidays on our social media accounts

Option 2 – Post about all religious holidays on our social media accounts.

If any Councillors have any other options or suggestions, feel free to make them.

Councillors discussed and reviewed in detail religious festivals/holidays.

Cllr Ransley proposed that Christmas (as a Public Holiday for everybody), and Easter (as a Public Holiday for everybody) be acknowledged but these should not be advertising a service in a church. For Councillors to attend any such services in the church is fine and if a Councillor/s were invited to another service for a different religion and someone wanted to attend that would be fine. In terms of communication over social media, these should be kept to just Christmas and Easter.

Cllr Hicks agreed with option 1.

Cllr Gaurav commented that by selecting certain communities, certain religions, certain races, we would at the same time be deselecting other religions, other communities, other races, and that becomes a discriminatory act. The Parish Council should be doing everything in their power to remain as non-discriminatory as possible.

Cllr Townend responded that he felt some of the conversations self-defeat themselves.

Cllr Townend commented that option 1 and option 2 are not enough options to be able to make a decision as it is all or nothing.

Cllr Ransley clarified that the proposal would be:

- That the Parish Council mark public holidays.
- The Parish Council will not advertise religious holidays on social media.
- A Councillor will be able to attend a Remembrance Service to represent the Parish Council.

PROPOSED BY CLLR RANSLEY
ALL THOSE IN FAVOUR - 5
Motion moved.

SECONDED BY CLLR HICKS
ALL THOSE AGAINST - 2

ABSTENTIONS - 0

9. Climate Change Vision and Mission Statement.

a. To review vision and mission statement and authorise any further action.

The Parish Manager had circulated the Climate Change Vision Statement to all Councillors prior to the meeting.

Cllr Giles and Cllr Gaurav talked Councillors through the statement.

Cllr Hicks asked how the Parish Council compare to other Councils.

Cllr Ransley commented that actions for the next meeting will be to see what steps the Parish Council can take to bring our impacts down.

Cllr Cosgrove suggested that examples and next steps be looked at in more detail at the next Vision Statement meeting to bring back to the next Parish Council meeting.

Cllr Ransley proposed that the Vision and Mission Statement be adopted and to note a timeline for the Parish Council website.

Cllr Cosgrove seconded the motion by Cllr Ransley.

PROPOSED BY CLLR RANSLEY
ALL THOSE IN FAVOUR - 7
Motion moved.

SECONDED BY CLLR COSGROVE
ALL THOSE AGAINST - 0

ABSTENTIONS - 0

10. Parish Action Sheet.

a. To review progress with items on the action sheet.

b. To assign individuals or groups of individuals for development / progressing items.

c. To authorise any actions (such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.

- Future of the Conservation Fields between Kingsnorth Village and Park Farm – Meeting will be held on Friday 13th May at 3pm with Cllr Hicks and Cllr Wedgbury to discuss who needs to be invited to the meeting to discuss that and take it forward. Action open.
- Contact landowners regarding potential footpath route(s) in 2021/2022 budget – Action open.
- Purchase of a Flagpole to be placed within the Parish. Persimmons have in principle agreed to grant the license for the flagpole. Action complete until further notice is received from Persimmon.

Cllr Ransley proposed that Persimmon will be chased every couple of weeks but in the meantime a flagpole is to be placed on the Kingsnorth Village Green until Persimmon grant full permission to place the flagpole.

PROPOSED BY CLLR RANSLEY
ALL THOSE IN FAVOUR - 6
Motion moved.

SECONDED BY CLLR COSGROVE
ALL THOSE AGAINST - 0

ABSTENTIONS - 1

- Kingsnorth Primary School Forest School request – Kingsnorth Primary school will be attending the conservation field meeting.
- Vision Statement on Climate Change – Statement now adopted. Action complete.
- Activities to celebrate the Queen's Platinum Jubilee. Progress on plans being made. Action open.
- Southern Water issues – response received from ABC, Cllr Ransley will inform Southern Water that a group of residents attended the Annual Parish meeting to highlight issues with sewage.
- Kingsnorth Medical Practice appeal – This will come up on Planning so will be dealt with then.
- Safety audit on Park Farm bus stop – Item to come back to next agenda so that Cllr Wedgbury can respond.
- Meeting to be held with Len Mayatt re Kingsnorth Recreation Centre / Conservation Fields/ Moat – Meeting will take place on Friday 13th May at 2pm.

