



KINGSNORTH PARISH COUNCIL

Approved Minutes of the Meeting of Kingsnorth Parish Council

Held on Tuesday 14th June 2022 at the Kingsnorth Pavilion at 7.00pm.

The meeting was also made available via Zoom and Facebook Live

Present: Cllr Shelley Barber, Cllr Geoff Cosgrove, Cllr Katrina Giles, Cllr Aline Hicks, Cllr Patricia Moss, Cllr Stuart Moss, Cllr James Ransley (Chair), Cllr Jim Wedgbury.

Also, present: Peter Le Rossignol (Parish Manager), Matt O'neill (Grounds and Maintenance Supervisor), Marie Russell (Assistant Clerk – Admin), no members of the public were present at the meeting.

1. To note those, present and receive apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Manager prior to the meeting.

Cllr Kumar Gaurav and Cllr Townend submitted their apologies to the Parish office prior to the meeting.

2. To receive declarations of Interest.

Cllr Hicks is a trustee for the Kingsnorth Village Hall.

Cllr Ransley is the Deputy Chair, political and campaigning, for the Conservatives.

Cllr Ransley added a declaration for planning application 22/00717/AS - applicant is a former Parish Chair.

Public Comments and Observations.

None

Verbal reports from external parties.

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors.

a. May PCSO Report.

PCSO report is available online when you sign up for it.

b. Ashford Borough Councillors' Reports

Cllr Trish Cornish, Park Farm North – No report received.

Cllr Tina Hayes, Kingsnorth Village and Bridgefield – No report received.

Cllr Heather Hayward, Roman Ward – No report received.

Cllr Neil Shorter, Washford Ward – No report received. Cllr Shorter joined the meeting at 7.06pm

Cllr Wedgbury reported on the following:

- Ashford Borough Council Platinum Award for members of the public who have provided a great service to their community.
- Update on the Clover Leaf.
- Complaints received on traffic around Ashford due to the works on the A2070.
- Trials on acoustic cameras.

c. KCC Councillors' Reports

Cllr David Robey, Ashford Rural South submitted a report prior to the meeting which was circulated to Councillors.

The Parish office received apologies from Cllr David Robey prior to the meeting.

3. Approval of Minutes Tuesday 10th May 2022.

To approve the minutes of the previous meeting and if in order sign as a true record.

PROPOSED BY CLLR COSGROVE

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 8

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

Cllr Ransley commented that the decision for the Appeal Committee will be added as an agenda item for the meeting in July.

4. Parish Community Grant Applications.

a. To review community grant applications submitted in May 2022.

b. To agree/approve/reject applications.

1st Kingsnorth Guides

Grant request total: £2400

Purpose for which the grant is required.

- Camping equipment
- raised flowerbed / garden for Kingsnorth Village Hall.

Cllr Giles proposed that the grant application be agreed.

PROPOSED BY CLLR GILES

SECONDED BY CLLR WEDGBURY

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Motion moved.

5. Parish Action Sheet.

a. To review progress with items on the action sheet.

b. To assign individuals or groups of individuals for development / progressing items.

c. To authorise any actions (such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision.

The action sheet had been circulated to all Councillors prior to the meeting.

- Future of the Conservation Fields between Kingsnorth Village and Park Farm – Item number 6 on the main agenda.
- Contact landowners regarding potential footpath route(s) in 2021/2022 budget – Action open.
- Purchase of a Flagpole to be placed within the Parish. Flagpole has been placed in an alternative location. Action to be closed until further correspondence is received on the preferred location.
- Kingsnorth Primary School Forest School request – will be taken under item 6 of the agenda.
- Activities to celebrate the Queen's Platinum Jubilee – Item number 8 on the main agenda.
- Southern Water issues – letters were sent to around 30 residents in and around Magpie Hall Road containing contact information for Southern Water, County Councillor, and our local MP. A meeting with Southern Water was held and around 15 residents attended. Residents now have all the contacts that they need. Action closed.
- Email KCC and ask for a safety audit to be carried out on a bus stop on Park Farm – Email has now been sent. Councillor Robey was copied into the email as the Parish Council are still awaiting a response on the handover of the bus stop. Action open.
- Meeting with Len Mayatt regarding Kingsnorth Recreation Centre, Conservation Fields and the Moat has now taken place. Action closed.
- Climate Change working group has met and started putting together a list of potential projects, once more detail is gathered the working group will report back to the Parish Council.

Cllr Ransley asked Councillors if they had any actions that they would like to add to the Action Sheet.

Cllr Cosgrove suggested the following:

- Boundary marking
- Resident Award for someone who has done a lot within the Parish.

6. Management of Kingsnorth Conservation Fields

a. To review recommendation by working group on the future management of the conservation fields and authorise any further action.

Cllr Giles commented that she believed that ideas for the fields were going to be brought to the Council to discuss before a vote was taken on the freehold of the fields.

A conversation took place between Councillors.

