

KINGSNORTH PARISH COUNCIL

AGENDA



*Parish Manager: Mr Peter Le Rossignol
Kingsnorth Recreation Centre,
Field View, Ashford, Kent, TN23 3NZ
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*Email: manager@kingsnorthparishcouncil.gov.uk
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To all Members of the Parish Council.

Notice is hereby given, that the next meeting of the Parish Council is to be held on Tuesday 11th October 2022 starting at 7.00pm and to be held in the **Kingsnorth Sports Pavilion, Church Hill, Kingsnorth, TN23 3EF.**

Please be aware that Parish Council Meetings are recorded.

We will be streaming the meeting live on Zoom and Facebook. If you are not able to attend and would like to raise anything with the council or ask a question, please [e-mail](#) the Parish Manager.

To view the meeting please click on the link below or view on our Facebook page

<https://www.facebook.com/KingsnorthPC>

<https://zoom.us/j/96736292465?pwd=N01CMitiM2k4dDNzYXNneG5BZ3pMdz09>

- 1. To note those, present and receive apologies.**
- 2. To receive declarations of interest.**

Public comments and observations.

(Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Speakers will be given a maximum of three minutes each to raise issues with the Parish Council. If residents wish to speak, please contact the Parish manager, on the details at the top of the page, at least 24 hours before the meeting and give an indication of the topic you wish to raise.

Verbal reports from external parties.

(Maximum 15 minutes)

External parties may provide updates which are likely to be of interest to the residents of the Parish and Parish Councillors. If a topic is on the agenda and the member can stay for that item they may, at the discretion of the Chair, speak on that item later.

- Ashford Borough Councillor's Reports.*
- KCC Councillor's Report.*

Presentation by Dads Unlimited Charity - Gay Larter, Director of Domestic Abuse Services and Millie Moore Community Outreach Assistant

- 3. Parish community grant applications.**
 - To review community grant applications submitted in August/September 2022.
 - Dads Unlimited Grant Application.
 - To consider if S106 for Brisley Farm could be used for this project.
 - To agree/approve/reject applications.
- 4. A vote of confidence, in or not, the Parish Council Chairman**
 - [Consider all background correspondence relating to this issue.](#)
 - [Consider a statement from Cllr. Katrina Giles on this issue.](#)
- 5. Minutes**
 - [Approval of Minutes of Tuesday 12th July 2022.](#)
 - [Approval of Minutes of Tuesday 9th August 2022.](#)

(To view the minutes or any item in blue press Ctrl and click on the blue text).
- 6. Parish action sheet.**
 - [To review progress with items on the action sheet \(see appendix A\).](#)
 - To assign individuals or groups of individuals for development / progressing items.
 - To authorise any actions *(Such action will only include expenditure (up to £500) where within a budget, otherwise the action should be a main agenda item for decision)*

7. Issues relating to Park Farm Wards

- a. [Park Farm Mobile Phone Mast.](#)
 - i. To discuss and authorise any actions regarding the installation of mobile phone mast in Park Farm South.
- b. The Future of Kingsnorth Recreation Centre
 - i. [Consider if the Parish Council intends to acquire the freehold.](#)
 - ii. If the Parish Council does not wish to acquire the freehold, then how should the Parish Council proceed, suggested options are:
 1. To Continue as Custodian Trustee for the centre and find another Trust the management the building.
 2. Assign the Custodian Trustee Lease to another body.
 3. Surrender our role of custodian trustee and headline lease.
 - iii. Consider if the Parish Council intends to remain as tenant, and if so for what period.
 - iv. Consider authorising payment to Freedom Leisure for office rent.
- c. To discuss any items in closed session (If necessary).

8. [To consider use of Parish Council Logo by Kingsnorth Football Club and authorise any further actions.](#)

9. Parish Council Policies Review and Re-Adoption

- a. [Standing Orders](#)
- b. [Risk Assessment.](#)

10. Climate Change.

- a. [To consider purchasing a Parish Council Electric Van and ending our current lease vehicle.](#)
- b. [To consider quotes to install solar panels on the sports pavilion.](#)

11. Parish Footpaths

- a. [Footpath Map.](#)
- b. To authorise any invoices or quotes relating to Footpath A.
- c. To authorise any invoices or quotes relating to Footpath D.