Cllr Ransley asked Councillors if they had any actions which they would like to add to the Action Sheet.

- Letter to be written to residents from Magpie Hall Road informing them that the Parish Council are trying to organise a meeting at the Mission Hall and provide contact details for anyone who is relevant to this issue.

11. Financial Matters

- a. To receive the April Finance Report documents.
- b. To review invoices and consider authorising payment.
 - i. Jubilee Event First Aid cover
 - ii. Maintenance Vehicle Insurance

30 April 2022 (2022-2023)

Kingsnorth Parish Council

BANK ACCOUNTS

Metro Bank Current a/c	£9,306.26
Metro Bank Reserve a/c	£60,002.74
NW Reserve 47793368	£8,144.39
NW SIBA 47793120	£218,924.68
NW Current 47793112	£100.00
Nationwide Building Society	£155,052.65
Total in Banks	451,530.72
<hr/>	
Cash	
<hr/>	
GRAND TOTAL (Banks and Cash)	£451,530.72

Kingsnorth Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

<u>Admin</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
21	Payroll				450.00	30.00	420.00
22	HR Support				2,500.00	143.33	2,356.67
23	Staff Training				1,500.00		1,500.00
24	Councillor Training				1,000.00		1,000.00
25	Councillor/Chairman's Allo				750.00		750.00
26	Bank Charges				40.00		40.00
27	Audit Fees				1,120.00		1,120.00
28	Professional Fees				600.00		600.00
29	Insurance				2,500.00		2,500.00
30	Office Supplies, Postage &				1,250.00	14.39	1,235.61
31	Telephone and Broadband				2,250.00	159.63	2,090.37
32	Photocopier and Printer				1,250.00		1,250.00
33	Computer Support and Ma				2,000.00	378.32	1,621.68
34	Account Software				985.00		985.00
35	Online HR Platform				150.00		150.00
36	Parish Office Rent				3,000.00		3,000.00
37	Parish Office - Mobile Pho				264.00	23.08	240.92
101	Office Rates				1,500.00	106.38	1,393.62
102	Sunflower Competition				300.00		300.00
					23,409.00	£855.13	22,553.87

<u>Cafe</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
62	Cafe Supplies				7,500.00	236.29	7,263.71
63	Cafe Consumables				50.00		50.00
64	Cafe Workwear				150.00		150.00
65	Cafe Equipment				500.00	21.90	478.10
66	Cafe Admin				300.00		300.00
72	Cafe Donations						
					8,500.00	£258.19	8,241.81

<u>Capital</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
39	Capital						
95	Benches				1,250.00	495.00	755.00
96	Christmas Lights/Decorati				4,500.00		4,500.00
107	Parish Signage				2,000.00		2,000.00
108	Picnic Benches				1,143.74	850.00	293.74
					8,893.74	£1,345.00	7,548.74

<u>Communications</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
19	E-mail				820.80	68.40	752.40
20	Website				73.20	6.10	67.10
78	Advertising and Awarenes						
82	Mapping App						
93	Kingsnorth Welcome Pack				2,000.00		2,000.00
94	Precept Letter				500.00		500.00
					3,394.00	£74.50	3,319.50

<u>Income</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
1	Precept		262,401.48	131,200.74			-131,200.74
2	Grants						
5	Interest		75.00	6.84			-68.16
6	Pavilion Hire		500.00	99.38			-400.62
7	Pavilion Football		2,520.00	210.00			-2,310.00
8	MUGA - School Hire		1,500.00				-1,500.00
9	MUGA - Casual Hire		500.00				-500.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

10 Maintenance	500.00	50.00		-450.00
11 Cafe Takings	13,000.00	887.75		-12,112.25
12 Cafe Grants				
13 VAT Reclaim		2,715.42		2,715.42
73 General Admin				
119 Queens Jubilee		40.00		40.00
	280,996.48	£135,210.13		-145,786.35