Councillor Ransley proposed that more details on the scope of the fields be brought back to the next Parish Council meeting.

Cllr Hicks proposed that the recommendation to take over the freehold be agreed.

Cllr Wedgbury seconded Cllr Hicks motion.

Further conversations took place between Councillors.

Cllr Ransley asked Cllr Hicks and Cllr Wedgbury for clarity on defining the conservation fields as all the land owned by Ashford Borough Council that is north of Church Hill, South of the Park Farm estate, east of Ashford Road and west of Bridgefield excluding the woods. Cllr Hicks and Cllr Wedgbury agreed.

Cllr Hicks suggested that the Parish Council take the freehold in phases, Cllr Wedgbury agreed.

Cllr Ransley commented that he was not entirely comfortable that all Councillors fully understood what land was being referred to.

Cllr Ransley proposed that the decision on the conservation fields be deferred to the next meeting so that a more detailed plan can be produced.

Cllr Cosgrove seconded Cllr Ransley's proposal.

A vote took place on two proposals.

Cllr Hicks proposed that the recommendation to take over the freehold be agreed.

PROPOSED BY CLLR HICKS

ALL THOSE IN FAVOUR - 3

Motion failed.

SECONDED BY CLLR WEDGBURY

ALL THOSE AGAINST - 4

ABSTENTIONS - 0

Cllr Ransley proposed that the decision be deferred until the next meeting to allow a more detailed report to be produced.

PROPOSED BY CLLR RANSLEY

ALL THOSE IN FAVOUR - 5

Motion moved.

SECONDED BY CLLR COSGROVE

ALL THOSE AGAINST - 3

ABSTENTIONS - 0

7. Cost of Living Support Programme

a. To receive report and authorise any actions.

Councillor discussed possible support scheme ideas.

Councillors agreed that they would like to do something to benefit different age groups.

Ideas were:

- Supporting through the Community Fridge scheme at the Ray Allen Centre.
- Negotiate a potential discount to leisure facilities.

Cllr Ransley proposed that the Community Fridge Scheme and the possibility of a discount to leisure facilities be looked at in more detail and brought back to the next meeting.

PROPOSED BY CLLR RANSLEY

ALL THOSE IN FAVOUR - 8

Motion moved.

SECONDED BY CLLR COSGROVE

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

8. Jubilee Events Update

a. To receive update and authorise any actions.

A detailed report on lessons learned will be produced for the next meeting.

Cllr Hicks commented thanking the Parish staff for organising the Country Fayre.

Discussions on the event took place between Councillors.

Cllr Ransley asked if Councillors were happy to agree to another Country Fayre taking place next year and if so, potential dates being either Sunday 28th May or Sunday 4th June 2023.

Cllr Giles proposed that another Country Fayre be organised for next year on Sunday 28th May.

Cllr P Moss asked that congratulations and thanks to Parish office staff be documented in the minutes

PROPOSED BY CLLR GILES

ALL THOSE IN FAVOUR - 7

Motion moved.

SECONDED BY CLLR WEDGBURY

ALL THOSE AGAINST - 0

ABSTENTIONS - 1

Cllr Ransley asked if all monies raised should go to the chosen charity (Limes Community Garden) or whether some of the monies should come back to the Parish Council to cover some of the costs.

Cllr Giles proposed that all monies raised go to the Limes Community Garden.

PROPOSED BY CLLR GILES

ALL THOSE IN FAVOUR - 8

Motion moved.

SECONDED BY CLLR COSGROVE

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

9. Kingsnorth Park Patrols

a. To receive update and authorise any actions.

Cllr Barber proposed that the Kingsnorth Park Patrols continue until the end of September and then a report be brought back to the full Council in October.

PROPOSED BY CLLR BARBER

SECONDED BY CLLR COSGROVE

ALL THOSE IN FAVOUR - 8

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

10. Financial Matters.

a. Finance reports.

i. To receive the May Finance Report Documents.

1 June 2022 (2022-2023)

Kingsnorth Parish Council

BANK ACCOUNTS

Metro Bank Current a/c	£14,471.66
Metro Bank Reserve a/c	£100,006.90
NW Reserve 47793368	£8,145.10
NW SIBA 47793120	£149,365.19
NW Current 47793112	£100.00
Nationwide Building Society	£155,059.02
Total in Banks	427,147.87
<hr/>	
Cash	
<hr/>	
GRAND TOTAL (Banks and Cash)	£427,147.87