12. Financial matters.

- a. Finance Report.
 - i. [To receive the August Finance Report Documents.](#)
 - ii. [To receive the September Finance Report Documents.](#)
- b. [To review invoices and consider authorising payment.](#)
- c. [Consider reviewing budget lines for 2022/23.](#)
- d. [Kingsnorth Country Fayre 2023 to receive update on rides and authorise any actions.](#)
- e. [Kingsnorth Winter Wonder Land Proposal to receive and authorise any actions.](#)

13. Planning matters.

- a. [To consider all planning applications received in September.](#)
- b. [To consider all planning applications received in October.](#)
- c. [To note decisions.](#)
- d. To consider any Appeals and Enforcement Matters.
- e. Any other planning matters.
 - i. Update on Medical Practice Planning Appeal Decision.
 - ii. Update on Court Lodge Planning Application.
 - iii. [Planning Application for The Briars Church Hill.](#)

14. Correspondence and written reports from external parties.

- a. To consider correspondence and written reports received by the Parish Council before the publication of this agenda and listed below. Then authorising any action.
- b. To consider correspondence proposed to be sent by the Parish Council and authorise any action.
 - i. [Letter re adoption of roads on Bridgefield.](#)
 - ii. Letter to urban Parishes about quarterly meetings.

15. Parish Manager Reports.

- a. [August Report.](#)
- b. [September Report.](#)

The Parish Manager may provide any updates (*not addressed earlier on the agenda*) on the work of the Parish Officers since the last meeting.

16. Parish Councillors reports.

Members of the Parish Council may provide any updates (*not addressed earlier on the agenda*) they have from their Parish Ward, Internal Committee or External meetings they have attended.

17. The next or future Agenda(s).

An indicative table showing intended dates for future items is in [Appendix B](#).

- a. To add / remove / amend items.
- b. To assign Councillors, or others, to the Parish Action Sheet to prepare items for future agenda(s).

18. Date of Next Meeting Tuesday 8th November 2022

A handwritten signature in blue ink, appearing to read 'P-J Le Rossignol', with a large, sweeping flourish extending to the right.

Peter Le Rossignol (Kingsnorth Parish Council Manager)

Appendix A

PARISH ACTION SHEET
ACTIONS FROM AUGUST MEETING

<u>Matter</u>	<u>Ref</u>	<u>Date Added</u>	<u>Who's Responsible</u>	<u>Progress since the last PC meeting</u>	<u>Recommendation & Next Steps</u>
Future of the conservation fields (between Kings. Village and Park Farm).	KP30	December 2020	Parish Manager / Cllr Ransley	Cllr Ransley to provide an update.	Cllr Ransley to respond to any questions from ABC. <i>Action open.</i>
Contact landowners regarding potential footpath route(s) in 2021/2022 budget	KP32	January 2021	Parish Manager / Cllr Ransley	Cllr Ransley / Parish Manager to provide update.	Parish Manager to obtain a quote for the potential footpath. Also look at costings for a gate. <i>Action open.</i>
Climate Change – Working Group	KP52	May 2022	Cllr Giles / Cllr Gaurav / Cllr Ransley	Working group to feedback in any updates from last meeting.	Meeting to be arranged before the September Parish Council meeting. <i>Action open</i>
Kingsnorth Parish Boundary marking	KP53	June 2022	Parish Manager	Parish Manager to report any updates. Rough Costs have been provided please see linked document.	Parish Manager awaiting a response, will update in September meeting. <i>Action open</i>
Memorial Bench	KP55	August 2022	Parish Manager		<i>Action open.</i>
Country Fayre 2023	KP56	August 2022	Working Group Parish Manager, Marie, Cllr Wedgbury, Cllr Hicks.		<i>Action open.</i>
Adoption of roads in Bridgefield.	BR57	August 2022			<i>Action open.</i>

Appendix B

Future Agendas

An indicative table showing future items for the financial year.

<u>Topics</u>
<ul style="list-style-type: none">• Parish Vision Proposal.• Receive proposal for habitat planting /works.• Receive draft of 'Introduction to Kingsnorth' pack content.

Policy Review Months

Document	Review Month
Standing Orders	September
Data Protection and Privacy Policy	December
CHILD AND VULNERABLE ADULT SAFEGUARDING POLICY	
CO-OPTION PROCEDURE	April
FINANCIAL REGULATIONS	January
Kingsnorth Parish Council – Risk Assessment	September