

KINGSNORTH PARISH COUNCIL

AGENDA



Parish Manager: Mr Peter Le Rossignol
Kingsnorth Recreation Centre,
Field View, Ashford, Kent, TN23 3NZ
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To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 9th August 2022 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook. If you are not able to attend and would like to raise anything with the council or ask a question, please [e-mail](#) the Parish Manager.

To view the meeting please click on the link below or view on our Facebook page

<https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

1. To note those, present and receive apologies.

2. To receive declarations of interest.

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak, please contact the Parish manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

Verbal reports from external parties.

(Maximum 15 minutes)

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- a. PCSO's Report.
- b. *Ashford Borough Councillor's Reports.*
- c. *KCC Councillor's Report.*

3. Minutes

- a. [Approval of Minutes of Tuesday 12th July 2022.](#)

(To view the minutes or any item in blue press Ctrl and click on the blue text).

4. Parish community grant applications.

- a. To review community grant applications submitted in July 2022.
 - i. Kingsnorth Church
- b. To agree/approve/reject applications.

5. Parish action sheet.

- a. [To review progress with items on the action sheet \(see appendix A\).](#)
- b. To assign individuals or groups of individuals for development / progressing items.
- c. To authorise any actions (*Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision*).

6. [Outdoor Cinema Event 2022](#)

- a. To receive an update on the event and authorise any action.

7. [Kingsnorth Recreation Centre](#)

- a. To receive an update on discussions and authorise any action.
- b. Correspondence received since July Parish Council Meeting.
- c. To discuss any items in closed session (If necessary).

8. [Kingsnorth Country Fayre – Fairground Rides](#)
 - a. To review quote for fairground rides for Kingsnorth Country Fayre 2023 and authorise any action.
9. [Kingsnorth Christmas Light Competition](#)
 - a. To review quote for a bespoke Kingsnorth Christmas Light Competition and authorise any action.
10. **Financial matters.**
 - a. [Finance Report.](#)
 - i. To receive the July Finance Report Documents.
 - b. To review invoices and consider authorising payment.
 - i. Playing Fields Invoice.
 - ii. Kingsnorth Recreation Centre – Office Rent
 - iii. Ward Park Patrol Security Invoices
 - c. [To review budget lines and authorise any action.](#)
11. **Planning matters.**
 - a. [To consider all planning applications received in July.](#)
 - b. [To note decisions.](#)
 - c. To consider any Appeals and Enforcement Matters.
 - d. Any other planning matters.
12. **Correspondence and written reports from external parties.**
 - a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
 - i. Anti-Social Behaviour around Benches located between Wood Lane and Acorn Close.
 - b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.
 - i. Letter re adoption of roads on Bridgefield.
13. [Parish Manager Report.](#)

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parish Officers since the last meeting.
14. **Parish Councillors reports.**

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.
15. **The next or future Agenda(s).**

An indicative table showing intended dates for future items is in [Appendix B.](#)

 - a. To add / remove / amend items.
 - b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).
16. **Date of Next Meeting Tuesday 13th September 2022**



Peter Le Rossignol (Kingsnorth Parish Council Manager)

Appendix A**PARISH ACTION SHEET****ACTIONS FROM JULY MEETING**

<u>Matter</u>	<u>Ref</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Future of the conservation fields (between Kings. Village and Park Farm).	KP30	December 2020	Parish Manager / Cllr Ransley	Cllr Ransley to provide an update.	Approach Ashford Borough Council for the freehold of the Buffer Zone land so that the Parish Council own it Action open.
Contact landowners regarding potential footpath route(s) in 2021/2022 budget	KP32	January 2021	Parish Manager / Cllr Ransley	Cllr Ransley / Parish Manager to provide update.	Action open.
Kingsnorth Primary School Forest School request.	KP40	June 2021	Parish Manager	Parish Manager to update.	Action open.
Email KCC and ask for a Safety audit to be carried out on a bus stop on Park Farm.	KP50	April 2022	Cllr Ransley / Parish Manager	Response from KCC Suggest Action is Closed.	Action open.
Climate Change – Working Group	KP52	May 2022	Cllr Giles / Cllr Gaurav / Cllr Ransley	Working group to feedback in any updates from last meeting.	Action open
Kingsnorth Parish Boundary marking	KP53	June 2022	Parish Manager	Parish Manager to report any updates.	Action open
ABC Platinum Jubilee Civic Award.	KP54	June 2022	Parish Manager	Nominations submitted. Action to be closed.	Action open.

Appendix B

Future Agendas

An indicative table showing future items for the financial year.

<u>Topics</u>
<ul style="list-style-type: none">• Parish Vision Proposal.• Receive proposal for habitat planting /works.• Receive draft of 'Introduction to Kingsnorth' pack content.

Policy Review Months

Document	Review Month
Standing Orders	September
Data Protection and Privacy Policy	December
CHILD AND VULNERABLE ADULT SAFEGUARDING POLICY	
CO-OPTION PROCEDURE	April
FINANCIAL REGULATIONS	January
Kingsnorth Parish Council – Risk Assessment	September