Kingsnorth Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

<u>Admin</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
21	Payroll				450.00	60.00	390.00
22	HR Support				2,500.00	286.66	2,213.34
23	Staff Training				1,500.00		1,500.00
24	Councillor Training				1,000.00		1,000.00
25	Councillor/Chairman's Allo				750.00	140.00	610.00
26	Bank Charges				40.00		40.00
27	Audit Fees				1,120.00	180.00	940.00
28	Professional Fees				600.00		600.00
29	Insurance				2,500.00		2,500.00
30	Office Supplies, Postage &				1,250.00	475.79	774.21
31	Telephone and Broadband				2,250.00	323.58	1,926.42
32	Photocopier and Printer				1,250.00	365.51	884.49
33	Computer Support and Ma				2,000.00	552.99	1,447.01
34	Account Software				985.00		985.00
35	Online HR Platform				150.00		150.00
36	Parish Office Rent				3,000.00		3,000.00
37	Parish Office - Mobile Pho				264.00	46.16	217.84
101	Office Rates				1,500.00	212.76	1,287.24
102	Sunflower Competition				300.00		300.00
					23,409.00	£2,643.45	20,765.55

<u>Cafe</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
62	Cafe Supplies				7,500.00	900.80	6,599.20
63	Cafe Consumables				50.00		50.00
64	Cafe Workwear				150.00		150.00
65	Cafe Equipment				500.00	111.89	388.11
66	Cafe Admin				300.00		300.00
72	Cafe Donations						
					8,500.00	£1,012.69	7,487.31

<u>Capital</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
39	Capital					1,230.00	-1,230.00
95	Benches				1,250.00	495.00	755.00
96	Christmas Lights/Decorati				4,500.00		4,500.00
107	Parish Signage				2,000.00		2,000.00
108	Picnic Benches				1,143.74	850.00	293.74
					8,893.74	£2,575.00	6,318.74

<u>Communications</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
19	E-mail				820.80	136.80	684.00
20	Website				73.20	12.20	61.00
78	Advertising and Awareness						
82	Mapping App						
93	Kingsnorth Welcome Pack				2,000.00		2,000.00
94	Precept Letter				500.00		500.00
					3,394.00	£149.00	3,245.00

<u>Income</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
1	Precept		262,401.48	131,200.74			-131,200.74
2	Grants						
5	Interest		75.00	34.61			-40.39
6	Pavilion Hire		500.00	263.13			-236.87
7	Pavilion Football		2,520.00	420.00			-2,100.00
8	MUGA - School Hire		1,500.00				-1,500.00
9	MUGA - Casual Hire		500.00				-500.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council

Net Position by Cost Centre and Code

<u>Cost Centre Name</u>						
10	Maintenance		500.00	50.00		-450.00
11	Cafe Takings		13,000.00	2,701.37		-10,298.63
12	Cafe Grants					
13	VAT Reclaim					
73	General Admin					
119	Queens Jubilee			80.00		80.00
			280,996.48	£134,749.85		-146,246.63

<u>Kingsnorth Green Spaces</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
87	Footpath Creation				50,000.00		50,000.00
88	Sleeper Bridges						
89	Bulb Planting				500.00		500.00
90	Community Farm Project						
91	Bird Feeders				500.00		500.00
92	Habitat Planting/Works				2,500.00		2,500.00
109	Climate Change Strategy				2,500.00		2,500.00
					56,000.00		56,000.00

<u>Maintenance</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
40	Repairs				1,250.00	219.72	1,030.28
41	Playing Fields				10,500.00		10,500.00
42	Playing Fields CCTV				1,500.00		1,500.00
43	Playing Fields Playground				1,800.00		1,800.00
44	Van Lease				2,500.00	426.74	2,073.26
45	Vehicle Fuel				2,500.00	466.10	2,033.90
46	Vehicle Tax				50.00		50.00
47	Maintenance Vehicle Insur				1,250.00	1,171.77	78.23
48	Workshop Rent				4,776.00	796.00	3,980.00
49	Workshop Rates						
50	Workshop Insurance						
51	Workshop Electric				150.00		150.00
52	Maintenance Mobile Phon				528.00	92.34	435.66
53	Maintenance Loose Tools				1,500.00	226.92	1,273.08
54	Maintenance Staff Training				1,500.00		1,500.00
55	MUGA				100.00		100.00
71	Clothing				250.00		250.00
83	Van Repair					6.24	-6.24
104	Kickstart Expenses						
					30,154.00	£3,405.83	26,748.17

<u>Pavilion</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
56	Pavilion Gas				2,500.00	314.73	2,185.27
57	Pavilion Electricity				1,000.00		1,000.00
58	Pavilion Water				750.00	32.72	717.28
59	Pavilion Fire Safety & Sec				1,000.00	632.66	367.34
60	Pavilion Waste Collection				1,750.00	117.00	1,633.00
61	Pavilion Cleaning				2,750.00	464.00	2,286.00
70	Pavilion Maintenance				4,975.00	270.65	4,704.35
					14,725.00	£1,831.76	12,893.24

<u>Queens Jubilee</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
110	Fun Fair			300.00	7,000.00	5,500.00	1,800.00
111	Toilets				1,250.00	1,340.00	-90.00
112	First Aid				1,250.00	1,204.00	46.00
113	PA System				1,250.00		1,250.00
114	Security				700.00		700.00
115	Decorations			24.52	2,431.32	865.62	1,590.22
116	Radios				150.00		150.00
117	Beacon				490.00		490.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Kingsnorth Parish Council
Net Position by Cost Centre and Code