Kingsnorth Green Spaces

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
87 Footpath Creation				50,000.00		50,000.00
88 Sleeper Bridges						
89 Bulb Planting				500.00		500.00
90 Community Farm Project						
91 Bird Feeders				500.00		500.00
92 Habitat Planting/Works				2,500.00		2,500.00
109 Climate Change Strategy				2,500.00		2,500.00
				56,000.00		56,000.00

Maintenance

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
40 Repairs				1,250.00	216.47	1,033.53
41 Playing Fields				10,500.00		10,500.00
42 Playing Fields CCTV				1,500.00		1,500.00
43 Playing Fields Playground				1,800.00		1,800.00
44 Van Lease				2,500.00	224.62	2,275.38
45 Vehicle Fuel				2,500.00	218.15	2,281.85
46 Vehicle Tax				50.00		50.00
47 Maintenance Vehicle Insur				1,250.00		1,250.00
48 Workshop Rent				4,776.00	398.00	4,378.00
49 Workshop Rates						
50 Workshop Insurance						
51 Workshop Electric				150.00		150.00
52 Maintenance Mobile Phon				528.00	46.17	481.83
53 Maintenance Loose Tools				1,500.00	38.61	1,461.39
54 Maintenance Staff Training				1,500.00		1,500.00
55 MUGA				100.00		100.00
71 Clothing				250.00		250.00
83 Van Repair						
104 Kickstart Expenses						
				30,154.00	£1,142.02	29,011.98

Pavilion

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
56 Pavilion Gas				2,500.00		2,500.00
57 Pavilion Electricity				1,000.00		1,000.00
58 Pavilion Water				750.00	32.72	717.28
59 Pavilion Fire Safety & Sec				1,000.00		1,000.00
60 Pavilion Waste Collection				1,750.00	117.00	1,633.00
61 Pavilion Cleaning				2,750.00	232.00	2,518.00
70 Pavilion Maintenance				4,975.00	5.41	4,969.59
				14,725.00	£387.13	14,337.87

Queens Jubilee

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
110 Fun Fair				7,000.00		7,000.00
111 Toilets				1,250.00		1,250.00
112 First Aid				1,250.00		1,250.00
113 PA System				1,250.00		1,250.00
114 Security				700.00		700.00
115 Decorations				2,431.32	141.08	2,290.24
116 Radios				150.00		150.00
117 Beacon				490.00		490.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code

<u>Cost Centre Name</u>							
118	Contingency			1,452.10	208.33	1,243.77	
				15,973.42	£349.41	15,624.01	
<u>Recreation Centre</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
67	Contingency/Support						
<u>Salaries</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
14	Salaries Admin				60,951.55	4,153.43	56,798.12
15	Salaries Maintenance				25,719.20	1,721.59	23,997.61
16	Employer Payments				30,000.00	3,087.21	26,912.79
103	Kickstart Salary						
					116,670.75	£8,962.23	107,708.52
<u>Section 137</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
18	Section 137					43.68	-43.68
80	Community Grants Fund				10,000.00		10,000.00
84	Park Security Patrols					546.00	-546.00
85	Trial Real Nappies Loan S				1,500.00	50.00	1,450.00
86	Outdoor Film Show				7,500.00		7,500.00
100	Free use of Pavilion				950.00		950.00
105	Outdoor Film Show donati						
106	Festive lights expenses						
					19,950.00	£639.68	19,310.32
<u>Subscriptions</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
38	Subscriptions				2,000.00	1,655.00	345.00
					2,000.00	£1,655.00	345.00
NET TOTAL			280,996.48	£135,210.13	299,669.91	£15,668.29	138,215.27

