

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
Kingsnorth Recreation Centre,
Field View, Ashford, Kent, TN23 3NZ
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Email: manager@kingsnorthparishcouncil.gov.uk
Website: www.kingsnorthparishcouncil.gov.uk

To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 12th July 2022 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook. If you are not able to attend and would like to raise anything with the council or ask a question, please [e-mail](#) the Parish Manager.

To view the meeting please click on the link below or view on our Facebook page

<https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

1. To note those, present and receive apologies.

2. To receive declarations of interest.

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak, please contact the Parish manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

Verbal reports from external parties.

(Maximum 15 minutes)

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. PCSO's Report.
- b. *Ashford Borough Councillor's Reports.*
- c. *KCC Councillor's Report.*

3. Minutes

- a. [Approval of Minutes of Tuesday 14th June 2022.](#)

(To view the minutes or any item in blue press Ctrl and click on the blue text).

4. Parish community grant applications.

- a. To review community grant applications submitted in June 2022.
- b. To agree/approve/reject applications.

5. Parish action sheet.

- a. [To review progress with items on the action sheet \(see appendix A\).](#)
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions *(Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision).*

6. Management of Kingsnorth Conservation Fields

- a. [To review plan of conservation fields and to authorise any action.](#)

7. Terms of Reference (To review and adopt)

- a. [Staffing Committee](#)
- b. [Staffing Appeals Committee](#)

8. Cost of Living Support Programme

- a. [To receive updated report and authorise any actions.](#)

9. **Jubilee Events Update**
 - a. [To receive report and update and authorise any actions.](#)
10. **Kingsnorth Dog Waste Stations**
 - a. [To receive report and authorise any actions.](#)
11. **Kingsnorth Community Café**
 - a. [To receive report and authorise any actions.](#)
12. **Platinum Jubilee Civic Award**
 - a. [To receive an update and authorise any actions.](#)
13. **Financial matters.**
 - a. Finance Report
 - i. [To receive the June Finance Report Documents.](#)
 - b. [To review invoices and consider authorising payment.](#)
14. **Planning matters.**
 - a. [To consider all planning applications received in June.](#)
 - b. [To note decisions.](#)
 - c. To consider any Appeals and Enforcement Matters.
 - d. Any other planning matters.
15. **Correspondence and written reports from external parties.**
 - a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
 - b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.
 - i. [Issues with fishing in pond on Primrose Drive.](#)
16. **[Parish Manager Report.](#)**

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parish Officers since the last meeting.
17. **Parish Councillors reports.**

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.
18. **The next or future Agenda(s).**

An indicative table showing intended dates for future items is in [Appendix B](#).

 - a. To add / remove / amend items.
 - b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).
19. **Date of Next Meeting Tuesday 9th August 2022**



Peter Le Rossignol (Kingsnorth Parish Council Manager)

Closed Session

That under the Public Bodies (Admission to Meetings) Act 1960, the public, and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

20. **Kingsnorth Recreation Centre**
21. **Fire Extinguisher Service – Kingsnorth Sports Pavilion**

Appendix A**PARISH ACTION SHEET**
ACTIONS FROM JUNE MEETING

<u>Matter</u>	<u>Ref</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Future of the conservation fields (between Kings. Village and Park Farm).	KP30	December 2020	Parish Manager / Cllr Ransley	Cllr Ransley to provide an update.	Action open.
Contact landowners regarding potential footpath route(s) in 2021/2022 budget	KP32	January 2021	Parish Manager / Cllr Ransley	Cllr Ransley / Parish Manager to provide update.	Action open.
Kingsnorth Primary School Forest School request.	KP40	June 2021	Parish Manager	Parish Manager to update.	Action open.
Email KCC and ask for a Safety audit to be carried out on a bus stop on Park Farm.	KP50	April 2022	Cllr Ransley / Parish Manager	Cllr Wedgbury to respond.	Action open.
Climate Change – Working Group	KP52	May 2022	Cllr Giles / Cllr Gaurav / Cllr Ransley		Action open
Look into the following: <ul style="list-style-type: none">• Kingsnorth Parish Boundary marking• Resident Award for someone who has done a lot within the Parish.	KP53	June 2022	Parish Manager		Action open

Appendix B

Future Agendas

An indicative table showing future items for the financial year.

<u>Topics</u>
<ul style="list-style-type: none">• Parish Vision Proposal.• Receive proposal for habitat planting /works.• Receive draft of 'Introduction to Kingsnorth' pack content.

Policy Review Months

Document	Review Month
Standing Orders	September
Data Protection and Privacy Policy	December
CHILD AND VULNERABLE ADULT SAFEGUARDING POLICY	
CO-OPTION PROCEDURE	April
FINANCIAL REGULATIONS	September
Kingsnorth Parish Council – Risk Assessment	September