<u>Cost Centre Name</u>							
118	Contingency			1,452.10	788.44	663.66	
		£324.52		15,973.42	£9,698.06	6,599.88	
<u>Recreation Centre</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
67	Contingency/Support						
<u>Salaries</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
14	Salaries Admin				60,951.55	8,273.41	52,678.14
15	Salaries Maintenance				25,719.20	3,443.18	22,276.02
16	Employer Payments				30,000.00	5,558.08	24,441.92
103	Kickstart Salary						
					116,670.75	£17,274.67	99,396.08
<u>Section 137</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
18	Section 137					43.68	-43.68
80	Community Grants Fund				10,000.00		10,000.00
84	Park Security Patrols					952.00	-952.00
85	Trial Real Nappies Loan S				1,500.00	150.00	1,350.00
86	Outdoor Film Show				7,500.00		7,500.00
100	Free use of Pavilion				950.00		950.00
105	Outdoor Film Show donati						
106	Festive lights expenses						
					19,950.00	£1,145.68	18,804.32
<u>Subscriptions</u>		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
38	Subscriptions				2,000.00	1,655.00	345.00
					2,000.00	£1,655.00	345.00
NET TOTAL			280,996.48	£135,074.37	299,669.91	£41,391.14	112,356.66

Vouche Code	Date	Bank	Description	Supplier	VAT Type	Net	VAT	Total
60 Photocopier and Printer	03/05/2022	NW Current 47793112	Printer	CF Corporate Finance	S	236.98	47.40	284.38
49 Decorations	03/05/2022	Metro Bank Current a/c	Jubilee Street Party Pack	Ryman.co.uk	S	144.26	28.85	173.11
50 Cafe Supplies	03/05/2022	Metro Bank Current a/c	Cafe supplies	Bradleys	X	63.80	0.00	63.80
51 Decorations	03/05/2022	Metro Bank Current a/c	Jubilee Street Party Pack	CutPrice/Wholesaler	X	24.52	0.00	24.52
52 Decorations	03/05/2022	Metro Bank Current a/c	Jubilee Street Party Pack	CutPrice/Wholesaler	X	24.52	0.00	24.52
57 Pavilion Fire Safety & Security	03/05/2022	NW Current 47793112	Pavilion security system	Chubb	X	530.66	0.00	530.66
58 Office Rates	03/05/2022	NW Current 47793112	Office rates	ABC	X	106.38	0.00	106.38
53 Cafe Supplies	05/05/2022	Metro Bank Current a/c	Cafe supplies	Tesco	X	7.50	0.00	7.50
55 Pavilion Cleaning	05/05/2022	Metro Bank Current a/c	cleaning	EJP Cleaning Services	X	232.00	0.00	232.00
54 Office Supplies, Postage & Admin	05/05/2022	Metro Bank Current a/c	Admin	AA&I TRADING LIMITED	S	4.16	0.83	4.99
56 Cafe Supplies	06/05/2022	Metro Bank Current a/c	Cafe	Cafe	S	4.10	0.82	4.92
59 Workshop Rent	06/05/2022	NW Current 47793112	Workshop lease	Van & Car	Z	398.00	0.00	398.00
66 HR Support	09/05/2022	Metro Bank Current a/c	HR Support	Outset UK	S	143.33	28.67	172.00
61 Van Lease	09/05/2022	NW Current 47793112	Van rental	Leaseplan	S	202.12	40.42	242.54
62 Office Supplies, Postage & Admin	10/05/2022	Metro Bank Current a/c	Meeting Refreshments Equipment	Nisbets	S	84.36	16.87	101.23
64 Office Supplies, Postage & Admin	10/05/2022	Metro Bank Current a/c	Zoom fee	Zoom	S	11.99	2.40	14.39
67 Telephone and Broadband	10/05/2022	Metro Bank Current a/c	Telephone	BT	S	163.95	32.79	196.74
71 Contingency	10/05/2022	Metro Bank Current a/c	Kingsnorth Country Fayre Banners	Medash Signs	S	432.00	86.40	518.40
63 Trial Real Nappies Loan Scheme	10/05/2022	Metro Bank Current a/c	Reusable Nappies	Baba+Boo	X	100.00	0.00	100.00
65 Office Supplies, Postage & Admin	10/05/2022	Metro Bank Current a/c	land documents	Land Registry	X	6.00	0.00	6.00
68 Cafe Supplies	11/05/2022	Metro Bank Current a/c	Cafe supplies	Brakes	X	403.88	0.00	403.88
70 First Aid	11/05/2022	Metro Bank Current a/c	First Aid Cover	BM Ambulance Group Limited	Z	1,204.00	0.00	1,204.00
69 Park Security Patrols	11/05/2022	Metro Bank Current a/c	Park Security Patrols	Ward Security	S	406.00	81.20	487.20
73 Repairs	12/05/2022	Metro Bank Current a/c	Maintenance	Halfords	S	3.25	0.65	3.90
76 Decorations	12/05/2022	Metro Bank Current a/c	Queens Jubilee Bunting	Amazon	S	398.30	79.66	477.96
72 Pavilion Gas	12/05/2022	Metro Bank Current a/c	Pavilion gas	SSE	X	314.73	0.00	314.73
74 Office Supplies, Postage & Admin	12/05/2022	Metro Bank Current a/c	Meeting Refreshments	Tesco	X	6.70	0.00	6.70
75 Cafe Supplies	12/05/2022	Metro Bank Current a/c	Cafe supplies	Landsell	X	119.57	0.00	119.57
77 Maintenance Vehicle Insurance	12/05/2022	Metro Bank Current a/c	Motor Insurance	Zurich	X	1,171.77	0.00	1,171.77