Voucher	Code	Date	Minute	Bank	Description	Supplier	VAT Type	Net	VAT	Total
6	Office Rates	01/04/2022		NW Current 47793112	Office rates	ABC	X	106.38	0.00	106.38
2	Picnic Benches	01/04/2022		Metro Bank Current a/c	PICNIC TABLE	NO BUTTS BIN CO. LIMITED	S	850.00	170.00	1,020.00
3	Benches	01/04/2022		Metro Bank Current a/c	Memorial Park Bench	NO BUTTS BIN CO. LIMITED	S	495.00	99.00	594.00
1	Trial Real Nappies Loan Scheme	01/04/2022		Metro Bank Current a/c	Reusable Nappies	Baba+Boo	Z	50.00	0.00	50.00
7	Cafe Equipment	04/04/2022		Metro Bank Current a/c	cafe equipment	Amazon	X	19.90	0.00	19.90
8	Cafe Equipment	05/04/2022		Metro Bank Current a/c	cafe equipment	Poundland	X	2.00	0.00	2.00
9	Telephone and Broadband	06/04/2022		Metro Bank Current a/c	Telephone	BT	S	159.63	31.93	191.56
4	Workshop Rent	06/04/2022		NW Current 47793112	Workshop lease	Van & Car	Z	398.00	0.00	398.00
10	HR Support	07/04/2022		Metro Bank Current a/c	HR Support	Outlet UK	S	143.33	28.67	172.00
5	Van Lease	07/04/2022		NW Current 47793112	Van rental	Leaseplan	S	10.00	2.00	12.00
25	Van Lease	11/04/2022		NW Current 47793112	Van rental	Leaseplan	S	202.12	40.42	242.54
13	Computer Support and Maintenance	12/04/2022		Metro Bank Current a/c	IT support	AMJ IT Ltd	S	295.00	59.00	354.00
12	Office Supplies, Postage & Admin	12/04/2022		Metro Bank Current a/c	Zoom fee	Zoom	X	14.39	0.00	14.39
11	Pavilion Cleaning	12/04/2022		Metro Bank Current a/c	cleaning	EJP Cleaning Services	Z	232.00	0.00	232.00
40	Cafe Supplies	13/04/2022		Metro Bank Current a/c	Cafe supplies	Amazon	X	23.99	0.00	23.99
41	Vehicle Fuel	13/04/2022		Metro Bank Current a/c	Van fuel	Fuel Genie	S	218.15	43.63	261.78
14	Park Security Patrols	13/04/2022		Metro Bank Current a/c	Park Security Patrols	Ward Security	S	546.00	109.20	655.20
15	Subscriptions	13/04/2022		Metro Bank Current a/c	Subscription	KALC	S	1,655.00	331.00	1,986.00
16	Cafe Supplies	14/04/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	3.75	0.00	3.75
18	E-mail	19/04/2022		Metro Bank Current a/c	E-mail Addresses	Microsoft	X	68.40	0.00	68.40
28	Employer Payments	19/04/2022		NW Current 47793112	Tax & NI	HMRC	X	2,604.71	0.00	2,604.71
19	Contingency	19/04/2022		Metro Bank Current a/c	Queens Jubilee Entertainment	Petaholics Ltd	S	208.33	41.67	250.00
17	Website	19/04/2022		Metro Bank Current a/c	Website	Whisper Media	Z	6.10	0.00	6.10
20	Repairs	21/04/2022		Metro Bank Current a/c	defib spares	Defib Store	S	165.00	33.00	198.00
22	Section 137	21/04/2022		Metro Bank Current a/c	Community Trophy	Running Imp Ltd	S	43.68	8.74	52.42
21	Cafe Supplies	21/04/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	14.50	0.00	14.50
23	Employer Payments	21/04/2022		Metro Bank Current a/c	Pension contributions	NEST	X	482.50	0.00	482.50
24	Pavilion Water	21/04/2022		Metro Bank Current a/c	Pavilion water	Business Stream	X	32.72	0.00	32.72
31	Repairs	22/04/2022		Metro Bank Current a/c	Workshop Alarm Sim Card Top Up	Geodosa	S	30.00	6.00	36.00
32	Pavilion Maintenance	25/04/2022		Metro Bank Current a/c	Pavilion supplies	Amazon	S	5.41	1.08	6.49
26	Parish Office - Mobile Phone	25/04/2022		NW Current 47793112	Staff Mobile Phones	BT	S	23.08	4.62	27.70
27	Maintenance Mobile Phones	25/04/2022		NW Current 47793112	Staff Mobile Phones	BT	S	46.17	9.23	55.40
29	Decorations	25/04/2022		Metro Bank Current a/c	Jubilee Supplies	Baker Ross Ltd	S	34.88	6.97	41.85
30	Decorations	25/04/2022		Metro Bank Current a/c	Jubilee Supplies	Amazon	S	8.32	1.66	9.98
33	Computer Support and Maintenance	26/04/2022		Metro Bank Current a/c	Design Software	Canva	S	83.32	16.67	99.99
42	Van Lease	26/04/2022		NW Current 47793112	Van rental	Leaseplan	S	12.50	2.50	15.00
47	Maintenance Loose Tools	26/04/2022		NW Current 47793112	Loose tools	Trade UK	S	38.61	7.72	46.33
48	Repairs	26/04/2022		NW Current 47793112	Goods	Trade UK	S	21.47	4.29	25.76
43	Salaries	26/04/2022		NW Current 47793112	Salaries	Salaries	X	5,875.02	0.00	5,875.02
36	Cafe Supplies	28/04/2022		Metro Bank Current a/c	Cafe	Bradleys	X	183.30	0.00	183.30
34	Decorations	28/04/2022		Metro Bank Current a/c	Jubilee Street Party Pack	Ryman.co.uk	S	44.76	8.95	53.71
35	Decorations	28/04/2022		Metro Bank Current a/c	Jubilee Street Party Pack	The Online Pound Store	S	53.12	10.63	63.75
37	Pavilion Waste Collection	28/04/2022		Metro Bank Current a/c	Waste	Trident Waste Management Ltd	S	117.00	0.00	117.00
38	Payroll	29/04/2022		Metro Bank Current a/c	Payroll	Accounts Unlocked	S	30.00	6.00	36.00
39	Cafe Supplies	29/04/2022		Metro Bank Current a/c	Cafe supplies	Tesco	X	10.75	0.00	10.75
Total								15,668.29	1,084.58	16,752.87