78 Vehicle Fuel	16/05/2022	Metro Bank Current a/c	Van fuel	Fuel Genie	S	247.95	49.59	297.54
79 Maintenance Loose Tools	16/05/2022	Metro Bank Current a/c	Loose tools	Scott Direct	S	59.16	11.83	70.99
80 Decorations	16/05/2022	Metro Bank Current a/c	Queens Jubilee Decorations	CutPrice/Wholesaler	S	45.03	9.01	54.04
81 Pavilion Maintenance	16/05/2022	Metro Bank Current a/c	Pavilion maint	ZLT Electrical Ltd	S	18.83	3.77	22.60
82 Maintenance Loose Tools	16/05/2022	Metro Bank Current a/c	Maint goods	Toolstation	S	129.15	25.83	154.98
86 Office Supplies, Postage & Admin	17/05/2022	Metro Bank Current a/c	survey	Turvey Monkey	S	310.00	62.00	372.00
87 Photocopier and Printer	17/05/2022	Metro Bank Current a/c	Print Cartridges	Toner giant	S	128.53	25.71	154.24
88 E-mail	17/05/2022	Metro Bank Current a/c	E-mail Addresses	Microsoft	X	68.40	0.00	68.40
83 Cafe Equipment	18/05/2022	Metro Bank Current a/c	Cafe Freezer	Currys	X	89.99	0.00	89.99
84 Cafe Supplies	18/05/2022	Metro Bank Current a/c	Cafe supplies	Tesco	X	9.08	0.00	9.08
85 Website	18/05/2022	Metro Bank Current a/c	Website	Whisper Media	Z	6.10	0.00	6.10
93 Employer Payments	19/05/2022	NW Current 47793112	Tax & NI	HMRC	X	2,090.78	0.00	2,090.78
92 Office Supplies, Postage & Admin	19/05/2022	Metro Bank Current a/c	Operation London Bridge	Amazon	S	6.20	1.24	7.44
90 Office Supplies, Postage & Admin	20/05/2022	Metro Bank Current a/c	Operation London Bridge	Aspen Phoenix Newco Ltd	S	6.24	1.25	7.49
89 Cafe Supplies	20/05/2022	Metro Bank Current a/c	Cafe supplies	Tesco	X	18.58	0.00	18.58
91 Employer Payments	20/05/2022	Metro Bank Current a/c	Pension contributions	NEST	X	380.09	0.00	380.09
99 Audit Fees	23/05/2022	NW Current 47793112	Audit	Lionel Robbins	S	180.00	0.00	180.00
103 Pavilion Maintenance	23/05/2022	Metro Bank Current a/c	Pavilion Heating Repair	British Gas	X	231.14	0.00	231.14
98 Computer Support and Maintenance	23/05/2022	NW Current 47793112	IT support	AMJ IT Ltd	S	158.00	31.60	189.60
102 Office Supplies, Postage & Admin	23/05/2022	Metro Bank Current a/c	Operation London Bridge	Amazon	S	14.16	2.83	16.99
119 Parish Office - Mobile Phone	24/05/2022	NW Current 47793112	Staff Mobile Phones	BT	S	23.08	4.62	27.70
120 Maintenance Mobile Phones	24/05/2022	NW Current 47793112	Staff Mobile Phones	BT	S	46.17	9.23	55.40
101 Van Repair	26/05/2022	NW Current 47793112	Goods	Trade UK	S	6.24	1.25	7.49
105 Decorations	26/05/2022	Metro Bank Current a/c	Queens Jubilee Decorations	Jeremy's Home Store	S	12.91	2.58	15.49
106 Contingency	26/05/2022	Metro Bank Current a/c	Queens Jubilee Prizes/Sweets	Amazon	S	53.82	10.76	64.58
107 Contingency	26/05/2022	Metro Bank Current a/c	Queens Jubilee Prizes/Sweets	Amazon	S	24.98	5.00	29.98
108 Contingency	26/05/2022	Metro Bank Current a/c	Queens Jubilee Prizes/Sweets	Amazon	S	41.19	8.24	49.43
109 Decorations	26/05/2022	Metro Bank Current a/c	Queens Jubilee Decorations	Clip Clop	S	75.00	15.00	90.00
104 Cafe Supplies	26/05/2022	Metro Bank Current a/c	Cafe	Tesco	X	14.00	0.00	14.00
100 Pavilion Maintenance	26/05/2022	NW Current 47793112	Goods	Trade UK	X	15.27	0.00	15.27
94 Salaries	26/05/2022	NW Current 47793112	Salaries	Salaries	X	5,841.57	0.00	5,841.57
111 Cafe Supplies	27/05/2022	Metro Bank Current a/c	Cafe supplies	Tesco	X	24.00	0.00	24.00
113 Pavilion Fire Safety & Security	27/05/2022	Metro Bank Current a/c	Pavilion fire safety	EK Fire Protection	X	102.00	0.00	102.00
112 Office Supplies, Postage & Admin	27/05/2022	Metro Bank Current a/c	Operation London Bridge	Frimpy Creations Ltd	Z	13.99	0.00	13.99
110 Contingency	27/05/2022	Metro Bank Current a/c	Queens Jubilee Prize Buckets	EASY SHOPPING 4 HOME LTI	S	28.12	5.63	33.75
114 Capital	30/05/2022	Metro Bank Current a/c	Flag Pole Installation	The Flag Consultancy Ltd	S	1,230.00	246.00	1,476.00
115 Toilets	30/05/2022	Metro Bank Current a/c	toilets	Express Toilets	S	1,340.00	268.00	1,608.00
116 Councillor/Chairman's Allowance	30/05/2022	Metro Bank Current a/c	Staff Gifts	James Ransley (Chairman)	X	140.00	0.00	140.00
118 Fun Fair	31/05/2022	Metro Bank Current a/c	Fun Fair	The Fun Firm	X	5,500.00	0.00	5,500.00
117 Payroll	31/05/2022	Metro Bank Current a/c	Payroll	Accounts Unlocked	S	30.00	6.00	36.00
Total						25,708.58	1,253.93	26,962.51

1 June 2022 (2022-2023)

Kingsnorth Parish Council

RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
20 Cafe Takings	03/05/2022		Metro Bank Current a/		Cafe takings	Paypal	X	133.35		133.35
21 Cafe Supplies	03/05/2022		Metro Bank Current a/		Cafe supplies	Bradleys	X			
22 Decorations	03/05/2022		Metro Bank Current a/		Refund	CutPrice/Wholesaler	X	24.52		24.52
24 Pavilion Football	03/05/2022		NW Current 47793112		Pavilion Hire	PFR	X	210.00		210.00
25 Queens Jubilee	04/05/2022		NW Current 47793112		Country Fayre Stall Payment	Heaven Scents	X	10.00		10.00
19 Cafe Takings	04/05/2022		Metro Bank Current a/		Cafe takings	Paypal	X	167.66		167.66
23 Queens Jubilee	05/05/2022		Metro Bank Current a/		Country Fayre Stall Payment	Bloss	X	10.00		10.00
28 Cafe Takings	09/05/2022		Metro Bank Current a/		Cafe takings	Paypal	X	179.42		179.42
27 Cafe Takings	10/05/2022		Metro Bank Current a/		Cafe takings	Paypal	X	156.21		156.21
29 Cafe Takings	12/05/2022		Metro Bank Current a/		Cafe takings	Paypal	X	134.82		134.82
30 Pavilion Hire	12/05/2022		NW Current 47793112		Pavilion Hire	Scouts	X	41.25		41.25
31 Cafe Takings	16/05/2022		Metro Bank Current a/		Cafe takings	Paypal	X	133.10		133.10
32 Cafe Takings	18/05/2022		Metro Bank Current a/		Cafe takings	Paypal	X	147.20		147.20
33 Cafe Takings	20/05/2022		Metro Bank Current a/		Cafe takings	Paypal	X	129.23		129.23
34 Pavilion Hire	23/05/2022		NW Current 47793112		Pavilion Hire	Nick Szomjas	X	45.00		45.00
35 Cafe Takings	23/05/2022		Metro Bank Current a/		Cafe takings	Paypal	X	179.06		179.06
36 Cafe Takings	24/05/2022		Metro Bank Current a/		Cafe takings	Paypal	X	138.19		138.19
44 Queens Jubilee	24/05/2022		NW Current 47793112		Country Fayre Stall Payment	M Russell	X	10.00		10.00
37 Cafe Takings	26/05/2022		Metro Bank Current a/		Cafe takings	Paypal	X	49.80		49.80
38 Queens Jubilee	27/05/2022		Metro Bank Current a/		Country Fayre Stall Payment	Parishioner	X	10.00		10.00
39 Cafe Takings	30/05/2022		Metro Bank Current a/		Cafe takings	Paypal	X	129.07		129.07
45 Pavilion Hire	30/05/2022		NW Current 47793112		Muga & Pavilion Hire on Satur	TuneIn2Futsal	X	77.50		77.50
46 Interest	31/05/2022		NW Reserve 47793361		Interest	Natwest	X	0.71		0.71
40 Cafe Takings	31/05/2022		Metro Bank Current a/		Cafe takings	Paypal	X	136.51		136.51
41 Fun Fair	31/05/2022		Metro Bank Current a/		Fun Fair Refund	The Fun Firm	X	300.00		300.00
42 Interest	31/05/2022		Metro Bank Reserve a		Interest	Metro Bank	X	3.28		3.28
43 Interest	31/05/2022		NW SIBA 47793120		Interest	Natwest	X	16.53		16.53
Total								2,572.41		2,572.41