30 April 2022 (2022-2023)

Kingsnorth Parish Council

RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
3	Cafe Takings	04/04/2022		Metro Bank Current a/		Cafe takings	Paypal	X	136.23		136.23
1	Pavilion Football	04/04/2022		NW Current 47793112		Pavilion Hire	PFR	X	210.00		210.00
2	Pavilion Hire	05/04/2022		NW Current 47793112		Pavilion Hire	Scouts	X	99.38		99.38
4	Cafe Takings	05/04/2022		Metro Bank Current a/		Cafe takings	Paypal	X	107.61		107.61
5	Cafe Takings	12/04/2022		Metro Bank Current a/		Cafe takings	Paypal	X	111.32		111.32
7	Queens Jubilee	19/04/2022		Metro Bank Current a/		Country Fayre Stall Payment	MAHER K A	X	10.00		10.00
8	Queens Jubilee	19/04/2022		Metro Bank Current a/		Country Fayre Stall Payment	HILL M B	X	10.00		10.00
9	Queens Jubilee	20/04/2022		Metro Bank Current a/		Country Fayre Stall Payment	S GILES	X	10.00		10.00
6	Cafe Takings	20/04/2022		Metro Bank Current a/		Cafe takings	Paypal	X	127.49		127.49
18	Queens Jubilee	20/04/2022		Metro Bank Current a/		Country Fayre Stall Payment	Parishioner	X	10.00		10.00
10	VAT Reclaim	25/04/2022		NW Current 47793112		VAT Refund	HMRC	R	2,715.42	2,715.43	5,430.85
17	Maintenance	25/04/2022		NW Current 47793112		Cricket Club mowing	Ashford Town Cricket Club	X	50.00		50.00
11	Cafe Takings	25/04/2022		Metro Bank Current a/		Cafe takings	Paypal	X	142.58		142.58
12	Cafe Takings	26/04/2022		Metro Bank Current a/		Cafe takings	Paypal	X	148.32		148.32
13	Cafe Takings	28/04/2022		Metro Bank Current a/		Cafe takings	Paypal	X	114.20		114.20
14	Interest	29/04/2022		NW SIBA 47793120		Interest	Natwest	X	6.27		6.27
15	Interest	29/04/2022		NW Reserve 47793361		Interest	Natwest	X	0.57		0.57
16	Precept	29/04/2022		NW Current 47793112		Precept	ABC	X	131,200.74		131,200.74
Total								135,210.13	2,715.43	137,925.56	