Kingsnorth Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Admin			0.00 (N/A)	23,409.00	2,643.45	20,765.55 (88%)	20,765.55
Cafe			0.00 (N/A)	8,500.00	1,012.69	7,487.31 (88%)	7,487.31
Capital			0.00 (N/A)	8,893.74	2,575.00	6,318.74 (71%)	6,318.74
Communications			0.00 (N/A)	3,394.00	149.00	3,245.00 (95%)	3,245.00
Income	280,996.48	134,749.85	-146,246.63 (-52%)			0.00 (N/A)	-146,246.63
Kingsnorth Green Spaces			0.00 (N/A)	56,000.00		56,000.00 (100%)	56,000.00
Maintenance			0.00 (N/A)	30,154.00	3,405.83	26,748.17 (88%)	26,748.17
Pavilion			0.00 (N/A)	14,725.00	1,831.76	12,893.24 (87%)	12,893.24
Queens Jubilee		324.52	324.52 (32452%)	15,973.42	9,698.06	6,275.36 (39%)	6,599.88
Recreation Centre			0.00 (N/A)			0.00 (N/A)	0.00
Salaries			0.00 (N/A)	116,670.75	17,274.67	99,396.08 (85%)	99,396.08
Section 137			0.00 (N/A)	19,950.00	1,145.68	18,804.32 (94%)	18,804.32
Subscriptions			0.00 (N/A)	2,000.00	1,655.00	345.00 (17%)	345.00
NET TOTAL	280,996.48	135,074.37	-145,922.11 (-51%)	299,669.91	41,391.14	258,278.77 (86%)	112,356.66
Total for ALL Cost Centres		135,074.37			41,391.14		
V.A.T.		5,430.85			2,324.24		
GROSS TOTAL		140,505.22			43,715.38		

Cllr Ransley asked all Councillors if they had any queries or comments on the May Finance report.

b. To review invoices and consider authorising payment.

Invoice 1 for Patrols - £638.40

Invoice 2 for Pest Control - £540.00

All Councillors agreed to authorising invoice payments.

Cllr Ransley reported on a quote for the football pitch works.

Quote amount: £8986.00

Works include:

- Draining
- Sand spreading
- Overseeding
- Fertilizer
- Goalmouth renovations

PROPOSED BY CLLR WEDGBURY

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 7

ALL THOSE AGAINST -

ABSTENTIONS - 1

Motion moved.

c. To approve the 2021/22 Annual Governance and Accounting Statement by resolution.

- i. Approve the Annual Governance Statement and agree that the Chair signs the statement at this meeting.**

Cllr Ransley read out the Annual Governance and Accounting statement to all Councillors.

Cllr Cosgrove proposed the statement be agreed and signed by the Chair.

PROPOSED BY CLLR COSGROVE

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 8

ALL THOSE AGAINST - 0

ABSTENTIONS - 0

Motion moved.

- ii. Approve the Accounting Statement prepared and signed by the Responsible Finance Officer and agree that the Chair counter signs the statement at this meeting.**

Cllr Barber proposed the statement be agreed and signed by the Chair.

PROPOSED BY CLL BARBER

SECONDED BY CLLR HICKS

iii. The period of public rights will start on 20th June 2022 and end 29th July 2022.

d. To receive, note and discuss the findings from our internal audit report.

Total Precept should be recorded.

Cllr Ransley asked if Councillors were happy to note that the total precept should be recorded.

All agreed.

11. Planning Matters.

a. To consider all planning applications received in May.

The Parish office circulated the planning summaries report to all Parish Council Members prior to the meeting.

Application Number: 22/00604/AS

Address: Braeside Business Park, Ashford Road, Kingsnorth, Ashford, Kent, TN26 1NJ

Proposal: Construction of 2no storage units (Use Class B8, Storage & Distribution) ancillary to the existing business use including associated access, parking, landscaping, and service area.

Ward:

Comments: Kingsnorth Parish Council would like to request that any permission seeks a condition to maintain or enhance the existing screening at the currently height i.e. we would not want to seek the hedging cut down to 1m which would increase the landscape impact of the proposed development.