Kingsnorth Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Admin			0.00 (N/A)	23,409.00	855.13	22,553.87 (96%)	22,553.87
Cafe			0.00 (N/A)	8,500.00	258.19	8,241.81 (96%)	8,241.81
Capital			0.00 (N/A)	8,893.74	1,345.00	7,548.74 (84%)	7,548.74
Communications			0.00 (N/A)	3,394.00	74.50	3,319.50 (97%)	3,319.50
Income	280,996.48	135,210.13	-145,786.35 (-51%)			0.00 (N/A)	-145,786.35
Kingsnorth Green Spaces			0.00 (N/A)	56,000.00		56,000.00 (100%)	56,000.00
Maintenance			0.00 (N/A)	30,154.00	1,142.02	29,011.98 (96%)	29,011.98
Pavilion			0.00 (N/A)	14,725.00	387.13	14,337.87 (97%)	14,337.87
Queens Jubilee			0.00 (N/A)	15,973.42	349.41	15,624.01 (97%)	15,624.01
Recreation Centre			0.00 (N/A)			0.00 (N/A)	0.00
Salaries			0.00 (N/A)	116,670.75	8,962.23	107,708.52 (92%)	107,708.52
Section 137			0.00 (N/A)	19,950.00	639.68	19,310.32 (96%)	19,310.32
Subscriptions			0.00 (N/A)	2,000.00	1,655.00	345.00 (17%)	345.00
NET TOTAL	280,996.48	135,210.13	-145,786.35 (-51%)	299,669.91	15,668.29	284,001.62 (94%)	138,215.27
Total for ALL Cost Centres		135,210.13			15,668.29		
V.A.T.		2,715.43			1,084.58		
GROSS TOTAL		137,925.56			16,752.87		

Cllr Ransley asked all Councillors if they had any queries or comments on the April Finance report. None raised by Councillors.

Cllr Ransley noted £218,924.68 in one account, £155,052.65 in another and £60,002.74 in the third so are over the £85,000 protected limit.

Cllr Ransley proposed that £60,000 be moved from NatWest into the Metro bank account to balance out the accounts in case any of the banks have difficulties.

PROPOSED BY CLLR RANSLEY

SECONDED BY CLLR BARBER

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

Cllr Cosgrove asked for an update on the stolen trailer. Parish Manager provided an update.

c. To review invoices and consider authorising payments.

Jubilee Event First Aid Cover

BM Ambulance Group Ltd

£1204.00

PROPOSED BY CLLR BARBER

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

Zurich (current Insurer) vehicle annual insurance cover

£1,171.77

Came & Co

£1,178.16

Cllr Cosgrove proposed that the Parish Council remain with Zurich for the vehicle insurance.

PROPOSED BY CLLR COSGROVE

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

Cllr Ransley reported that the Park Patrols which are being carried out come are due to come to an end at the end of this month.

Cllr Ransley asked Councillors if they would like to extend the park patrols for another month and then discuss again during the next meeting.

Cllr Townend proposed that the park patrols be extended to the end of June and then reviewed at the next meeting and the Parish Manager is to provide a report on how successful they have been.

Cllr Barber seconded the motion from Cllr Townend.

PROPOSED BY CLLR COSGROVE

SECONDED BY CLLR TOWNEND

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

Office rent at the Recreation Centre.

Cllr Ransley reported on a response received from Ashford Borough Council and provided some background on the issue.

Cllr Ransley asked Councillors if they wanted to pay the bill or not.

Cllr Hicks suggested the Parish Council pay the bill.

Cllr Townend proposed that the Parish Council does not pay the bill.

Cllr Barber seconded the motion from Cllr Townend.

PROPOSED BY CLLR TOWNEND

SECONDED BY CLLR BARBER

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

12. Planning Matters

a. To consider all planning application received.

The Parish office circulated the planning summaries report to all Parish Council Members prior to the meeting.

Application Number: 21/02186/AS

Address: 1 Westbourne, Kingsnorth, Ashford, Kent, TN23 5UY

Proposal: Cert. of Lawful Use or Dev (exist)

Ward: Washford Ward.