Application Number: 22/00717/AS

Address: Little Dexter, Magpie Hall Road, Kingsnorth, Ashford, Kent, TN26 1HF

Proposal: Prior notification for the change of use of an agricultural building and land within its curtilage to a dwelling house and associated operational development

Ward: Kingsnorth Village

Comments: Support

Application Number: 12/00400/COAN/AS

Address: Land at Chilmington Green, Ashford Road, Great Chart, Kent

Proposal: Kingsnorth Village, & Bridgefield Ward, Roman Ward, Weald Central Ward, Weald South ward, Washford Ward, Singleton East Ward, Singleton West Ward

Ward: Discharge Condition 76 (Ecological Mitigation Strategy Detailed Development Access C)

Comments: Do not comment

Application Number: 22/00681/AS

Address: Taylor Farm House, Bond Lane, Kingsnorth, Ashford, TN23 3ES

Proposal: Single storey replacement rear extension

Ward: Kingsnorth Village

Comments: Support

Application Number: 22/00720/AS

Address: Little Court Lodge Farm, Magpie Hall Road, Kingsnorth, Ashford, Kent, TN26 1HH

Proposal: Prior notification proposed agricultural Storage Building

Ward: Kingsnorth Village

Comments: A much needed barn which is secure from vandalism. It encroaches onto the next field by the Mission Hall but to the rear of the field to link up with the other buildings.

As it is an agricultural building Kingsnorth Parish Council support this application, but also request that the other barns be made secure as the loose roof panels cause a lot of noise when it is windy.

Application Number: 22/00755/AS

Address: 17 Tally Ho Road, Kingsnorth, Ashford, TN26 1HJ

Proposal: Single storey rear extension with rendered walls and internal alterations.

Ward: Kingsnorth Village

Comments: Support

Application Number: 12/00400/COAM/AS

Address: Land at Chilmington Green, Ashford Road, Great Chart, Kent

Proposal: Discharge condition 94 (Scheme for Retention of Historic Landscape Features)

Ward:

Comments: Do not comment

Application Number: 22/00820/AS

Address: 10 Acorn Close, Kingsnorth, Ashford, Kent, TN23 3HR
Proposal: Garage conversion to light sensory room for disabled use
Ward: Park Farm North

Comments: Support provided that a condition preventing the use as an independent dwelling is applied.

Application Number: 12/00400/COAQ/AS

Address: Land at Chilmington Green, Ashford Road, Great Chart, Kent

Proposal: Discharge of Conditions related to main AAP Phase 2. Condition 80(Bats), 81(Dormice), 82(Great Crested Newt), 83(Reptiles), 84(Breeding / Wintering Birds), 85(Badgers), 86(Woodlands), 87(Bird & Bat Boxes)

Ward:

Comments: Do not comment

Application Number: 12/00400/COAP/AS

Address: Land at Chilmington Green, Ashford Road, Great Chart, Kent

Proposal: Discharge of Conditions related to Heritage Interpretation

Comments: Do not comment

b. To note decisions.

Decisions were noted, no questions from Councillors.

c. To consider any appeals and enforcement matters.

i. Update on the Kingsnorth Medical Practice Appeal.

Cllr Ransley attended the appeal hearing for Kingsnorth Medical Practice. Cllr Ransley suggested that an email be sent to Ashford Borough Council planning officers thanking them for their efforts in defending their decision and also arrange for a Facebook post on Keep Kingsnorth Rural informing residents that the appeal had now taken place.

d. Any other planning matters.

i. Review license for heavy goods vehicles along Steeds Lane.

Cllr Hicks suggested that the Parish Council should request that KCC repair the grass verges along Steeds Lane.

Cllr Wedgbury proposed that a condition be added on operation times for HGVs and that the Parish Council contact KCC to request the repair of the grass verges along Steeds Lane.

7am – 7pm Monday – Saturday

8am – 4pm Sunday

Cllr Hicks seconded the motion.

PROPOSED BY CLLR WEDGBURY

SECONDED BY CLLR HICKS

ALL THOSE IN FAVOUR - 5

ALL THOSE AGAINST - 0

ABSTENTIONS - 3

Motion moved.

12. Correspondence and written reports from external parties.

a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and authorise any actions.

b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.

None.

13. Parish Manager Reports.

The Parish Manager may provide any updates (not addressed earlier on the agenda) on the work of the Parishes Officers since the last meeting.

Parish Manager added the following to his report:

- The Parish Manager thanked Parish office staff for all their help with organising and setting up the Country Fayre and the lighting of the Beacon.

The Parish Manager showed photos from the Country Fayre to all Councillors.

14. Parish Councillors reports.

Members of the Parish Council may provide updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

Cllr Hicks reported on the following:

- Attended KALC meeting.
- Attended the joint transportation board meeting.

15. The next or future Agenda(s).

- a. To add / remove / amend items.
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

Appeals committee to be added.

16. Date of Next Meeting

Tuesday 12th July 2022.

There being no further business, Cllr Ransley closed the main meeting at 8.36pm

Closed Session

That under the Public Bodies (Admission to Meetings) Act 1960, the public, and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

17. Operation London Bridge

Signature: _____

Date: _____