Comments: The Parish Council objects as we do not believe permitted development rights apply to extensions where the new structure is on a corner plot and brings the building closer to the highway.

Application Number: 12/00400/COAL/AS

Address: Land at Chilmington Green, Ashford Road, Great Chart, Kent

Proposal: Discharge of condition 60 (Hedges & Hedgerows)

Ward:

Comments: Make no comment

Application Number: 22/00571/AS

Address: Land north of Possingham Farmhouse, Ashford Road, Great Chart, Kent (TN26 1JR)

Proposal: Outline application for the development of up to 655 residential dwellings (including 30% affordable dwellings) to consider access, layout and scale with all other matters reserved.

Ward:

Comments: Object – The Parish Council notes that there is no Traffic Assessment on the portal or the document list. Without this we cannot comment on the implications for our Parish and the application should not have been validated. The consultation period is not valid until the relevant documentation is provided. Please remove the application from the portal. It is also not included in the Local Plan.

Appeal Notice

Application Number: 21/01959/AS

Address: Shipley Cottage, Ashford Road, Kingsnorth, Ashford, Kent, TN23 3EW

Proposal: Vehicle crossover and hardstanding [re submission of 21/00317/AS]

Ward: Kingsnorth Village

Comments: Make no further comment

Cllr Ransley proposed that the comments on the planning application be accepted.

PROPOSED BY CLLR TOWNEND

SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR – 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

b. To note decisions

Decisions noted.

c. To consider any appeals and enforcement matters.

Kingsnorth Medical Practice Appeal Section106. The document was emailed to Councillors prior to the meeting. Cllr Ransley asked if Councillors were happy with the wording and added that he would like to get a group to support this so that it can be submitted. Cllr Ransley suggested one change which would be to change outdoor sports at the Recreation Centre to outdoor sports at the Kingsnorth Playing Fields.

ALL THOSE IN FAVOUR – 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

d. Any other planning matters.

None

13. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

Ashford Borough Council, Shared Prosperity Fund.

This document had been circulated to all Councillors prior the meeting.

Cllr Ransley suggested that a working group be formed to discuss a plan to put forward, open to all Councillors who can attend, communication via email. Deadline to email project ideas is 22nd May.

Parish Manager to circulate a list of projects.

ALL THOSE IN FAVOUR – 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

NALC Make a Change Campaign

Cllr Ransley reported on correspondence received from NALC on their Make a Change Campaign.

Cllr Ransley asked if Councillors were happy to promote the idea of being a Parish Councillor by using the NALC information which is provided but that window closes 12 weeks before any elections so the Parish Council are not seen as interfering.

ALL THOSE IN FAVOUR – 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

14. Parish Manager Report.

The Parish Manager may provide any updates (not addressed earlier on the agenda) on the work of the Parishes Officers since the last meeting.

The Parish Manager had circulated his report to all Councillors prior to the meeting.

No Councillors raised any comments on the Parish Manager report.

15. Parish Councillors reports.

Members of the Parish Council may provide updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

- a. **To receive any updates on the Cloverleaf field and authorise actions (closed session).**

Cllr Hicks reported on the following:

- Cllr Wedgbury and Cllr Hicks attended an Ashford United girls football match and presented a trophy on behalf of the Parish Council.
- Village Hall has held their annual meeting.

16. The next or future Agenda(s).

- a. **To add / remove / amend items.**

- b. **To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).**

Cllr Townend suggested the possibility of the Parish Council providing another grant scheme for schools due to the current cost of living issues. Cllr Cosgrove asked that the Parish Council look further than schools.

Cllr Ransley asked Councillors to submit ideas on the grant scheme to the Parish Manager before the next meeting.

17. Date of Next Meeting

Tuesday 14th June 2022

Cllr Ransley announced that the Parish Council will now move to a closed session.

Under the public bodies admission to meetings act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

All members of the public, and members of staff (excluding the Parish Manager) left the meeting.

18. Staffing Committee Report – To review report and authorise any actions.

There being no further business, Cllr Ransley closed the main meeting at 9.14pm

Signature: _____

Date: _____